

## EOC Team Meeting Minutes-Wildfire

Wednesday September 10, 2015 1:30 PM to 4:00 PM

Presentation: Troy Harris , Asst VP for Institutional Resilience

### **Westmont College**

Westmont College Fire and how they sheltered in place in their gym (Tea Fire)

Video

Lessons learned

Exercise:

Complete ICS Form 201 –Objectives

1. Identify shelter in place locations-gym and grand salon
2. Where store supplies?
3. Critical personnel? (RA's, housing, Facilities operations of the Gym) and training/drills
4. Learning experience for EOC Team
5. Clarify how to mobilize the gym. By whom?
6. The ICP is the shelter
7. Location of EOC? If we cant get to Ojai, use Arroyo Hall
8. How do we manage communication shelter ops from CIPD, EOC and Shelter
9. Finance is critical to document costs, time ( make sure they are coded " for disaster"
10. Have stacks of paper time sheets.

Walk over to the gym to view what the shelter may look like...

Shelter in place locations if it is safe to do so..

-Gym

-Grand Salon

-Student Union