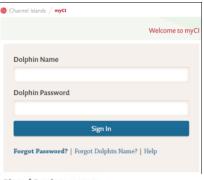


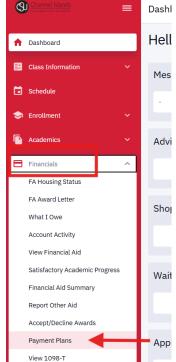
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## **Online Housing Installment Payment Plan (HIPP)**

- 1. Login to myCl portal.
  - Dolphin Name and Password are case sensitive.
  - If you forgot your password, click on 'Forgot Password'.
- Locate and click on the 'CI Records' tile. You will be routed to your Student Dashboard.
- From the left-hand menu, go to the 'Financials' section and click on 'Payment Plans'.



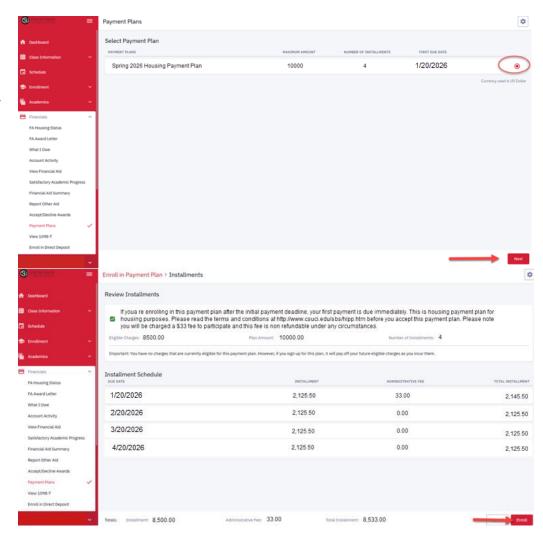




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- 4. Select a Payment Plan option.
- 5. Go to the link specified and read the terms and conditions. The click 'Next'.
  - Please Note: You will only be able to select a payment plan if you are eligible.
- 6. Review the Installments.
- 7. Select the 'Enroll'.

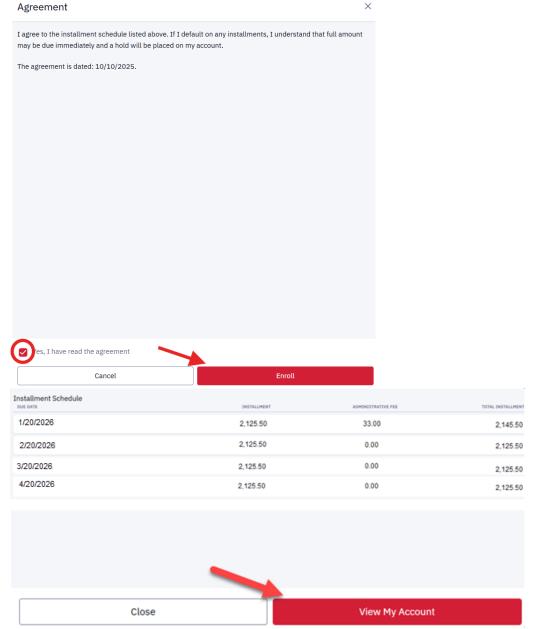




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- 8. Before completing the next steps, you may go to <a href="https://www.csuci.edu/sbs/">https://www.csuci.edu/sbs/// to read the Terms and Conditions you are agreeing to by enrolling into the Payment Plan.</a>
- Check the 'Yes, I have read agreement' Box.
- 10. Select 'Enroll'

- 11. Review the installments
- 12. You may select 'View My Account' to navigate to the 'What I Owe' section.





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- 13. The following options are available from the 'What I Owe' section:
  - Email Outstanding Charges
  - Make A Payment

