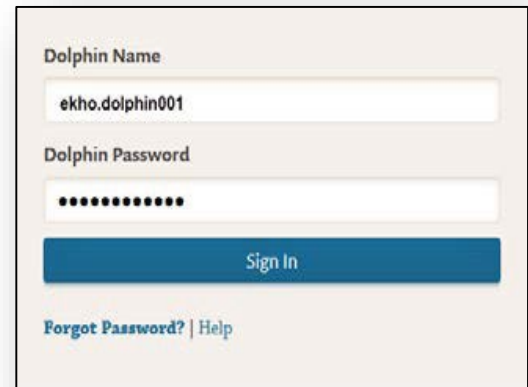


How to View Your Transfer Credit Report (Student Edition)

The Transfer Credit Report summarizes and lists credit granted from colleges and universities, test credit (AP, CLEP, etc), and military credit.

1. Open your browser and go to <http://myci.csuci.edu> or connect through www.csuci.edu and click on the myCI icon.
2. On the sign-in page:
 - a. Enter your myCI Name* (ex. first.last###)
 - b. Enter your myCI password*
 - c. Click on "Sign in" to log in.

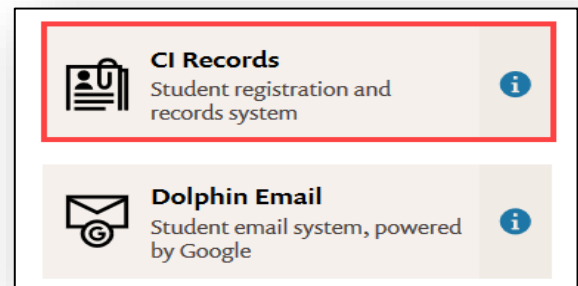


The sign-in page features two input fields: "Dolphin Name" with the example "ekho.dolphin001" and "Dolphin Password" with masked characters. Below the fields is a blue "Sign In" button. At the bottom, there are links for "Forgot Password?" and "Help".

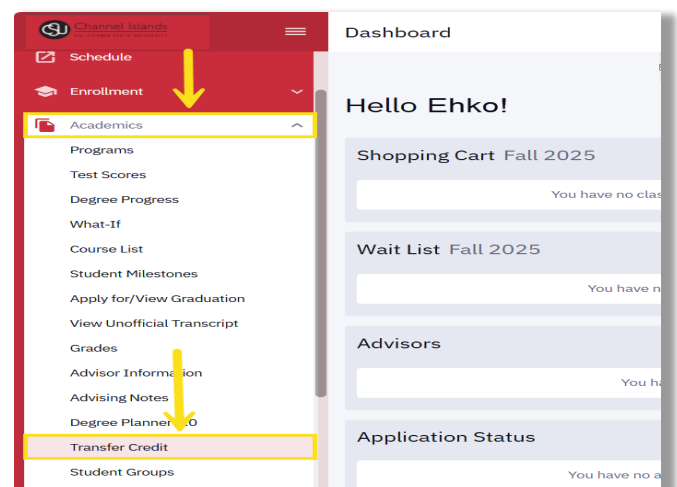
***Both are case sensitive.**

Note: New students must click on the "Activate Your Account" link and follow the instructions.

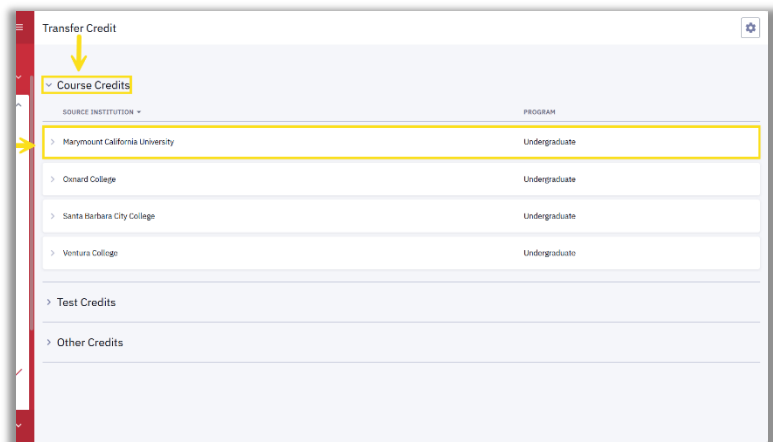
3. Once you are logged into myCI, click on **CI Records** in the *Services* section.



4. In the Dashboard, click on "Academics" drop down menu, under the Academics section and click on "Transfer Credit"



5. Click on Course Credits on desired institution(s) that you wish to see transferred credit
 - a. You may also click on Test Credits / Other Credits to view additional other transferred information
6. Review your Transfer Credit and ensure your coursework has transferred over as expected.
7. For guidance on understanding your Transfer Credit Report, visit <https://www.csuci.edu/registrar/transfer-credit-report.htm>



For assistance in understanding your Transfer Credit Report,
please visit the Academic Advising Center in the Bell Tower, Room 1595
[or email registrar@csuci.edu](mailto:registrar@csuci.edu)