

Refund Application

Semester _____ Year _____ Date _____

Type of Refund	<input type="checkbox"/> Parking Permit # _____
Method of Payment	<input type="checkbox"/> Credit Card <input type="checkbox"/> Check/MO/eCheck <input type="checkbox"/> Cash

Student ID Number

Last Name

First Name

Address

City State Zip Code

Telephone Number ☐ Home ☐ Cell Work Number Extension

Signature

Date

TPS OFFICE USE ONLY (Please do not write below this line)

	Account	Fund	Department	Program	Project	Refund Amount
Permit Refund	5 0 4 8 0	T G 9 0 1	9 6 0 3 0 1	0 0 0 0 0	0 0 0 0 0	\$ _____

Requested by: _____
Print Name Signature Date

IMPORTANT INFORMATION

- Permanent (plastic) parking permit must be attached to refund request. If it is not received, the refund will not be processed.
- If mailing, please mail to:
Transportation and Parking Services
One University Drive
Camarillo, CA 93012
- Refunds will be processed within four to six weeks after the application is received.
- Credit card payments will be credited back to the original purchase card.

REFUNDS

Semester Permits

Refunds after the start of the semester are prorated accordingly: 1) 1-30 days, 75%; 2) 31 - 60 days, 50%; 3) 61 - 90 days, 25%; and none thereafter. The parking permit must be returned with the application for refund.