

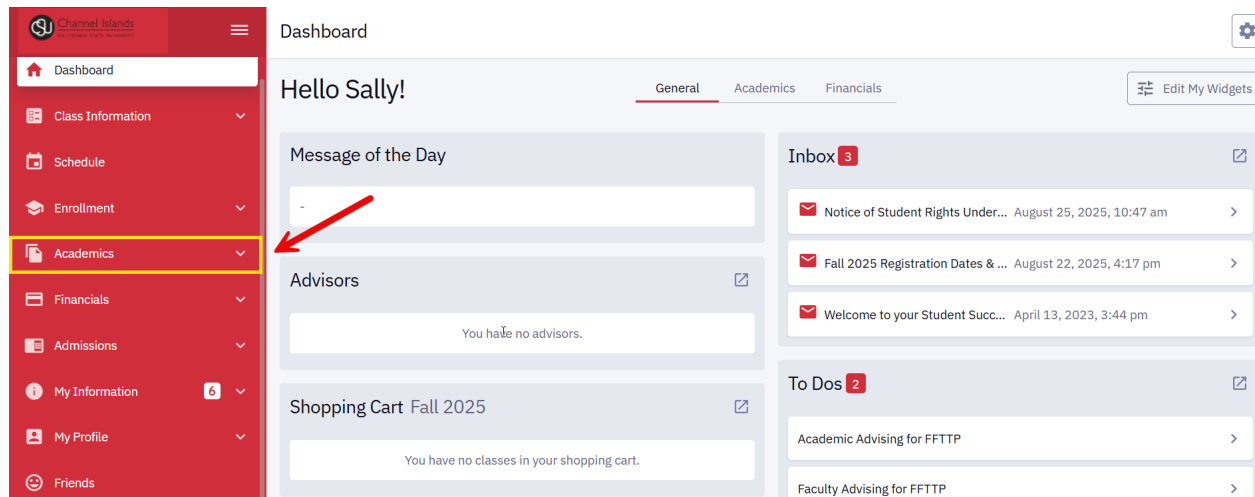


Introduction

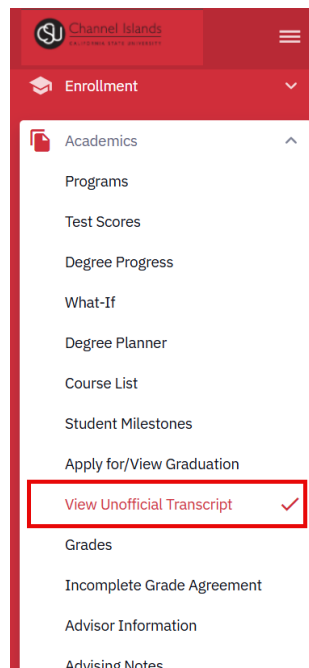
CI Records includes access to enroll in classes, view your class schedule, view your registration appointment times, view your CI Academic Requirements Report (CARR), view your grades, and update personal contact information on file with the university. You can also request a copy of your unofficial transcript.

Navigation:

1. Log into myCI and click the CI Records Tile.
2. From your dashboard, click on Academics drop-down.



3. In the Academics section, use the drop-down menu to select “-View Unofficial Transcript”.





- On the “View unofficial Transcript” page, use the drop-down menu to select the type of transcript and career if needed. This will produce results for you.

View Unofficial Transcript

Transcript Type: ****UNOFFICIAL FOR ADVISI...** Careers: **Undergraduate** [View PDF](#)

ENROLLMENT TOTALS		TRANSFER TOTALS		COMBINED TOTALS	
Cumulative GPA:	0.000	Cumulative GPA:		Cumulative GPA:	
Attempted:		Attempted:	19,000	Attempted:	28,000
Earned:	0.000	Earned:	19,000	Earned:	19,000
GPA Units:	0.000	GPA Units:	16,000	GPA Units:	16,000
Points:	0.000	Points:	59,000	Points:	59,000

[Expand All](#)

- > Programs
- > Degrees
- > Enrollments

If you need any assistance with enrollment, please contact the Registrar’s Office by [email](#) or phone at 805-437-8500.