

## Online Wire Transfer Payments:

### Login:

1. Log on to <https://myci.csuci.edu> or connect through [www.csuci.edu](http://www.csuci.edu) and click on the **MyCI** icon.
2. Sign in using your User ID and password. If you forget your password, click “Forgot Password” and follow the instructions.
3. After entering your MyCI, click on “CI Records” under “My Links”. This link will take you to your self-service page.
4. Click on “Make Payment” menu option in the finances section.
5. Click on “Login to CashNet”

### CashNet:

1. Click on Link that says “Make Payment” on the top menu bar
2. Click “General Balance”
3. Specify how much you want to pay  
**\*Caution:** Failure to pay the balance by the published due may result in disenrollment.
4. Click on “Add to Shopping Cart”
5. Click on “Checkout”

Item Type	Description	Charge	Balance
Amount Due:			

When registering for classes during:	Payment is due by 5:00 pm on the specified day:
December 1, 2014 to January 13, 2015	Tuesday, January 13, 2015 at 5:00 PM
On January 14, 2015 or Later	Tuesday of the week after you register by 5:00 PM

**Your Account**

Current Balance: \$0.00  
(Zero or credit balances are not displayed)

**Your Recent Payments**  
View All

You have no recent payments.

**Your Bills**  
View All

There are no bills for you to view at this time.

6. Click the bubble next to “Pay with Foreign Currency” and click “Continue Checkout”.
7. Enter all required information, including country, currency, remitter name (your name) and email address and click “Continue Checkout”.
8. Verify all information is correct and click “Submit Payment”.
9. The following screens will provide you with the bank account details for settling to California State University, Channel Islands C/O Western Union Business Solutions. You will need to print this document.
10. Take the printed document to your bank and instruct them to make the payment right away. The rate shown is only valid for 72 hours from the time which will be indicated on the payment instruction you will receive after clicking the “Submit” button.

Western Union Business Solutions must receive your payment within 72 hours of your receipt of the applicable currency quote. In the event the payment is received after the 72 hour period has expired, then the current exchange rate will be applied to the conversion of funds, potentially changing the total amount of the payment.

Neither Western Union Business Solutions nor California State University, Channel Islands shall be liable to you or the intended beneficiary for any additional costs, fees or expenses resulting from the

Channel Islands  
CALIFORNIA STATE UNIVERSITY

your account view bills make payment shopping cart help sign out  
CSUCI ePayments

Always verify your balance due from your "myCI" account before making a payment. Go to Main Menu > Self Service > Campus Finances > Account Inquiry  
If you have a housing deposit or an intent to enroll payment on your account, they cannot reduce your overall balance and will only be used to offset the charges they are intended for.  
You must pay required balances, in full, by the appropriate payment deadline. If you have a credit on your account, after all fees have been paid in full, a refund will be processed via the original form of payment.

Your account does not currently have any outstanding charges.

General Balance

Channel Islands  
CALIFORNIA STATE UNIVERSITY

your account view bills make payment shopping cart help sign out  
CSUCI ePayments

Always verify your balance due from your "myCI" account before making a payment. Go to Main Menu > Self Service > Campus Finances > Account Inquiry  
If you have a housing deposit or an intent to enroll payment on your account, they cannot reduce your overall balance and will only be used to offset the charges they are intended for.  
You must pay required balances, in full, by the appropriate payment deadline. If you have a credit on your account, after all fees have been paid in full, a refund will be processed via the original form of payment.

HOME  
General Balance

Account:

To pay for this item, click the button below.

Add to shopping cart

your account view bills make payment shopping cart help sign out  
CSUCI ePayments

Always verify your current balance due from the student center page of your "myCI" account. If you have a housing deposit or an intent to enroll payment on your account, they will offset future charges and can not be applied to the current balance.  
You must pay your entire balance by the appropriate payment deadline. If there is a credit on your account, it will be refunded via the original form of payment.

Select Method of Payment \*

Enter new credit card information.  
 Enter new electronic check information.  
 Pay with foreign currency.  
 Use test (MasterCard ending in 5454).

Continue Checkout

Enter Foreign Currency Information

Country: Switzerland

Currency: CHF - Swiss Franc

Currency	Rate	Total
US Dollar, USD	-	1,000.00
Swiss Franc, CHF	0.99	987.20

Remitter Name: test

Email Address: @csuci.edu

Terms & Conditions

- The following screens will provide you with the bank account details for settling to California State University, Channel Islands C/O Western Union Business Solutions. You will need to print this document.
- Then, you will need to take the document to your bank and instruct them to make the payment as soon as possible.

Yes, I have read and understood the above information and wish to proceed.

(You'll have a chance to review this order before it)  
Continue Ch

untimely deliver of the payments as set forth above.

If the 72 hour period has elapsed and you have not initiated a payment to California State University, Channel Islands C/O Western Union Business Solutions, please obtain another currency quote prior to submitting your payment, by logging on to the California State University, Channel Islands website and following the procedure for payment again.

Only the equivalent of USD Amount received in the designated account will be transferred to California State University, Channel Islands.

11. Once your payment sheet has been printed, you will see a page titled "Transaction Pending". A receipt will be sent to your MyCI student email account.
12. Please remember to submit the payment sheet to your bank within 72 hours of receiving the quote. If not submitted, your payment will not be complete.
13. Click on "Your Account" in the red toolbar at the top of the page to review payments made or complete another payment.
14. For your own protection, always remember to log out and close the browser. If you need further assistance, you may email us at [sbs@csuci.edu](mailto:sbs@csuci.edu), call us at 805.437.8810 or visit us in Sage Hall

your account   view bills   make payment   shopping cart   help   sign out

**CSUCI ePayments**

Always verify your current balance due from the student center page of your "myCI" account. If you have a housing deposit or an intent to enroll payment on your account, they will offset future charges and can not be applied to the current balance.

You must pay your entire balance by the appropriate payment deadline. If there is a credit on your account, it will be refunded via the original form of payment.

Please confirm the information below. To submit your payment, click on the 'Submit Payment' button.

Items Selected	Amount
General Balance	\$1,000.00
<b>Total Amount</b>	<b>\$1,000.00</b>

**Payment Information**

This payment will not be complete until you have instructed your bank to transfer the appropriate funds, based on the instructions that will be provided as a link on the receipt page. The conversion rate you have been quoted will be effective for 72 hours. Please visit your bank and initiate the transfer of funds within this time period.

Selected Currency: Swiss Franc  
 Selected Country: Switzerland  
 Foreign Currency Total: CHF 987.20  
 Student Name:  
 Remitter Name: test  
 Email Address: @csuci.edu

**WESTERN UNION**  
business solutions

You're nearly there! To ensure that your payment is received by the University without any delays, please follow the instructions below:

**PAYMENT INSTRUCTIONS**

1. Please print this form and take it to your bank or,
2. Transfer funds via your online banking service (if applicable) or,
3. Transfer funds via calling your bank directly

**\*Amount to Pay:** CHF 987.20

**\*\*Reference Transaction**

**ID Number:** US016748CU8400  
**Student Name:** Payment for  
**Remitter Name:** test

\*1. Please note that unless the quote is in US Dollars then payments cannot accept US Dollars (USD) and is also unable to accept a cash deposit.  
 \*2. To ensure that your funds are successfully received by the University, the Reference Transaction ID Number must be included on your bank's payment instructions. If this is missing the payment will not be credited to your account.

**Bank Identifier:** SWIFT:CRECHZ80A   **Bank Code:**04835  
**Bank Name:** CREDIT SUISSE  
**Bank Address:** Paradeplatz 8  
 ZURICH SWITZERLAND 8070

**Beneficiary name:** Western Union Business Solutions (USA) LLC  
**Account Number/IBAN:** CH1704835065638171000  
**Beneficiary Address:** 1152 15th Street NW  
 Washington DC 20005

**\*\*DO NOT SEND A CHEQUE**

**The following quote is valid until:** 25 July 2015 16:58 GMT  
 You cannot use this sheet after this date. If the date above has passed, go online again and create a new quote.

Upon receipt the funds will be transmitted to California State University- Channel Islands Train California State University- Channel Islands Train in partnership with Western Union Business Solutions (USA) LLC 1152 15th Street NW, Washington DC 20005 Payment Inquiries, please email [studentinquiries@westernunion.com](mailto:studentinquiries@westernunion.com) Phone: 1 877 218 8829

Remember, we're here to help. If you have any questions relating to this transfer, please contact Western Union Business Solutions at [studentinquiries@westernunion.com](mailto:studentinquiries@westernunion.com) or toll free at 1-877-218-8829.

Western Union Business Solutions is a division of The Western Union Company. Services in the US are provided by Western Union Business Solutions (USA), LLC (referred to as "WUBS" or "Western Union Business Solutions"). For a complete listing of US state licensing, visit <http://business.westernunion.com/about/notices/>. For additional information about Western Union Business Solutions (USA), LLC, visit <http://business.westernunion.com/about/compliance/>.

**Transaction Pending**

Receipt Number: 16748 \*PENDING\*  
 Customer:  
 ePayment Location  
 Current Date: 07/22/2015  
 Business Date: 07/08/2015

Description	Amount
General Balance	\$1,000.00
<b>Total</b>	<b>\$1,000.00</b>

Payments Received	Amount
	\$1,000.00

Click here to view and print important instructions that must be taken to your bank when you initiate the transfer of funds.

This payment will not be complete until you have instructed your bank to transfer the appropriate funds, based on the instructions that will be provided as a link on the receipt page. The conversion rate you have been quoted will be effective for 72 hours. Please visit your bank and initiate the transfer of funds within this time period.

Selected Currency: Swiss Franc  
 Selected Country: Switzerland  
 Foreign Currency Total: CHF 987.20  
 Student Name:  
 Remitter Name: test

**Total**   **\$1,000.00**

**Thank you for the payment.**

Your receipt has been emailed to @csuci.edu

