



Channel Islands  
CALIFORNIA STATE UNIVERSITY

## Student Fee Advisory Committee

Friday, October 18, 2024 | 8:00 - 8:55 a.m.

Location – Zoom <https://csuci.zoom.us/j/87525456510>

### Minutes

#### Committee Members Present:

Andrew Fox, SFAC Chair  
Allen Monge  
Trina Darakjy  
Judah Stice  
Crystal Mendoza  
Mari-Riojas Cortez

#### Committee Members Absent:

Faculty – Vacant  
Chair, Materials, Services, Facilities & Technology Committee – Vacant  
Chair, Instructionally Related Activities Committee – Vacant

#### Others in Attendance:

Dianne Wei Bobritsky, Assoc. Dir. of DSA Budget and Staff Resources  
Annie Block-Weiss, ASI Assistant Director for Leadership & Involvement

#### Minutes:

##### I. Call to Order & Introductions

- a. Chair Fox called the meeting to order at 8:03 a.m.
- b. Those present introduced themselves.

##### II. Parliamentary Procedures – Quick Overview

- a. A. Block-Weiss presented on Parliamentary Procedures.
- b. The members practiced approving an agenda. Chair Fox conducted an individual vote, calling for those who approve, oppose and abstain.

### **III. Approval of the Agenda**

- a. Action Item: Approval of Agenda
  - i. M/S/P (T. Darakjy/A. Monge)

**Motion Passed 6-0-0**

### **IV. Public Forum**

- a. None

### **V. SFAC Overview**

- a. D. Wei Bobritsky presented an overview on the SFAC, member roles and responsibilities. She explained how the committee is required by EO 1102, reviewed the different Category of fees and options for appropriate and meaningful consultation.

### **VI. Committee Responsibilities & Expectations**

- a. Chair Fox asked the members to be on time, read and familiarize yourself with the agenda and meeting materials. He asked that everyone be respectful and professional.

### **VII. Voting Methods**

- a. D. Wei Bobritsky explained what it means to approve and oppose. She communicated that abstentions should be reserved for conflicts of interest. Proxy votes will not be allowed.

### **VIII. Closing Remarks**

- a. A. Fox thanked everyone for their attendance. The campus has had to make budget cuts and is dealing with low enrollment. We will need to make tough decisions on the financials and fees. This year we will need to balance the financials and services offered. He requested to have the VPSA present to the committee on the student fee financials. It is our responsibility to understand the financial situation so we can communicate to the various constituencies we represent.
- b. M. Riojas-Cortez thanked the Chair for the update and transparency.
- c. D. Wei Bobritsky reminded the committee that there is a meeting next Friday. Please continue to communicate your attendance as we cannot conduct business without quorum. The call for Category III Fee Proposals was sent to Academic Affairs. The deadline for proposals is Oct 25.

### **IX. Adjournment**

- a. Chair Fox adjourned the meeting at 8:58 a.m.