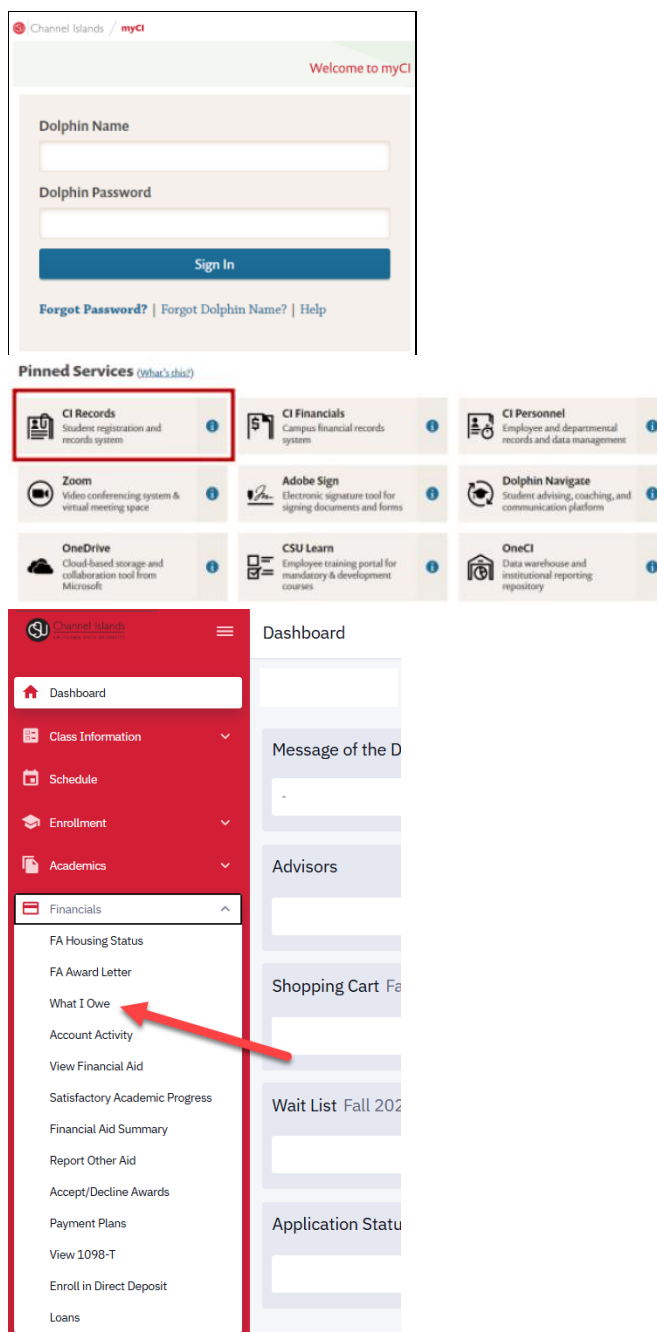


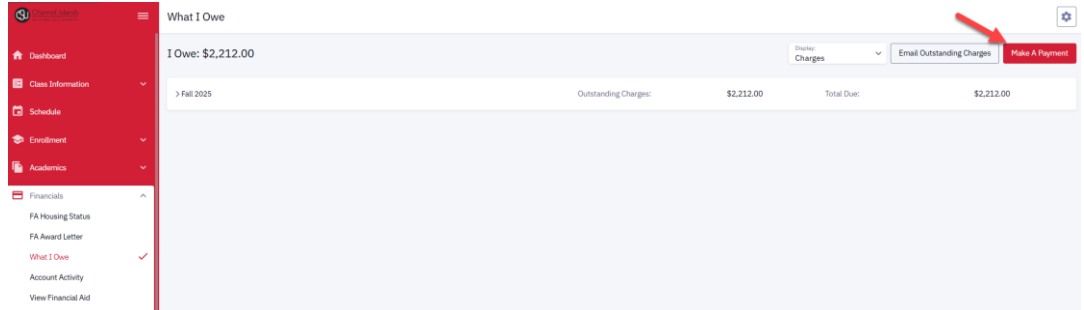
Online Payment Using Your Credit Card

1. Login to myCI portal.
 - Dolphin Name and Password are case sensitive.
 - If you forgot your password, click on **'Forgot Password'**.
2. Locate and click on the **'CI Records'** tile. You will be routed to your Student Dashboard.
3. From the left-hand menu, go to **'Financials'** section and select **'What I Owe'**. Then select the **'Make a Payment'** button.



Student Business Services
Marin Hall – First Floor
Phone: (805) 437-8810
Email: sbs@csuci.edu

4. Select **'Make a Payment'** button.



What I Owe

I Owe: \$2,212.00

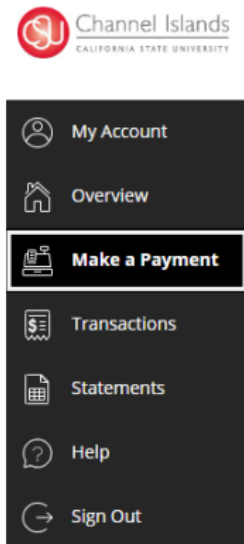
Display: Charges

Email Outstanding Charges

Make A Payment

	Outstanding Charges:	Total Due:
> Fall 2025	\$2,212.00	\$2,212.00

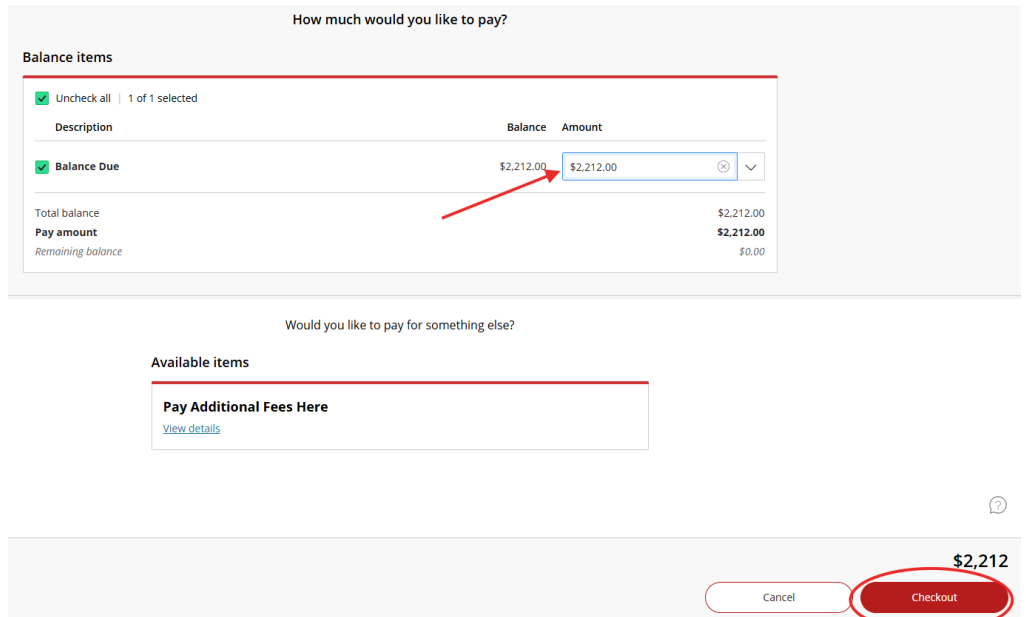
5. Select the **'Make a Payment'** link in the margin.



Channel Islands
CALIFORNIA STATE UNIVERSITY

- My Account
- Overview
- Make a Payment**
- Transactions
- Statements
- Help
- Sign Out

6. Select the **'Balance Due'** option.
 - If necessary, you may click in the **'Amount'** box to modify the amount.



How much would you like to pay?

Balance items

☒ Uncheck all | 1 of 1 selected

Description	Balance	Amount
☒ Balance Due	\$2,212.00	\$2,212.00
Total balance		\$2,212.00
Pay amount		\$2,212.00
Remaining balance		\$0.00

Would you like to pay for something else?

Available items

Pay Additional Fees Here

[View details](#)

Cancel Checkout

\$2,212

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7. Select the **'New credit or debit card'** payment method.

- The credit card processor Transact Campus SmartPay charges a 2.65% service fee to the cardholder.
- Click on **'Continue'** button to move to the next step.

Step 2 of 3: Payment method

How would you like to pay?

Payment amount
\$2,212

* Payment method

New credit or debit card

New bank account

New 529 Savings Plan

International payment

8. Enter **credit card information.**

- American Express, Discover, MasterCard, Visa, and Diner's Club accepted.
- A \$25 fee will be assessed for returned payments.

Payment amount
\$2,212

* Payment method [CHOOSE](#)

New credit or debit card



Please enter your credit card information and click on the 'Continue Checkout' button.

* Card number

(?) Card number required

* Expiration date

(?) Expiration date required

* Security code

(?) Security code required

* Zip/Postal code

(?) Zip/Postal code required

☐ Save card for future use

Cancel Continue

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Marin Hall – First Floor
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Email: sbs@csuci.edu

9. Acknowledge the Service Fee Charge. Click on the **'Continue'** button to move to the next step.

Service fee

\$58.62

This site is owned and operated by Transact Campus, Inc. If you choose to make a payment with a credit or debit card using Transact Campus SmartPay, you will be charged a service fee of \$58.62, so your total amount is \$2,270.62. This charge is assessed by Transact Campus, Inc. Service fees are included in your transaction and are paid directly to Transact Campus, Inc. Service fees are non-refundable.

☐ I acknowledge that I have read and accept the [terms and conditions](#) of the Transact Campus, Inc. user agreement and I understand that my transaction includes a non-refundable service fee of \$58.62 for the use of Transact Campus SmartPay.

10. Check to make sure correct information is entered.
 - Payment confirmation will be sent to the email address provided.
11. Click on the **'Pay'** button to complete the transaction.

Last step! Let's make sure we have your correct information.

* Email address

elkho.dolphin515@csuci.edu

Summary

Balance Due	
Balance	\$2,212.00
Subtotal	\$2,212.00
Service fee	\$58.62
Total	\$2,270.62

Payment details

Card number	**** * 1111	VISA
Expiration date	08 / 28	
Zip/Postal code	92606	

This site is protected by reCAPTCHA and the Google [Privacy Policy](#) and [Terms of Service](#) apply.

Cancel

Pay \$2,270.62