

Enroll in Direct Deposit

Are you anticipating a Financial Aid Refund?

We suggest enrolling in Direct Deposit! It's the fastest and easiest way to receive your refund. You will need a checking or savings account and bank routing number to enroll. You may update your account information anytime, through your myCI.



Is your parent anticipating a Parent PLUS Loan Refund?

Parents may enroll in Direct Deposit by completing a Parent PLUS Loan Direct Deposit form.

The completed form may be returned to:
sbs@csuci.edu



Services SBS provides:

- Issue Campus Dolphin ID Card
- Accept student fee payments (online, in person and via mail).
- Distribute student and staff payroll and reimbursement checks.
- Process department deposits.
- Process all third party billing, including Veterans, Vocational Rehabilitation, and CSU fee waivers.
- Issue 1098-T Tax forms.
- Manage student financial holds and collection of past due student account balances.
- Establish payment arrangements for balances owed to the university.

Please find detailed information for these and other services provided, by visiting our website.

Sage Hall
One University Drive, Camarillo, CA 93012
805-437-8810
sbs@csuci.edu
www.csuci.edu/sbs

Office Hours:
Monday – Friday
9:00 a.m. to 4:30 p.m.
** Office hours subject to change **



**STUDENT
BUSINESS
SERVICES**

C H A N N E L
I S L A N D S

Student Business Services





How to view your Account Balance

View your Student Account Inquiry

- Tuition Fees will post to your student account within 24 hours of registration.
- All account information can be found on your myCI Student Center page.
- You will not receive paper or electronic billing statements.
- Payments must be submitted by the published payment deadline to prevent disenrollment from classes.



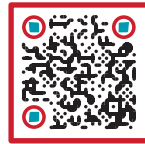
Scan to learn
more, How
to View your
"Account
Inquiry"



Enroll in a Payment Plan

Tuition Installment Payment Plan (TIPP)

- \$33 non-refundable fee due with first installment.
- A student must enroll through their myCI into TIPP each semester they choose to utilize the payment plan.
- Tuition and fees are divided into installments.



Scan for
more information

Housing Installment Payment Plan (HIPP)

- \$33 non-refundable fee due with first installment.
- A student must enroll through their myCI into HIPP each semester they choose to utilize the payment plan.
- Housing fees are divided into installments.
- The \$500 housing deposit will be applied to your first housing installment.



Scan to learn more about
Payment Plans

Payment Methods

1

Online via myCI



Electronic Check

(no fee for this option)

Funds must be readily available, using a checking or savings account number and the bank routing number.

Credit/Debit Card

(2.65% merchant fee applies for all credit/debit card transactions)



529 Savings Plan Electronic Transfer

(\$10 processing fee charged + vendor may assess additional service fee.)



2

Mail your payment

Make check or money order payable to CSUCI and include your Student ID Number

Mail Payments to:
Student Business Services
Sage Hall
CSU Channel Islands
One University Drive
Camarillo, CA 93012



3

Pay in Person

Cash, personal checks, cashier's checks or money orders are accepted in person.

4

Secure Drop Box

Located behind Sage Hall
Please do not submit cash in the drop box.

Scan to learn more,
on Payment Methods

