

Additional Unit Authorization

Policy on Undergraduate Unit Load Limitation

An undergraduate student in good academic standing may enroll in up to 18 units without advisor approval. Students who wish to enroll in more than 18 units are required to have approval from the chair or faculty advisor in the student's declared major or approval from an academic advisor. If the student has not yet declared a major, approval from an academic advisor is required. Undergraduate students on academic probation may enroll in up to 14 units without advisor approval. Students on academic probation who wish to enroll in more than 14 units are required to have an academic advisor's approval.

Name: _____ Student ID: _____ E-Mail: _____

Major: _____ Academic Level: _____ Term: _____ Year: _____

CI Campus GPA*: _____ Major GPA*: _____ Cumulative GPA*: _____

*GPA information is located in the "Current Academic Summary" section of your CI Academic Requirements Report in myCI - CI Records

List **all** courses you propose to complete for the semester:

Subject	Course #	Course Title	Units
MATH	202	Biostatistics	3

Subject	Course #	Course Title	Units

Total Number of Units Requested: _____

Please provide a brief explanation why you are requesting additional units: _____

 _____ (continue writing on back, if needed)

Student's Signature: _____ Date: _____

Note: If you are taking primarily general education courses, please seek academic advisor approval. If you are taking primarily major courses, please seek program chair/faculty advisor approval. E-mail the completed form to registrar@csuci.edu or bring the completed form to the Enrollment Center, Sage Hall, for processing.

Program Chair/Faculty Advisor/Academic Advisor's Signature: _____ Date: _____

Program Chair/Faculty Advisor/ Academic Advisor's Name (Print): _____

Administrative Use Only – Registrar's Office

Revised 11/10/2021

Processed by: _____ PS Update: _____ Student Notification: _____