



## **Student Fee Advisory Committee**

Friday, February 16, 2024 | 8:00 - 9:00 a.m.

Location - Zoom: <https://csuci.zoom.us/j/87881452586>

### **Minutes**

#### Committee Members Present:

Daisy Navarrete – SFAC Chair

Trina Darakjy – Staff

Sean Himebaugh – IRA Committee Chair

Sean Himebaugh – MSFT Committee Chair

Miriam Packard – Chair, ASI board

#### Committee Members Absent:

Leah Quiroa – Student at Large

Gregory Wood – Faculty

Student at Large – Vacant

Faculty – Vacant

#### Others in Attendance:

Dianne Wei Bobritsky – Associate Director of DSA Budget

Lainey Cortes – Administrative Coordinator to the VPSA office

- I. Call to Order
  - a. Chair Navarrete called the meeting to order at 8:08 a.m.
- II. Approval of the Agenda
  - a. Action Item: Approval of Agenda for February 16, 2024  
Motion to approve Agenda (S. Himebaugh/T. Darakjy)  
Motion passed 5-0-0
- III. Approval of Meeting Minutes
  - a. Action item: Approval of Minutes from February 2, 2024  
Motion to approve minutes (M. Packard/T. Darakjy)  
Motion passed 5-0-0
- IV. Public Forum
  - a. No public forum

V. Category III Fee Proposals

- a. Action item: Recommendation regarding HIST 492 - Reduce fee amount from \$15 to \$10 and expand use
- b. D. Wei Bobritsky summarized proposal for HIST 492. Opened to the committee to ask any questions and shared once the committee has decided their vote after discussion, the recommendation will be sent to the Office of the President where the final approval will be made.
- c. Chair Navarrette asks the committee if there are any questions, then asks for a motion
- d. Motion to approve HIST 492 proposal of reduction of fee amount from \$15 to \$10 and expand use (T. Darakjy/S. Himebaugh)  
Motion passed 5-0-0
- e. D. Wei Bobritsky will draft memo and share with appropriate parties.

VI. Informational Items:

- a. FY22-23 Student Fee Financials  
D. Wei Bobritsky summarized the financial report - shows beginning balance of fees that are collected, revenues, expenses and ending balance. The report includes Category II and III fees from last fiscal year. Category III fees are now collected and managed by course rather than within one program fund. Committee had no questions.
- b. New Category V Fees  
D. Wei Bobritsky - These are fees for Extended University (EU). EU collects their own fees as they are a self-supported unit on campus.
  - i. MS Nursing program tuition - raised from \$590 per unit to \$650 per unit. This will lessen the deficit, but not eliminate it completely.
  - ii. New EU International Student Fee at \$104 per unit. To cover ongoing operating costs in the International Programs area because of providing specialized services to international EU students.
  - iii. New "Education Added Authorization" program tuition at \$300 per unit.  
"Education Added Authorization" is the name of a new state required program for credentialed teachers to be authorized to teach specific, identified subjects.
- c. Stateside Summer Tuition
  - i. Campus transitioned summer sessions from EU to state supported general fund. Additional course offerings in summer supports graduation initiatives of time to completion and student retention.
- d. Orientation Fee for International Undergraduates
  - i. \$175 freshmen and \$50 for transfer. International students will also pay the fee beginning Spring 2024.
- e. D. Wei Bobritsky opened it up for questions.
  - i. S. Himebaugh asked for more information on the new Education Added Authorization fee. What does the \$300 per unit go towards? D. Wei Bobritsky will research and share the information with the committee.
- e. FY22-23 Annual Report
  - i. Committee members change each year, so this report allows the new committee to see what the previous committee did; work completed,

challenges encountered, etc.

VII. Update from Oversight Committee Chairs

- a. Opportunity for members who chair committees to provide updates.
- b. Sean shared that initial meetings have occurred for IRA & MSFT. Proposals have been shared with members. Final recommendations should be made around the mid-April meeting.
- c. D. Wei Bobritsky shared that IRA & MSFT receive proposals from campus community to request funding for their fees. Examples include support of course activities or facilities might request funds to replace furniture, etc.
- d. Miriam had no update for ASI. There was a meeting yesterday but nothing to report as all is going smoothly.

VIII. Closing Remarks

- a. D. Wei Bobritsky – at the next meeting we will have presentations from Student Health and Campus Recreation and what they are doing with their fees.
- b. The committee decided March 1 works for the next meeting.

IX. Adjournment

- a. Meeting adjourned at 8:35 a.m.