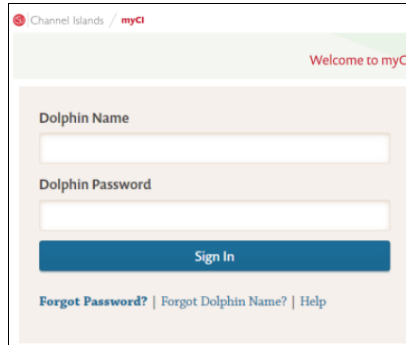


Enrolling in Direct Deposit

1. Login to myCI portal.
 - Dolphin Name and Password are case sensitive.
 - If you forgot your password, click on **'Forgot Password'**.



Channel Islands / myCI

Welcome to myCI

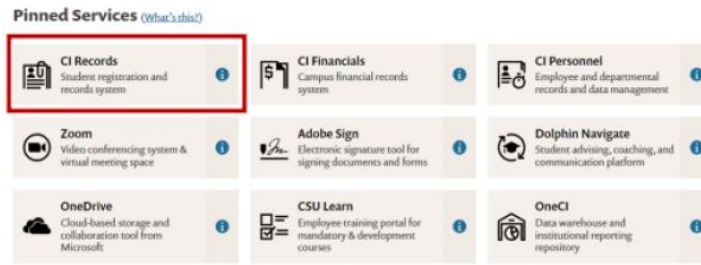
Dolphin Name

Dolphin Password

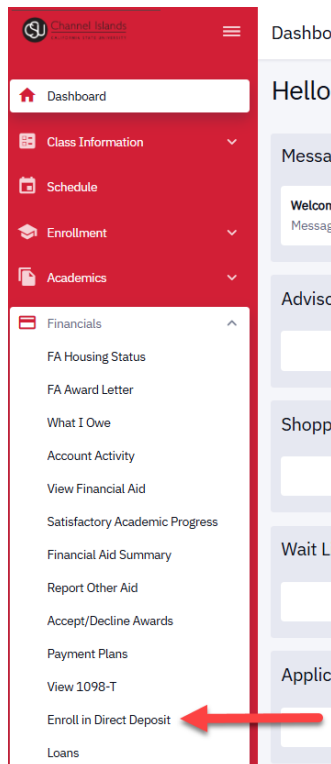
[Sign In](#)

[Forgot Password?](#) | [Forgot Dolphin Name?](#) | [Help](#)

2. Locate and click on the **'CI Records'** tile. You will be routed to your Student Dashboard.



3. From the left-hand menu, go to the **'Financial'** section and click on **'Enroll in Direct Deposit'**.



4. You will be required to complete three fields: bank routing number, bank account number and account type.
5. For checking information, the bank routing number and the bank account number can be found on the bottom of your paper checks, or you may request the information from your bank.
 - **Caution:** Please do not enter the number on your debit card; this is not your account number.
6. For savings information, please contact your bank to determine the bank routing number and bank account number.
7. Read and agree to the terms and conditions, then select '**Submit**'. Your next refund will be processed using direct deposit.

