



Channel Islands

CALIFORNIA STATE UNIVERSITY

Student Fee Advisory Committee

Tuesday, November 19, 2024 | 3:00 - 4:30 p.m.

Location - Zoom: <https://csuci.zoom.us/j/87525456510>

Committee members present:

Andrew Fox, Chair
Mari Riojas-Cortez
Trina Darakjy
Crystal Mendoza

Committee members absent:

Judah Stice
Allen Monge
Chair, Materials, Services, Facilities, & Technology Committee - Vacant
Chair, Instructionally Related Activities Committee - Vacant
Faculty - Vacant

Others in attendance:

Dianne Wei Bobritsky - Associate Director of DSA Budget & Staff Resources
Lainey Cortes - Administrative Coordinator to the Vice President for Student Affairs office

Minutes:

- I. Call to Order
 - a. Chair Fox called the meeting to order at 3:03 p.m.

- II. Approval of the Agenda
 - a. Action item: Approval of Agenda
 - i. Motion to approve the agenda (M. Riojas-Cortez / T. Darakjy)
 - ii. **Motion passed 4-0-0**

- III. Approval of Meeting Minutes
 - a. Action item: Approval of minutes from Friday, November 15, 2024
 - i. Motion to approve the agenda (M. Riojas-Cortez / T. Darakjy)
 - ii. **Motion passed 4-0-0**

IV. Public Forum

- a. No public forum

V. Category III Fee Proposals

- a. Chair Fox opened the floor for discussion before voting on each fee request.

Committee discussed Provost's recommendations and lack of specificity around several ESRM fee proposals. The committee discussed the travel ranges of \$500 increments and considered if the ranges should be reassessed in future request cycles. There was concern over the range especially if the fee request was on the lower end of the range and if the proposal lacked specific travel details.

- b. D. Wei Bobritsky shared that she contacted ESRM multiple times to gather additional information, budget templates, and clarification on various proposals.

- c. Action item: Recommendations.

i. ESRM 300

1. Chair Fox asked for a vote to approve fee request of \$45.

Passed 4-0-0

ii. ESRM 301

1. The committee determined there was not enough information to make a recommendation on the travel fee request. Chair Fox asked for a vote to approve fee request of \$25 and not recommend the \$0-\$500 travel fee range due to lack of specificity.

Passed 4-0-0

2. D. Wei Bobritsky will reach out to the faculty for additional information and the committee can re-evaluate later.

iii. ESRM 331

1. The committee determined there was not enough information to make a recommendation on the travel fee request. Chair Fox asked for a vote to approve fee request of \$25 and not recommend the \$0-\$500 travel fee range due to lack of specificity.

Passed 4-0-0

2. D. Wei Bobritsky will reach out to the faculty for additional information and the committee can re-evaluate later.

iv. ESRM 351

1. Chair Fox asked for a vote to approve fee request of \$70.
Passed 4-0-0
 2. Chair Fox asked for a vote to approve travel fee range of \$0-\$500.
Tie 2-2-0, therefore not passed.
- v. ESRM 352
1. Chair Fox asked for a vote to approve fee request of \$35.
Passed 4-0-0
 2. Chair Fox asked for a vote to approve travel fee range of \$0-\$500.
Passed 3-1-0
- vi. ESRM 365
1. Chair Fox asked for a vote to approve travel fee range of \$0-\$500.
Passed 4-0-0
- vii. ESRM 367
1. Chair Fox asked for a vote to approve travel fee range of \$0-\$500.
Passed 4-0-0
- viii. ESRM 377
1. Chair Fox asked for a vote to approve fee request of \$25.
Passed 4-0-0
 2. Committee felt the proposal lacked enough specific information. Chair Fox asked for a vote to approve travel fee range of \$0-\$500.
Not passed 0-4-0
- ix. ESRM 428
- Chair Fox asked for a vote to approve travel fee range of \$0-\$500.
Passed 3-1-0
- x. ESRM 462
1. Committee did not feel that students should pay for honorariums. Committee discussed approving the fee without the honorarium budget expense. Chair Fox asked for a vote to approve a reduced fee request of \$70.
Passed 4-0-0
 2. Chair Fox asked for a vote to approve travel fee range of \$0-\$500.

Passed 4-0-0

xi. ESRM 496

1. Chair Fox asked for a vote to approve fee request of \$40. Committee did not feel that students should pay for honorariums and asked if this should be covered by IRA fees.

Tie 2-2-0, therefore not passed.

xii. NURS 415

1. Chair Fox asked for a vote to approve fee request of \$40.

Passed 4-0-0

VI. Closing Remarks

- a. Chair Fox will not be present at last SFAC meeting Friday, November 22. Committee member A. Monge will be asked to chair the next meeting.
- b. Next meeting will include a presentation from VP for Student Affairs on the Marketing/Communication Plan for Category II Fees.

VII. Adjournment

- a. Chair Fox adjourned meeting at 4:25 p.m.