

SECTION **13**  
**Patrol Procedures**

**13.1 – 13.28**      **COMPETENCY REQUIREMENTS**

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**Note to Administrators**

In order for POST to review and approve your agency's *Field Training Guide*, you **MUST** submit the following electronic files:

- 1) The POST FTP Approval Checklist ([Form 2-230](#))
- 2) Your department's *Policy & Procedure Manual*
- 3) Your completed Guide (Volumes 1 & 2), including ALL competency requirements covered in Part 5, Sections 1–18.

**LIST OF SUBTOPICS****13.1 POLICE PATROL TECHNIQUES**

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*continues*

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**SECTION 13 PATROL PROCEDURES**

CHECK ONE ONLY:  PHASE 1  PHASE 2  PHASE 3  PHASE 4  PHASE 5

Trainee

FTO

**13.1 POLICE PATROL TECHNIQUES**

**13.1.01 Types of Police Patrol**  
 The trainee shall explain the principle types of police patrol (preventive, directed enforcement, etc.) and their respective impacts on community relations.

<i>Reference(s):</i>					<b>Case # (If applicable)</b>	<b>Incident #</b>		
	Received Instruction		Competency Demonstrated		How Demonstrated?	Remedial Training		How Remediated?
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Trainee:								

Comments *(field will expand automatically)*

**Additional Information:**

**13.1.01 Part A - Reference Agency Policies/Procedures, if applicable** *(600 characters maximum)*  N/A

**13.1.01 Part B - Agency Training Details** *(field will expand automatically)*

The below information will be read by the trainee and then discussed with the FTO.

Officers may employ two basic patrol strategies to provide protection and service within their assigned patrol area.

**Preventative Patrol**  
 A patrol that is highly visible in order to discourage occurrences of unlawful or problem activity.  
 Example: A high visibility patrol of an area with a specific crime issue, with the intent to dissuade potential criminals.

**Directed Enforcement Patrol**  
 A Patrol that concentrates its patrol activities on particular circumstances, persons, or problem areas.  
 Example: Conducting a surveillance of a high crime area with the intention of arresting criminals in the act of committing a crime.

**13.1.02 Preventive Patrol Methods**

The trainee shall review and explain basic preventive patrol methods utilized by an officer:

- A. Frequent checks and contacts with business premises
- B. Frequent checks of suspicious persons
- C. Fluctuating patrol patterns
- D. Maintenance of visibility and personal contact
- E. Daily individual patrol and community action plan

<i>Reference(s):</i>						<b>Case # (if applicable)</b>	<b>Incident #</b>	
	<b>Received Instruction</b>		<b>Competency Demonstrated</b>		<b>How Demonstrated?</b>	<b>Remedial Training</b>		<b>How Remediated?</b>
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**Additional Information:**

**13.1.03 Part A - Reference Agency Policies/Procedures, if applicable** (600 characters maximum)

N/A

**13.1.03 Part B - Agency Training Details** (field will expand automatically)

The above / below information will be read by the trainee and then discussed with the FTO.

Foot Patrol Advantages:

- Foot patrols make officers more approachable for the community.
- Builds rapport and establishes trusting relationships within the community.
- Crime deterrent by maintaining a visible presence within the community.

Bicycle Patrol Advantages:

- Like foot patrols, bicycle patrols make officers more approachable for the community.
- Builds rapport and establishes trusting relationships within the community.
- Crime deterrent by maintaining a visible presence within the community.
- Allows for officers to respond more quickly to calls in their patrol areas.

**13.1.04 Motorized Patrol**  
 The trainee shall discuss the advantage(s) of motorized patrol, including:

A. Increased speed and mobility	D. Increased transportation capability
B. Increased visibility	E. Decreased response time
C. Availability of additional equipment	F. Communications

<i>Reference(s):</i>	<b>Case # (If applicable)</b>	<b>Incident #</b>
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**Additional Information:**

<b>13.1.04 Part A - Reference Agency Policies/Procedures, if applicable (600 characters maximum)</b>	<input checked="" type="checkbox"/> N/A
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**13.1.04 Part B - Agency Training Details** *(field will expand automatically)*

The below information will be read by the trainee and then discussed with the FTO.

Advantages of Motorized Patrol:

- Increased speed and mobility – Ability to quickly cover required patrol areas and provide assistance to officers and members of the community in a timely manner.
- Increased visibility – The marked black and white patrol unit is distinctive and can act as a deterrence to crime by it’s presence.
- Availability of additional equipment – Vehicles allow CIPD officers to take EMT equipment, active shooter equipment, breaching tools, evidence collection equipment and personal equipment into the field for immediate use.
- Increased transportation capability – Allows CIPD to safely and effectively transport prisoners, staff, and other officers.
- Decreased response time - Ability to quickly cover required patrol areas and provide assistance to officers and members of the community in a timely manner.
- Communications – Vehicle communication systems are more powerful than hand held radios with more options regarding communications between allied agencies.

**13.1.05 Positive Daily Contacts**  
The trainee shall explain the importance of positive daily personal contact with citizens.

<i>Reference(s):</i>						<b>Case # (If applicable)</b>	<b>Incident #</b>	
	<b>Received Instruction</b>		<b>Competency Demonstrated</b>		<b>How Demonstrated?</b>	<b>Remedial Training</b>		<b>How Remediated?</b>
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<b>Trainee:</b>								
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**Additional Information:**

**13.1.05 Part A - Reference Agency Policies/Procedures, if applicable (600 characters maximum)**  N/A

**13.1.05 Part B - Agency Training Details (field will expand automatically)**

The below information will be read by the trainee and then discussed with the FTO.

Importance of daily contacts:

- Involves the community in community policing
- Builds rapport and establishes trusting relationships within the community.
- Crime deterrent by maintaining a visible presence within the community.

**13.2 OBSERVATION SKILLS**

**13.2.01 Perception Skills**

The trainee shall identify methods by which perception skills may be improved and demonstrate the ability to describe scene activity, persons, and vehicles with acceptable accuracy.

Reference(s):						Case # (If applicable)	Incident #	
	<b>Received Instruction</b>		<b>Competency Demonstrated</b>		<b>How Demonstrated?</b>	<b>Remedial Training</b>		<b>How Remediated?</b>
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**Additional Information:**

**13.2.01 Part A - Reference Agency Policies/Procedures, if applicable (600 characters maximum)**  N/A

**13.2.01 Part B - Agency Training Details (field will expand automatically)**

The below information will be read by the trainee and then discussed with the FTO.

To an officer, observation means the ability to gather information by noting facts or occurrences with a heightened sense of awareness. While on patrol, officers must use not only their eyes, but all of their senses including hearing, smell, etc., to obtain information from the outside world.

Observation can be enhanced by:

- training (knowing what to look for)
- experience (knowing where and when to look for it)
- a variety of special tools (e.g., binoculars, night vision scopes, etc.)

**13.3 PREVENTING AND DETECTING CRIME**

**13.3.01 Crime Prevention Techniques**  
The trainee shall explain and demonstrate techniques and procedures that improve a patrol officer’s capabilities in preventing and detecting crime.

<i>Reference(s):</i>					<i>Case # (if applicable)</i>	<i>Incident #</i>		
<b>FTO:</b>	Received Instruction		Competency Demonstrated		How Demonstrated?	Remedial Training		How Remediated?
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**Additional Information:**

**13.3.01 Part A - Reference Agency Policies/Procedures, if applicable (600 characters maximum)**  N/A

**13.3.01 Part B - Agency Training Details (field will expand automatically)**

The above information will be read by the trainee and then discussed with the FTO.

To be an effective deterrent to crime, law enforcement presence should be highly visible within the community, especially in areas that are high risk crime targets. Preventative patrol actions include:

- maintaining a law enforcement presence and visibility within the community
- conducting frequent security checks of high-risk targets and businesses
- conducting checks of persons who may be involved in suspicious activities

**13.3.02 Becoming Familiar with the Community**

The trainee shall identify factors to consider in becoming familiar with the community, including:

A. General population information

B. Appropriate geographic information

C. Recent criminal activity

D. Specific factors that may influence patrol functions (e.g.. location of emergency hospitals, high-activity areas, community activities and events, etc.

Reference(s):					Case # (If applicable)	Incident #		
	Received Instruction		Competency Demonstrated		How Demonstrated?	Remedial Training		How Remediated?
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**Additional Information:**

**13.3.02 Part A - Reference Agency Policies/Procedures, if applicable (600 characters maximum)**  N/A

**13.3.02 Part B - Agency Training Details (field will expand automatically)**  
 The above information will be read by the trainee and then discussed with the FTO.

**13.3.03 Preparing for a Patrol Shift**  
 The trainee shall explain and demonstrate how to prepare for a patrol shift, including:

Reference(s):					Case # (If applicable)	Incident #		
	Received Instruction		Competency Demonstrated		How Demonstrated?	Remedial Training		How Remediated?
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**Additional Information:**

**13.3.03 Part A - Reference Agency Policies/Procedures, if applicable (600 characters maximum)**  N/A

Department Policies: 402 Briefing Training

**13.3.03 Part B - Agency Training Details** *(field will expand automatically)*

The above / below information will be read by the trainee and then discussed with the FTO.

Preparing for a Patrol Shift:

- Obtain information from shift briefing about prior events, arrests, and calls for service. Briefing will also have details about specific events for the oncoming shift.
- Sign Daily Roster.
- Obtain patrol key ring, department cell phone, and shotgun / less lethal and rifle.
- Check vehicle and equipment.
- Advise dispatch you are in service.

Before the beginning of a patrol shift, officers must also prepare themselves. Mental preparation is vital to move from civilian routine, cares, concerns, and worries to the roles and responsibilities of professional officers.

Mental preparation must include:

- getting enough rest to prevent physical and mental fatigue
- maintaining good physical conditioning with proper exercise and diet
- continually adding to and refreshing one’s own knowledge and skills focusing on the proper attitudes and emotions, and putting personal problems or issues temporarily aside (e.g., family/relationship problems, financial problems, issues and tasks outside law enforcement duties, etc.)

**13.3.04 Frequent Checks**

The trainee shall identify those locations and/or situations that exist in a “patrol area” that warrant frequent checks.

<i>Reference(s):</i>						<b>Case # (If applicable)</b>	<b>Incident #</b>	
	<b>Received Instruction</b>		<b>Competency Demonstrated</b>		<b>How Demonstrated?</b>	<b>Remedial Training</b>		<b>How Remediated?</b>
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**Additional Information:**

**13.3.04 Part A - Reference Agency Policies/Procedures, if applicable** (600 characters maximum)

N/A

Maximum Deployment Schedule

**13.3.04 Part B - Agency Training Details** (field will expand automatically)

The above / below information will be read by the trainee and then discussed with the FTO.

Locations that require frequent checks:

- Student housing
- University Glen Community
- Town Center
- Pools
- CI Power Plant
- Campus Buildings
- Perimeter Roadways
- Entrances and exits to the campus and community.

<b>13.3.05 Night Patrol</b> The trainee shall explain and demonstrate what an officer on nighttime patrol should be looking for, including:								
A. Broken glass		B. Open doors and windows		C. Pry marks		D. Suspicious vehicles		
E. Persons on foot		F. Differences in normal lighting (on or off)		G. Unusual sounds		H. Access to rooftop or upper floors		
Reference(s):						Case # (If applicable)	Incident #	
	<b>Received Instruction</b>		<b>Competency Demonstrated</b>		<b>How Demonstrated?</b>	<b>Remedial Training</b>		<b>How Remediated?</b>
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**Additional Information:**

13.3.05	<b>Part A - Reference Agency Policies/Procedures, if applicable (600 characters maximum)</b>	<input checked="" type="checkbox"/> N/A
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13.3.05	<b>Part B - Agency Training Details (field will expand automatically)</b>  The above information will be read by the trainee and then discussed with the FTO.
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<b>13.3.06 Determining If a Parked Vehicle Has Been Recently Operated</b>								
The trainee shall identify ways to determine if a parked vehicle has been recently operated.								
Reference(s):						Case # (If applicable)	Incident #	
	<b>Received Instruction</b>		<b>Competency Demonstrated</b>		<b>How Demonstrated?</b>	<b>Remedial Training</b>		<b>How Remediated?</b>
	When completed, print full name	Date	When completed, print full name	Date		When completed, print full name	Date	
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**Additional Information:**

<b>13.3.06 Part A - Reference Agency Policies/Procedures, if applicable (600 characters maximum)</b>	<input checked="" type="checkbox"/> N/A
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<b>13.3.06 Part B - Agency Training Details <i>(field will expand automatically)</i></b>
The below information will be read by the trainee and then discussed with the FTO.
Determining if a vehicle has been recently operated:
<ul style="list-style-type: none"> <li>• Hood is warm to the touch</li> <li>• Engine smells and noises to engine compartment</li> <li>• Lights left on</li> <li>• Doors or truck open</li> </ul>



<b>13.3.08 Locating Vehicle Identification Numbers</b> The trainee shall be able to locate the vehicle identification number (VIN) of various vehicles (i.e. autos, trucks, trailers, motorcycles, recreation vehicles, and motor homes).								
Reference(s):						Case # (If applicable)	Incident #	
	<b>Received Instruction</b>		<b>Competency Demonstrated</b>		<b>How Demonstrated?</b>	<b>Remedial Training</b>		<b>How Remediated?</b>
	When completed, print full name	Date	When completed, print full name	Date		When completed, print full name	Date	
FTO:					<input type="checkbox"/> Field Perform <input type="checkbox"/> Role Play <input type="checkbox"/> Written Test <input type="checkbox"/> Verbal Test			<input type="checkbox"/> Field Perform <input type="checkbox"/> Role Play <input type="checkbox"/> Written Test <input type="checkbox"/> Verbal Test
Trainee:								
Comments <i>(field will expand automatically)</i>								

**Additional Information:**

<b>13.3.08 Part A - Reference Agency Policies/Procedures, if applicable</b> <i>(600 characters maximum)</i>	<input checked="" type="checkbox"/> N/A
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**13.3.08 Part B - Agency Training Details** *(field will expand automatically)*

The above / below information will be read by the trainee and then discussed with the FTO.

**Vehicle Identification Numbers (passenger vehicles)**

- Driver's side interior dash
- Driver's side door jamb
- Front end of frame (older vehicles)
- Front of engine block under hood

**Motorcycles**

- Steering neck
- Engine, bottom of cylinders

**Trailers**

- Found on a plate or sticker on the frame, usually the tongue

**Recreational vehicles / Motorhomes**

- Driver's side interior dash
- Driver's side door jamb
- Firewall
- Front of engine block under hood
- Radiator support bracket
- Left hand inner wheel arch
- Steering column

**13.4 ADDITIONAL PATROL SAFETY**

**13.4.01 Plain Clothes Officers**

The trainee shall explain and/or demonstrate how to react when encountering plain-clothes officers in the field, including:

A. Not displaying any recognition of the plain-clothes officer until he/she acknowledges his/her presence

B. In the absence of his/her self-acknowledgement, reaction to him/her should be identical to any other citizen

Reference(s): Case # (If applicable) Incident #

	Received Instruction		Competency Demonstrated		How Demonstrated?	Remedial Training		How Remediated?
	When completed, print full name	Date	When completed, print full name	Date		When completed, print full name	Date	
FTO:					<input type="checkbox"/> Field Perform <input type="checkbox"/> Role Play <input type="checkbox"/> Written Test <input type="checkbox"/> Verbal Test			<input type="checkbox"/> Field Perform <input type="checkbox"/> Role Play <input type="checkbox"/> Written Test <input type="checkbox"/> Verbal Test
Trainee:								

Comments (field will expand automatically)

**Additional Information:**

**13.4.01 Part A - Reference Agency Policies/Procedures, if applicable (600 characters maximum)**  N/A

**13.4.01 Part B - Agency Training Details** *(field will expand automatically)*

The above / below information will be read by the trainee and then discussed with the FTO.

While on patrol (or when off duty) officers may encounter officers who are working as plainclothes/undercover officers. If such an encounter takes place, officers should take all necessary measures not to draw attention to the plainclothes/undercover officer.

- Do not show any recognition towards the plainclothes/undercover officer, unless that officer initiates the contact. To do so might inadvertently compromise an undercover operation or investigation
- If the plainclothes/undercover officer does not acknowledge the officer, the officer should treat the plainclothes/undercover officer as any other private person with whom the officer is not acquainted.
- If an officer initiates an enforcement contact and then realizes a plainclothes/undercover officer is part of the group being contacted, the officer should treat the plainclothes/undercover officer the same as all other individuals in the group (e.g., maintain cover and control positions, conduct a cursory search, etc.)

**13.4.02 Plain-Clothes and Off-Duty Arrests**

The trainee shall explain and/or demonstrate how to respond to uniformed officers if the trainee makes a plain-clothes or off-duty arrest.

<i>Reference(s):</i>					<b>Case # (If applicable)</b>	<b>Incident #</b>		
	<b>Received Instruction</b>		<b>Competency Demonstrated</b>		<b>How Demonstrated?</b>	<b>Remedial Training</b>		<b>How Remediated?</b>
	When completed, print full name	Date	When completed, print full name	Date		When completed, print full name	Date	
<b>FTO:</b>					<input type="checkbox"/> Field Perform <input type="checkbox"/> Role Play <input type="checkbox"/> Written Test <input type="checkbox"/> Verbal Test			<input type="checkbox"/> Field Perform <input type="checkbox"/> Role Play <input type="checkbox"/> Written Test <input type="checkbox"/> Verbal Test
<b>Trainee:</b>								
<i>Comments (field will expand automatically)</i>								

**Additional Information:**

**13.4.02 Part A - Reference Agency Policies/Procedures, if applicable** *(600 characters maximum)*  N/A

**13.4.02 Part B - Agency Training Details** *(field will expand automatically)*

The below information will be read by the trainee and then discussed with the FTO.

The trainee will inform uniformed officers as needed privately.

<b>13.4.03 Hazards of Silhouetting</b>								
The trainee shall explain and/or demonstrate ways to avoid the hazards of “silhouetting.”								
<i>Reference(s):</i>						<b>Case # (If applicable)</b>	<b>Incident #</b>	
<b>FTO:</b>	<b>Received Instruction</b>		<b>Competency Demonstrated</b>		<b>How Demonstrated?</b>	<b>Remedial Training</b>		<b>How Remediated?</b>
	When completed, print full name	Date	When completed, print full name	Date		When completed, print full name	Date	
Trainee:					<input type="checkbox"/> Field Perform <input type="checkbox"/> Role Play <input type="checkbox"/> Written Test <input type="checkbox"/> Verbal Test			<input type="checkbox"/> Field Perform <input type="checkbox"/> Role Play <input type="checkbox"/> Written Test <input type="checkbox"/> Verbal Test
<i>Comments (field will expand automatically)</i>								

**Additional Information:**

**13.4.03 Part A - Reference Agency Policies/Procedures, if applicable** *(600 characters maximum)*  N/A

**13.4.03 Part B - Agency Training Details** *(field will expand automatically)*

The below information will be read by the trainee and then discussed with the FTO.

Silhouetting - Being aware of artificial light (e.g., street lights, apartment/residential floodlights, etc.) while on patrol is critical to officer safety.

If an officer assumes a position between a suspect and a source of back light, the officer’s silhouette could:

- make the officer a potential target
- provide the suspect with the exact location of the officer
- identify how many officers are present
- indicate what actions the officer is taking (e.g., surveillance, approach, etc.)
- take away the element of surprise on the part of the officer
- allow the suspect to plan an alternate course of action

Within a Patrol Vehicle

☐ Be aware of sources of backlighting when traversing open areas (e.g., streets, alleys, fields, etc.)

- Position the patrol vehicle away from street lights or other sources of backlighting
- Disable interior patrol vehicle lighting that is activated when a door is opened.

Foot Patrol

- Avoid walking through spotlight or head lamp beams when approaching pedestrians and/or vehicles
- Do not stand in doorway, hallways, or in front of windows
- Do not peer openly through windows

**13.4.04 Telltale Noises**

The trainee shall explain and/or demonstrate how to avoid making telltale “police noises” such as:

- A. Vehicle noises
- B. Radio noises
- C. Keys and whistle noises

<i>Reference(s):</i>						<b>Case # (If applicable)</b>	<b>Incident #</b>	
	Received Instruction		Competency Demonstrated		How Demonstrated?	Remedial Training		How Remediated?
	When completed, print full name	Date	When completed, print full name	Date		When completed, print full name	Date	
<b>FTO:</b>					<input type="checkbox"/> Field Perform <input type="checkbox"/> Role Play <input type="checkbox"/> Written Test <input type="checkbox"/> Verbal Test			<input type="checkbox"/> Field Perform <input type="checkbox"/> Role Play <input type="checkbox"/> Written Test <input type="checkbox"/> Verbal Test
<b>Trainee:</b>								
<i>Comments (field will expand automatically)</i>								

**Additional Information:****13.4.04 Part A - Reference Agency Policies/Procedures, if applicable (600 characters maximum)** N/A**13.4.04 Part B - Agency Training Details (field will expand automatically)**

The above / below information will be read by the trainee and then discussed with the FTO.

**Vehicle Approach**

- Reduce vehicle noise prior to approach
- Secure seat belts and doors quietly
- Close doors quietly rather than slamming

**Using Law Enforcement Radio**

- Reduce the volume
- Use ear piece if available

**While Walking**

- Secure all keys, handcuffs, and any other loose or small items
- Ensure that leather gear and footwear are properly maintained to prevent “squeaking”
- When possible, avoid stepping on leaves, twigs, rocks, and gravel that could make noise when the officer moves or compromise a solid footing

**Using Electronic Devices**

- Phones and other devices should be set on vibrate mode rather than audible beeping or turned off for maximum officer safety
- Carry a cellular phone only if the ringer can be silenced
- Alarms on wrist watches should be deactivated

**Communicating with other Patrol Officers**

- Avoid unnecessary conversation
- Use prearranged hand signals and word codes when appropriate

<b>13.4.05 Keeping Subject’s Hands in View</b>								
The trainee shall explain the importance of always keeping a subject’s hands in view.								
Reference(s):						Case # (If applicable)	Incident #	
	<b>Received Instruction</b>		<b>Competency Demonstrated</b>		<b>How Demonstrated?</b>	<b>Remedial Training</b>		<b>How Remediated?</b>
	When completed, print full name	Date	When completed, print full name	Date		When completed, print full name	Date	
<b>FTO:</b>					<input type="checkbox"/> Field Perform <input type="checkbox"/> Role Play <input type="checkbox"/> Written Test <input type="checkbox"/> Verbal Test			<input type="checkbox"/> Field Perform <input type="checkbox"/> Role Play <input type="checkbox"/> Written Test <input type="checkbox"/> Verbal Test
<b>Trainee:</b>								
Comments <i>(field will expand automatically)</i>								

**Additional Information:**

<b>13.4.05 Part A - Reference Agency Policies/Procedures, if applicable</b> <i>(600 characters maximum)</i>	<input checked="" type="checkbox"/> N/A
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<b>13.4.05 Part B - Agency Training Details</b> <i>(field will expand automatically)</i>
The below information will be read by the trainee and then discussed with the FTO.
In the majority of cases involving officers killed or assaulted in the line of duty, the suspects used their hands to arm themselves. The officer should always be mindful of the suspect’s hands during any contact, such as:
<ul style="list-style-type: none"> <li><input type="checkbox"/> Traffic Stops</li> <li><input type="checkbox"/> Domestic disturbance calls</li> <li><input type="checkbox"/> Crimes in progress</li> <li><input type="checkbox"/> Calls for service</li> <li><input type="checkbox"/> Pedestrian contacts</li> </ul>

<b>13.4.06 Initiating Foot Pursuits</b>								
The trainee shall explain and/or demonstrate safe and effective tactics for initiating a foot pursuit of a fleeing suspect.								
Reference(s):						Case # (If applicable)	Incident #	
	<b>Received Instruction</b>		<b>Competency Demonstrated</b>		<b>How Demonstrated?</b>	<b>Remedial Training</b>		<b>How Remediated?</b>
	When completed, print full name	Date	When completed, print full name	Date		When completed, print full name	Date	
FTO:					<input type="checkbox"/> Field Perform <input type="checkbox"/> Role Play <input type="checkbox"/> Written Test <input type="checkbox"/> Verbal Test			<input type="checkbox"/> Field Perform <input type="checkbox"/> Role Play <input type="checkbox"/> Written Test <input type="checkbox"/> Verbal Test
Trainee:								
Comments <i>(field will expand automatically)</i>								

**Additional Information:**

<b>13.4.06</b>	<b>Part A - Reference Agency Policies/Procedures, if applicable (600 characters maximum)</b>  Department Policies: 422 Foot Pursuit Policy	<input type="checkbox"/> N/A
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**13.4.06 Part B - Agency Training Details** *(field will expand automatically)*

The above / below information will be read by the trainee and then discussed with the FTO.

**Inherent Dangers of Foot Pursuits**

- The fleeing subject may be armed
- The fleeing suspect controls the route, not the pursuing officer(s)
- Officers may lose track of their own locations as well as that of the subject
- An officer may be separated from his or her partners
- Radio transmissions often become very difficult to understand
- Officers can drop and/or lose equipment (e.g., radios, batons, keys, etc.)
- Officers may be led into high risk areas and become vulnerable to an ambush situation involving additional suspects

**Safety Considerations**

- If a foot pursuit represents an unusual risk to the officer or the public, it may be more desirable to establish a perimeter and initiate a systematic search of the area
- During a foot pursuit, the blood supply to an officer's brain slows in order to supply blood to the officer's muscles enabling the body to "speed up"
- When sprinting after a subject, officers may inadvertently hold their breath during the initial 30+ yards of the pursuit. This can further deplete the brain of oxygen
- If two officers are in very different degrees of physical condition, there is a greater possibility of the officers becoming separated during the pursuit (e.g., One officer becomes winded and has to drop back or quit while the other continues alone)
- Officers who are winded or fatigued may have greater difficulty maintaining control of their firearms during a physical confrontation with a suspect
- Officers wear and/or carry in excess of 25 pounds of leather and equipment. Fleeing subjects may have no additional weight to carry
- Officers may be wearing heavy footwear unsuitable for running while fleeing suspects may be wearing running shoes
- Holsters can break or snaps come loose during a rigorous pursuit making it more difficult for officers to maintain control of their primary and backup firearms and weapons
- Pieces of equipment can easily flap or shake loose or get caught on objects during a foot pursuit leaving the officer without necessary items such as radios, handcuffs, keys to the patrol vehicle, etc.
- Officers lose the capability of retrieving equipment that may be left behind in the patrol vehicle
- Officers must be physically capable of functioning effectively even at the end of a lengthy foot pursuit
- If a physical confrontation between the subject and officer takes place at the end of the pursuit, the pursuing officer must still be capable of gaining and maintaining control of the subject

**Justification for Foot Pursuits**

Officers should have justification for initiating a foot pursuit of a fleeing suspect (e.g., the officer observing suspected or actual criminal activity).

Individuals may attempt to flee from an officer for reasons which are unknown to the officer. For example, they:

- are on probation or parole and do not wish to come into contact with officers
  - have committed other unrelated offenses
  - have known wants or warrants out for them
  - fear retaliation if seen talking to officers
  - already have “two strikes” against them and do not want to be arrested for the third
- The implication that “only a guilty person would run from an officer” may not always be true. In some cultures, law enforcement officers are feared and an individual may simply be afraid.

**13.4.07 Mutual Aid and Jurisdiction**  
 The trainee shall review and explain department policies on mutual aid and jurisdiction, including:

A. Use of official vehicles outside the agency’s jurisdiction  
 B. Responding to calls for assistance outside the agency’s jurisdiction  
 C. Assisting other agencies with arrests within agency jurisdiction

Reference(s):							Case # (If applicable)	Incident #
FTO:	Received Instruction		Competency Demonstrated		How Demonstrated?	Remedial Training		How Remediated?
	When completed, print full name	Date	When completed, print full name	Date		When completed, print full name	Date	
Trainee:					<input type="checkbox"/> Field Perform <input type="checkbox"/> Role Play <input type="checkbox"/> Written Test <input type="checkbox"/> Verbal Test			<input type="checkbox"/> Field Perform <input type="checkbox"/> Role Play <input type="checkbox"/> Written Test <input type="checkbox"/> Verbal Test
Comments (field will expand automatically)								

**Additional Information:**

**13.4.07 Part A - Reference Agency Policies/Procedures, if applicable (600 characters maximum)**  N/A

Department Policies: 326 Outside Agency Assistance

**13.4.07 Part B - Agency Training Details** *(field will expand automatically)*

The above information will be read by the trainee and then discussed with the FTO.

**13.5 PEDESTRIAN STOPS**

**13.5.01 Consensual Encounters and Reasonable Suspicion**  
 The trainee shall explain the concepts of a consensual encounter and reasonable suspicion to stop and detain. The trainee will also explain, demonstrate, or otherwise give examples of how a consensual encounter or reasonable suspicion can be elevated to probable cause, allowing for an arrest to be made.

<i>Reference(s):</i>						<b>Case # (If applicable)</b>	<b>Incident #</b>	
	<b>Received Instruction</b>		<b>Competency Demonstrated</b>		<b>How Demonstrated?</b>	<b>Remedial Training</b>		<b>How Remediated?</b>
	When completed, print full name	Date	When completed, print full name	Date		When completed, print full name	Date	
<b>FTO:</b>					<input type="checkbox"/> Field Perform <input type="checkbox"/> Role Play <input type="checkbox"/> Written Test <input type="checkbox"/> Verbal Test			<input type="checkbox"/> Field Perform <input type="checkbox"/> Role Play <input type="checkbox"/> Written Test <input type="checkbox"/> Verbal Test
<b>Trainee:</b>								
<i>Comments (field will expand automatically)</i>								

**Additional Information:**

**13.5.01 Part A - Reference Agency Policies/Procedures, if applicable** *(600 characters maximum)*  N/A

Department Policies: 312 Search and Seizure, 418 Detentions and Photographing Detainees

**13.5.01 Part B - Agency Training Details** *(field will expand automatically)*

The above / below information will be read by the trainee and then discussed with the FTO.

To protect an individual’s constitutional rights, officers must have a clear understanding of a pedestrian contact considered a lawful consensual encounter from one that would constitute a lawful detention. A consensual encounter is a contact between an individual and an officer where the individual is not obligated to stay, cooperate or answer questions. A detention is an assertion of authority that would cause reasonable individuals to believe that they are obligated to stay, cooperate, or answer questions. Officer must have reasonable suspicion; that is, a factual basis for suspecting the individuals are connected with criminal activity.

**13.5.02 Lawful Pedestrian Stop**

The trainee shall explain the circumstances of making a lawful pedestrian stop. This explanation shall minimally include:

- A. The existence of suspicious activity
- B. The time of day or night
- C. Reasonable suspicion to believe that the person being stopped may be involved in criminal activity

<i>Reference(s):</i>						<b>Case # (If applicable)</b>	<b>Incident #</b>	
	<b>Received Instruction</b>		<b>Competency Demonstrated</b>		<b>How Demonstrated?</b>	<b>Remedial Training</b>		<b>How Remediated?</b>
	When completed, print full name	Date	When completed, print full name	Date		When completed, print full name	Date	
<b>FTO:</b>					<input type="checkbox"/> Field Perform <input type="checkbox"/> Role Play <input type="checkbox"/> Written Test <input type="checkbox"/> Verbal Test			<input type="checkbox"/> Field Perform <input type="checkbox"/> Role Play <input type="checkbox"/> Written Test <input type="checkbox"/> Verbal Test
<b>Trainee:</b>								
<i>Comments (field will expand automatically)</i>								

**Additional Information:**

**13.5.02 Part A - Reference Agency Policies/Procedures, if applicable** *(600 characters maximum)*

N/A

Department Policies: 312 Search and Seizure

**13.5.02 Part B - Agency Training Details** *(field will expand automatically)*

The above information will be read by the trainee and then discussed with the FTO.

**13.5.03 Tactical Variables**

The trainee shall identify and discuss tactical variables to consider when encountering a person on foot. The discussion shall minimally include determining:

A. Whether or not to stop the person  
 B. When and where to stop the person  
 C. Methods to utilize in stopping the person (approach on foot vs. in the vehicle)

<i>Reference(s):</i>						<b>Case # (If applicable)</b>	<b>Incident #</b>	
	<b>Received Instruction</b>		<b>Competency Demonstrated</b>		<b>How Demonstrated?</b>	<b>Remedial Training</b>		<b>How Remediated?</b>
	When completed, print full name	Date	When completed, print full name	Date		When completed, print full name	Date	
<b>FTO:</b>					<input type="checkbox"/> Field Perform <input type="checkbox"/> Role Play <input type="checkbox"/> Written Test <input type="checkbox"/> Verbal Test			<input type="checkbox"/> Field Perform <input type="checkbox"/> Role Play <input type="checkbox"/> Written Test <input type="checkbox"/> Verbal Test
<b>Trainee:</b>								
<i>Comments (field will expand automatically)</i>								

**Additional Information:**

**13.5.03 Part A - Reference Agency Policies/Procedures, if applicable** *(600 characters maximum)*  N/A

**13.5.03 Part B - Agency Training Details** *(field will expand automatically)*

The above / below information will be read by the trainee and then discussed with the FTO.

Whether or not to stop the person

What is the legal justification for the stop or is it a consensual contact.

When and where to stop the person:

Is the area safe or are their officer safety issues (darkness, uneven ground, lack of back up, etc..)

Stop the suspect, if practicable, in an area of your choosing.

Methods to utilize in stopping the person:

On foot the officer may be able to get closer to the suspect prior to being noticed. This will allow for more observations to be made about the suspects actions.

In a vehicle, it is quicker to close the ground on the suspect, however the officer will give up stealth and reduce their ability to make additional observations. An advantage with approaching in the vehicle is the officer has cover and access to their equipment.

**13.5.04 Positions When Interviewing Suspicious Person(s)**

The trainee shall describe and demonstrate positions that one or two officers can take while interviewing one or more suspicious persons to minimize the possibility of attack.

Reference(s):					Case # (If applicable)	Incident #		
	Received Instruction		Competency Demonstrated		How Demonstrated?	Remedial Training		How Remediated?
	When completed, print full name	Date	When completed, print full name	Date		When completed, print full name	Date	
FTO:					<input type="checkbox"/> Field Perform <input type="checkbox"/> Role Play <input type="checkbox"/> Written Test <input type="checkbox"/> Verbal Test			<input type="checkbox"/> Field Perform <input type="checkbox"/> Role Play <input type="checkbox"/> Written Test <input type="checkbox"/> Verbal Test
Trainee:								
Comments <i>(field will expand automatically)</i>								

**Additional Information:**

**13.5.04 Part A - Reference Agency Policies/Procedures, if applicable (600 characters maximum)**  N/A

**13.5.04 Part B - Agency Training Details (field will expand automatically)**

The above / below information will be read by the trainee and then discussed with the FTO.

Refer to section 2.1 on Contact and Cover

**13.5.05 Field Interview Form**  
The trainee shall properly and legibly complete the field interview (FI) report form.

<i>Reference(s):</i>						<b>Case # (If applicable)</b>	<b>Incident #</b>	
	<b>Received Instruction</b>		<b>Competency Demonstrated</b>		<b>How Demonstrated?</b>	<b>Remedial Training</b>		<b>How Remediated?</b>
	When completed, print full name	Date	When completed, print full name	Date		When completed, print full name	Date	
<b>FTO:</b>					<input type="checkbox"/> Field Perform <input type="checkbox"/> Role Play <input type="checkbox"/> Written Test <input type="checkbox"/> Verbal Test			<input type="checkbox"/> Field Perform <input type="checkbox"/> Role Play <input type="checkbox"/> Written Test <input type="checkbox"/> Verbal Test
<b>Trainee:</b>								
<i>Comments (field will expand automatically)</i>								

**Additional Information:**

**13.5.05 Part A - Reference Agency Policies/Procedures, if applicable (600 characters maximum)**  N/A

**13.5.05 Part B - Agency Training Details** *(field will expand automatically)*

The above / below information will be read by the trainee and then discussed with the FTO.

The trainee will complete a FI card and input it into RIMS. Refer to section 11.1

**13.5.06 Use of CLETS (California Law Enforcement Telecommunications System)**  
 The trainee shall explain the role and use of the CLETS in determining a person’s wanted status.

<i>Reference(s):</i>					<b>Case # (If applicable)</b>	<b>Incident #</b>		
	<b>Received Instruction</b>		<b>Competency Demonstrated</b>		<b>How Demonstrated?</b>	<b>Remedial Training</b>		<b>How Remediated?</b>
	When completed, print full name	Date	When completed, print full name	Date		When completed, print full name	Date	
<b>FTO:</b>					<input type="checkbox"/> Field Perform <input type="checkbox"/> Role Play <input type="checkbox"/> Written Test <input type="checkbox"/> Verbal Test			<input type="checkbox"/> Field Perform <input type="checkbox"/> Role Play <input type="checkbox"/> Written Test <input type="checkbox"/> Verbal Test
<b>Trainee:</b>								
<i>Comments (field will expand automatically)</i>								

**Additional Information:**

**13.5.06 Part A - Reference Agency Policies/Procedures, if applicable** *(600 characters maximum)*  N/A

**13.5.06 Part B - Agency Training Details** *(field will expand automatically)*

The above / below information will be read by the trainee and then discussed with the FTO.

Refer to section 7.2

The California Law Enforcement Telecommunications System (CLETS) will provide all law enforcement user agencies with the capability of obtaining information directly from federal, state and local computerized information files. In addition, the system will provide fast and efficient point to point delivery of messages between agencies. The Wanted Persons System within CLETS is used to check a subject's wanted status.

**13.5.07 Approach and Disposition**

Given a situation involving one or more suspicious persons on foot, the trainee shall, having assessed sufficient cause, safely and effectively approach, contact, interview the person(s), and complete a field interview (FI) report or make any other proper disposition.

<i>Reference(s):</i>						<b>Case # (If applicable)</b>	<b>Incident #</b>	
	<b>Received Instruction</b>		<b>Competency Demonstrated</b>		<b>How Demonstrated?</b>	<b>Remedial Training</b>		<b>How Remediated?</b>
	When completed, print full name	Date	When completed, print full name	Date		When completed, print full name	Date	
FTO:					<input type="checkbox"/> Field Perform <input type="checkbox"/> Role Play <input type="checkbox"/> Written Test <input type="checkbox"/> Verbal Test			<input type="checkbox"/> Field Perform <input type="checkbox"/> Role Play <input type="checkbox"/> Written Test <input type="checkbox"/> Verbal Test
Trainee:								
<i>Comments (field will expand automatically)</i>								

**Additional Information:**

**13.5.07 Part A - Reference Agency Policies/Procedures, if applicable** *(600 characters maximum)*  N/A

**13.5.07 Part B - Agency Training Details** *(field will expand automatically)*

The above information will be read by the trainee and then discussed with the FTO.

**13.6 SEARCHING PERSONS**

**13.6.01 Degrees of Searches of Persons**  
 The trainee shall identify and explain the basic degrees of searches of person(s). These shall minimally include:

- A. Visual/cursory search
- B. Pat-down search
- C. Field search (standing, kneeling, prone)
- D. Strip search
- E. Body cavity search

Reference(s):					Case # (If applicable)	Incident #		
	Received Instruction		Competency Demonstrated		How Demonstrated?	Remedial Training		How Remediated?
	When completed, print full name	Date	When completed, print full name	Date		When completed, print full name	Date	
FTO:					<input type="checkbox"/> Field Perform <input type="checkbox"/> Role Play <input type="checkbox"/> Written Test <input type="checkbox"/> Verbal Test			<input type="checkbox"/> Field Perform <input type="checkbox"/> Role Play <input type="checkbox"/> Written Test <input type="checkbox"/> Verbal Test
Trainee:								
Comments <i>(field will expand automatically)</i>								

**Additional Information:**

**13.6.01 Part A - Reference Agency Policies/Procedures, if applicable** *(600 characters maximum)*  N/A

Department Policies: 312 Search and Seizure, 418 Detentions and Photographing Detainees, 900 Custodial Searches

**13.6.01 Part B - Agency Training Details** *(field will expand automatically)*

The above / below information will be read by the trainee and then discussed with the FTO.

Refer to section 10.1 on Search and Seizure

<b>13.6.02 Principles of Searches of Persons</b> The trainee shall explain the common principles of the search of an individual. These principles shall minimally include: A. Constant alertness B. Maintain control and position of advantage (contact and cover) C. Thoroughness of the search D. Safeguarding weapons								
Reference(s):						Case # (If applicable)	Incident #	
	<b>Received Instruction</b>		<b>Competency Demonstrated</b>		<b>How Demonstrated?</b>	<b>Remedial Training</b>		<b>How Remediated?</b>
	When completed, print full name	Date	When completed, print full name	Date		When completed, print full name	Date	
FTO:					<input type="checkbox"/> Field Perform <input type="checkbox"/> Role Play <input type="checkbox"/> Written Test <input type="checkbox"/> Verbal Test			<input type="checkbox"/> Field Perform <input type="checkbox"/> Role Play <input type="checkbox"/> Written Test <input type="checkbox"/> Verbal Test
Trainee:								
Comments <i>(field will expand automatically)</i>								

**Additional Information:**

<b>13.6.02 Part A - Reference Agency Policies/Procedures, if applicable (600 characters maximum)</b>  Department Policies: 312 Search and Seizure	<input type="checkbox"/> N/A
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<b>13.6.02 Part B - Agency Training Details (field will expand automatically)</b>  The above / below information will be read by the trainee and then discussed with the FTO.  Refer to section 10.1 on Search and Seizure Refer to section 2.1 on Contact and Cover	
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<b>13.6.03 Weapons and Contraband Concealment</b>								
The trainee shall identify those places on the person of both males and females where dangerous weapons or contraband may be concealed.								
Reference(s):						Case # (If applicable)	Incident #	
	<b>Received Instruction</b>		<b>Competency Demonstrated</b>		<b>How Demonstrated?</b>	<b>Remedial Training</b>		<b>How Remediated?</b>
	When completed, print full name	Date	When completed, print full name	Date		When completed, print full name	Date	
FTO:					<input type="checkbox"/> Field Perform <input type="checkbox"/> Role Play <input type="checkbox"/> Written Test <input type="checkbox"/> Verbal Test			<input type="checkbox"/> Field Perform <input type="checkbox"/> Role Play <input type="checkbox"/> Written Test <input type="checkbox"/> Verbal Test
Trainee:								
Comments <i>(field will expand automatically)</i>								

**Additional Information:**

<b>13.6.03 Part A - Reference Agency Policies/Procedures, if applicable (600 characters maximum)</b> Department Policies: 312 Search and Seizure	<input type="checkbox"/> N/A
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<b>13.6.03 Part B - Agency Training Details (field will expand automatically)</b> The above / below information will be read by the trainee and then discussed with the FTO.  Some common areas include pockets, waistband, shoes/socks, hidden pockets, hair, and bras for females	
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<b>13.6.04 Legal Pat-Down Search</b>								
The trainee shall safely and effectively conduct a legal pat-down search of one or more suspect(s).								
<i>Reference(s):</i>						<b>Case # (If applicable)</b>	<b>Incident #</b>	
	<b>Received Instruction</b>		<b>Competency Demonstrated</b>		<b>How Demonstrated?</b>	<b>Remedial Training</b>		<b>How Remediated?</b>
	When completed, print full name	Date	When completed, print full name	Date		When completed, print full name	Date	
<b>FTO:</b>					<input type="checkbox"/> Field Perform <input type="checkbox"/> Role Play <input type="checkbox"/> Written Test <input type="checkbox"/> Verbal Test			<input type="checkbox"/> Field Perform <input type="checkbox"/> Role Play <input type="checkbox"/> Written Test <input type="checkbox"/> Verbal Test
<b>Trainee:</b>								
Comments <i>(field will expand automatically)</i>								

**Additional Information:**

<b>13.6.04</b>	<b>Part A - Reference Agency Policies/Procedures, if applicable</b> <i>(600 characters maximum)</i>	<input type="checkbox"/> N/A
	Department Policies: 312 Search and Seizure	

<b>13.6.04</b>	<b>Part B - Agency Training Details</b> <i>(field will expand automatically)</i>
	The above / below information will be read by the trainee and then discussed with the FTO.
	Refer to section 10.1 on Search and Seizure

<b>13.6.05 Field Search</b>								
The trainee shall safely and effectively conduct a field search (standing, kneeling, or prone) of one or more suspect(s).								
<i>Reference(s):</i>						<b>Case # (If applicable)</b>	<b>Incident #</b>	
	<b>Received Instruction</b>		<b>Competency Demonstrated</b>		<b>How Demonstrated?</b>	<b>Remedial Training</b>		<b>How Remediated?</b>
	When completed, print full name	Date	When completed, print full name	Date		When completed, print full name	Date	
<b>FTO:</b>					<input type="checkbox"/> Field Perform <input type="checkbox"/> Role Play <input type="checkbox"/> Written Test <input type="checkbox"/> Verbal Test			<input type="checkbox"/> Field Perform <input type="checkbox"/> Role Play <input type="checkbox"/> Written Test <input type="checkbox"/> Verbal Test
<b>Trainee:</b>								
Comments <i>(field will expand automatically)</i>								

**Additional Information:**

<b>13.6.05</b>	<b>Part A - Reference Agency Policies/Procedures, if applicable (600 characters maximum)</b> Department Policies: 312 Search and Seizure	<input type="checkbox"/> N/A
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<b>13.6.05</b>	<b>Part B - Agency Training Details (field will expand automatically)</b> The above / below information will be read by the trainee and then discussed with the FTO.  Refer to section 10.1 on Search and Seizure
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**13.6.06 Backup Officer Responsibilities**  
 The trainee shall explain the responsibilities of the backup officer during the search of one or more persons. The responsibilities should minimally include:

A. Protecting the searching officer from outside interference and from those subjects being searched  
 B. Assisting in control of the person(s) being searched, as needed  
 C. Continuous observation of the person(s) being searched

<i>Reference(s):</i>						<b>Case # (If applicable)</b>	<b>Incident #</b>	
	<b>Received Instruction</b>		<b>Competency Demonstrated</b>		<b>How Demonstrated?</b>	<b>Remedial Training</b>		<b>How Remediated?</b>
	When completed, print full name	Date	When completed, print full name	Date		When completed, print full name	Date	
FTO:					<input type="checkbox"/> Field Perform <input type="checkbox"/> Role Play <input type="checkbox"/> Written Test <input type="checkbox"/> Verbal Test			<input type="checkbox"/> Field Perform <input type="checkbox"/> Role Play <input type="checkbox"/> Written Test <input type="checkbox"/> Verbal Test
Trainee:								
<i>Comments (field will expand automatically)</i>								

**Additional Information:**

**13.6.06 Part A - Reference Agency Policies/Procedures, if applicable (600 characters maximum)**  N/A

**13.6.06 Part B - Agency Training Details (field will expand automatically)**

The above / below information will be read by the trainee and then discussed with the FTO.

Refer to Section 2.1 on Contact and Cover

<b>13.6.07 Serve as Backup Officer</b>								
The trainee shall safely and effectively serve as a backup officer while another officer conducts a search of one or more subjects.								
<i>Reference(s):</i>						<b>Case # (If applicable)</b>	<b>Incident #</b>	
	<b>Received Instruction</b>		<b>Competency Demonstrated</b>		<b>How Demonstrated?</b>	<b>Remedial Training</b>		<b>How Remediated?</b>
	When completed, print full name	Date	When completed, print full name	Date		When completed, print full name	Date	
<b>FTO:</b>					<input type="checkbox"/> Field Perform <input type="checkbox"/> Role Play <input type="checkbox"/> Written Test <input type="checkbox"/> Verbal Test			<input type="checkbox"/> Field Perform <input type="checkbox"/> Role Play <input type="checkbox"/> Written Test <input type="checkbox"/> Verbal Test
<b>Trainee:</b>								
Comments <i>(field will expand automatically)</i>								

**Additional Information:**

<b>13.6.07 Part A - Reference Agency Policies/Procedures, if applicable (600 characters maximum)</b>	<input checked="" type="checkbox"/> N/A
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<b>13.6.07 Part B - Agency Training Details (field will expand automatically)</b>
The above / below information will be read by the trainee and then discussed with the FTO.
Refer to Section 2.1 on Contact and Cover

<b>13.7 VEHICLE STOPS</b>								
<b>13.7.01 Types of Vehicle Stops</b>								
The trainee shall explain the various types of vehicle stops to minimally include:								
A. Traffic violations				C. High-risk				
B. Investigative								
Reference(s):						Case # (If applicable)	Incident #	
	<b>Received Instruction</b>		<b>Competency Demonstrated</b>		<b>How Demonstrated?</b>	<b>Remedial Training</b>		<b>How Remediated?</b>
	When completed, print full name	Date	When completed, print full name	Date		When completed, print full name	Date	
FTO:					<input type="checkbox"/> Field Perform <input type="checkbox"/> Role Play <input type="checkbox"/> Written Test <input type="checkbox"/> Verbal Test			<input type="checkbox"/> Field Perform <input type="checkbox"/> Role Play <input type="checkbox"/> Written Test <input type="checkbox"/> Verbal Test
Trainee:								
Comments <i>(field will expand automatically)</i>								

**Additional Information:**

<b>13.7.01</b>	Part A - Reference Agency Policies/Procedures, if applicable <i>(600 characters maximum)</i>	☒ N/A
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**13.7.01 Part B - Agency Training Details** *(field will expand automatically)*

The below information will be read by the trainee and then discussed with the FTO.

**Traffic Violation Stops:**

- reason to believe the driver has committed a traffic infraction.
- no objective reason to believe that the vehicle's occupants represent an unusual risk.
- an expectation that the pullover would result in a citation.

**Investigative Stops**

- an expectation that the pullover involves less risk than a "highrisk" pullover, but more than a traffic enforcement pullover.
- reason to believe that one or more of the vehicle's occupants has engaged, or is about to engage, in criminal activity.
- an expectation that the pullover would involve an investigation that might lead to a custodial arrest for a violation of the Vehicle Code, the Penal Code or other statute.

**High Risk Stop**

Officer has reason to believe that one or more of the occupants of the car may be:

- armed,
- represent a serious threat to the officer, or
- have committed a felony.

**CIPD Training Outline on High Risk Stops**

[REDACTED]

[REDACTED]

[REDACTED]

[REDACTED]

[REDACTED]

[REDACTED]

[REDACTED]

- [REDACTED]
- [REDACTED]

[REDACTED]

[REDACTED]

- [REDACTED]
- [REDACTED]

[REDACTED]

[REDACTED]

- [REDACTED]
- [REDACTED]
- [REDACTED]
- [REDACTED]
- [REDACTED]
- [REDACTED]
- [REDACTED]
- [REDACTED]
- [REDACTED]

[REDACTED]

- [REDACTED]







**13.7.02 Vehicle Stop Locations**  
 The trainee shall identify and discuss the following elements to be considered when selecting the proper location for a vehicle stop.

A. Traffic hazards  
 B. Escape routes  
 C. Number of people present  
 D. Lighting conditions  
 E. Proper position of primary and backup units

Reference(s): Case # (If applicable) Incident #

	Received Instruction		Competency Demonstrated		How Demonstrated?	Remedial Training		How Remediated?
	When completed, print full name	Date	When completed, print full name	Date		When completed, print full name	Date	
<b>FTO:</b>					<input type="checkbox"/> Field Perform <input type="checkbox"/> Role Play <input type="checkbox"/> Written Test <input type="checkbox"/> Verbal Test			<input type="checkbox"/> Field Perform <input type="checkbox"/> Role Play <input type="checkbox"/> Written Test <input type="checkbox"/> Verbal Test
<b>Trainee:</b>								

Comments *(field will expand automatically)*

**Additional Information:**

**13.7.02 Part A - Reference Agency Policies/Procedures, if applicable** *(600 characters maximum)*  N/A

**13.7.02 Part B - Agency Training Details** *(field will expand automatically)*

The below information will be read by the trainee and then discussed with the FTO.

Considerations for planning vehicle stops:

The actions a patrol officer may take during a vehicle pullover may be dependent on the:

- type of offense involved,
- level of perceived threat,
- environmental conditions, (e.g., weather, lighting, road surface, etc.) and/or type of vehicle being pulled over.

Selecting a vehicle stop location:

Once the officer has a lawful justification for initiating a vehicle pullover, that officer should anticipate possible locations for the actual pullover to take place. The initiating patrol officer, not the driver of the target vehicle, should select the pullover site. If a suitable site is not immediately available, the officer may choose to defer initiating the stop until the officer is able to identify an appropriate location.

Other Considerations:

- Traffic – Speed of passing vehicles, number of lanes, adequate shoulder space
- Visibility – weather conditions, road conditions for other motorists
- Illumination – too much or too little light, level of distraction of emergency lights for other motorists
- Public Safety – how will the stop effect the community around the stop (high risk stop)

<b>13.7.03 Vehicle Information Prior to Stop</b>								
The trainee shall explain the advantages of recording the license number and description of the vehicle prior to the stop.								
<i>Reference(s):</i>						<b>Case # (If applicable)</b>	<b>Incident #</b>	
	<b>Received Instruction</b>		<b>Competency Demonstrated</b>		<b>How Demonstrated?</b>	<b>Remedial Training</b>		<b>How Remediated?</b>
	When completed, print full name	Date	When completed, print full name	Date		When completed, print full name	Date	
<b>FTO:</b>					<input type="checkbox"/> Field Perform <input type="checkbox"/> Role Play <input type="checkbox"/> Written Test <input type="checkbox"/> Verbal Test			<input type="checkbox"/> Field Perform <input type="checkbox"/> Role Play <input type="checkbox"/> Written Test <input type="checkbox"/> Verbal Test
<b>Trainee:</b>								
Comments <i>(field will expand automatically)</i>								

**Additional Information:**

<b>13.7.03 Part A - Reference Agency Policies/Procedures, if applicable (600 characters maximum)</b>	<input checked="" type="checkbox"/> N/A
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**13.7.03 Part B - Agency Training Details** *(field will expand automatically)*

The below information will be read by the trainee and then discussed with the FTO.

Advantages of recording the license number and description of the vehicle prior to the stop:

- Determine the vehicle' status (clear/current, expired, stolen, etc) to better determine when to stop vehicle (wait for backup, request airship, request k-9)
- If the officer needs immediate assistance dispatch/partners know the location to respond and the associated vehicle
- If the driver/passenger injures the officer and flees other officers/investigators know what vehicle to look for
- If the registration returns to a different vehicle than described the officer can better respond/investigate

**13.7.04 Proper Distance and Position of Patrol Vehicle**

The trainee shall demonstrate the proper distance to initiate the stop of another vehicle. The distance should be:

- A. Not so great as to encourage an escape attempt
- B. Not so close as to present a hazard
- C. Enough to create a safety corridor (patrol vehicle offset left or right) for the safety of the officer(s) and vehicle occupant(s)

<i>Reference(s):</i>						<b>Case # (If applicable)</b>	<b>Incident #</b>	
	<b>Received Instruction</b>		<b>Competency Demonstrated</b>		<b>How Demonstrated?</b>	<b>Remedial Training</b>		<b>How Remediated?</b>
	When completed, print full name	Date	When completed, print full name	Date		When completed, print full name	Date	
<b>FTO:</b>					<input type="checkbox"/> Field Perform <input type="checkbox"/> Role Play <input type="checkbox"/> Written Test <input type="checkbox"/> Verbal Test			<input type="checkbox"/> Field Perform <input type="checkbox"/> Role Play <input type="checkbox"/> Written Test <input type="checkbox"/> Verbal Test
<b>Trainee:</b>								
<i>Comments (field will expand automatically)</i>								

**Additional Information:**

**13.7.04 Part A - Reference Agency Policies/Procedures, if applicable (600 characters maximum)**

N/A

**13.7.04 Part B - Agency Training Details (field will expand automatically)**

The above information will be read by the trainee and then discussed with the FTO.

**13.7.05 Gaining Driver's Attention**

The trainee shall identify techniques for gaining the attention of the driver when making a vehicle stop. Techniques shall minimally include:

- A. Use of emergency lights
- B. Use of siren
- C. Use of horn
- D. Use of headlights
- E. Use of hand signal
- F. Use of public address (PA) system
- G. Proper use of spotlight to include:
  1. Not blinding the driver while vehicle is moving
  2. Illuminating the interior of the stopped vehicle
  3. Focusing on rear and side mirrors to blind the occupants of the officer's approach

Reference(s):					Case # (if applicable)	Incident #		
	Received Instruction		Competency Demonstrated		How Demonstrated?	Remedial Training		How Remediated?
	When completed, print full name	Date	When completed, print full name	Date		When completed, print full name	Date	
FTO:					<input type="checkbox"/> Field Perform <input type="checkbox"/> Role Play <input type="checkbox"/> Written Test <input type="checkbox"/> Verbal Test			<input type="checkbox"/> Field Perform <input type="checkbox"/> Role Play <input type="checkbox"/> Written Test <input type="checkbox"/> Verbal Test
Trainee:								
Comments (field will expand automatically)								

**Additional Information:**

**13.7.05 Part A - Reference Agency Policies/Procedures, if applicable (600 characters maximum)**  N/A

**13.7.05 Part B - Agency Training Details (field will expand automatically)**  
 The above information will be read by the trainee and then discussed with the FTO.

**13.7.06 Hazards of Vehicle Stops**  
 The trainee shall identify the inherent hazards involved when an officer conducts a vehicle stop. These hazards shall minimally include:

A. Location of the stop	D. Position the officer takes
B. Reason for the stop	E. Contact with the violator
C. Officer’s approach	F. Visibility

Reference(s):					Case # (If applicable)	Incident #		
	Received Instruction		Competency Demonstrated		How Demonstrated?	Remedial Training		How Remediated?
	When completed, print full name	Date	When completed, print full name	Date		When completed, print full name	Date	
FTO:					<input type="checkbox"/> Field Perform <input type="checkbox"/> Role Play <input type="checkbox"/> Written Test <input type="checkbox"/> Verbal Test			<input type="checkbox"/> Field Perform <input type="checkbox"/> Role Play <input type="checkbox"/> Written Test <input type="checkbox"/> Verbal Test
Trainee:								

Comments (field will expand automatically)

**Additional Information:**

**13.7.06 Part A - Reference Agency Policies/Procedures, if applicable (600 characters maximum)**  N/A

**13.7.06 Part B - Agency Training Details (field will expand automatically)**  
 The above information will be read by the trainee and then discussed with the FTO.

**13.7.07 Observing Vehicle Occupants**  
 The trainee shall identify the consequences of failing to closely watch the movements of the occupants of a vehicle prior to, during, and after the stop. These minimally include:

- A. Attack from suspects
- B. Destruction or concealment of evidence
- C. Escape of occupants

Reference(s):					Case # (If applicable)	Incident #		
	Received Instruction		Competency Demonstrated		How Demonstrated?	Remedial Training		How Remediated?
	When completed, print full name	Date	When completed, print full name	Date		When completed, print full name	Date	
FTO:					<input type="checkbox"/> Field Perform <input type="checkbox"/> Role Play <input type="checkbox"/> Written Test <input type="checkbox"/> Verbal Test			<input type="checkbox"/> Field Perform <input type="checkbox"/> Role Play <input type="checkbox"/> Written Test <input type="checkbox"/> Verbal Test
Trainee:								
Comments (field will expand automatically)								

**Additional Information:**

**13.7.07 Part A - Reference Agency Policies/Procedures, if applicable (600 characters maximum)**  N/A

**13.7.07 Part B - Agency Training Details (field will expand automatically)**  
 The above information will be read by the trainee and then discussed with the FTO.

**13.7.08 Directing Occupants During a Stop**  
 The trainee shall explain the advantages, disadvantages, and legal aspects of directing the occupants to remain in or to exit the vehicle during a stop.

<i>Reference(s):</i>					<i>Case # (If applicable)</i>	<i>Incident #</i>		
	Received Instruction		Competency Demonstrated		How Demonstrated?	Remedial Training		How Remediated?
	When completed, print full name	Date	When completed, print full name	Date		When completed, print full name	Date	
FTO:					<input type="checkbox"/> Field Perform <input type="checkbox"/> Role Play <input type="checkbox"/> Written Test <input type="checkbox"/> Verbal Test			<input type="checkbox"/> Field Perform <input type="checkbox"/> Role Play <input type="checkbox"/> Written Test <input type="checkbox"/> Verbal Test
Trainee:								
<i>Comments (field will expand automatically)</i>								

**Additional Information:**

**13.7.08 Part A - Reference Agency Policies/Procedures, if applicable (600 characters maximum)**  N/A

**13.7.08 Part B - Agency Training Details** *(field will expand automatically)*

The below information will be read by the trainee and then discussed with the FTO.

It is generally desirable for patrol officers to have the driver and occupants of the target vehicle remain in the vehicle throughout the duration of the pullover. But in certain situations, officers may need to direct the driver/occupants to get out of the vehicle.

Advantages/Disadvantages of having the occupants remain in the vehicle include:

- All occupants are in one location (inside the vehicle)
- Officers can use cover/concealment and the occupants may not know their location
- If occupants exit the vehicle after being ordered to remain inside, officers will be able to have a quicker response to a possible threat
- Officers can not safely search a vehicle with occupants still in it
- Occupants have access to hidden weapons/contraband

Advantages/Disadvantages of having the occupants exit the vehicle:

- If weapons/contraband are in the vehicle they will be unable to access them
- Officers will be able to search the vehicle
- If ordered to exit the vehicle the occupants may attack the officers

Legal Aspects:

May order driver out of vehicle without any reason or suspicion- Pennsylvania vs Mimms

May order passengers out of vehicle- Maryland vs Wilson

Reasonable suspicion required to detain passengers once out of vehicle- People vs Gonzalez

**13.7.09 Approaching Vehicles Other than Automobiles**  
 The trainee shall explain and/or safely demonstrate how to safely stop and approach vehicles other than automobiles such as:

A. Motorcycles and bicycles  
 B. Campers and vans  
 C. Buses  
 D. Trucks  
 E. Tractor/Trailers

Reference(s): Case # (If applicable) Incident #

	Received Instruction		Competency Demonstrated		How Demonstrated?	Remedial Training		How Remediated?
	When completed, print full name	Date	When completed, print full name	Date		When completed, print full name	Date	
<b>FTO:</b>					<input type="checkbox"/> Field Perform <input type="checkbox"/> Role Play <input type="checkbox"/> Written Test <input type="checkbox"/> Verbal Test			<input type="checkbox"/> Field Perform <input type="checkbox"/> Role Play <input type="checkbox"/> Written Test <input type="checkbox"/> Verbal Test
<b>Trainee:</b>								

Comments *(field will expand automatically)*

**Additional Information:**

**13.7.09 Part A - Reference Agency Policies/Procedures, if applicable** *(600 characters maximum)*  N/A

**13.7.09 Part B - Agency Training Details** *(field will expand automatically)*

The below information will be read by the trainee and then discussed with the FTO.

[REDACTED]

B, C, D, E: The selection of an appropriate location for the stop becomes a significant issue when a pullover involves a large vehicle. The officer must direct the bus to a location that not only allows for a safe and tactical approach by the officer but also a location where the passengers will be safe should they have to exit the vehicle.

When a semi-truck is pulled over, it should not be stopped on a grade. Depending on the semi-truck's load, it may be difficult to restart the vehicle parked on a grade

Basic tactical considerations regarding positioning of the patrol vehicle to the target vehicle and use of emergency lights/siren/horn to get the driver's attention, remain the same as with other traffic enforcement pullovers. Because of the size of the bus or semi-truck, the officer may have difficulty seeing the driver while the driver has a sight advantage of the officer's approach. When a pullover involves a bus, officers should have the driver exit and approach the officer. When a pullover involves a semi-truck, officers should not require the driver to turn off ignition due to potential engine damage. Instruct the driver to leave the vehicle rather than attempting to climb up on the tractor. Question the driver regarding additional occupants who may be in target vehicle.

**13.7.10 Dealing with Violator Reactions**  
 The trainee shall identify common violator reactions and shall discuss techniques for appropriately dealing with those reactions, which may include:

A. Embarrassment	D. Rationalization or excuse for violation
B. Anger	E. Refusal to sign citation
C. Fear	

<i>Reference(s):</i>				<b>Case # (If applicable)</b>	<b>Incident #</b>			
	<b>Received Instruction</b>		<b>Competency Demonstrated</b>		<b>How Demonstrated?</b>	<b>Remedial Training</b>		<b>How Remediated?</b>
	When completed, print full name	Date	When completed, print full name	Date		When completed, print full name	Date	
<b>FTO:</b>					<input type="checkbox"/> Field Perform <input type="checkbox"/> Role Play <input type="checkbox"/> Written Test <input type="checkbox"/> Verbal Test			<input type="checkbox"/> Field Perform <input type="checkbox"/> Role Play <input type="checkbox"/> Written Test <input type="checkbox"/> Verbal Test
<b>Trainee:</b>								
<i>Comments (field will expand automatically)</i>								

**Additional Information:**

<b>13.7.10</b>	<b>Part A - Reference Agency Policies/Procedures, if applicable</b> <i>(600 characters maximum)</i>	<input checked="" type="checkbox"/> N/A
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<b>13.7.10</b>	<b>Part B - Agency Training Details</b> <i>(field will expand automatically)</i>
The above information will be read by the trainee and then discussed with the FTO.	

<b>13.7.11 Do Not Argue with Violator</b>								
The trainee shall explain why an officer should not argue with a violator.								
Reference(s):						Case # (If applicable)	Incident #	
	<b>Received Instruction</b>		<b>Competency Demonstrated</b>		<b>How Demonstrated?</b>	<b>Remedial Training</b>		<b>How Remediated?</b>
	When completed, print full name	Date	When completed, print full name	Date		When completed, print full name	Date	
<b>FTO:</b>					<input type="checkbox"/> Field Perform <input type="checkbox"/> Role Play <input type="checkbox"/> Written Test <input type="checkbox"/> Verbal Test			<input type="checkbox"/> Field Perform <input type="checkbox"/> Role Play <input type="checkbox"/> Written Test <input type="checkbox"/> Verbal Test
<b>Trainee:</b>								
Comments <i>(field will expand automatically)</i>								

**Additional Information:**

<b>13.7.11</b>	Part A - Reference Agency Policies/Procedures, if applicable <i>(600 characters maximum)</i>	☒ N/A
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**13.7.11 Part B - Agency Training Details** *(field will expand automatically)*

The below information will be read by the trainee and then discussed with the FTO.

Peace officers should become familiar with the communication process for conducting a vehicle stop:

- remain consistently courteous,
- sound professional,
- center their command presence,
- deflect resistance, and
- enhance personal safety by allowing time to quickly scan the interior of the vehicle.

Using this process for vehicle stops provides a self-disciplined pattern. That is, it ensures that officers always handle contacts in a consistent manner, regardless of distractions.

**13.7.12 Discretion during Traffic Stops**  
 The trainee shall explain discretion during a car stop by giving examples of traffic situations where a warning may be more beneficial.

<i>Reference(s):</i>						<b>Case # (If applicable)</b>	<b>Incident #</b>	
	<b>Received Instruction</b>		<b>Competency Demonstrated</b>		<b>How Demonstrated?</b>	<b>Remedial Training</b>		<b>How Remediated?</b>
	When completed, print full name	Date	When completed, print full name	Date		When completed, print full name	Date	
<b>FTO:</b>					<input type="checkbox"/> Field Perform <input type="checkbox"/> Role Play <input type="checkbox"/> Written Test <input type="checkbox"/> Verbal Test			<input type="checkbox"/> Field Perform <input type="checkbox"/> Role Play <input type="checkbox"/> Written Test <input type="checkbox"/> Verbal Test
<b>Trainee:</b>								
<i>Comments (field will expand automatically)</i>								

**Additional Information:**

**13.7.12 Part A - Reference Agency Policies/Procedures, if applicable (600 characters maximum)**

N/A

Department Policies: 500 Traffic Function and Responsibility

**13.7.12 Part B - Agency Training Details (field will expand automatically)**

The above / below information will be read by the trainee and then discussed with the FTO.

The policy of the CI Police Department is education before punitive. Officers should perform a traffic stop on every violation that is observed. Once the stop has been made the officer has the discretion to educate the violator with a warning or citation depending on the circumstances of the stop.

**13.7.13 Procedure Advantages**

The trainee shall explain the advantages of the following procedures:

- A. Obtaining the violator’s driver’s license, registration, and proof of insurance as soon as possible after making the stop
- B. Not accepting the violator’s wallet in response to a request for a driver’s license
- C. Checking the signature of the violator on the citation
- D. Issuing the proper copy of the citation to the violator

Reference(s):					Case # (If applicable)	Incident #		
FTO:	Received Instruction		Competency Demonstrated		How Demonstrated?	Remedial Training		How Remediated?
	When completed, print full name	Date	When completed, print full name	Date		When completed, print full name	Date	
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**Additional Information:**

**13.7.13 Part A - Reference Agency Policies/Procedures, if applicable (600 characters maximum)**

N/A

**13.7.13 Part B - Agency Training Details (field will expand automatically)**

The below information will be read by the trainee and then discussed with the FTO.

A. Obtaining the documents as soon as possible will allow the officers access to the information should the violator become upset or uncooperative during the investigation

B. If a wallet is accepted the violator can make a claim that property was stolen during the contact

C. Checking the signature ensures that the person signed it with their proper signature to promise to appear as shown on their license

D. Providing the violator the correct copy allows records and the court to receive their correct copies as well

**13.7.14 Signature Is a Promise to Appear**

The trainee shall recognize that the required signature of the violator on a citation is not an admission of guilt, but a promise to appear (PTA).

Reference(s):					Case # (if applicable)	Incident #		
	Received Instruction		Competency Demonstrated		How Demonstrated?	Remedial Training		How Remediated?
	When completed, print full name	Date	When completed, print full name	Date		When completed, print full name	Date	
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Trainee:								
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**Additional Information:**

**13.7.14 Part A - Reference Agency Policies/Procedures, if applicable (600 characters maximum)**  N/A

**13.7.14 Part B - Agency Training Details (field will expand automatically)**  
 The above information will be read by the trainee and then discussed with the FTO.

**13.7.15 Promoting a Positive Image**  
 Given an incident involving a traffic violation, the trainee shall safely and effectively conduct a traffic stop and assess whether to issue a citation or warning in a manner that promotes a positive image of law enforcement.

Reference(s):					Case # (If applicable)	Incident #		
	Received Instruction		Competency Demonstrated		How Demonstrated?	Remedial Training		How Remediated?
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Trainee:								
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**Additional Information:**

**13.7.15 Part A - Reference Agency Policies/Procedures, if applicable (600 characters maximum)**  N/A

Department Policies: 500 Traffic Function and Responsibility

**13.7.15 Part B - Agency Training Details** *(field will expand automatically)*

The above information will be read by the trainee and then discussed with the FTO.

**13.8 FELONY/HIGH-RISK VEHICLE STOPS**

**13.8.01 Important Considerations**  
 The trainee shall identify and discuss the important considerations taken when about to make a felony/high-risk vehicle stop. These elements shall minimally include:

<p>A. Seriousness of the crime(s)</p> <p>B. Availability of Backup</p> <p>C. Where to make the stop (location)</p> <p>D. Tactics to be used after making the stop</p> <p>E. Number of suspects involved</p> <p>F. Placement of subsequent units at the stop itself</p>	<p>G. Placement of additional units away from the stop to control traffic and/or to provide additional safety for the stop</p> <p>H. Use of public address (PA) system</p> <p>I. Use of additional resources (K-9 units, air support, etc.)</p>
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Reference(s): Case # (If applicable) Incident #

	Received Instruction		Competency Demonstrated		How Demonstrated?	Remedial Training		How Remediated?
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Trainee:								

Comments *(field will expand automatically)*

**Additional Information:**

**13.8.01 Part A - Reference Agency Policies/Procedures, if applicable** *(600 characters maximum)* ☒ N/A

**13.8.01 Part B - Agency Training Details** *(field will expand automatically)*

The above information will be read by the trainee and then discussed with the FTO.

**13.8.02 Vehicle Positioning**

The trainee shall discuss the proper positioning of the police vehicle for a felony/high-risk vehicle stop.

<i>Reference(s):</i>						<b>Case #</b> <i>(if applicable)</i>	<b>Incident #</b>	
	<b>Received Instruction</b>		<b>Competency Demonstrated</b>		<b>How Demonstrated?</b>	<b>Remedial Training</b>		<b>How Remediated?</b>
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<b>Trainee:</b>								
<i>Comments (field will expand automatically)</i>								

**Additional Information:**

**13.8.02 Part A - Reference Agency Policies/Procedures, if applicable** *(600 characters maximum)*  N/A

**13.8.02 Part B - Agency Training Details** *(field will expand automatically)*

The above / below information will be read by the trainee and then discussed with the FTO.

Prepare for the pullover by rolling down patrol vehicle windows and unlocking the vehicle’s doors. Properly position the patrol vehicle an appropriate distance from the target vehicle. (Two to three car lengths or 20 to 30 feet) and offset to provide a clear view of both sides of the target vehicle. Employ appropriate lighting equipment such as: emergency lights, headlights, spotlights, takedown lights, and Deploy firearms (i.e., handgun, shotgun) at the ready. Utilize available cover and concealment.

**13.8.03 Ordering Suspect(s) from the Vehicle**

The trainee shall discuss the advantages of verbally ordering the suspect(s) from the vehicle prior to approaching on foot.

<i>Reference(s):</i>					<b>Case # (If applicable)</b>	<b>Incident #</b>		
	<b>Received Instruction</b>		<b>Competency Demonstrated</b>		<b>How Demonstrated?</b>	<b>Remedial Training</b>		<b>How Remediated?</b>
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<b>Trainee:</b>								
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**Additional Information:**

**13.8.03 Part A - Reference Agency Policies/Procedures, if applicable** *(600 characters maximum)*  N/A

**13.8.03 Part B - Agency Training Details** *(field will expand automatically)*

The below information will be read by the trainee and then discussed with the FTO.

Ordering suspects to exit the vehicle allows officers to use cover/concealment to protect themselves, takes away the element of surprise for the suspect as officers approach the vehicle, makes it more difficult for the suspect to retrieve a weapon in the vehicle, and limits there protection provided by the vehicle for the suspect.

**13.8.04 Use of Verbal Commands**

The trainee shall explain verbal commands that should be used when removing suspect(s) from a vehicle prior to approaching on foot. These commands minimally include having the suspect:

A. Keep hands in sight at all times  
 B. Exit the vehicle (in accordance with agency policy)  
 C. Assume position of disadvantage outside of the vehicle

<i>Reference(s):</i>						<b>Case # (if applicable)</b>	<b>Incident #</b>	
	<b>Received Instruction</b>		<b>Competency Demonstrated</b>		<b>How Demonstrated?</b>	<b>Remedial Training</b>		<b>How Remediated?</b>
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<b>Trainee:</b>								
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**Additional Information:**

**13.8.04 Part A - Reference Agency Policies/Procedures, if applicable** *(600 characters maximum)*  N/A

**13.8.04 Part B - Agency Training Details** *(field will expand automatically)*

The below information will be read by the trainee and then discussed with the FTO.

Refer to section 13.7.01

**13.8.05 Waiting for Backup**  
 The trainee shall discuss the advantages of waiting for additional backup before approaching the vehicle or the occupants.

<i>Reference(s):</i>					<b>Case # (If applicable)</b>	<b>Incident #</b>		
	<b>Received Instruction</b>		<b>Competency Demonstrated</b>		<b>How Demonstrated?</b>	<b>Remedial Training</b>		<b>How Remediated?</b>
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<b>Trainee:</b>								
<i>Comments (field will expand automatically)</i>								

**Additional Information:**

**13.8.05 Part A - Reference Agency Policies/Procedures, if applicable** *(600 characters maximum)*  N/A

**13.8.05 Part B - Agency Training Details** *(field will expand automatically)*

The below information will be read by the trainee and then discussed with the FTO.

By waiting for additional backup officers are better able to have enough officers to control all suspects, deploy less lethal and lethal equipment as needed, and have a search/chase team should a suspect foot bail or flee after others have exited.

**13.8.06 Roles of Primary and Backup Officer(s)**  
 The trainee shall explain the roles of both the primary and backup officer(s) before, during, and after the stop. This discussion shall minimally include which officer:

A. Has radio responsibilities  
 B. Assumes shotgun responsibilities (if applicable)  
 C. Communicates to the occupants  
 D. Searches the occupants and/or vehicle

<i>Reference(s):</i>					<b>Case # (If applicable)</b>	<b>Incident #</b>		
	<b>Received Instruction</b>		<b>Competency Demonstrated</b>		<b>How Demonstrated?</b>	<b>Remedial Training</b>		<b>How Remediated?</b>
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<b>Trainee:</b>								
<i>Comments (field will expand automatically)</i>								

**Additional Information:**

<b>13.8.06 Part A - Reference Agency Policies/Procedures, if applicable (600 characters maximum)</b>	☒ N/A
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**13.8.06 Part B - Agency Training Details** *(field will expand automatically)*

The below information will be read by the trainee and then discussed with the FTO.

The roles and responsibilities of each officer involved in a high-risk vehicle pullover must be clear. The contact officer conducts the business of the pullover, directs the driver and occupant(s) of the target vehicle, takes necessary actions related to the investigation (e.g., obtain identification, searching suspects, etc.)

It is the general responsibility of any cover officers called to assist the primary officer at the scene of a high-risk vehicle pullover to protect the primary officer who is conducting the business of the pullover, place their own patrol vehicles in a proper position to avoid silhouetting other officers with the vehicle’s headlights or other lighting equipment, take and maintain proper positions of cover and concealment, maintain their firearms at the ready, and maintain visual contact with the vehicle occupant(s) at all times, and avoid a crossfire situation.

Refer to section 13.7.01

**13.8.07 Demonstrating a Felony/High-Risk Stop**

Given an incident involving a felony/high-risk vehicle stop, the trainee shall safely stop the suspect vehicle, remove the occupant(s), and place the occupant(s) in a position of disadvantage without the officer(s) being placed in an inherently dangerous position.

<i>Reference(s):</i>						<b>Case # (If applicable)</b>	<b>Incident #</b>	
	<b>Received Instruction</b>		<b>Competency Demonstrated</b>		<b>How Demonstrated?</b>	<b>Remedial Training</b>		<b>How Remediated?</b>
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<b>Trainee:</b>								
<i>Comments (field will expand automatically)</i>								



**13.9.01 Part B - Agency Training Details** *(field will expand automatically)*

The above / below information will be read by the trainee and then discussed with the FTO.

A.

- Officers must maintain control of the situation at all times.
- The use of backup assistance officers when available is strongly recommended.
- Additional officers may be required to properly remove occupant(s) from the target vehicle, maintain control of the occupant(s) while the contact officer is conducting the search, and prevent interference by other persons. (e.g., witnesses, victims, onlookers, other officers, etc.)

B.

- Cover the area in a systematic manner in order to prevent missing any possible locations where items could be located.
- Possible systematic patterns may include but not be limited to starting at the top of the target vehicle and working down, searching from front of the target vehicle to rear, or searching the interior first, then the exterior.
- Search all areas that could reasonably contain the item that is the target of the search (e.g., weapons, contraband, instruments of criminal activity, etc.).

**13.9.02 Demonstrating Vehicle Search**

Given an incident, the trainee shall safely and effectively conduct a vehicle search.

<i>Reference(s):</i>						<b>Case #</b> <i>(if applicable)</i>	<b>Incident #</b>	
	<b>Received Instruction</b>		<b>Competency Demonstrated</b>		<b>How Demonstrated?</b>	<b>Remedial Training</b>		<b>How Remediated?</b>
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<b>Trainee:</b>								

*Comments (field will expand automatically)*

**Additional Information:**

**13.9.02 Part A - Reference Agency Policies/Procedures, if applicable (600 characters maximum)**  N/A

Department Policies: 312 Search and Seizure

**13.9.02 Part B - Agency Training Details (field will expand automatically)**

The above information will be read by the trainee and then discussed with the FTO.

**13.10 SEARCHING BUILDINGS/AREAS**

**13.10.01 Principles of a Safe and Effective Building Search**  
 The trainee shall identify and explain the principles of a safe and effective search of a building that may contain a suspect. These principles shall minimally include:

A. Containment of the building  
 B. Containment of area(s) already searched  
 C. Utilization of a systematic method  
 D. Safe searching techniques  
 E. Appropriate use of specialized assistance (K-9, air support, etc.)

Reference(s):				Case # (If applicable)	Incident #			
	Received Instruction		Competency Demonstrated		How Demonstrated?	Remedial Training		How Remediated?
	When completed, print full name	Date	When completed, print full name	Date		When completed, print full name	Date	
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Trainee:								
Comments (field will expand automatically)								

**Additional Information:**

**13.10.01 Part A - Reference Agency Policies/Procedures, if applicable (600 characters maximum)**

N/A

Department Policies: 312 Search and Seizure

**13.10.01 Part B - Agency Training Details** *(field will expand automatically)*

The above information will be read by the trainee and then discussed with the FTO.

It is the responsibility of the primary officer to initiate the coordination of the security and containment of the crime scene. This can be done by establishing a boundary or perimeter completely surrounding the area involved.

The establishment of a secure perimeter may be essential to safely resolve the crime in progress. Establishing a perimeter: Contains and isolates the crime scene, Prevents the suspect(s) from escaping the area, Prevents unauthorized entry into the area, Can aid in apprehending the suspect(s)

No matter what crime is involved, the size of the area to be searched, or the number of possible suspects, every search for suspects must be considered a high-risk activity and appropriate precautions taken.

High-risk searches of buildings or open areas must be carefully planned and executed. A strategic plan of operation should be flexible and include sufficient personnel to make adjustments and modifications as the situation unfolds.

Throughout the search, communication between the searching officer (cover officer) and other officers outside the structure is critical. No one should have to guess or make assumptions as to what is going on during the search.

All communication should be clear and explicit. Directions and descriptions should be concisely given to convey all needs and observations.

During the search, only searching officers who are working with a cover officer should attempt to use the radio. If an officer is acting as a cover officer, that officer's full attention should be on surveillance and protection of the searching officer, not on speaking on the radio.

All available resources should be considered when planning a search operation. Possible resources may include, but not limited to, the use of: Quick response or SWAT units, Canine units, Helicopter support (overall visual coordination, illumination of an area, etc.)

When conducting the search officers should use a systematic method of visually clearing or physically searching one area at a time before moving on to the next area.

While moving assess, clear, and secure continuously. All places large enough and capable of concealing a suspect should be searched (e.g., closets, behind furniture, inside large cabinets, under beds, etc.). Search one room (or designated area) at a time before moving on to the next. Once an area is searched ensure any suspects hiding cannot enter the area and escape/assault officers. Do not rush. NOTE: All possible exterior exits of the building should be secured until the interior has been completely searched and cleared.

**13.10.02 Demonstrating Safe and Effective Building Searches**  
 Given an incident, the trainee shall safely and effectively conduct a building/area search.

<i>Reference(s):</i>	<b>Case # (If applicable)</b>	<b>Incident #</b>
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	Received Instruction		Competency Demonstrated		How Demonstrated?	Remedial Training		How Remediated?
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Comments:

	Received Instruction		Competency Demonstrated		How Demonstrated?	Remedial Training		How Remediated?
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<b>Trainee:</b>								

Comments (*field will expand automatically*)

**Additional Information:**

<b>13.10.02 Part A - Reference Agency Policies/Procedures, if applicable</b> (600 characters maximum)	<input type="checkbox"/> N/A
Department Policies: 312 Search and Seizure	

**13.10.02 Part B - Agency Training Details** *(field will expand automatically)*

The above information will be read by the trainee and then discussed with the FTO.

**13.11 HANDLING CRIMES IN PROGRESS**

**13.11.01 Responding to Crimes in Progress**

The trainee shall explain agency policy and factors to consider when responding to crimes in progress. These may include:

<ul style="list-style-type: none"> <li>A. Proceeding directly to the scene as quickly and silently as possible</li> <li>B. Proceeding directly to the scene utilizing emergency lights and/or siren</li> <li>C. Proceeding to the location most likely to intercept fleeing suspects</li> <li>D. Proceeding to the scene and coordinating arrival and/or deployment with other units</li> <li>E. Distance to location</li> <li>F. Availability of assisting units</li> <li>G. Nature of crime</li> </ul>	<ul style="list-style-type: none"> <li>H. Traffic and environmental conditions</li> <li>I. Concern for possible lookouts and/or accomplices</li> <li>J. Watching for fleeing suspects</li> <li>K. Parking and securing vehicle</li> <li>L. Apprehension of suspect(s)</li> <li>M. Broadcasting additional information</li> <li>N. Securing the scene</li> </ul>
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<i>Reference(s):</i>						<i>Case # (if applicable)</i>	<i>Incident #</i>	
	Received Instruction		Competency Demonstrated		How Demonstrated?	Remedial Training		How Remediated?
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Trainee:								
<i>Comments (field will expand automatically)</i>								

**Additional Information:**

**13.11.01 Part A - Reference Agency Policies/Procedures, if applicable** *(600 characters maximum)*  N/A

Department Policies: 309 Officer Response to Calls

**13.11.01 Part B - Agency Training Details** *(field will expand automatically)*

The above information will be read by the trainee and then discussed with the FTO.

**13.11.02 Responding to Prowler Calls**

The trainee shall explain agency policy and procedures to be followed when responding to a prowler call. These may include:

<p>A. Coordination of responding units</p> <p>B. Using a quiet and/or “blacked-out” approach</p> <p>C. Containment of the area</p> <p>D. Parking and securing the vehicle</p> <p>E. Locating “warm” vehicles</p>	<p>F. Advantages and disadvantages of immediately contacting the reporting party (RP)</p> <p>G. Controlled search of the area or location</p> <p>H. Looking for telltale signs, footprints, barking dogs, etc.</p>
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Reference(s):					Case # <i>(if applicable)</i>	Incident #		
<b>FTO:</b>	Received Instruction		Competency Demonstrated		How Demonstrated?	Remedial Training		How Remediated?
	When completed, print full name	Date	When completed, print full name	Date		When completed, print full name	Date	
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Comments <i>(field will expand automatically)</i>								

**Additional Information:**

**13.11.02 Part A - Reference Agency Policies/Procedures, if applicable** *(600 characters maximum)*  N/A

Department Policies: 309 Officer Response to Calls

**13.11.02 Part B - Agency Training Details** *(field will expand automatically)*

The above / below information will be read by the trainee and then discussed with the FTO.

The first unit to arrive at the scene should take on the role of the primary unit. That officer should take the leadership responsibility to gather as much information as is reasonably possible regarding the current status of the crime scene. It is the primary officer who must take charge and initiate the appropriate steps toward controlling the situation.

The first officer to arrive should:

Take a position to best observe and control the scene

Advise dispatch and other responding units of arrival and location

Make a silent approach on foot, using available cover and concealment effectively

Communicate and coordinate with other officers to establish perimeters to contain the suspect(s) and prevent escape

Request additional resources if necessary and available (e.g., supervisor, additional units, canine unit, SWAT, helicopter, etc.)

NOTE: Unless otherwise relieved, the primary officer maintains these responsibilities and duties throughout the incident.

**13.12 DOMESTIC VIOLENCE**

**13.12.01 Legal Issues and Officer Duties**  
 The trainee shall explain the legal issues and a law enforcement officer’s duties in response to a domestic violence situation to minimally include:

<ul style="list-style-type: none"> <li>A. Difference between domestic violence and domestic dispute</li> <li>B. Impact of domestic violence on victims, children, and suspects</li> <li>C. Essential elements of Penal Code Sections 13700 and 13519</li> <li>D. Duty to provide maximum protection to the victim from abuse (emergency protective order)</li> <li>E. Provide safety to other persons and property</li> <li>F. Verification and enforcement of active restraining orders and stay-away orders</li> </ul>	<ul style="list-style-type: none"> <li>G. Responsibility and authority with tenancy issues related to domestic violence</li> <li>H. Determine if a crime has been committed and if arrest is mandatory</li> <li>I. Completion of appropriate documentation and required reports</li> <li>J. Making appropriate victim’s assistance information referrals for medical aid, personal safety, community resources, legal options, and the District Attorney’s Office</li> <li>K. Taking temporary custody of firearms</li> </ul>
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Reference(s): 13700 PC and 13519 PC Case # (if applicable) Incident #

	Received Instruction		Competency Demonstrated		How Demonstrated?	Remedial Training		How Remediated?
	When completed, print full name	Date	When completed, print full name	Date		When completed, print full name	Date	
FTO:					<input type="checkbox"/> Field Perform <input type="checkbox"/> Role Play <input type="checkbox"/> Written Test <input type="checkbox"/> Verbal Test			<input type="checkbox"/> Field Perform <input type="checkbox"/> Role Play <input type="checkbox"/> Written Test <input type="checkbox"/> Verbal Test
Trainee:								

Comments (field will expand automatically)

**Additional Information:**

**13.12.01 Part A - Reference Agency Policies/Procedures, if applicable (600 characters maximum)**  N/A

Department Policies: 309 Officer Response to Calls, 311 Domestic Violence

**13.12.01 Part B - Agency Training Details** *(field will expand automatically)*

The above / below information will be read by the trainee and then discussed with the FTO.

Domestic violence causes tremendous harm to victims and society as a whole. Each member in an abusive or violent household suffers physically and/or emotionally, and often violence is spread from one generation to the next. Current law affords peace officers greater opportunity to assist victims, and provides protection and education to help stop the cycle of violence.

Definitions:

Domestic Violence – Abuse committed against an adult or minor that includes one or more of the following relationships: spouse, former spouse, cohabitant, former cohabitant, dating relationship, former dating relationship, engagement relationship, former engagement relationship, or person with whom the respondent has had a child. (PC 13700)

Domestic Dispute – A disagreement between family or household members that do not involve violence, threats of violence, or court order violations.

Emergency Protective Orders – A court order to provide immediate limited protection to victim, children, and family. EPO's are issued by the Superior Court and are valid for 5 court days or 7 calendar days (PC 273.6 and 166.4)

Response Procedures

Domestic violence calls create a dangerous situation that must be handled with great caution and attention to safety. Historically, domestic violence calls result in more injuries and death to peace officers than any other calls for service. Because of the potential for danger, officers must protect the safety of all parties at the scene, including themselves.

Before entering, peace officers should consider the following guidelines:

- coordinate units and plan of approach
- request additional (backup) officers if necessary, and
- confirm the address

- [REDACTED]

[REDACTED]

- [REDACTED]

- [REDACTED]
- [REDACTED]
- attempt to determine how many people are involved
- try to determine the nature of the dispute
- try to determine the level of aggression
- knock and identify themselves as peace officers

Upon entering the premises, peace officers should:

- locate and identify all parties in the residence
- make a protective sweep of the location, if warranted
- scan and take control of any weapons
- take control of the scene
- determine who else is at the location
- determine if medical assistance is required
- request additional (backup) officers, if necessary

<b>13.12.02 Inherent Dangers</b>								
The trainee shall recognize the inherent dangers to officers who enter the residence of parties involved in a dispute.								
Reference(s):						Case # (If applicable)	Incident #	
	<b>Received Instruction</b>		<b>Competency Demonstrated</b>		<b>How Demonstrated?</b>	<b>Remedial Training</b>		<b>How Remediated?</b>
	When completed, print full name	Date	When completed, print full name	Date		When completed, print full name	Date	
FTO:					<input type="checkbox"/> Field Perform <input type="checkbox"/> Role Play <input type="checkbox"/> Written Test <input type="checkbox"/> Verbal Test			<input type="checkbox"/> Field Perform <input type="checkbox"/> Role Play <input type="checkbox"/> Written Test <input type="checkbox"/> Verbal Test
Trainee:								
Comments <i>(field will expand automatically)</i>								

**Additional Information:**

<b>13.12.02 Part A - Reference Agency Policies/Procedures, if applicable (600 characters maximum)</b>	<input type="checkbox"/> N/A
Department Policies: 311 Domestic Violence	

<b>13.12.02 Part B - Agency Training Details (field will expand automatically)</b>
The above / below information will be read by the trainee and then discussed with the FTO.
Domestic violence calls create a dangerous situation that must be handled with great caution and attention to safety. Historically, domestic violence calls result in more injuries and death to peace officers than any other calls for service. Because of the potential for danger, officers must protect the safety of all parties at the scene, including themselves.

<b>13.12.03 Separating Parties</b>								
The trainee shall discuss the advantages and disadvantages of separating parties in a domestic dispute and gathering information from them individually.								
Reference(s):						Case # (If applicable)	Incident #	
	<b>Received Instruction</b>		<b>Competency Demonstrated</b>		<b>How Demonstrated?</b>	<b>Remedial Training</b>		<b>How Remediated?</b>
	When completed, print full name	Date	When completed, print full name	Date		When completed, print full name	Date	
<b>FTO:</b>					<input type="checkbox"/> Field Perform <input type="checkbox"/> Role Play <input type="checkbox"/> Written Test <input type="checkbox"/> Verbal Test			<input type="checkbox"/> Field Perform <input type="checkbox"/> Role Play <input type="checkbox"/> Written Test <input type="checkbox"/> Verbal Test
<b>Trainee:</b>								
Comments <i>(field will expand automatically)</i>								

**Additional Information:**

<p><b>13.12.03 Part A - Reference Agency Policies/Procedures, if applicable (600 characters maximum)</b></p> <p>Department Policies: 311 Domestic Violence</p>	<input type="checkbox"/> N/A
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**13.12.03 Part B - Agency Training Details** *(field will expand automatically)*

The above / below information will be read by the trainee and then discussed with the FTO.

Refer to Officer Safety Section

Advantages

- persons are more open when answering questions
- persons are not influenced by other party
- Involved persons tend to relax quicker, thus diffusing the situation
- Easier to conduct investigation without outside influence from other party

Disadvantages

- Potential to be separated from partner officer
- Attention is divided between person being interviewed and officer safety regarding partner officer

**13.12.04 Differences between Criminal Law and Civil Law**

The trainee shall explain the differences between criminal and civil law that apply during domestic dispute situations.

<i>Reference(s):</i>						<b>Case # (If applicable)</b>	<b>Incident #</b>	
	<b>Received Instruction</b>		<b>Competency Demonstrated</b>		<b>How Demonstrated?</b>	<b>Remedial Training</b>		<b>How Remediated?</b>
	When completed, print full name	Date	When completed, print full name	Date		When completed, print full name	Date	
<b>FTO:</b>					<input type="checkbox"/> Field Perform <input type="checkbox"/> Role Play <input type="checkbox"/> Written Test <input type="checkbox"/> Verbal Test			<input type="checkbox"/> Field Perform <input type="checkbox"/> Role Play <input type="checkbox"/> Written Test <input type="checkbox"/> Verbal Test
<b>Trainee:</b>								

*Comments (field will expand automatically)*

**Additional Information:**

**13.12.04 Part A - Reference Agency Policies/Procedures, if applicable (600 characters maximum)**  N/A

Department Policies: 311 Domestic Violence

**13.12.04 Part B - Agency Training Details (field will expand automatically)**

The above information will be read by the trainee and then discussed with the FTO.

**13.12.05 Mandatory Custody Arrest**  
The trainee shall discuss the mandatory custody arrest requirements related to domestic disputes and domestic violence situations.

<i>Reference(s):</i>					<i>Case # (If applicable)</i>	<i>Incident #</i>		
	Received Instruction		Competency Demonstrated		How Demonstrated?	Remedial Training		How Remediated?
	Signature	Date	Signature	Date		Signature	Date	
FTO:					<input type="checkbox"/> Field Perform <input type="checkbox"/> Role Play <input type="checkbox"/> Written Test <input type="checkbox"/> Verbal Test			<input type="checkbox"/> Field Perform <input type="checkbox"/> Role Play <input type="checkbox"/> Written Test <input type="checkbox"/> Verbal Test
Trainee:								
<i>Comments:</i>								

  

	Received Instruction		Competency Demonstrated		How Demonstrated?	Remedial Training		How Remediated?
	When completed, print full name	Date	When completed, print full name	Date		When completed, print full name	Date	
FTO:					<input type="checkbox"/> Field Perform <input type="checkbox"/> Role Play <input type="checkbox"/> Written Test <input type="checkbox"/> Verbal Test			<input type="checkbox"/> Field Perform <input type="checkbox"/> Role Play <input type="checkbox"/> Written Test <input type="checkbox"/> Verbal Test
Trainee:								
<i>Comments (field will expand automatically)</i>								

**Additional Information:**

**13.12.05 Part A - Reference Agency Policies/Procedures, if applicable (600 characters maximum)**  N/A

Department Policies: 311 Domestic Violence

**13.12.05 Part B - Agency Training Details (field will expand automatically)**

The above information will be read by the trainee and then discussed with the FTO.

**13.12.06 Enforcement of Protective Orders**

The trainee shall review and explain the law and procedures relating to enforcement of active restraining orders, stay-away orders, and emergency protective orders.

Reference(s):					Case # (If applicable)	Incident #		
	Received Instruction		Competency Demonstrated		How Demonstrated?	Remedial Training		How Remediated?
	When completed, print full name	Date	When completed, print full name	Date		When completed, print full name	Date	
FTO:					<input type="checkbox"/> Field Perform <input type="checkbox"/> Role Play <input type="checkbox"/> Written Test <input type="checkbox"/> Verbal Test			<input type="checkbox"/> Field Perform <input type="checkbox"/> Role Play <input type="checkbox"/> Written Test <input type="checkbox"/> Verbal Test
Trainee:								
Comments (field will expand automatically)								

**Additional Information:**

**13.12.06 Part A - Reference Agency Policies/Procedures, if applicable (600 characters maximum)**  N/A

Department Policies: 311 Domestic Violence

**13.12.06 Part B - Agency Training Details** *(field will expand automatically)*

The above information will be read by the trainee and then discussed with the FTO.

**13.12.07 Handling Domestic Violence Incident**  
 Given a domestic dispute or domestic violence incident, the trainee shall be able to assess and handle the situation safely and effectively.

<i>Reference(s):</i>						<b>Case # (If applicable)</b>	<b>Incident #</b>	
	<b>Received Instruction</b>		<b>Competency Demonstrated</b>		<b>How Demonstrated?</b>	<b>Remedial Training</b>		<b>How Remediated?</b>
	When completed, print full name	Date	When completed, print full name	Date		When completed, print full name	Date	
FTO:					<input type="checkbox"/> Field Perform <input type="checkbox"/> Role Play <input type="checkbox"/> Written Test <input type="checkbox"/> Verbal Test			<input type="checkbox"/> Field Perform <input type="checkbox"/> Role Play <input type="checkbox"/> Written Test <input type="checkbox"/> Verbal Test
Trainee:								
<i>Comments (field will expand automatically)</i>								

**Additional Information:**

**13.12.07 Part A - Reference Agency Policies/Procedures, if applicable** *(600 characters maximum)*  N/A

Department Policies: 311 Domestic Violence

**13.12.07 Part B - Agency Training Details** *(field will expand automatically)*

The above information will be read by the trainee and then discussed with the FTO.



**13.13.02 Crimes Against Children**  
 The trainee shall explain the proper handling of cases of child abuse, neglect, or sexual exploitation of children, including:

- A. Initial receipt and evaluation of information
- B. Preliminary investigation procedures
- C. Reporting laws
- D. Follow-up investigative procedures
- E. Referral to additional support agencies (Child Protective Services, Social Services, etc.)

<i>Reference(s):</i>					<b>Case # (If applicable)</b>	<b>Incident #</b>		
	<b>Received Instruction</b>		<b>Competency Demonstrated</b>		<b>How Demonstrated?</b>	<b>Remedial Training</b>		<b>How Remediated?</b>
	When completed, print full name	Date	When completed, print full name	Date		When completed, print full name	Date	
<b>FTO:</b>					<input type="checkbox"/> Field Perform <input type="checkbox"/> Role Play <input type="checkbox"/> Written Test <input type="checkbox"/> Verbal Test			<input type="checkbox"/> Field Perform <input type="checkbox"/> Role Play <input type="checkbox"/> Written Test <input type="checkbox"/> Verbal Test
<b>Trainee:</b>								
<i>Comments (field will expand automatically)</i>								

**Additional Information:**

**13.13.02 Part A - Reference Agency Policies/Procedures, if applicable (600 characters maximum)**  N/A

Department Policies: 316 Child Abuse

**13.13.02 Part B - Agency Training Details (field will expand automatically)**

The above information will be read by the trainee and then discussed with the FTO.

**13.13.03 Crimes Against the Elderly**  
 The trainee shall explain the proper handling of cases of elder abuse, neglect, or sexual or fiduciary exploitation, including:

- A. Initial receipt and evaluation of information
- B. Preliminary investigation procedures
- C. Reporting laws
- D. Follow-up investigative procedures
- E. Referral to additional support agencies (Adult Protective Services, Public Guardian, etc)

Reference(s): Case # (If applicable) Incident #

	Received Instruction		Competency Demonstrated		How Demonstrated?	Remedial Training		How Remediated?
	When completed, print full name	Date	When completed, print full name	Date		When completed, print full name	Date	
FTO:					<input type="checkbox"/> Field Perform <input type="checkbox"/> Role Play <input type="checkbox"/> Written Test <input type="checkbox"/> Verbal Test			<input type="checkbox"/> Field Perform <input type="checkbox"/> Role Play <input type="checkbox"/> Written Test <input type="checkbox"/> Verbal Test
Trainee:								

Comments *(field will expand automatically)*

**Additional Information:**

**13.13.03 Part A - Reference Agency Policies/Procedures, if applicable** *(600 characters maximum)*  N/A

Department Policies: 314 Adult Abuse

**13.13.03 Part B - Agency Training Details** *(field will expand automatically)*

The above information will be read by the trainee and then discussed with the FTO.

**13.13.04 Confiscating Weapons**  
 The trainee shall identify and discuss the legal authorities and procedures for the confiscation and holding of firearms or other dangerous weapons, including:

- A. Recognizing prohibited weapons subject to confiscation
- B. Temporary custody of weapons at domestic violence incidents
- C. Temporary custody of weapons owned, possessed, or controlled by subjects detained for examination of mental condition ([WIC 5150 WIC](#))
- D. Issuance of receipt for confiscated weapons
- E. Holding time, and other laws related to confiscation of weapons

<i>Reference(s):</i>						<b>Case # (If applicable)</b>		<b>Incident #</b>	
	<b>Received Instruction</b>		<b>Competency Demonstrated</b>		<b>How Demonstrated?</b>	<b>Remedial Training</b>		<b>How Remediated?</b>	
	When completed, print full name	Date	When completed, print full name	Date		When completed, print full name	Date	When completed, print full name	Date
<b>FTO:</b>					<input type="checkbox"/> Field Perform <input type="checkbox"/> Role Play <input type="checkbox"/> Written Test <input type="checkbox"/> Verbal Test			<input type="checkbox"/> Field Perform <input type="checkbox"/> Role Play <input type="checkbox"/> Written Test <input type="checkbox"/> Verbal Test	
<b>Trainee:</b>									
<i>Comments (field will expand automatically)</i>									

**Additional Information:**

**13.13.04 Part A - Reference Agency Policies/Procedures, if applicable (600 characters maximum)**  N/A

Department Policies: 311 Domestic Violence, 408 Mental Illness Commitments, 802 Property and Evidence

**13.13.04 Part B - Agency Training Details** *(field will expand automatically)*

The above / below information will be read by the trainee and then discussed with the FTO.

A. Penal Code Section 16590 lists a number of weapons that are specified as prohibited weapons, including, but not limited to, short barreled shotgun (33215 PC), short barreled rifle (33215 PC), unconventional pistol (31500 PC), zip gun (33600 PC), pen gun (20910 PC), belt buckle gun (31500 PC), cane gun (24410 PC), wallet gun (24710 PC), ballistic knife (21110 PC), shuriken (22410 PC), dirk or dagger (21310 PC), nunchaku (22010 PC), metal knuckles (21810 PC), and composite knuckles (21710 PC)

B. The peace officer at the scene of a domestic violence incident shall take temporary custody of any firearm or other deadly weapon in plain sight or discovered pursuant to a consensual search, or other lawful means, for the protection of the peace officer and others present. Penal Code Section 18250 authorizes the temporary seizure of firearms or other deadly weapons.

Penal Code Section 1524(a)(9) authorizes a peace officer to obtain a search warrant in the event there is probable cause to believe firearms or other deadly weapons are present that cannot be seized by other legal means.

At the scene of a domestic violence incident involving a threat to human life or physical assault, peace officers must:

- take temporary custody of any firearm or other deadly weapon in plain sight, discovered during a consensual or other lawful search, or discovered by other lawful means.
- give the owner or person who possessed the firearm a receipt

NOTE: No firearm or other deadly weapon shall be held less than 48 hours, if not retained for evidence or illegal to possess. (Penal Code Section 18265(a))

NOTE: Penal Code Section 33850, states peace officers shall not return until owner/claimant establishes authority to possess through Department of Justice.

C. Whenever a person who has been detained under Welfare and Institutions Code Section 5150 is found to own, have possession of, or have control of any firearms or deadly weapons, peace officers will confiscate those weapons. (Welfare and Institutions Code Section 8102)

<b>13.14 HATE CRIMES</b>								
<b>13.14.01 Hate Crime Indicators</b>								
The trainee shall recognize indicators of hate-related crimes including:								
A. Anti-religious slurs and symbols				E. Hate-group symbols				
B. Slurs regarding gender and/or biological sex				F. Slurs regarding lesbian/gay/bi-sexual/transgender (LGBT) community members				
C. Racist symbols								
D. Racial and ethnic slurs								
<i>Reference(s):</i>						<i>Case # (if applicable)</i>	<i>Incident #</i>	
	<b>Received Instruction</b>		<b>Competency Demonstrated</b>		<b>How Demonstrated?</b>	<b>Remedial Training</b>		<b>How Remediated?</b>
	When completed, print full name	Date	When completed, print full name	Date		When completed, print full name	Date	
<b>FTO:</b>					<input type="checkbox"/> Field Perform <input type="checkbox"/> Role Play <input type="checkbox"/> Written Test <input type="checkbox"/> Verbal Test			<input type="checkbox"/> Field Perform <input type="checkbox"/> Role Play <input type="checkbox"/> Written Test <input type="checkbox"/> Verbal Test
<b>Trainee:</b>								
<i>Comments (field will expand automatically)</i>								

**Additional Information:**

<b>13.14.01 Part A - Reference Agency Policies/Procedures, if applicable (600 characters maximum)</b>	<input type="checkbox"/> N/A
Department Policies: 320 Hate Crimes	

<b>13.14.01 Part B - Agency Training Details (field will expand automatically)</b>
The above / below information will be read by the trainee and then discussed with the FTO.
Refer to The United States Department of Justice section on Hate Crimes
<a href="https://www.justice.gov/crt/information-and-resources-communities-working-prevent-and-respond-hate-crimes">https://www.justice.gov/crt/information-and-resources-communities-working-prevent-and-respond-hate-crimes</a>

<b>13.14.02 Consequences of Hate Crimes</b> The trainee shall identify and discuss the possible consequences of hate crimes including: A. Psychological effect on victim B. Denial of basic constitutional rights C. Community divisiveness D. Potential escalation of violence								
Reference(s): 422.55 PC, 422.6 PC, 422.7 PC, 11411 PC, 11412 PC, 11413 PC						Case # (If applicable)	Incident #	
	<b>Received Instruction</b>		<b>Competency Demonstrated</b>		<b>How Demonstrated?</b>	<b>Remedial Training</b>		<b>How Remediated?</b>
	When completed, print full name	Date	When completed, print full name	Date		When completed, print full name	Date	
FTO:					<input type="checkbox"/> Field Perform <input type="checkbox"/> Role Play <input type="checkbox"/> Written Test <input type="checkbox"/> Verbal Test			<input type="checkbox"/> Field Perform <input type="checkbox"/> Role Play <input type="checkbox"/> Written Test <input type="checkbox"/> Verbal Test
Trainee:								
Comments <i>(field will expand automatically)</i>								

**Additional Information:**

<b>13.14.02 Part A - Reference Agency Policies/Procedures, if applicable (600 characters maximum)</b> Department Policies: 320 Hate Crimes	<input type="checkbox"/> N/A
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<b>13.14.02 Part B - Agency Training Details (field will expand automatically)</b> The above information will be read by the trainee and then discussed with the FTO.
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<b>13.14.03 Enforcement Requirements</b>								
The trainee shall identify and explain the legislative mandates and agency policy and procedures related to the enforcement of hate crimes.								
<i>Reference(s):</i>						<b>Case # (If applicable)</b>	<b>Incident #</b>	
	<b>Received Instruction</b>		<b>Competency Demonstrated</b>		<b>How Demonstrated?</b>	<b>Remedial Training</b>		<b>How Remediated?</b>
	When completed, print full name	Date	When completed, print full name	Date		When completed, print full name	Date	
<b>FTO:</b>					<input type="checkbox"/> Field Perform <input type="checkbox"/> Role Play <input type="checkbox"/> Written Test <input type="checkbox"/> Verbal Test			<input type="checkbox"/> Field Perform <input type="checkbox"/> Role Play <input type="checkbox"/> Written Test <input type="checkbox"/> Verbal Test
<b>Trainee:</b>								
Comments <i>(field will expand automatically)</i>								

**Additional Information:**

<b>13.14.03 Part A - Reference Agency Policies/Procedures, if applicable (600 characters maximum)</b> Department Policies: 320 Hate Crimes	<input type="checkbox"/> N/A
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<b>13.14.03 Part B - Agency Training Details (field will expand automatically)</b> The above information will be read by the trainee and then discussed with the FTO.
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<b>13.14.04 Handling Hate Crimes</b>								
The trainee shall recognize and be able to effectively deal with hate crimes motivated by race, ethnicity, religion, biological sex, or sexual orientation.								
Reference(s):						Case # (If applicable)	Incident #	
	<b>Received Instruction</b>		<b>Competency Demonstrated</b>		<b>How Demonstrated?</b>	<b>Remedial Training</b>		<b>How Remediated?</b>
	When completed, print full name	Date	When completed, print full name	Date		When completed, print full name	Date	
<b>FTO:</b>					<input type="checkbox"/> Field Perform <input type="checkbox"/> Role Play <input type="checkbox"/> Written Test <input type="checkbox"/> Verbal Test			<input type="checkbox"/> Field Perform <input type="checkbox"/> Role Play <input type="checkbox"/> Written Test <input type="checkbox"/> Verbal Test
<b>Trainee:</b>								
Comments <i>(field will expand automatically)</i>								

**Additional Information:**

<b>13.14.04 Part A - Reference Agency Policies/Procedures, if applicable (600 characters maximum)</b> Department Policies: 320 Hate Crimes	<input type="checkbox"/> N/A
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<b>13.14.04 Part B - Agency Training Details (field will expand automatically)</b> The above information will be read by the trainee and then discussed with the FTO.
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<b>13.15 GANG AWARENESS</b>								
<b>13.15.01 Characteristics and Recognizing Gangs</b>								
The trainee shall discuss the characteristics of gangs and the importance of recognizing gangs in terms of officer safety and the investigation of criminal activity.								
Reference(s):						Case # (If applicable)	Incident #	
	<b>Received Instruction</b>		<b>Competency Demonstrated</b>		<b>How Demonstrated?</b>	<b>Remedial Training</b>		<b>How Remediated?</b>
	When completed, print full name	Date	When completed, print full name	Date		When completed, print full name	Date	
FTO:					<input type="checkbox"/> Field Perform <input type="checkbox"/> Role Play <input type="checkbox"/> Written Test <input type="checkbox"/> Verbal Test			<input type="checkbox"/> Field Perform <input type="checkbox"/> Role Play <input type="checkbox"/> Written Test <input type="checkbox"/> Verbal Test
Trainee:								
Comments <i>(field will expand automatically)</i>								

**Additional Information:**

<b>13.15.01 Part A - Reference Agency Policies/Procedures, if applicable (600 characters maximum)</b>  Department Policies: 418 Detentions and Photographing Detainees, 419 Criminal Organizations	<input type="checkbox"/> N/A
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**13.15.01 Part B - Agency Training Details** *(field will expand automatically)*

The above / below information will be read by the trainee and then discussed with the FTO.

A criminal street gang is a group of three or more persons who:

- have a common name, identifying sign, or symbol,
- have members who individually or collectively engage in a pattern of criminal gang activity, and
- Have, as one of its primary activities, committed one or more specified criminal acts

Criminal street gangs also commonly claim a turf, territory, or neighborhood. Their criminal activities in certain neighborhoods often contribute to the deterioration of the community.

Gangs are not illegal in themselves, it is the criminal activity of gangs that must be addressed with appropriate measures. It is not safe to assume that kids who wear a certain type of clothing and hang out in certain areas are involved in criminal activity. As with all other criminal activity, peace officers may never resort to illegal measures in the name of crime fighting. The harm to the officer, agency, and community coming from broken trust is far greater than the harm that will come from missed opportunities to curtail crime.

During the 1940's, rivalries over turf disputes developed among protective groups in East Los Angeles. These led to the development of the first Hispanic street gangs in California.

Today, Hispanic street gangs may be made up of Mexican-Americans, Mexicans, Central Americans, and Puerto Ricans. As communities continue to diversify, some Hispanic gangs are recruiting non-Hispanics for memberships. Likewise, Hispanics are joining other non-Hispanic ethnic street gangs.

Unlike structured white and Asian gangs, Hispanic gangs generally have no distinctive ranks. Influence and seniority within the gang depend on a number of factors, including though not limited to:

- time in the gang,
- level of violence the individual is willing to engage in, and
- family influence.

Gang members have little or no regard for authority and often brazenly confront or attack peace officers. They may challenge a peace officer's authority to, receive recognition from other gang members. In some cases peace officers are targets of deliberate assaults and murders.

Gang members often possess and conceal a variety of weapons. Weapons may be concealed in baggy pants, open shirts, trench coats, etc. Items of jewelry may themselves be used as weapons or to conceal weapons (e.g., crosses containing edged weapons or picks, belt buckle guns, etc.). Females and juveniles may be used by other gang members to hold weapons.

Weapons may also be concealed in vehicles operated by gang members. It is common for gang members to conceal weapons in:

- false compartments
- air bag compartments
- the glove compartment
- within air ducts
- under the seats
- in engine compartment
- under fenders, etc.

<b>13.15.02 Types of Gangs</b> The trainee shall identify types of gangs which represent concerns for law enforcement, including: A. Street gangs B. Motorcycle gangs C. Prison gangs D. Cult/ritualistic gangs								
Reference(s):						Case # (If applicable)	Incident #	
	<b>Received Instruction</b>		<b>Competency Demonstrated</b>		<b>How Demonstrated?</b>	<b>Remedial Training</b>		<b>How Remediated?</b>
	When completed, print full name	Date	When completed, print full name	Date		When completed, print full name	Date	
FTO:					<input type="checkbox"/> Field Perform <input type="checkbox"/> Role Play <input type="checkbox"/> Written Test <input type="checkbox"/> Verbal Test			<input type="checkbox"/> Field Perform <input type="checkbox"/> Role Play <input type="checkbox"/> Written Test <input type="checkbox"/> Verbal Test
Trainee:								
Comments <i>(field will expand automatically)</i>								

**Additional Information:**

<b>13.15.02 Part A - Reference Agency Policies/Procedures, if applicable (600 characters maximum)</b> Department Policies: 419 Criminal Organizations	<input type="checkbox"/> N/A
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<b>13.15.02 Part B - Agency Training Details (field will expand automatically)</b> The above / below information will be read by the trainee and then discussed with the FTO.  The trainee will discuss currently identified gangs in local the area with the FTO.  The trainee will discuss the differences in gang behavior between the different types of gangs identified above.	
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<b>13.15.03 Reasons for Gang Membership</b>								
The trainee shall discuss the various reasons for gang membership, including:								
A. Peer pressure		B. Common interests		C. Protection/Safety		D. Familial and/or generational influence		
<i>Reference(s):</i>						<b>Case # (If applicable)</b>	<b>Incident #</b>	
	<b>Received Instruction</b>		<b>Competency Demonstrated</b>		<b>How Demonstrated?</b>	<b>Remedial Training</b>		<b>How Remediated?</b>
	When completed, print full name	Date	When completed, print full name	Date		When completed, print full name	Date	
<b>FTO:</b>					<input type="checkbox"/> Field Perform <input type="checkbox"/> Role Play <input type="checkbox"/> Written Test <input type="checkbox"/> Verbal Test			<input type="checkbox"/> Field Perform <input type="checkbox"/> Role Play <input type="checkbox"/> Written Test <input type="checkbox"/> Verbal Test
<b>Trainee:</b>								
Comments <i>(field will expand automatically)</i>								

**Additional Information:**

<b>13.15.03 Part A - Reference Agency Policies/Procedures, if applicable (600 characters maximum)</b>	<input type="checkbox"/> N/A
Department Policies: 419 Criminal Organizations	

<b>13.15.03 Part B - Agency Training Details (field will expand automatically)</b>
The above information will be read by the trainee and then discussed with the FTO.

<b>13.15.04 Common Characteristics of Gangs</b>								
The trainee shall discuss characteristics that are common to most gangs, including:								
A. Cohesiveness		C. Rivalries		D. Revenge				
B. Code of silence								
Reference(s):						Case # (If applicable)	Incident #	
	<b>Received Instruction</b>		<b>Competency Demonstrated</b>		<b>How Demonstrated?</b>	<b>Remedial Training</b>		<b>How Remediated?</b>
	When completed, print full name	Date	When completed, print full name	Date		When completed, print full name	Date	
FTO:					<input type="checkbox"/> Field Perform <input type="checkbox"/> Role Play <input type="checkbox"/> Written Test <input type="checkbox"/> Verbal Test			<input type="checkbox"/> Field Perform <input type="checkbox"/> Role Play <input type="checkbox"/> Written Test <input type="checkbox"/> Verbal Test
Trainee:								
Comments <i>(field will expand automatically)</i>								

**Additional Information:**

<b>13.15.04 Part A - Reference Agency Policies/Procedures, if applicable (600 characters maximum)</b>	<input type="checkbox"/> N/A
Department Policies: 419 Criminal Organizations	

<b>13.15.04 Part B - Agency Training Details (field will expand automatically)</b>
The above information will be read by the trainee and then discussed with the FTO.

**13.15.05 Methods Gangs Use to Distinguish Themselves**  
 The trainee shall identify methods that gangs use to distinguish their members from members of other gangs, including:

A. Tattoos  
 B. Attire and accessories  
 C. Use of monikers  
 D. Use of hand signs

<i>Reference(s):</i>						<b>Case # (If applicable)</b>	<b>Incident #</b>	
	<b>Received Instruction</b>		<b>Competency Demonstrated</b>		<b>How Demonstrated?</b>	<b>Remedial Training</b>		<b>How Remediated?</b>
	When completed, print full name	Date	When completed, print full name	Date		When completed, print full name	Date	
<b>FTO:</b>					<input type="checkbox"/> Field Perform <input type="checkbox"/> Role Play <input type="checkbox"/> Written Test <input type="checkbox"/> Verbal Test			<input type="checkbox"/> Field Perform <input type="checkbox"/> Role Play <input type="checkbox"/> Written Test <input type="checkbox"/> Verbal Test
<b>Trainee:</b>								
<i>Comments (field will expand automatically)</i>								

**Additional Information:**

**13.15.05 Part A - Reference Agency Policies/Procedures, if applicable (600 characters maximum)**  N/A

Department Policies: 419 Criminal Organizations

**13.15.05 Part B - Agency Training Details (field will expand automatically)**

The above information will be read by the trainee and then discussed with the FTO.

<b>13.15.06 Gang Graffiti</b>								
The trainee shall identify gang graffiti factors significant to law enforcement, including:								
A. Identifying individuals and/or a specific gang				C. Indications of pending and/or past gang conflicts				
B. Identifying gang boundaries								
<i>Reference(s):</i>						<b>Case # (If applicable)</b>	<b>Incident #</b>	
	<b>Received Instruction</b>		<b>Competency Demonstrated</b>		<b>How Demonstrated?</b>	<b>Remedial Training</b>		<b>How Remediated?</b>
	When completed, print full name	Date	When completed, print full name	Date		When completed, print full name	Date	
<b>FTO:</b>					<input type="checkbox"/> Field Perform <input type="checkbox"/> Role Play <input type="checkbox"/> Written Test <input type="checkbox"/> Verbal Test			<input type="checkbox"/> Field Perform <input type="checkbox"/> Role Play <input type="checkbox"/> Written Test <input type="checkbox"/> Verbal Test
<b>Trainee:</b>								
Comments <i>(field will expand automatically)</i>								

**Additional Information:**

<b>13.15.06 Part A - Reference Agency Policies/Procedures, if applicable (600 characters maximum)</b>	<input type="checkbox"/> N/A
Department Policies: 419 Criminal Organizations	

<b>13.15.06 Part B - Agency Training Details (field will expand automatically)</b>
The above / below information will be read by the trainee and then discussed with the FTO.
California Penal Code 186.22

**13.15.07 Criminal Activities by Gangs**  
 The trainee shall discuss types of criminal activities commonly engaged in by gangs, including:

A. Sale and use of narcotics  
 B. Crimes involving physical violence  
 C. Auto thefts and vehicle burglaries  
 D. Other theft-related crimes

<i>Reference(s):</i>						<b>Case # (If applicable)</b>	<b>Incident #</b>	
	<b>Received Instruction</b>		<b>Competency Demonstrated</b>		<b>How Demonstrated?</b>	<b>Remedial Training</b>		<b>How Remediated?</b>
	When completed, print full name	Date	When completed, print full name	Date		When completed, print full name	Date	
<b>FTO:</b>					<input type="checkbox"/> Field Perform <input type="checkbox"/> Role Play <input type="checkbox"/> Written Test <input type="checkbox"/> Verbal Test			<input type="checkbox"/> Field Perform <input type="checkbox"/> Role Play <input type="checkbox"/> Written Test <input type="checkbox"/> Verbal Test
<b>Trainee:</b>								
<i>Comments (field will expand automatically)</i>								

**Additional Information:**

**13.15.07 Part A - Reference Agency Policies/Procedures, if applicable (600 characters maximum)**  N/A

Department Policies: 419 Criminal Organizations

**13.15.07 Part B - Agency Training Details (field will expand automatically)**

The above / below information will be read by the trainee and then discussed with the FTO.

California Penal Code 186.22

**13.15.08 Reducing Gang Activity**  
 The trainee shall explain law enforcement methods used to reduce gang activity, including:

A. Identifying gang activity  
 B. Coordination with allied agencies  
 C. Reduction of the opportunity for criminal activities

D. When gang members are arrested, requesting the district attorney seek sentence enhancements under the Street Terrorism Enforcement and Prevention Act ([PC 186.22](#))

<i>Reference(s):</i>					<b>Case # (If applicable)</b>	<b>Incident #</b>		
	<b>Received Instruction</b>		<b>Competency Demonstrated</b>		<b>How Demonstrated?</b>	<b>Remedial Training</b>		<b>How Remediated?</b>
	When completed, print full name	Date	When completed, print full name	Date		When completed, print full name	Date	
<b>FTO:</b>					<input type="checkbox"/> Field Perform <input type="checkbox"/> Role Play <input type="checkbox"/> Written Test <input type="checkbox"/> Verbal Test			<input type="checkbox"/> Field Perform <input type="checkbox"/> Role Play <input type="checkbox"/> Written Test <input type="checkbox"/> Verbal Test
<b>Trainee:</b>								
Comments <i>(field will expand automatically)</i>								

**Additional Information:**

**13.15.08 Part A - Reference Agency Policies/Procedures, if applicable** *(600 characters maximum)*  N/A

Department Policies: 419 Criminal Street Gangs

**13.15.08 Part B - Agency Training Details** *(field will expand automatically)*

The above information will be read by the trainee and then discussed with the FTO.

<b>13.16 MISSING PERSONS</b>								
<b>13.16.01 Requirements for Handling Missing Persons</b>								
The trainee shall review and explain state law (including statutory reporting requirements) and the agency’s policies and procedures for handling missing persons, adult and juvenile.								
Reference(s): Penal Codes <a href="#">784.5</a> , <a href="#">14205(a)–(c)</a> , <a href="#">14206</a> , and <a href="#">14207(a)–(c)</a>						Case # (If applicable)	Incident #	
	<b>Received Instruction</b>		<b>Competency Demonstrated</b>		<b>How Demonstrated?</b>	<b>Remedial Training</b>		<b>How Remediated?</b>
	When completed, print full name	Date	When completed, print full name	Date		When completed, print full name	Date	
FTO:					<input type="checkbox"/> Field Perform <input type="checkbox"/> Role Play <input type="checkbox"/> Written Test <input type="checkbox"/> Verbal Test			<input type="checkbox"/> Field Perform <input type="checkbox"/> Role Play <input type="checkbox"/> Written Test <input type="checkbox"/> Verbal Test
Trainee:								
Comments <i>(field will expand automatically)</i>								

**Additional Information:**

<b>13.16.01 Part A - Reference Agency Policies/Procedures, if applicable (600 characters maximum)</b>  Department Policies: 317 Missing Persons	<input type="checkbox"/> N/A
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<b>13.16.01 Part B - Agency Training Details <i>(field will expand automatically)</i></b>  The above information will be read by the trainee and then discussed with the FTO.
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<b>13.16.02 Search Procedures</b>								
The trainee shall explain the agency’s policy regarding search procedures for missing persons.								
<i>Reference(s):</i>						<b>Case # (If applicable)</b>	<b>Incident #</b>	
	<b>Received Instruction</b>		<b>Competency Demonstrated</b>		<b>How Demonstrated?</b>	<b>Remedial Training</b>		<b>How Remediated?</b>
	When completed, print full name	Date	When completed, print full name	Date		When completed, print full name	Date	
<b>FTO:</b>					<input type="checkbox"/> Field Perform <input type="checkbox"/> Role Play <input type="checkbox"/> Written Test <input type="checkbox"/> Verbal Test			<input type="checkbox"/> Field Perform <input type="checkbox"/> Role Play <input type="checkbox"/> Written Test <input type="checkbox"/> Verbal Test
<b>Trainee:</b>								
Comments <i>(field will expand automatically)</i>								

**Additional Information:**

<b>13.16.02 Part A - Reference Agency Policies/Procedures, if applicable (600 characters maximum)</b> Department Policies: 317 Missing Persons	<input type="checkbox"/> N/A
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<b>13.16.02 Part B - Agency Training Details (field will expand automatically)</b> The above information will be read by the trainee and then discussed with the FTO.
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<b>13.16.03 Thorough Search of a Missing Child’s Home and Nearby Area</b>								
The trainee shall explain the reasons for making a thorough search of a “missing” child’s home and nearby area at the outset of the investigation.								
Reference(s):						Case # (If applicable)	Incident #	
	<b>Received Instruction</b>		<b>Competency Demonstrated</b>		<b>How Demonstrated?</b>	<b>Remedial Training</b>		<b>How Remediated?</b>
	When completed, print full name	Date	When completed, print full name	Date		When completed, print full name	Date	
<b>FTO:</b>					<input type="checkbox"/> Field Perform <input type="checkbox"/> Role Play <input type="checkbox"/> Written Test <input type="checkbox"/> Verbal Test			<input type="checkbox"/> Field Perform <input type="checkbox"/> Role Play <input type="checkbox"/> Written Test <input type="checkbox"/> Verbal Test
<b>Trainee:</b>								
Comments <i>(field will expand automatically)</i>								

**Additional Information:**

<p><b>13.16.03 Part A - Reference Agency Policies/Procedures, if applicable (600 characters maximum)</b></p> <p>Department Policies: 317 Missing Persons</p>	<input type="checkbox"/> N/A
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**13.16.03 Part B - Agency Training Details** *(field will expand automatically)*

The above / below information will be read by the trainee and then discussed with the FTO.

Officers should conduct a thorough and systematic search of surrounding areas, even if that person was last seen or reported missing from a different location.

Home searches may allow officers to determine if :

- other individuals may have overlooked an area where the person could be hiding, playing, or has inadvertently fallen asleep,
- the missing person has returned home without the reporting party’s knowledge,
- after being reported as missing the missing person returned home to obtain personal possessions,
- there is any evidence left by the missing person that could indicate their present location,
- the person reported missing is actually being concealed by a parent, care giver, etc., or
- there are signs of suspicious circumstances or criminal acts.

**13.16.04 Amber Alert**

The trainee shall review and explain the criteria and initiation process for an Amber Alert.

<i>Reference(s):</i>					<i>Case # (If applicable)</i>	<i>Incident #</i>		
	<b>Received Instruction</b>		<b>Competency Demonstrated</b>		<b>How Demonstrated?</b>	<b>Remedial Training</b>		<b>How Remediated?</b>
	Signature	Date	Signature	Date		Signature	Date	
FTO:					<input type="checkbox"/> Field Perform <input type="checkbox"/> Role Play <input type="checkbox"/> Written Test <input type="checkbox"/> Verbal Test			<input type="checkbox"/> Field Perform <input type="checkbox"/> Role Play <input type="checkbox"/> Written Test <input type="checkbox"/> Verbal Test
Trainee:								
Comments:								

	Received Instruction		Competency Demonstrated		How Demonstrated?	Remedial Training		How Remediated?
	When completed, print full name	Date	When completed, print full name	Date		When completed, print full name	Date	
FTO:					<input type="checkbox"/> Field Perform <input type="checkbox"/> Role Play <input type="checkbox"/> Written Test <input type="checkbox"/> Verbal Test			<input type="checkbox"/> Field Perform <input type="checkbox"/> Role Play <input type="checkbox"/> Written Test <input type="checkbox"/> Verbal Test
Trainee:								
Comments <i>(field will expand automatically)</i>								

**Additional Information:**

<p><b>13.16.04 Part A - Reference Agency Policies/Procedures, if applicable</b> <i>(600 characters maximum)</i></p> <p>Department Policies: 317 Missing Persons, 318 Public Alerts</p>	<input type="checkbox"/> N/A
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<p><b>13.16.04 Part B - Agency Training Details</b> <i>(field will expand automatically)</i></p> <p>The above information will be read by the trainee and then discussed with the FTO.</p>
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<p><b>13.16.05 Handling a Missing Person Incident</b></p> <p>Given an incident involving a missing person, the trainee shall follow any statutory requirements and properly apply the agency’s policies and procedures in reporting the situation and, if necessary, initiating search procedures.</p>								
Reference(s):						Case # <i>(if applicable)</i>	Incident #	
	Received Instruction		Competency Demonstrated		How Demonstrated?	Remedial Training		How Remediated?
	When completed, print full name	Date	When completed, print full name	Date		When completed, print full name	Date	
FTO:					<input type="checkbox"/> Field Perform <input type="checkbox"/> Role Play <input type="checkbox"/> Written Test <input type="checkbox"/> Verbal Test			<input type="checkbox"/> Field Perform <input type="checkbox"/> Role Play <input type="checkbox"/> Written Test <input type="checkbox"/> Verbal Test
Trainee:								
Comments <i>(field will expand automatically)</i>								

**Additional Information:**

**13.16.05 Part A - Reference Agency Policies/Procedures, if applicable (600 characters maximum)**  N/A

Department Policies: 317 Missing Persons

**13.16.05 Part B - Agency Training Details (field will expand automatically)**

The above information will be read by the trainee and then discussed with the FTO.

**13.17 FIRES**

**13.17.01 Types of Fires**  
 The trainee shall identify the following types of fires and the best methods to deal with each:

A. Dry combustibles  
 B. Flammable liquids  
 C. Electrical  
 D. Combustible metals

Reference(s):					Case # (if applicable)	Incident #		
	Received Instruction		Competency Demonstrated		How Demonstrated?	Remedial Training		How Remediated?
	When completed, print full name	Date	When completed, print full name	Date		When completed, print full name	Date	
FTO:					<input type="checkbox"/> Field Perform <input type="checkbox"/> Role Play <input type="checkbox"/> Written Test <input type="checkbox"/> Verbal Test			<input type="checkbox"/> Field Perform <input type="checkbox"/> Role Play <input type="checkbox"/> Written Test <input type="checkbox"/> Verbal Test
Trainee:								
Comments (field will expand automatically)								

**Additional Information:****13.17.01 Part A - Reference Agency Policies/Procedures, if applicable (600 characters maximum)** N/A

Department Policies: 329 Major Incident Notification, 330 Emergency Notification: Alerting the Campus Community 403 Crime and Disaster Scene Integrity

**13.17.01 Part B - Agency Training Details (field will expand automatically)**

The above / below information will be read by the trainee and then discussed with the FTO.

Dry Combustibles – Wood, paper, cloth, fibers, some plastics; extinguish with water remove fuel

Flammable Liquids – Gasoline, oil, grease, solvents, cooking oils, vinyls, some plastics, flammable gasses ; smother or extinguish with dry chemical extinguisher, all-purpose extinguisher, CO2 extinguisher

Electrical – Generators, appliances, wiring, energized electrical panels; extinguish with dry chemical extinguisher, all-purpose extinguisher or CO2 extinguisher

Combustible Metals – Aluminum, Magnesium, Titanium, Phosphorus, Potassium; extinguish with heat absorbing materials or specialized extinguishing agents

**13.17.02 Initial Steps at a Building Fire**  
 The trainee shall identify and discuss the initial steps to be taken when confronted with a fire in a building. These steps shall minimally include:

- A. Request for the fire department
- B. Request for additional law enforcement assistance if needed
- C. Immediate evacuation of any occupants
- D. Isolation of the immediate area
- E. Establishment of a perimeter for crowd control

<i>Reference(s):</i>					<b>Case # (If applicable)</b>	<b>Incident #</b>		
	<b>Received Instruction</b>		<b>Competency Demonstrated</b>		<b>How Demonstrated?</b>	<b>Remedial Training</b>		<b>How Remediated?</b>
	When completed, print full name	Date	When completed, print full name	Date		When completed, print full name	Date	
<b>FTO:</b>					<input type="checkbox"/> Field Perform <input type="checkbox"/> Role Play <input type="checkbox"/> Written Test <input type="checkbox"/> Verbal Test			<input type="checkbox"/> Field Perform <input type="checkbox"/> Role Play <input type="checkbox"/> Written Test <input type="checkbox"/> Verbal Test
<b>Trainee:</b>								
Comments <i>(field will expand automatically)</i>								

**Additional Information:**

**13.17.02 Part A - Reference Agency Policies/Procedures, if applicable** *(600 characters maximum)*  N/A

Department Policies: 309 Officer Response to Calls, 329 Major Incident Notification, 330 Emergency Notification: Alerting the Campus Community, 403 Crime and Disaster Integrity

**13.17.02 Part B - Agency Training Details** *(field will expand automatically)*

The above information will be read by the trainee and then discussed with the FTO.

<b>13.17.03 Search for Victims</b>								
The trainee shall identify and discuss the best methods of conducting a safe and effective search for victims in a burning building.								
Reference(s):						Case # (If applicable)	Incident #	
	<b>Received Instruction</b>		<b>Competency Demonstrated</b>		<b>How Demonstrated?</b>	<b>Remedial Training</b>		<b>How Remediated?</b>
	When completed, print full name	Date	When completed, print full name	Date		When completed, print full name	Date	
<b>FTO:</b>					<input type="checkbox"/> Field Perform <input type="checkbox"/> Role Play <input type="checkbox"/> Written Test <input type="checkbox"/> Verbal Test			<input type="checkbox"/> Field Perform <input type="checkbox"/> Role Play <input type="checkbox"/> Written Test <input type="checkbox"/> Verbal Test
<b>Trainee:</b>								
Comments <i>(field will expand automatically)</i>								

**Additional Information:**

<b>13.17.03 Part A - Reference Agency Policies/Procedures, if applicable (600 characters maximum)</b>	<input checked="" type="checkbox"/> N/A
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**13.17.03 Part B - Agency Training Details** *(field will expand automatically)*

The below information will be read by the trainee and then discussed with the FTO.

Officer safety must always be paramount in determining what actions can reasonably be taken. An officer's ability to enter a burning structure or attempt to aid persons who are trapped may be hindered by the lack of:

- protective clothing,
- breathing apparatus,
- specialized equipment, and
- technical training.

Fire conditions can change rapidly and must constantly be observed for indications of danger. Officers should report any significant information to dispatch for relay to responding fire personnel.

In the course of their duties, officers may be confronted with a fire condition where people are trapped. Entering a burning structure without proper equipment and proper training could not only jeopardize officer safety but also add to the problem or complicate the situation for others. Officers should make every attempt to alert potential occupants without entering the building themselves.

Prior to any attempt by a peace officer to enter a burning structure or perform a rescue officers must consider the risks versus the benefit/gain.

If an officer has determined that the situation demands entry (and if entry is permitted by their agency policy), the entering officer must take all necessary precautions.

When moving within a burning structure officers should:

- work in pairs, if possible.
- have an escape plan.
- remain calm and work as quickly as possible.
- listen for sounds of crying, coughing, or moaning.
- stay low (i.e., crawl) and feel the way to minimize exposure to smoke, toxic gasses, and fumes.

- feel closed doors prior to opening.
- NEVER OPEN any door that feels hot.

<b>13.17.04 Building Unsafe to Enter</b>								
The trainee shall recognize signs that indicate a burning building is unsafe to enter.								
<i>Reference(s):</i>						<i>Case # (If applicable)</i>	<i>Incident #</i>	
	<b>Received Instruction</b>		<b>Competency Demonstrated</b>		<b>How Demonstrated?</b>	<b>Remedial Training</b>		<b>How Remediated?</b>
	When completed, print full name	Date	When completed, print full name	Date		When completed, print full name	Date	
<b>FTO:</b>					<input type="checkbox"/> Field Perform <input type="checkbox"/> Role Play <input type="checkbox"/> Written Test <input type="checkbox"/> Verbal Test			<input type="checkbox"/> Field Perform <input type="checkbox"/> Role Play <input type="checkbox"/> Written Test <input type="checkbox"/> Verbal Test
<b>Trainee:</b>								
<i>Comments (field will expand automatically)</i>								

**Additional Information:**

<b>13.17.04 Part A - Reference Agency Policies/Procedures, if applicable (600 characters maximum)</b>	<input checked="" type="checkbox"/> N/A
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**13.17.04 Part B - Agency Training Details** *(field will expand automatically)*

The below information will be read by the trainee and then discussed with the FTO.

Officer safety must always be paramount in determining what actions can reasonably be taken. An officer’s ability to enter a burning structure or attempt to aid persons who are trapped may be hindered by the lack of:

- protective clothing,
- breathing apparatus,
- specialized equipment, and
- technical training.

If there are signs a building is unsafe to enter (large flames, heavy smoke, etc) officers should not enter the building and wait for the fire department to arrive.

**13.17.05 Handling a Fire Incident**

Given a scenario or an actual incident involving fire, the trainee shall perform all the necessary steps to safely and effectively manage the incident.

<i>Reference(s):</i>						<b>Case #</b> <i>(if applicable)</i>	<b>Incident #</b>	
	<b>Received Instruction</b>		<b>Competency Demonstrated</b>		<b>How Demonstrated?</b>	<b>Remedial Training</b>		<b>How Remediated?</b>
	When completed, print full name	Date	When completed, print full name	Date		When completed, print full name	Date	
<b>FTO:</b>					<input type="checkbox"/> Field Perform <input type="checkbox"/> Role Play <input type="checkbox"/> Written Test <input type="checkbox"/> Verbal Test			<input type="checkbox"/> Field Perform <input type="checkbox"/> Role Play <input type="checkbox"/> Written Test <input type="checkbox"/> Verbal Test
<b>Trainee:</b>								
<i>Comments (field will expand automatically)</i>								

**Additional Information:**

**13.17.05 Part A - Reference Agency Policies/Procedures, if applicable (600 characters maximum)**  N/A

Department Policies: 309 Officer Response to Calls, 329 Major Incident Notification, 330 Emergency Notification: Alerting the Campus Community, 403 Crime and Disaster Integrity

**13.17.05 Part B - Agency Training Details (field will expand automatically)**

The above information will be read by the trainee and then discussed with the FTO.

**13.18 HAZARDOUS OCCURRENCES/MAJOR DISASTERS**

**13.18.01 Responsibilities and Actions Required**  
 The trainee shall review and explain the responsibilities and actions required of an agency whose jurisdiction is the scene of a hazardous material incident, disaster, potential disaster, or chemical spill – including the Incident Command System (ICS) and Office of Emergency Services (OES).

Reference(s):					Case # (If applicable)	Incident #		
	Received Instruction		Competency Demonstrated		How Demonstrated?	Remedial Training		How Remediated?
	When completed, print full name	Date	When completed, print full name	Date		When completed, print full name	Date	
FTO:					<input type="checkbox"/> Field Perform <input type="checkbox"/> Role Play <input type="checkbox"/> Written Test <input type="checkbox"/> Verbal Test			<input type="checkbox"/> Field Perform <input type="checkbox"/> Role Play <input type="checkbox"/> Written Test <input type="checkbox"/> Verbal Test
Trainee:								
Comments (field will expand automatically)								

**Additional Information:**

**13.18.01 Part A - Reference Agency Policies/Procedures, if applicable (600 characters maximum)**  N/A

Department Policies: 309 Officer Response to Calls, 329 Major Incident Notification, 330 Emergency Notification: Alerting the Campus Community, 403 Crime and Disaster Scene Integrity, 405 Hazardous Material Response

**13.18.01 Part B - Agency Training Details** *(field will expand automatically)*

The above / below information will be read by the trainee and then discussed with the FTO.

Five ICS Functions:

1. Command

- Overall policy and guidance for the incident
- Incident Commander
- Deputy Incident Commander (IC)
- Unified Command

2. Operations

- Commonly organized by functional branches
- Implements the action/operational plan to deal with the incident
- Allocates resources to the incident
- Communicates with field units and other command centers

3. Planning/Intelligence

- Collect, evaluate, and disseminate information
- Prepare an action/operational plan
- Maintain documentation of the response effort
- Prepare demobilization plans
- May incorporate technical specialists
- Responsible for situational reporting

4. Logistics

- Provide resources to the overall operation
- Support the responders

5. Finance/Administration

- Administrative concerns
- Compensation and claims
- Begin documentation to support disaster claims
- Generally the last section to be staffed out

The State of California is divided into Operational Areas for the purposes of emergency management. Each Operational Area cooperates with the local Emergency Operation Center (EOC) for resource requests and information sharing. The Operational Area coordinates all local requests and funnels information to the State of California’s Regional Emergency Operations Center. The Regional Emergency Operation Center funnels information and requests to the State of California’s Office of Emergency Services (OES).

<b>13.18.02 Hazardous Materials Policy and Procedures</b>								
The trainee shall review and explain the agency’s policy and procedures on hazardous materials, substances, or chemical spills/leaks (HAZMAT).								
<i>Reference(s):</i>							<b>Case # (if applicable)</b>	<b>Incident #</b>
	<b>Received Instruction</b>		<b>Competency Demonstrated</b>		<b>How Demonstrated?</b>	<b>Remedial Training</b>		<b>How Remediated?</b>
	When completed, print full name	Date	When completed, print full name	Date		When completed, print full name	Date	
<b>FTO:</b>					<input type="checkbox"/> Field Perform <input type="checkbox"/> Role Play <input type="checkbox"/> Written Test <input type="checkbox"/> Verbal Test			<input type="checkbox"/> Field Perform <input type="checkbox"/> Role Play <input type="checkbox"/> Written Test <input type="checkbox"/> Verbal Test
<b>Trainee:</b>								
<i>Comments (field will expand automatically)</i>								

**Additional Information:**

**13.18.02 Part A - Reference Agency Policies/Procedures, if applicable (600 characters maximum)**  N/A

Department Policies: 309 Officer Response to Calls, 329 Major Incident Notification, 330 Emergency Notification: Alerting the Campus Community, 403 Crime and Disaster Scene Integrity, 405 Hazardous Material Response

**13.18.02 Part B - Agency Training Details (field will expand automatically)**

The above information will be read by the trainee and then discussed with the FTO.

**13.18.03 First Responders Responsibilities**

The trainee shall explain the responsibilities and considerations of first responders to a hazardous materials incident, including:

A. Recognition C. Notification of proper authorities  
 B. Safety/Isolation/Area containment D. Basic first responder limitations

Reference(s):					Case # (If applicable)	Incident #		
	Received Instruction		Competency Demonstrated		How Demonstrated?	Remedial Training		How Remediated?
	When completed, print full name	Date	When completed, print full name	Date		When completed, print full name	Date	
FTO:					<input type="checkbox"/> Field Perform <input type="checkbox"/> Role Play <input type="checkbox"/> Written Test <input type="checkbox"/> Verbal Test			<input type="checkbox"/> Field Perform <input type="checkbox"/> Role Play <input type="checkbox"/> Written Test <input type="checkbox"/> Verbal Test
Trainee:								
Comments (field will expand automatically)								

**Additional Information:**

**13.18.03 Part A - Reference Agency Policies/Procedures, if applicable (600 characters maximum)**  N/A

Department Policies: 309 Officer Response to Calls, 329 Major Incident Notification, 330 Emergency Notification: Alerting the Campus Community, 403 Crime and Disaster Integrity, 405 Hazardous Material Response

**13.18.03 Part B - Agency Training Details** *(field will expand automatically)*

The above / below information will be read by the trainee and then discussed with the FTO.

Peace officers must have a clear understanding of the need for safety, isolation, and notification when acting as First Responders at the scene of a hazardous materials incident.

When called to a known or suspected hazardous materials incident, the First Responder should consider requesting the following types of information from dispatch.

- Size and location of the incident
- Occupancy type (if the incident is in or near a building or buildings)
- Descriptions of vehicles involved
- Weather conditions, such as wind direction
- Victims
- Information or warning signs on containers (such as placards, labels, identification numbers, manufacturers and chemical names)
- Where to meet the reporting party
- Safe approach route

The efficiency and effectiveness of any hazardous material response depends on the First Responder's ability to recognize and adhere to established response priorities and protocols.

The priorities of an officer when arriving at the scene of a hazardous incident are:

S: Safety

I: Isolation

N: Notification

First Responders need to conduct a preliminary assessment of the incident during this initial period. In doing so, First Responders should never compromise their safety.

The basic guidelines for a safe assessment include:

- observe the hazard from a safe distance at all times.
- giving the exact location and other available information when reporting the incident.
- advise responding units of the safe route of approach.

There are a number of safety guidelines that First Responders at the scene of an incident should always follow.

- Do not rush to assist. Under most circumstances, First Responders at the awareness level are not adequately trained or equipped to conduct victim rescues.
- Be cautious, and treat materials as hazardous until identified and verified as nonhazardous.
- Approach incidents from uphill, upwind and upstream, if possible.
- Maintain a safe distance at all times.
- Never eat, drink or smoke in the incident area.
- Do not inhale, touch or ingest released materials. (Do not assume vapors are harmless due to lack of smell or taste.)
- Eliminate all ignition sources, including flares, near the incident.
- Continually reassess personal safety.
- Keep communication continually updated.

The first operational priority at an incident is to isolate the incident scene and deny entry to any unauthorized people by establishing a command post and an inner perimeter.

A perimeter at a hazardous materials incident is an area which is secured far beyond the hazardous material release and which no one else can enter without proper authority. When in doubt go as large as practical.

The size of the perimeter is dependent on several factors including but not limited to:

- size and type of incident

- environmental factors
- personnel resources, etc.

The perimeter should be large enough to prevent exposure to any responding personnel or the public. It is important that First Responders set perimeters that they can control.

Various methods for establishing perimeters include the use of:

- police personnel
- barricades,
- banner tape,
- traffic cones,
- natural and artificial barriers (rivers, buildings, etc.), or
- vehicles.

Due to the potential of fires or explosions, the use of road flares is generally discouraged. A control zone is an area, inside the perimeter, established at a hazardous materials incident to ensure safety, control the hazard area, and support response operations. Control zones are set by hazardous materials technicians/specialists. First Responders at the awareness level should be familiar with the use of Incident Command System (ICS) in a hazardous materials incident. An Incident Commander assumes control of the incident scene and has overall management of the incident. The initial First Responder shall assume temporary command and establish an incident command post. The initial Incident Commander shall manage the incident until relieved. When relieved, the First Responder shall communicate the pertinent information about the incident to the new Incident Commander.

S:

The First Responder shall isolate any contaminated people and equipment within the established perimeter. If possible, contaminated people should be directed to a safe area away from the immediate threat, yet still within the perimeter.

The First Responder should advise responding personnel of the existence and location of the contaminated people and equipment.

Notifications must include:

- Local dispatch
- Administering Agency (e.g., fire dept., county health dept.)
- O Office of Emergency Services

First Responders responding to the reported release or threatened release of a hazardous material or to any fire or explosion involving a release shall immediately advise the superintendent of any school located within a ½ mile of the incident.

When reporting a hazardous materials incident, officers should communicate the following information to dispatch.

- Location of the incident
- Type of premises and/or vehicles involved
- Size and perimeter of the involved area
- Weather conditions onsite
- Name of hazardous material involved, if known
- Any information about placards, ID numbers, warning signs, etc.
- Safe entry and exit routes to and from the scene
- Activate Emergency Medical Services (EMS), if appropriate
- Location of command post

First Responders will need to request additional personnel depending on the nature and degree of the hazard. These additional resources may include, but are not limited to:

- emergency medical services (EMS),
- supervisory personnel,
- fire service,
- additional law enforcement personnel, (e.g., CHP)

- health department.

Before leaving a hazardous materials incident, First Responders should:

- check with authorized personnel (specialists, technicians, etc.) regarding the need for personal/equipment decontamination.
- complete a personal exposure report.

**13.18.04 Major Accident/Disaster Scene**

The trainee shall identify and explain the initial responsibilities of the first unit to arrive at a major vehicle accident or other disaster scene. These responsibilities shall minimally include:

- |   |   |
|---|---|
| <ul style="list-style-type: none"> <li>A. Requesting needed assistance and equipment</li> <li>B. Providing for emergency medical aid</li> <li>C. Undertaking immediate coordination with appropriate outside agencies</li> <li>D. Establishing a secure perimeter</li> <li>E. Establishing safe ingress and egress corridors</li> </ul> | <ul style="list-style-type: none"> <li>F. Advising additional units of potential hazards (e.g., large roadway spills, wind direction of fumes/ gases, etc.)</li> <li>G. Identifying and admitting only authorized personnel</li> <li>H. Dealing with the media</li> </ul> |
|---|---|

<i>Reference(s):</i>						<i>Case # (If applicable)</i>	<i>Incident #</i>	
	Received Instruction		Competency Demonstrated		How Demonstrated?	Remedial Training		How Remediated?
	When completed, print full name	Date	When completed, print full name	Date		When completed, print full name	Date	
<b>FTO:</b>					<input type="checkbox"/> Field Perform <input type="checkbox"/> Role Play <input type="checkbox"/> Written Test <input type="checkbox"/> Verbal Test			<input type="checkbox"/> Field Perform <input type="checkbox"/> Role Play <input type="checkbox"/> Written Test <input type="checkbox"/> Verbal Test
<b>Trainee:</b>								
<i>Comments (field will expand automatically)</i>								

**Additional Information:**

**13.18.04 Part A - Reference Agency Policies/Procedures, if applicable (600 characters maximum)**  N/A

Department Policies: 309 Officer Response to Calls, 329 Major Incident Notification, 330 Emergency Notification: Alerting the Campus Community, 403 Crime and Disaster Scene Integrity

**13.18.04 Part B - Agency Training Details (field will expand automatically)**

The above / below information will be read by the trainee and then discussed with the FTO.

Refer to Section 13.18.03

**13.18.05 Unusual Occurrences**

The trainee shall discuss procedures to be used when confronted with other unusual or hazardous occurrences. These occurrences shall minimally include:

A. Downed electrical wires B. Malfunctioning traffic signals C. Roadway hazards D. Damaged fire hydrants E. Gas leaks	F. Chemical spills G. Conditions caused by inclement weather such as fog, snow, ice, flooding, and mud slides H. Military incidents requiring police intervention I. Wilderness-Urban Interface fires
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Reference(s):					Case # (If applicable)	Incident #		
	Received Instruction		Competency Demonstrated		How Demonstrated?	Remedial Training		How Remediated?
	When completed, print full name	Date	When completed, print full name	Date		When completed, print full name	Date	
FTO:					<input type="checkbox"/> Field Perform <input type="checkbox"/> Role Play <input type="checkbox"/> Written Test <input type="checkbox"/> Verbal Test			<input type="checkbox"/> Field Perform <input type="checkbox"/> Role Play <input type="checkbox"/> Written Test <input type="checkbox"/> Verbal Test
Trainee:								
Comments (field will expand automatically)								

**Additional Information:****13.18.05 Part A - Reference Agency Policies/Procedures, if applicable** (600 characters maximum)  N/A

Department Policies: 309 Officer Response to Calls, 329 Major Incident Notification, 330 Emergency Notification: Alerting the Campus Community, 403 Crime and Disaster Scene Integrity, 405 Hazardous Material Response

**13.18.05 Part B - Agency Training Details** (field will expand automatically)

The above / below information will be read by the trainee and then discussed with the FTO.

Refer to Section 13.18.03

Downed power lines are dangerous. Never touch them. For safety's sake, always assume that a fallen power line is live, and follow these guidelines:

- Avoid touching the downed line with your hand or an object, such as a stick, broom or pole.
- Avoid touching anything, such as a car, object or equipment, or anyone who is in contact with a fallen power line.
- Keep children and pets away from fallen electric lines.
- Avoid driving over a fallen power line.

<b>13.18.06 Handling of Hazardous Occurrence/Major Disaster</b> Given a simulated or actual hazardous occurrence, chemical spill, major disaster, or potential disaster, the trainee shall assess and perform all necessary responsibilities and actions in a safe and effective manner.								
Reference(s):						Case # (If applicable)	Incident #	
	<b>Received Instruction</b>		<b>Competency Demonstrated</b>		<b>How Demonstrated?</b>	<b>Remedial Training</b>		<b>How Remediated?</b>
	When completed, print full name	Date	When completed, print full name	Date		When completed, print full name	Date	
FTO:					<input type="checkbox"/> Field Perform <input type="checkbox"/> Role Play <input type="checkbox"/> Written Test <input type="checkbox"/> Verbal Test			<input type="checkbox"/> Field Perform <input type="checkbox"/> Role Play <input type="checkbox"/> Written Test <input type="checkbox"/> Verbal Test
Trainee:								
Comments <i>(field will expand automatically)</i>								

**Additional Information:**

<b>13.18.06 Part A - Reference Agency Policies/Procedures, if applicable</b> <i>(600 characters maximum)</i>	<input type="checkbox"/> N/A
Department Policies: 309 Officer Response to Calls, 329 Major Incident Notification, 330 Emergency Notification: Alerting the Campus Community, 403 Crime and Disaster Scene Integrity, 405 Hazardous Material Response	

<b>13.18.06 Part B - Agency Training Details</b> <i>(field will expand automatically)</i>  The above / below information will be read by the trainee and then discussed with the FTO.  Refer to Section 13.18.03
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<b>13.19 BOMBS/EXPLOSIVE DEVICES</b>								
<b>13.19.01 Agency Policy and Procedures</b> The trainee shall review and explain the agency’s policy and procedures for handling explosives.								
Reference(s):						Case # (If applicable)	Incident #	
	<b>Received Instruction</b>		<b>Competency Demonstrated</b>		<b>How Demonstrated?</b>	<b>Remedial Training</b>		<b>How Remediated?</b>
	When completed, print full name	Date	When completed, print full name	Date		When completed, print full name	Date	
FTO:					<input type="checkbox"/> Field Perform <input type="checkbox"/> Role Play <input type="checkbox"/> Written Test <input type="checkbox"/> Verbal Test			<input type="checkbox"/> Field Perform <input type="checkbox"/> Role Play <input type="checkbox"/> Written Test <input type="checkbox"/> Verbal Test
Trainee:								
Comments <i>(field will expand automatically)</i>								

**Additional Information:**

<b>13.19.01</b>	<b>Part A - Reference Agency Policies/Procedures, if applicable</b> <i>(600 characters maximum)</i> Department Policies: 309 Officer Response to Calls, 329 Major Incident Notification, 330 Emergency Notification: Alerting the Campus Community, 403 Crime and Disaster Scene Integrity, 405 Hazardous Material Response, 407 Response to Bomb Calls	<input type="checkbox"/> N/A
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<b>13.19.01</b>	<b>Part B - Agency Training Details</b> <i>(field will expand automatically)</i> The above information will be read by the trainee and then discussed with the FTO.
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**13.19.02 Tactical Considerations**  
 The trainee shall explain tactical considerations upon arrival at the scene of a suspected or actual explosive device. These considerations shall minimally include:

A. Hazards of using the police radio and/or cellular phone  
 B. Request for technician or Explosive Ordnance Disposal (E.O.D)  
 C. Isolation of the device and the area  
 D. Evacuation of civilian personnel  
 E. Possibility that more than one explosive device

<i>Reference(s):</i>						<b>Case # (If applicable)</b>	<b>Incident #</b>	
	Received Instruction		Competency Demonstrated		How Demonstrated?	Remedial Training		How Remediated?
	When completed, print full name	Date	When completed, print full name	Date		When completed, print full name	Date	
<b>FTO:</b>					<input type="checkbox"/> Field Perform <input type="checkbox"/> Role Play <input type="checkbox"/> Written Test <input type="checkbox"/> Verbal Test			<input type="checkbox"/> Field Perform <input type="checkbox"/> Role Play <input type="checkbox"/> Written Test <input type="checkbox"/> Verbal Test
<b>Trainee:</b>								
Comments <i>(field will expand automatically)</i>								

**Additional Information:**

**13.19.02 Part A - Reference Agency Policies/Procedures, if applicable** *(600 characters maximum)*  N/A

Department Policies: 407 Response to Bomb Calls

**13.19.02 Part B - Agency Training Details** *(field will expand automatically)*

The above information will be read by the trainee and then discussed with the FTO.

<b>13.19.03 Handling of Bomb Scene</b>								
Given a simulated or actual bomb scene, the trainee shall assess and perform all necessary responsibilities and actions in a safe and effective manner.								
Reference(s):						Case # (If applicable)	Incident #	
	<b>Received Instruction</b>		<b>Competency Demonstrated</b>		<b>How Demonstrated?</b>	<b>Remedial Training</b>		<b>How Remediated?</b>
	When completed, print full name	Date	When completed, print full name	Date		When completed, print full name	Date	
<b>FTO:</b>					<input type="checkbox"/> Field Perform <input type="checkbox"/> Role Play <input type="checkbox"/> Written Test <input type="checkbox"/> Verbal Test			<input type="checkbox"/> Field Perform <input type="checkbox"/> Role Play <input type="checkbox"/> Written Test <input type="checkbox"/> Verbal Test
<b>Trainee:</b>								
Comments <i>(field will expand automatically)</i>								

**Additional Information:**

<b>13.19.03</b>	<b>Part A - Reference Agency Policies/Procedures, if applicable</b> <i>(600 characters maximum)</i> Department Policies: 309 Officer Response to Calls, 329 Major Incident Notification, 330 Emergency Notification: Alerting the Campus Community, 403 Crime and Disaster Scene Integrity, 405 Hazardous Material Response, 407 Response to Bomb Calls	<input type="checkbox"/> N/A
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<b>13.19.03</b>	<b>Part B - Agency Training Details</b> <i>(field will expand automatically)</i> The above information will be read by the trainee and then discussed with the FTO.
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<b>13.20 AIRCRAFT CRASHES</b>								
<b>13.20.01 Agency Policy</b> The trainee shall review and explain the agency’s policy on aircraft crashes.								
<i>Reference(s):</i>						<b>Case # (If applicable)</b>	<b>Incident #</b>	
	<b>Received Instruction</b>		<b>Competency Demonstrated</b>		<b>How Demonstrated?</b>	<b>Remedial Training</b>		<b>How Remediated?</b>
	When completed, print full name	Date	When completed, print full name	Date		When completed, print full name	Date	
<b>FTO:</b>					<input type="checkbox"/> Field Perform <input type="checkbox"/> Role Play <input type="checkbox"/> Written Test <input type="checkbox"/> Verbal Test			<input type="checkbox"/> Field Perform <input type="checkbox"/> Role Play <input type="checkbox"/> Written Test <input type="checkbox"/> Verbal Test
<b>Trainee:</b>								
Comments <i>(field will expand automatically)</i>								

**Additional Information:**

<b>13.20.01</b>	<b>Part A - Reference Agency Policies/Procedures, if applicable</b> <i>(600 characters maximum)</i>	<input type="checkbox"/> N/A
Department Policies: 309 Officer Response to Calls, 329 Major Incident Notification, 330 Emergency Notification: Alerting the Campus Community, 403 Crime and Disaster Scene Integrity, 405 Hazardous Material Response, 415 Aircraft Accidents		

<b>13.20.01</b>	<b>Part B - Agency Training Details</b> <i>(field will expand automatically)</i>
The above information will be read by the trainee and then discussed with the FTO.	

**13.20.02 Tactical Considerations**  
 The trainee shall discuss factors associated with the handling of an aircraft crash, including:

A. Civil Aviation/Non-Military Aircraft  
 1. Federal Aviation Agency (FAA) and/or National Transportation Safety Board (NTSB) will investigate

B. Military Aircraft  
 1. Military authorities are in charge  
 2. There may be dangerous weapons issues  
 3. There may be classified materials present  
 4. Police cannot authorize news media to enter

<i>Reference(s):</i>							<b>Case # (If applicable)</b>	<b>Incident #</b>
	Received Instruction		Competency Demonstrated		How Demonstrated?	Remedial Training		How Remediated?
	When completed, print full name	Date	When completed, print full name	Date		When completed, print full name	Date	
FTO:					<input type="checkbox"/> Field Perform <input type="checkbox"/> Role Play <input type="checkbox"/> Written Test <input type="checkbox"/> Verbal Test			<input type="checkbox"/> Field Perform <input type="checkbox"/> Role Play <input type="checkbox"/> Written Test <input type="checkbox"/> Verbal Test
Trainee:								
<i>Comments (field will expand automatically)</i>								

**Additional Information:**

**13.20.02 Part A - Reference Agency Policies/Procedures, if applicable (600 characters maximum)**  N/A

Department Policies: 415 Aircraft Accidents

**13.20.02 Part B - Agency Training Details (field will expand automatically)**

The above information will be read by the trainee and then discussed with the FTO.

<b>13.21 FIRST AID</b>								
<b>13.21.01 Knowledge and Skills</b>								
The trainee shall possess the knowledge and skills needed to administer necessary first aid during emergency situations.								
<i>Reference(s):</i>						<b>Case # (If applicable)</b>	<b>Incident #</b>	
	<b>Received Instruction</b>		<b>Competency Demonstrated</b>		<b>How Demonstrated?</b>	<b>Remedial Training</b>		<b>How Remediated?</b>
	When completed, print full name	Date	When completed, print full name	Date		When completed, print full name	Date	
<b>FTO:</b>					<input type="checkbox"/> Field Perform <input type="checkbox"/> Role Play <input type="checkbox"/> Written Test <input type="checkbox"/> Verbal Test			<input type="checkbox"/> Field Perform <input type="checkbox"/> Role Play <input type="checkbox"/> Written Test <input type="checkbox"/> Verbal Test
<b>Trainee:</b>								
Comments <i>(field will expand automatically)</i>								

**Additional Information:**

<b>13.21.01 Part A - Reference Agency Policies/Procedures, if applicable (600 characters maximum)</b>  Department Policies: 429 Medical Aid and Response	<input type="checkbox"/> N/A
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**13.21.01 Part B - Agency Training Details** *(field will expand automatically)*

The above / below information will be read by the trainee and then discussed with the FTO.

If certified, officers are expected to provide Emergency Medical Technician (EMT) level treatment for patients.

Peace officers must recognize they have a responsibility to act in good faith and to provide emergency medical services (EMS) to the best of their abilities and within the scope of their training.

The first person at the scene of an emergency situation is often a peace officer. When the situation involves a medical emergency, peace officers assume the role of EMS first responder.

As first responders, peace officers should assume the primary responsibility for:

- ensuring peace officer safety as well as the safety of ill or injured individuals and the public
- evaluating the emergency situation
- taking necessary enforcement actions related to the incident
- initiating actions regarding the well-being and care of ill or injured persons

Peace officers are responsible for taking action to protect their own safety as well as the safety of other EMS personnel, the ill or injured person, the public, and to control the scene.

When determining appropriate safety precautions to take, peace officers should consider possible dangers from:

- exposure to biological hazards (e.g., body fluids such as blood, saliva, etc.)
- armed suspects, angry bystanders, etc.
- unsafe scene conditions (e.g., unstable buildings, nearby vehicle traffic, etc.)
- environmental hazards (e.g., fire, exposure to dangerous chemicals, chance of explosion, etc.)
- animals (e.g., pets, wild animals)

<b>13.21.02 Agency Policy</b> The trainee shall review and explain the agency’s policy on administering first aid.								
<i>Reference(s):</i>						<b>Case # (If applicable)</b>	<b>Incident #</b>	
	<b>Received Instruction</b>		<b>Competency Demonstrated</b>		<b>How Demonstrated?</b>	<b>Remedial Training</b>		<b>How Remediated?</b>
	When completed, print full name	Date	When completed, print full name	Date		When completed, print full name	Date	
<b>FTO:</b>					<input type="checkbox"/> Field Perform <input type="checkbox"/> Role Play <input type="checkbox"/> Written Test <input type="checkbox"/> Verbal Test			<input type="checkbox"/> Field Perform <input type="checkbox"/> Role Play <input type="checkbox"/> Written Test <input type="checkbox"/> Verbal Test
<b>Trainee:</b>								
Comments <i>(field will expand automatically)</i>								

**Additional Information:**

<b>13.21.02 Part A - Reference Agency Policies/Procedures, if applicable (600 characters maximum)</b> Department Policies: 429 Medical Aid and Response	<input type="checkbox"/> N/A
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<b>13.21.02 Part B - Agency Training Details (field will expand automatically)</b> The above information will be read by the trainee and then discussed with the FTO.
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<b>13.21.03 Proficiency Requirements</b>								
The trainee shall discuss why a law enforcement officer is morally, ethically, and legally required to maintain proficiency in first aid techniques.								
Reference(s): Health & Safety Code <a href="#">1797.183</a> and Penal Code <a href="#">13518</a>						Case # (If applicable)	Incident #	
	<b>Received Instruction</b>		<b>Competency Demonstrated</b>		<b>How Demonstrated?</b>	<b>Remedial Training</b>		<b>How Remediated?</b>
	When completed, print full name	Date	When completed, print full name	Date		When completed, print full name	Date	
FTO:					<input type="checkbox"/> Field Perform <input type="checkbox"/> Role Play <input type="checkbox"/> Written Test <input type="checkbox"/> Verbal Test			<input type="checkbox"/> Field Perform <input type="checkbox"/> Role Play <input type="checkbox"/> Written Test <input type="checkbox"/> Verbal Test
Trainee:								
Comments <i>(field will expand automatically)</i>								

**Additional Information:**

<b>13.21.03 Part A - Reference Agency Policies/Procedures, if applicable (600 characters maximum)</b> Department Policies: 429 Medical Aid and Response	<input type="checkbox"/> N/A
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<b>13.21.03 Part B - Agency Training Details (field will expand automatically)</b> The above information will be read by the trainee and then discussed with the FTO.
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<b>13.21.04 Potential Consequences of Improper Application</b>								
The trainee shall explain why the improper application of first aid techniques could conceivably result in civil action against the officer and the agency.								
<i>Reference(s):</i>						<b>Case # (If applicable)</b>	<b>Incident #</b>	
	<b>Received Instruction</b>		<b>Competency Demonstrated</b>		<b>How Demonstrated?</b>	<b>Remedial Training</b>		<b>How Remediated?</b>
	When completed, print full name	Date	When completed, print full name	Date		When completed, print full name	Date	
<b>FTO:</b>					<input type="checkbox"/> Field Perform <input type="checkbox"/> Role Play <input type="checkbox"/> Written Test <input type="checkbox"/> Verbal Test			<input type="checkbox"/> Field Perform <input type="checkbox"/> Role Play <input type="checkbox"/> Written Test <input type="checkbox"/> Verbal Test
<b>Trainee:</b>								
Comments <i>(field will expand automatically)</i>								

**Additional Information:**

<b>13.21.04 Part A - Reference Agency Policies/Procedures, if applicable (600 characters maximum)</b>	<input type="checkbox"/> N/A
Department Policies: 429 Medical Aid and Response	

<b>13.21.04 Part B - Agency Training Details (field will expand automatically)</b>
The above information will be read by the trainee and then discussed with the FTO.

<b>13.21.05 Handling a First Aid Emergency</b> Given any emergency situation in which some form of first aid becomes necessary, the trainee shall properly administer the necessary first aid technique(s) following the summoning of professional emergency assistance.							
Reference(s):						Case # (If applicable)	Incident #
<b>FTO:</b>	When completed, print full name	Date	When completed, print full name	Date	<input type="checkbox"/> Field Perform <input type="checkbox"/> Role Play <input type="checkbox"/> Written Test <input type="checkbox"/> Verbal Test	When completed, print full name	Date
	<b>Trainee:</b>						
Comments (field will expand automatically)							

**Additional Information:**

<b>13.21.05 Part A - Reference Agency Policies/Procedures, if applicable (600 characters maximum)</b>  Department Policies: 429 Medical Aid and Response	<input type="checkbox"/> N/A
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<b>13.21.05 Part B - Agency Training Details (field will expand automatically)</b>  The above information will be read by the trainee and then discussed with the FTO.
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<b>13.21.06 Occupational Exposure to Blood and Airborne Pathogens</b> The trainee shall explain the agency’s plan for the management of occupational exposure to blood and airborne pathogens [e.g., Human Immunodeficiency Virus (HIV), Hepatitis, Tuberculosis (TB)].								
Reference(s):						Case # (If applicable)	Incident #	
	<b>Received Instruction</b>		<b>Competency Demonstrated</b>		<b>How Demonstrated?</b>	<b>Remedial Training</b>		<b>How Remediated?</b>
	When completed, print full name	Date	When completed, print full name	Date		When completed, print full name	Date	
FTO:					<input type="checkbox"/> Field Perform <input type="checkbox"/> Role Play <input type="checkbox"/> Written Test <input type="checkbox"/> Verbal Test			<input type="checkbox"/> Field Perform <input type="checkbox"/> Role Play <input type="checkbox"/> Written Test <input type="checkbox"/> Verbal Test
Trainee:								
Comments <i>(field will expand automatically)</i>								

**Additional Information:**

<b>13.21.06 Part A - Reference Agency Policies/Procedures, if applicable</b> <i>(600 characters maximum)</i>  Department Policies: 1003 Communicable Diseases	<input type="checkbox"/> N/A
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<b>13.21.06 Part B - Agency Training Details</b> <i>(field will expand automatically)</i>  The above information will be read by the trainee and then discussed with the FTO.
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<b>13.22 SICK, INJURED, OR DECEASED PERSONS</b>								
<b>13.22.01 Providing Aid and Transportation</b> The trainee shall review and explain agency policies concerning providing aid and transportation to sick or injured persons.								
<i>Reference(s):</i>						<b>Case # (If applicable)</b>	<b>Incident #</b>	
	<b>Received Instruction</b>		<b>Competency Demonstrated</b>		<b>How Demonstrated?</b>	<b>Remedial Training</b>		<b>How Remediated?</b>
	When completed, print full name	Date	When completed, print full name	Date		When completed, print full name	Date	
<b>FTO:</b>					<input type="checkbox"/> Field Perform <input type="checkbox"/> Role Play <input type="checkbox"/> Written Test <input type="checkbox"/> Verbal Test			<input type="checkbox"/> Field Perform <input type="checkbox"/> Role Play <input type="checkbox"/> Written Test <input type="checkbox"/> Verbal Test
<b>Trainee:</b>								
Comments <i>(field will expand automatically)</i>								

**Additional Information:**

<b>13.22.01 Part A - Reference Agency Policies/Procedures, if applicable (600 characters maximum)</b>	<input type="checkbox"/> N/A
Department Policies: 429 Medical Aid and Response	

<b>13.22.01 Part B - Agency Training Details (field will expand automatically)</b>
The above information will be read by the trainee and then discussed with the FTO.

**13.22.02 Death Investigations Handled by the Medical Examiner**  
 The trainee shall review and explain California law and agency procedures concerning death investigations that must be handled by medical examiner, including:

- A. Apparent homicide, suicide, or occurring under suspicious circumstances
- B. Resulting from the use of dangerous or narcotic drugs
- C. The death of any person who is incarcerated in any jail, correctional facility, or who is in police custody
- D. Apparently accidental or following an injury
- E. By disease, injury, or toxic agent during or arising from employment
- F. While not under the care of a physician during the period immediately prior to death
- G. Death related to disease that might constitute a threat to public health

<i>Reference(s):</i> 27491 Government Code and 102850 H&S						<i>Case # (If applicable)</i>	<i>Incident #</i>	
	Received Instruction		Competency Demonstrated		How Demonstrated?	Remedial Training		How Remediated?
	When completed, print full name	Date	When completed, print full name	Date		When completed, print full name	Date	
FTO:					<input type="checkbox"/> Field Perform <input type="checkbox"/> Role Play <input type="checkbox"/> Written Test <input type="checkbox"/> Verbal Test			<input type="checkbox"/> Field Perform <input type="checkbox"/> Role Play <input type="checkbox"/> Written Test <input type="checkbox"/> Verbal Test
Trainee:								
<i>Comments (field will expand automatically)</i>								

**Additional Information:**

**13.22.02 Part A - Reference Agency Policies/Procedures, if applicable (600 characters maximum)**  N/A

Department Policies: 331 Death Investigation

**13.22.02 Part B - Agency Training Details (field will expand automatically)**

The above information will be read by the trainee and then discussed with the FTO.

<b>13.22.03 Removing Human Body from Death Scene</b> The trainee shall review and explain the legal requirements concerning removal of a human body from a death scene, including: A. Limits to which an officer may search a dead person B. Legalities involved in transporting an obviously dead person in an ambulance								
Reference(s): 27491 GC, 27491.3 GC, and 27491.3 GC						Case # (If applicable)	Incident #	
<b>FTO:</b>	<b>Received Instruction</b>		<b>Competency Demonstrated</b>		<b>How Demonstrated?</b>	<b>Remedial Training</b>		<b>How Remediated?</b>
	When completed, print full name	Date	When completed, print full name	Date		When completed, print full name	Date	
Trainee:					<input type="checkbox"/> Field Perform <input type="checkbox"/> Role Play <input type="checkbox"/> Written Test <input type="checkbox"/> Verbal Test			<input type="checkbox"/> Field Perform <input type="checkbox"/> Role Play <input type="checkbox"/> Written Test <input type="checkbox"/> Verbal Test
Comments (field will expand automatically)								

**Additional Information:**

<b>13.22.03 Part A - Reference Agency Policies/Procedures, if applicable (600 characters maximum)</b> Department Policies: 331 Death Investigation	<input type="checkbox"/> N/A
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<b>13.22.03 Part B - Agency Training Details (field will expand automatically)</b> The above information will be read by the trainee and then discussed with the FTO.	
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<b>13.23 LOST, FOUND, AND RECOVERED PROPERTY</b>								
<b>13.23.01 Disposition of Property Other than Evidence</b>								
The trainee shall review and explain California law and agency policies and procedures concerning the disposition of property other than evidence, including:								
A. Property recovered by officer		B. Property found by citizen		C. Property (real or personal) of injured, ill, or deceased persons		D. How Law Enforcement Data Systems (LEDS) can assist in determining property status.		
Reference(s): 2080.1 Civil Code						Case # (If applicable)	Incident #	
	<b>Received Instruction</b>		<b>Competency Demonstrated</b>		<b>How Demonstrated?</b>	<b>Remedial Training</b>		<b>How Remediated?</b>
	When completed, print full name	Date	When completed, print full name	Date		When completed, print full name	Date	
<b>FTO:</b>					<input type="checkbox"/> Field Perform <input type="checkbox"/> Role Play <input type="checkbox"/> Written Test <input type="checkbox"/> Verbal Test			<input type="checkbox"/> Field Perform <input type="checkbox"/> Role Play <input type="checkbox"/> Written Test <input type="checkbox"/> Verbal Test
<b>Trainee:</b>								
Comments <i>(field will expand automatically)</i>								

**Additional Information:**

<b>13.23.01</b>	<b>Part A - Reference Agency Policies/Procedures, if applicable</b> <i>(600 characters maximum)</i> Department Policies: 802 Property and Evidence	<input type="checkbox"/> N/A
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<b>13.23.01</b>	<b>Part B - Agency Training Details</b> <i>(field will expand automatically)</i> The above information will be read by the trainee and then discussed with the FTO.
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<b>13.24 CROWD CONTROL</b>								
<b>13.24.01 First Amendment Rights</b>								
The trainee shall explain the guaranteed First Amendment rights of freedom of speech and freedom of assembly, and will understand the responsibility of law enforcement to protect and uphold an individual’s right to free speech and assembly, while also protecting the lives and property of all people.								
Reference(s):						Case # (If applicable)	Incident #	
	<b>Received Instruction</b>		<b>Competency Demonstrated</b>		<b>How Demonstrated?</b>	<b>Remedial Training</b>		<b>How Remediated?</b>
	When completed, print full name	Date	When completed, print full name	Date		When completed, print full name	Date	
FTO:					<input type="checkbox"/> Field Perform <input type="checkbox"/> Role Play <input type="checkbox"/> Written Test <input type="checkbox"/> Verbal Test			<input type="checkbox"/> Field Perform <input type="checkbox"/> Role Play <input type="checkbox"/> Written Test <input type="checkbox"/> Verbal Test
Trainee:								
Comments <i>(field will expand automatically)</i>								

**Additional Information:**

<b>13.24.01 Part A - Reference Agency Policies/Procedures, if applicable (600 characters maximum)</b> Department Policies: 412 Crowd Management, 426 First Amendment Assemblies	<input type="checkbox"/> N/A
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<b>13.24.01 Part B - Agency Training Details <i>(field will expand automatically)</i></b> The above information will be read by the trainee and then discussed with the FTO.
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<b>13.24.02 Agency Philosophy and Law Enforcement Objective</b> The trainee will explain and discuss the agency philosophy and law enforcement objective for controlling a crowd where there is a potential or imminent threat of violence. The discussion will minimally include the concept that law enforcement’s objective is to control the situation and prevent violations of law, without infringing on an individual or group’s First Amendment rights of free speech and assembly.								
<i>Reference(s):</i>						<b>Case # (If applicable)</b>	<b>Incident #</b>	
	<b>Received Instruction</b>		<b>Competency Demonstrated</b>		<b>How Demonstrated?</b>	<b>Remedial Training</b>		<b>How Remediated?</b>
	When completed, print full name	Date	When completed, print full name	Date		When completed, print full name	Date	
FTO:					<input type="checkbox"/> Field Perform <input type="checkbox"/> Role Play <input type="checkbox"/> Written Test <input type="checkbox"/> Verbal Test			<input type="checkbox"/> Field Perform <input type="checkbox"/> Role Play <input type="checkbox"/> Written Test <input type="checkbox"/> Verbal Test
Trainee:								
Comments <i>(field will expand automatically)</i>								

**Additional Information:**

<b>13.24.02 Part A - Reference Agency Policies/Procedures, if applicable (600 characters maximum)</b> Department Policies: 412 Crowd Management, 426 First Amendment Assemblies	<input type="checkbox"/> N/A
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<b>13.24.02 Part B - Agency Training Details (field will expand automatically)</b> The above information will be read by the trainee and then discussed with the FTO.
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<b>13.24.03 Maintaining Objectivity</b>								
The trainee will understand and be able to explain the fact that peace officers must not allow personal or political opinions, attitudes, or religious views to influence their responsibility to protect an individual’s rights to free speech and assembly.								
Reference(s):						Case # (If applicable)	Incident #	
	<b>Received Instruction</b>		<b>Competency Demonstrated</b>		<b>How Demonstrated?</b>	<b>Remedial Training</b>		<b>How Remediated?</b>
	When completed, print full name	Date	When completed, print full name	Date		When completed, print full name	Date	
FTO:					<input type="checkbox"/> Field Perform <input type="checkbox"/> Role Play <input type="checkbox"/> Written Test <input type="checkbox"/> Verbal Test			<input type="checkbox"/> Field Perform <input type="checkbox"/> Role Play <input type="checkbox"/> Written Test <input type="checkbox"/> Verbal Test
Trainee:								
Comments <i>(field will expand automatically)</i>								

**Additional Information:**

<b>13.24.03 Part A - Reference Agency Policies/Procedures, if applicable</b> <i>(600 characters maximum)</i>	<input type="checkbox"/> N/A
Department Policies: 412 Crowd Management, 426 First Amendment Assemblies	

<b>13.24.03 Part B - Agency Training Details</b> <i>(field will expand automatically)</i>
The above information will be read by the trainee and then discussed with the FTO.

<b>13.24.04 Restoring Order</b>								
The trainee will explain the concept of restoring order, with an understanding that if the actions of a group turn from lawful to unlawful activities, law enforcement officers (following the law and agency policy) have a responsibility to control those actions efficiently and with minimal impact to the community.								
<i>Reference(s):</i>						<b>Case # (If applicable)</b>	<b>Incident #</b>	
	<b>Received Instruction</b>		<b>Competency Demonstrated</b>		<b>How Demonstrated?</b>	<b>Remedial Training</b>		<b>How Remediated?</b>
	When completed, print full name	Date	When completed, print full name	Date		When completed, print full name	Date	
<b>FTO:</b>					<input type="checkbox"/> Field Perform <input type="checkbox"/> Role Play <input type="checkbox"/> Written Test <input type="checkbox"/> Verbal Test			<input type="checkbox"/> Field Perform <input type="checkbox"/> Role Play <input type="checkbox"/> Written Test <input type="checkbox"/> Verbal Test
<b>Trainee:</b>								
Comments <i>(field will expand automatically)</i>								

**Additional Information:**

<b>13.24.04 Part A - Reference Agency Policies/Procedures, if applicable (600 characters maximum)</b>	<input type="checkbox"/> N/A
Department Policies: 412 Crowd Management, 426 First Amendment Assemblies	

<b>13.24.04 Part B - Agency Training Details (field will expand automatically)</b>
The above information will be read by the trainee and then discussed with the FTO.

<b>13.24.05 Crowd Management Incidents</b> The trainee will understand and be able to explain that “crowd management” deals with law enforcement response to a known event, activity, or occurrence where a large number of people may gather. Law enforcement response to crowd management situations will include incident planning and crowd containment strategies.								
Reference(s):						Case # (If applicable)	Incident #	
	<b>Received Instruction</b>		<b>Competency Demonstrated</b>		<b>How Demonstrated?</b>	<b>Remedial Training</b>		<b>How Remediated?</b>
	When completed, print full name	Date	When completed, print full name	Date		When completed, print full name	Date	
FTO:					<input type="checkbox"/> Field Perform <input type="checkbox"/> Role Play <input type="checkbox"/> Written Test <input type="checkbox"/> Verbal Test			<input type="checkbox"/> Field Perform <input type="checkbox"/> Role Play <input type="checkbox"/> Written Test <input type="checkbox"/> Verbal Test
Trainee:								
Comments <i>(field will expand automatically)</i>								

**Additional Information:**

13.24.05	<b>Part A - Reference Agency Policies/Procedures, if applicable</b> <i>(600 characters maximum)</i> Department Policies: 329 Major Incident Notification, 330 Emergency Notification: Alerting the Campus Community, 412 Crowd Management, 426 First Amendment Assemblies	<input type="checkbox"/> N/A
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13.24.05	<b>Part B - Agency Training Details</b> <i>(field will expand automatically)</i> The above information will be read by the trainee and then discussed with the FTO.
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**13.24.06 Agency Philosophy and Policies for CROWD MANAGEMENT Situations**

The trainee will identify and explain the agency’s philosophy and policies for response to crowd management situations. A discussion of agency philosophy and policies will minimally include:

- A. Crowd Management at large planned/organized gatherings
  - 1. Protests/Demonstrations/First Amendment activities
  - 2. Labor disputes
  - 3. Concerts
  - 4. Sporting events/celebrations
  - 5. Holiday celebrations
  - 6. Cultural programs
  - 7. Religious gatherings
  - 8. Community activities
- B. Incident Planning
  - 1. Establishing a command post
  - 2. Coordination of resources
  - 3. Planning, preparation, and coordination with event promoters
  - 4. Deploying sufficient personnel with proper equipment
  - 5. Establishing a unified chain of command
- 6. Establishing rules of conduct for the crowd, law enforcement, media, etc.
- 7. Preparing to handle multiple arrests
- 8. Planning and coordinating the response of medical personnel or additional resources, if needed.
- 9. Making contingency plans for response if a riot situation ensues
- 10. The construction of written plans for the Incident Command System, State Emergency Management System, and National Incident Management System
- 11. Authorized/designated law enforcement personnel interacting with the media
- C. Containment
  - 1. Establishing a flexible and controllable perimeter for the crowd, whenever possible
  - 2. Using officers to control the entry and exit of the crowd within the perimeter

<i>Reference(s):</i>						<b>Case # (If applicable)</b>	<b>Incident #</b>	
	<b>Received Instruction</b>		<b>Competency Demonstrated</b>		<b>How Demonstrated?</b>	<b>Remedial Training</b>		<b>How Remediated?</b>
	When completed, print full name	Date	When completed, print full name	Date		When completed, print full name	Date	
<b>FTO:</b>					<input type="checkbox"/> Field Perform <input type="checkbox"/> Role Play <input type="checkbox"/> Written Test <input type="checkbox"/> Verbal Test			<input type="checkbox"/> Field Perform <input type="checkbox"/> Role Play <input type="checkbox"/> Written Test <input type="checkbox"/> Verbal Test
<b>Trainee:</b>								
Comments <i>(field will expand automatically)</i>								

**Additional Information:**

**13.24.06 Part A - Reference Agency Policies/Procedures, if applicable (600 characters maximum)**  N/A

Department Policies: 329 Major Incident Notification, 330 Emergency Notification: Alerting the Campus Community, 412 Crowd Management, 426 First Amendment Assemblies

**13.24.06 Part B - Agency Training Details (field will expand automatically)**

The above information will be read by the trainee and then discussed with the FTO.

**13.24.07 Crowd Control Incidents**

The trainee will understand and be able to explain that a “crowd control” situation is one in which law enforcement must respond to a preplanned or spontaneous event, activity, or occurrence where there is a potential or imminent threat of violence associated with a large gathering of people. In such situations, only the level(s) of force necessary (force which is reasonable under the law and agency policy) may be used to arrest or disperse violators and restore order.

Reference(s):					Case # (If applicable)	Incident #		
	Received Instruction		Competency Demonstrated		How Demonstrated?	Remedial Training		How Remediated?
	When completed, print full name	Date	When completed, print full name	Date		When completed, print full name	Date	
FTO:					<input type="checkbox"/> Field Perform <input type="checkbox"/> Role Play <input type="checkbox"/> Written Test <input type="checkbox"/> Verbal Test			<input type="checkbox"/> Field Perform <input type="checkbox"/> Role Play <input type="checkbox"/> Written Test <input type="checkbox"/> Verbal Test
Trainee:								
Comments (field will expand automatically)								

**Additional Information:**

**13.24.07 Part A - Reference Agency Policies/Procedures, if applicable (600 characters maximum)**  N/A

Department Policies: 300 Use of Force, 412 Crowd Management, 426 First Amendment Assemblies

**13.24.07 Part B - Agency Training Details** *(field will expand automatically)*

The above information will be read by the trainee and then discussed with the FTO.

**13.24.08 Agency Philosophy and Policies for CROWD CONTROL Situations**

The trainee will identify and explain the agency’s philosophy and policies for response to crowd control situations. A discussion of agency philosophy and policies will minimally include the following:

- |  |   |
|--|---|
| <p><b>A. Isolation and containment</b></p> <ol style="list-style-type: none"> <li>1. Establishment of a perimeter around the crowd</li> <li>2. Consideration of barricades and placement of additional personnel to maintain the perimeter</li> <li>3. Maintaining the integrity of squads and platoons and avoiding becoming isolated in the crowd</li> </ol> | <p><b>B. Law enforcement presence</b></p> <ol style="list-style-type: none"> <li>1. Coordination of resources</li> <li>2. Communication</li> <li>3. Deploying sufficient personnel with proper equipment</li> <li>4. The announcement of dispersal orders (prepared announcement/amplified sound, multiple announcements in appropriate language)</li> <li>5. Use of force options</li> <li>6. Law enforcement documentation of its own response (video/audio)</li> <li>7. Making selective arrests (arrest teams/ communication)</li> <li>8. Establishing a unified chain of command</li> <li>9. Preparing to handle multiple arrests</li> <li>10. Planning and coordinating the response of medical personnel or additional resources, if needed</li> <li>11. Authorized/designated law enforcement personnel interacting with media</li> </ol> |
|--|---|

<i>Reference(s):</i>					<b>Case # (If applicable)</b>	<b>Incident #</b>		
	<b>Received Instruction</b>		<b>Competency Demonstrated</b>		<b>How Demonstrated?</b>	<b>Remedial Training</b>		<b>How Remediated?</b>
	When completed, print full name	Date	When completed, print full name	Date		When completed, print full name	Date	
<b>FTO:</b>					<input type="checkbox"/> Field Perform <input type="checkbox"/> Role Play <input type="checkbox"/> Written Test <input type="checkbox"/> Verbal Test			<input type="checkbox"/> Field Perform <input type="checkbox"/> Role Play <input type="checkbox"/> Written Test <input type="checkbox"/> Verbal Test
<b>Trainee:</b>								
<i>Comments (field will expand automatically)</i>								

**Additional Information:**

**13.24.08 Part A - Reference Agency Policies/Procedures, if applicable (600 characters maximum)**  N/A

Department Policies: 412 Crowd Management, 426 First Amendment Assemblies

**13.24.08 Part B - Agency Training Details (field will expand automatically)**

The above information will be read by the trainee and then discussed with the FTO.

**13.24.09 Crowd Dispersal**

The trainee will understand and be able to discuss law enforcement actions immediately following crowd dispersal orders. The trainee will understand that if the only unlawful act at a crowd control situation is the forming of an unlawful assembly, the crowd should be given an opportunity to disperse voluntarily prior to law enforcement initiating any arrests.

Reference(s):					Case # (If applicable)	Incident #		
	Received Instruction		Competency Demonstrated		How Demonstrated?	Remedial Training		How Remediated?
	When completed, print full name	Date	When completed, print full name	Date		When completed, print full name	Date	
FTO:					<input type="checkbox"/> Field Perform <input type="checkbox"/> Role Play <input type="checkbox"/> Written Test <input type="checkbox"/> Verbal Test			<input type="checkbox"/> Field Perform <input type="checkbox"/> Role Play <input type="checkbox"/> Written Test <input type="checkbox"/> Verbal Test
Trainee:								
Comments (field will expand automatically)								

**Additional Information:**

**13.24.09 Part A - Reference Agency Policies/Procedures, if applicable (600 characters maximum)**  N/A

Department Policies: 412 Crowd Management, 426 First Amendment Assemblies

**13.24.09 Part B - Agency Training Details** *(field will expand automatically)*

The above / below information will be read by the trainee and then discussed with the FTO.

**Dispersal Order**

“I am (Name and Rank) a peace officer of the California State University. I hereby declare this to be an unlawful assembly and, in the name of the People of the State of California, I command all those assembled at (Give specific location) to immediately disperse, which means to break up this assembly. If you do not do so, you may be arrested or subject to other police action. Section 409 of the Penal Code prohibits remaining present at an unlawful assembly. If you remain in the area just described, regardless of your purpose, you will be in violation of section 409. The following routes of dispersal are available (give routes). You have (specify amount of time) minutes to disperse.”

If students are involved, note possible Student Code of Conduct sanctions

**13.24.10 Clarity of Purpose, Objective, Mission, and Policy**

The trainee will understand and be able to discuss the importance of all law enforcement personnel at a crowd situation being aware of their purpose and agency policies. If any peace officer at a crowd management or crowd control incident is not absolutely clear on the law enforcement objective, mission, or agency policies relating to the incident, it is that officer’s responsibility to immediately contact a supervisor to obtain clarification.

<i>Reference(s):</i>					<i>Case # (if applicable)</i>	<i>Incident #</i>		
	<b>Received Instruction</b>		<b>Competency Demonstrated</b>		<b>How Demonstrated?</b>	<b>Remedial Training</b>		<b>How Remediated?</b>
	When completed, print full name	Date	When completed, print full name	Date		When completed, print full name	Date	
<b>FTO:</b>					<input type="checkbox"/> Field Perform <input type="checkbox"/> Role Play <input type="checkbox"/> Written Test <input type="checkbox"/> Verbal Test			<input type="checkbox"/> Field Perform <input type="checkbox"/> Role Play <input type="checkbox"/> Written Test <input type="checkbox"/> Verbal Test
<b>Trainee:</b>								
<i>Comments (field will expand automatically)</i>								

**Additional Information:**

**13.24.10 Part A - Reference Agency Policies/Procedures, if applicable (600 characters maximum)**  N/A

Department Policies: 412 Crowd Management, 426 First Amendment Assemblies

**13.24.10 Part B - Agency Training Details (field will expand automatically)**

The above information will be read by the trainee and then discussed with the FTO.

**13.24.11 Riot Control Incidents**

The trainee will understand and be able to discuss the term “riot control” as it refers to the techniques used by peace officers in response to an escalation of crowd violence where reasonable force may be necessary to prevent additional violence, injuries, death, or the destruction of property.

Although law enforcement does not necessarily plan on riots erupting in all crowd situations, riot control is generally a contingency of a well-prepared crowd management plan. A discussion of riot control techniques will minimally include the following:

A. Specific operational tactics and basic formations	E. Dispersal orders
B. Additional resources, equipment, and personnel that may be required for a response	F. Clarity on agency policies and guidelines for the use of less-lethal force (i.e. chemical agents, baton, beanbag rounds, taser, etc.)
C. Assignment of specific tasks	G. Clarity on the agency policy for the use of deadly force
D. Agency policies and procedures for mounting a quick, effective response to violence or violations of the law	

Reference(s):				Case # (If applicable)	Incident #			
<b>FTO:</b>	Received Instruction		Competency Demonstrated		How Demonstrated?	Remedial Training		How Remediated?
	When completed, print full name	Date	When completed, print full name	Date	<input type="checkbox"/> Field Perform <input type="checkbox"/> Role Play <input type="checkbox"/> Written Test <input type="checkbox"/> Verbal Test	When completed, print full name	Date	<input type="checkbox"/> Field Perform <input type="checkbox"/> Role Play <input type="checkbox"/> Written Test <input type="checkbox"/> Verbal Test
<b>Trainee:</b>								
Comments (field will expand automatically)								

**Additional Information:**

**13.24.11 Part A - Reference Agency Policies/Procedures, if applicable** (600 characters maximum)

N/A

Department Policies: 412 Crowd Management, 426 First Amendment Assemblies

**13.24.11 Part B - Agency Training Details** (field will expand automatically)

The above information will be read by the trainee and then discussed with the FTO.

**13.24.12 Agency Philosophy and Policies for RIOT CONTROL Situations**  
 The trainee will identify and be able to discuss the agency philosophy and policies dealing with the principles of riot control. The discussion will minimally include the following:

- A. Containment
  - 1. Flexible outer perimeter controlling ingress and egress of the crowd
  - 2. Denying access and preventing others from joining the existing crowd
- B. Isolation
  - 1. Developing an inner perimeter so officers can focus on gaining control and rioters may be more likely to disperse
- C. Dispersal
  - 1. Dispersal can commence once the inner and outer perimeters have been established and control forces are in place to help support crowd movement, ingress, and egress
- D. Restoration of order
  - 1. Medical aid
  - 2. Detention, arrest, cite and release, transportation of arrestees
  - 3. Criminal investigation
  - 4. Authorized/designated law enforcement personnel interacting with the media

<i>Reference(s):</i>					<b>Case # (If applicable)</b>	<b>Incident #</b>		
	<b>Received Instruction</b>		<b>Competency Demonstrated</b>		<b>How Demonstrated?</b>	<b>Remedial Training</b>		<b>How Remediated?</b>
	When completed, print full name	Date	When completed, print full name	Date		When completed, print full name	Date	
<b>FTO:</b>					<input type="checkbox"/> Field Perform <input type="checkbox"/> Role Play <input type="checkbox"/> Written Test <input type="checkbox"/> Verbal Test			<input type="checkbox"/> Field Perform <input type="checkbox"/> Role Play <input type="checkbox"/> Written Test <input type="checkbox"/> Verbal Test
<b>Trainee:</b>								
Comments <i>(field will expand automatically)</i>								

**Additional Information:**

**13.24.12 Part A - Reference Agency Policies/Procedures, if applicable (600 characters maximum)**  N/A  
 Department Policies: 412 Crowd Management, 426 First Amendment Assemblies

**13.24.12 Part B - Agency Training Details (field will expand automatically)**  
 The above information will be read by the trainee and then discussed with the FTO.

<b>13.24.13 Law Enforcement Conduct</b> The trainee will understand and be able to discuss the importance of proper law enforcement conduct in response to crowd and riot situations. All law enforcement personnel responding to such situations must conduct themselves legally and professionally, and in a calm and unbiased manner. Officers shall respond safely and professionally, and all law enforcement personnel shall follow the law and agency policies.								
Reference(s):						Case # (If applicable)	Incident #	
	<b>Received Instruction</b>		<b>Competency Demonstrated</b>		<b>How Demonstrated?</b>	<b>Remedial Training</b>		<b>How Remediated?</b>
	When completed, print full name	Date	When completed, print full name	Date		When completed, print full name	Date	
FTO:					<input type="checkbox"/> Field Perform <input type="checkbox"/> Role Play <input type="checkbox"/> Written Test <input type="checkbox"/> Verbal Test			<input type="checkbox"/> Field Perform <input type="checkbox"/> Role Play <input type="checkbox"/> Written Test <input type="checkbox"/> Verbal Test
Trainee:								
Comments (field will expand automatically)								

**Additional Information:**

<b>13.24.13 Part A - Reference Agency Policies/Procedures, if applicable</b> (600 characters maximum)	Department Policies: 321 Standards of Conduct, 412 Crowd Management, 426 First Amendment Assemblies	<input type="checkbox"/> N/A
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<b>13.24.13 Part B - Agency Training Details</b> (field will expand automatically)	The above information will be read by the trainee and then discussed with the FTO.
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**13.24.14 Use of Force in Response to Incidents Involving Crowds**

The trainee shall explain the agency policy regarding the use of lethal and less lethal force when an officer is involved in any crowd management or crowd control situation. The trainee will understand and be able to articulate the agency’s use of force policies, and will explain the level(s) of force that may be necessary to control unlawful actions, arrest or disperse violators, and restore order. The trainee will understand that any level of force used in a crowd situation must be reasonable, lawful, and within agency policy.

<i>Reference(s):</i>						<b>Case # (If applicable)</b>	<b>Incident #</b>	
	<b>Received Instruction</b>		<b>Competency Demonstrated</b>		<b>How Demonstrated?</b>	<b>Remedial Training</b>		<b>How Remediated?</b>
	When completed, print full name	Date	When completed, print full name	Date		When completed, print full name	Date	
<b>FTO:</b>					<input type="checkbox"/> Field Perform <input type="checkbox"/> Role Play <input type="checkbox"/> Written Test <input type="checkbox"/> Verbal Test			<input type="checkbox"/> Field Perform <input type="checkbox"/> Role Play <input type="checkbox"/> Written Test <input type="checkbox"/> Verbal Test
<b>Trainee:</b>								
<i>Comments (field will expand automatically)</i>								

**Additional Information:**

**13.24.14 Part A - Reference Agency Policies/Procedures, if applicable (600 characters maximum)**  N/A

Department Policies: 300 Use of Force, 302 Handcuffing and Restraints, 304 Control Devices and Techniques, 305 Conducted Energy Device, 412 Crowd Management, 426 First Admendment Assemblies

**13.24.14 Part B - Agency Training Details (field will expand automatically)**

The above information will be read by the trainee and then discussed with the FTO.

<b>13.24.15 Agency-Issued Riot Equipment</b> The trainee will explain the appropriate use and maintenance of all agency-issued/approved riot equipment (e.g., helmets, shields, flex cuffs, and other equipment).								
Reference(s):						Case # (If applicable)	Incident #	
	<b>Received Instruction</b>		<b>Competency Demonstrated</b>		<b>How Demonstrated?</b>	<b>Remedial Training</b>		<b>How Remediated?</b>
		When completed, print full name	Date	When completed, print full name		Date	When completed, print full name	
FTO:					<input type="checkbox"/> Field Perform <input type="checkbox"/> Role Play <input type="checkbox"/> Written Test <input type="checkbox"/> Verbal Test			<input type="checkbox"/> Field Perform <input type="checkbox"/> Role Play <input type="checkbox"/> Written Test <input type="checkbox"/> Verbal Test
Trainee:								
Comments (field will expand automatically)								

**Additional Information:**

<b>13.24.15 Part A - Reference Agency Policies/Procedures, if applicable</b> (600 characters maximum)	<input checked="" type="checkbox"/> N/A
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<p><b>13.24.15 Part B - Agency Training Details</b> (field will expand automatically)</p> <p>The above / below information will be read by the trainee and then discussed with the FTO.</p> <p>Officers of the CIPD are issued a riot helmet, chest protector, hydration bladder, flex cuffs, riot baton, and equipment bag. Officers are responsible for the maintenance of their equipment.</p> <p>Two agency owned plastic shields are available for crowd management use.</p>
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<b>13.25 NEWS MEDIA RELATIONS</b>								
<b>13.25.01 Common Practices for Release of Information</b> The trainee shall discuss the most common law enforcement practices as to who may release information to the news media and the notification procedures utilized.								
Reference(s):						Case # (If applicable)	Incident #	
	<b>Received Instruction</b>		<b>Competency Demonstrated</b>		<b>How Demonstrated?</b>	<b>Remedial Training</b>		<b>How Remediated?</b>
	When completed, print full name	Date	When completed, print full name	Date		When completed, print full name	Date	
FTO:					<input type="checkbox"/> Field Perform <input type="checkbox"/> Role Play <input type="checkbox"/> Written Test <input type="checkbox"/> Verbal Test			<input type="checkbox"/> Field Perform <input type="checkbox"/> Role Play <input type="checkbox"/> Written Test <input type="checkbox"/> Verbal Test
Trainee:								
Comments <i>(field will expand automatically)</i>								

**Additional Information:**

<b>13.25.01 Part A - Reference Agency Policies/Procedures, if applicable (600 characters maximum)</b> Department Policies: 324 Media Relations	<input type="checkbox"/> N/A
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<b>13.25.01 Part B - Agency Training Details <i>(field will expand automatically)</i></b> The above information will be read by the trainee and then discussed with the FTO.
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<b>13.25.02 Press Credentials</b>								
The trainee shall recognize press credentials most commonly honored by law enforcement agencies.								
<i>Reference(s):</i>						<b>Case # (If applicable)</b>	<b>Incident #</b>	
	<b>Received Instruction</b>		<b>Competency Demonstrated</b>		<b>How Demonstrated?</b>	<b>Remedial Training</b>		<b>How Remediated?</b>
	When completed, print full name	Date	When completed, print full name	Date		When completed, print full name	Date	
<b>FTO:</b>					<input type="checkbox"/> Field Perform <input type="checkbox"/> Role Play <input type="checkbox"/> Written Test <input type="checkbox"/> Verbal Test			<input type="checkbox"/> Field Perform <input type="checkbox"/> Role Play <input type="checkbox"/> Written Test <input type="checkbox"/> Verbal Test
<b>Trainee:</b>								
Comments <i>(field will expand automatically)</i>								

**Additional Information:**

<b>13.25.02 Part A - Reference Agency Policies/Procedures, if applicable (600 characters maximum)</b> Department Policies: 324 Media Relations	<input type="checkbox"/> N/A
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<b>13.25.02 Part B - Agency Training Details (field will expand automatically)</b> The above information will be read by the trainee and then discussed with the FTO.
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<b>13.25.03 Media Access to Areas Closed to the Public</b>								
The trainee shall identify the provisions of California law pertaining to the authorization of news media representatives to enter areas otherwise closed to the public.								
Reference(s): 409.5(d) PC						Case # (If applicable)	Incident #	
	<b>Received Instruction</b>		<b>Competency Demonstrated</b>		<b>How Demonstrated?</b>	<b>Remedial Training</b>		<b>How Remediated?</b>
	When completed, print full name	Date	When completed, print full name	Date		When completed, print full name	Date	
<b>FTO:</b>					<input type="checkbox"/> Field Perform <input type="checkbox"/> Role Play <input type="checkbox"/> Written Test <input type="checkbox"/> Verbal Test			<input type="checkbox"/> Field Perform <input type="checkbox"/> Role Play <input type="checkbox"/> Written Test <input type="checkbox"/> Verbal Test
<b>Trainee:</b>								
Comments <i>(field will expand automatically)</i>								

**Additional Information:**

<b>13.25.03 Part A - Reference Agency Policies/Procedures, if applicable (600 characters maximum)</b> Department Policies: 324 Media Relations	<input type="checkbox"/> N/A
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<b>13.25.03 Part B - Agency Training Details (field will expand automatically)</b> The above information will be read by the trainee and then discussed with the FTO.
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**13.25.04 Sensitive Information**  
 The trainee shall discuss types of information that could negatively affect the rights of an individual and/or place the investigation at risk if furnished to the news media, including:

- A. Statements as to the character or reputation of a victim, an accused person, or prospective witness
- B. Admissions, confessions, or alibis attributed to an accused person
- C. Performance or results of a test taken by a victim, suspect, or witness
- D. Refusal of a victim, suspect, or witness to take any test(s)
- E. The presumed credibility of an accused person or witness
- F. The probability of an accused person entering a guilty plea
- G. The opinioned value of evidence against an accused person
- H. Information prohibited by agency policy
- I. Information that would be detrimental to the investigation of the case
- J. Information that may jeopardize the rights of the individual

<i>Reference(s):</i>						<b>Case #</b> <i>(if applicable)</i>	<b>Incident #</b>	
	Received Instruction		Competency Demonstrated		How Demonstrated?	Remedial Training		How Remediated?
	When completed, print full name	Date	When completed, print full name	Date		When completed, print full name	Date	
FTO:					<input type="checkbox"/> Field Perform <input type="checkbox"/> Role Play <input type="checkbox"/> Written Test <input type="checkbox"/> Verbal Test			<input type="checkbox"/> Field Perform <input type="checkbox"/> Role Play <input type="checkbox"/> Written Test <input type="checkbox"/> Verbal Test
Trainee:								
<i>Comments (field will expand automatically)</i>								

**Additional Information:**

**13.25.04 Part A - Reference Agency Policies/Procedures, if applicable** *(600 characters maximum)*  N/A

Department Policies: 324 Media Relations

**13.25.04 Part B - Agency Training Details** *(field will expand automatically)*

The above information will be read by the trainee and then discussed with the FTO.

<b>13.26 HOSTAGE SITUATIONS AND BARRICADED SUSPECTS</b>								
<b>13.26.01 Tactical Considerations</b>								
The trainee shall explain and/or demonstrate tactical considerations in dealing with hostage situations and/or barricaded suspects, including:								
A. Safe approach		D. Evacuation		E. Communication/negotiation with the suspect				
B. Containment of the scene								
C. Requesting appropriate assistance [e.g., hostage negotiator, specialized unit(s), etc.]								
Reference(s):						Case # (If applicable)	Incident #	
	<b>Received Instruction</b>		<b>Competency Demonstrated</b>		<b>How Demonstrated?</b>	<b>Remedial Training</b>		<b>How Remediated?</b>
	When completed, print full name	Date	When completed, print full name	Date		When completed, print full name	Date	
<b>FTO:</b>					<input type="checkbox"/> Field Perform <input type="checkbox"/> Role Play <input type="checkbox"/> Written Test <input type="checkbox"/> Verbal Test			<input type="checkbox"/> Field Perform <input type="checkbox"/> Role Play <input type="checkbox"/> Written Test <input type="checkbox"/> Verbal Test
<b>Trainee:</b>								
Comments <i>(field will expand automatically)</i>								

**Additional Information:**

<b>13.26.01 Part A - Reference Agency Policies/Procedures, if applicable</b> <i>(600 characters maximum)</i> Department Policies: 406 Hostage and Barricade Incidents	<input type="checkbox"/> N/A
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<b>13.26.01 Part B - Agency Training Details</b> <i>(field will expand automatically)</i> The above information will be read by the trainee and then discussed with the FTO.
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<b>13.27 SNIPER ATTACK</b>								
<b>13.27.01 Initial Response to Attack</b>								
The trainee shall explain the steps which should be immediately taken when confronted with a “set-up”, ambush, or sniper attack, including:								
A. Seeking cover and/or concealment				C. Isolating and clearing the area(s)				
B. Calling for assistance				D. Determining possible location(s) of assailant(s)				
<i>Reference(s):</i>						<b>Case # (If applicable)</b>	<b>Incident #</b>	
<b>FTO:</b>	<b>Received Instruction</b>		<b>Competency Demonstrated</b>		<b>How Demonstrated?</b>	<b>Remedial Training</b>		<b>How Remediated?</b>
	When completed, print full name	Date	When completed, print full name	Date		When completed, print full name	Date	
<b>Trainee:</b>					<input type="checkbox"/> Field Perform <input type="checkbox"/> Role Play <input type="checkbox"/> Written Test <input type="checkbox"/> Verbal Test		<input type="checkbox"/> Field Perform <input type="checkbox"/> Role Play <input type="checkbox"/> Written Test <input type="checkbox"/> Verbal Test	
<i>Comments (field will expand automatically)</i>								

**Additional Information:**

<b>13.27.01 Part A - Reference Agency Policies/Procedures, if applicable (600 characters maximum)</b>	<input checked="" type="checkbox"/> N/A
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<b>13.27.01 Part B - Agency Training Details (field will expand automatically)</b>  The above information will be read by the trainee and then discussed with the FTO.
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<b>13.27.02 Tactical Actions by Driver under Attack</b>								
The trainee shall discuss tactical actions that may be taken by the driver of a vehicle that comes under sniper attack, including:								
A. Accelerating/reversing out of the “kill zone”				C. Abandoning the target vehicle				
B. Turning into nearest available cover				D. Awareness of possible secondary attack/ambush				
<i>Reference(s):</i>						<b>Case # (If applicable)</b>	<b>Incident #</b>	
	<b>Received Instruction</b>		<b>Competency Demonstrated</b>		<b>How Demonstrated?</b>	<b>Remedial Training</b>		<b>How Remediated?</b>
	When completed, print full name	Date	When completed, print full name	Date		When completed, print full name	Date	
<b>FTO:</b>					<input type="checkbox"/> Field Perform <input type="checkbox"/> Role Play <input type="checkbox"/> Written Test <input type="checkbox"/> Verbal Test			<input type="checkbox"/> Field Perform <input type="checkbox"/> Role Play <input type="checkbox"/> Written Test <input type="checkbox"/> Verbal Test
<b>Trainee:</b>								
Comments <i>(field will expand automatically)</i>								

**Additional Information:**

<b>13.27.02 Part A - Reference Agency Policies/Procedures, if applicable (600 characters maximum)</b>	<input checked="" type="checkbox"/> N/A
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<b>13.27.02 Part B - Agency Training Details (field will expand automatically)</b>  The above information will be read by the trainee and then discussed with the FTO.
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**13.28 ANIMAL CONTROL**

**13.28.01 Agency Policy and Procedures**  
 The trainee shall explain the agency’s policy and procedures when confronted with different types of animal control situations. These types of situations shall minimally include:

A. Animals that are: <ol style="list-style-type: none"> <li>1. Dead</li> <li>2. Injured</li> <li>3. Noisy</li> <li>4. Rabid</li> <li>5. Strays</li> <li>6. Wild/feral</li> </ol>	B. Nuisances created by unsanitary keeping of animals C. Protective custody of animals D. Animal bites
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<i>Reference(s):</i>						<b>Case # (If applicable)</b>	<b>Incident #</b>	
	Received Instruction		Competency Demonstrated		How Demonstrated?	Remedial Training		How Remediated?
	When completed, print full name	Date	When completed, print full name	Date		When completed, print full name	Date	
FTO:					<input type="checkbox"/> Field Perform <input type="checkbox"/> Role Play <input type="checkbox"/> Written Test <input type="checkbox"/> Verbal Test			<input type="checkbox"/> Field Perform <input type="checkbox"/> Role Play <input type="checkbox"/> Written Test <input type="checkbox"/> Verbal Test
Trainee:								
<i>Comments (field will expand automatically)</i>								

**Additional Information:**

**13.28.01 Part A - Reference Agency Policies/Procedures, if applicable (600 characters maximum)**  N/A

Department Policies: 307 Firearms, 808 Animal Control

**13.28.01 Part B - Agency Training Details (field will expand automatically)**

The above information will be read by the trainee and then discussed with the FTO.

**13.28.02 Destroying of Vicious, Dangerous, or Injured Animal**  
 The trainee shall explain the agency’s policy and procedures when it is determined that a vicious, dangerous, or injured animal must be killed/destroyed. The explanation shall minimally include:

A. Whom to notify prior to shooting the animal  
 B. Who may shoot the animal  
 C. Proper and most humane method for shooting the animal  
 D. What report(s) must be completed following the shooting of the animal  
 E. Proper disposal of the dead animal

<i>Reference(s):</i>						<b>Case # (if applicable)</b>	<b>Incident #</b>	
	<b>Received Instruction</b>		<b>Competency Demonstrated</b>		<b>How Demonstrated?</b>	<b>Remedial Training</b>		<b>How Remediated?</b>
	When completed, print full name	Date	When completed, print full name	Date		When completed, print full name	Date	
<b>FTO:</b>					<input type="checkbox"/> Field Perform <input type="checkbox"/> Role Play <input type="checkbox"/> Written Test <input type="checkbox"/> Verbal Test			<input type="checkbox"/> Field Perform <input type="checkbox"/> Role Play <input type="checkbox"/> Written Test <input type="checkbox"/> Verbal Test
<b>Trainee:</b>								
<i>Comments (field will expand automatically)</i>								

**Additional Information:**

**13.28.02 Part A - Reference Agency Policies/Procedures, if applicable (600 characters maximum)**  N/A

Department Policies: 305 Conducted Energy Device, 307 Firearms, 808 Animal Control

**13.28.02 Part B - Agency Training Details (field will expand automatically)**

The above information will be read by the trainee and then discussed with the FTO.

<b>13.28.03 Handling an Animal Control Situation</b>								
Given an incident, the trainee shall effectively assess and handle an animal control situation.								
<i>Reference(s):</i>						<b>Case # (If applicable)</b>	<b>Incident #</b>	
	<b>Received Instruction</b>		<b>Competency Demonstrated</b>		<b>How Demonstrated?</b>	<b>Remedial Training</b>		<b>How Remediated?</b>
	When completed, print full name	Date	When completed, print full name	Date		When completed, print full name	Date	
FTO:					<input type="checkbox"/> Field Perform <input type="checkbox"/> Role Play <input type="checkbox"/> Written Test <input type="checkbox"/> Verbal Test			<input type="checkbox"/> Field Perform <input type="checkbox"/> Role Play <input type="checkbox"/> Written Test <input type="checkbox"/> Verbal Test
Trainee:								
Comments <i>(field will expand automatically)</i>								

**Additional Information:**

<b>13.28.03 Part A - Reference Agency Policies/Procedures, if applicable (600 characters maximum)</b> Department Policies: 808 Animal Control	<input type="checkbox"/> N/A
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<b>13.28.03 Part B - Agency Training Details (field will expand automatically)</b> The above information will be read by the trainee and then discussed with the FTO.
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**See next page for Attestation**

## Part 5 – Section 13: Patrol Procedures

### ATTESTATION FOR SECTION 13

#### TO ENTER YOUR ELECTRONIC SIGNATURE:

- Click on the 'X' in the signature line to activate the signature field > Right click and select "Sign" from the menu.
- Click on "Select Image" > Locate your signature file > Click "Open" to place your signature (date appears automatically).
- Enter your full name next to your signature.

**YOUR ELECTRONIC SIGNATURES VERIFY** that the Field Training Officer (FTO) and Trainee attest to the following:

1. The FTO(s) provided all instruction, training, and related feedback/comments to the Trainee in accordance with the agency's training requirements for this portion of the Field Training Program.
2. The Trainee demonstrated all competencies required for this portion of the Field Training Program.
3. If remedial training was performed, the results were reviewed by the appropriate FTO(s) and accepted by the Trainee.
4. The final evaluation of the Trainee's performance for this portion of the Field Training Program were approved by the FTO(s) and accepted by the Trainee.

Primary Field Training Officer:

X

Print Full Name: \_\_\_\_\_

Trainee:

X

Print Full Name: \_\_\_\_\_

**IMPORTANT:** After signing the Attestation, the file will be "locked" and **CANNOT BE MODIFIED**. If you need to make changes, both signatures must be removed and re-entered after the final revisions have been made.

**To remove the electronic signature:** Right click on the signature line > Select "Remove" from the menu.

**See the following pages for Instructions to Administrators and FTOs**

## How to Complete Part 5 (Sections 1–18)

### INSTRUCTIONS TO ADMINISTRATORS

**VOLUME 2 OF THE FIELD TRAINING GUIDE CONSISTS OF 18 SECTIONS WHICH MAKE UP PART 5.** Each section is provided as a separate file on the POST website (<https://www.post.ca.gov/field-training--police-training.aspx>). Prior to submitting your FTP Guide to POST for review, you must complete all 18 sections and include them as part of your Guide.

1. **Set up:** Keep an unchanged copy of each section file as a master for reference. Make a copy of the file to use for your agency-specific entries.
2. **Front cover (optional):** To keep a hard copy of Volume 2 for internal use, you can add your agency name and date to the front cover.
3. **For each section (1–18):**
  - Open the applicable file and add your agency name and date to the header on page 1. (DO NOT change any other headers or footers or alter any other sections of the file.)
  - Below each table:
    - *Part A:* Enter applicable references from your agency’s Policies & Procedure Manual.
    - *Part B:* Enter your agency’s training details.
4. **After completing ALL sections (1–18),** you MUST submit the following materials via flash drive, CD, or DVD to POST for review and approval (do not send printed copies):
  - 1) **Your completed FTP Guide**
  - 2) **FTP Approval Checklist ([POST Form 2-230](#))**  
NOTE: Guides submitted without this form *will NOT be reviewed*.
  - 3) **Your Department’s Policy & Procedure Manual**
5. MAIL YOUR ELECTRONIC MEDIA TO:  
**Commission on POST**  
**860 Stillwater Road, Suite 100**  
**West Sacramento, CA 95605**  
**Attn: Phil Caporale – BTB**
6. You will receive status notification within 90 days from the date received.

**See next page for Instructions to Field Training Officers**

## How to Complete Part 5 (Sections 1–18)

### INSTRUCTIONS TO FIELD TRAINING OFFICERS (FTOs)

**VOLUME 2 OF THE FIELD TRAINING GUIDE CONSISTS OF 18 SECTIONS WHICH MAKE UP PART 5.** Each section has been customized by your agency administrator(s) to include references to policies and procedures and training details to meet your agency's Field Training Program requirements. Each file is provided as a separate file. For each section (1–18), complete all tables for each topic.

1. **Set up:** Keep an unchanged copy of each section file as a master for reference. Make a copy of the file to use for your training sessions.
2. **Tracking your training sessions:**
  - Upon completing each competency, enter the FTO and trainee names and dates, and how the competency was demonstrated, into the applicable tables.
  - Enter any note-worthy comments related to the trainee's performance.
3. **If trainee requires remedial training:**
  - Enter the FTO and trainee names and dates, and how the competency was remediated, to show that each competency was completed.
  - Enter any additional note-worthy comments related to the trainee's performance.
4. **Attestation:** After all competencies have been performed, including any remedial training, the primary FTO and Trainee **MUST** enter their electronic signatures on the Attestation page (see instructions) to verify that the Trainee has completed this portion of the Field Training Program.

**End Section**