



Channel Islands

CALIFORNIA STATE UNIVERSITY

Student Fee Advisory Committee

Friday, November 7, 2025 | 8:00 - 8:55 a.m.

Location - Zoom: <https://csuci.zoom.us/j/83578159107>

Minutes

Committee Members Present:

Emily Conde, SFAC Chair, Student Government President
Timothy Walker, Chair, ASI Board
Christell Martinez, Student-at-Large
Evan Grahn, Student-at-Large
Susan Kuzminsky, Faculty
Neomi Basquez, Staff
Mari Riojas-Cortez, Faculty

Others in attendance:

Dennise Arriaza
Joanne Caceres
Rosa Bravo
Dianne Wei Bobritsky, Assoc. Dir. of DSA Budget and Staff Resources
Lainey Cortes, Admin Coordinator to the VPSA Office

- I. Call to Order
 - a. Chair Conde called the meeting to order at 8:02 a.m.
- II. Approval of the Agenda
 - a. Action item: Approval of the agenda
 - i. M/S (T. Walker/S. Kuzminsky)
Motion 6-0-0
(1 member attended after voting portion)
- III. Approval of Meeting Minutes
 - a. Action item: Approval of minutes from Friday, October 24, 2025
 - i. M/S (M. Riojas Cortez/S. Kuzminsky)
Motion 7-0-0

IV. Public Forum

- a. No public forum

V. SFAC Overview

- a. D. Wei Bobritsky shared training presentation which covered Executive Order 1102, Category I - VI fees, History of CSUCI Category II fees, Delegation of Authority of Category II fees, Alternative Consultation, Fee Oversight Committees (IRA, MSFT & ASI), and SFAC Meeting Requirements.
- b. SFAC reviews and evaluates proposals, then provides recommendations to the President who makes the final decision.

VI. ASI Fee Referendum

- a. Chair Conde shared an update on the referendum stating that the ASI Referendum vote was open from Nov. 3- 5. 493 votes were cast which is 10.12% of eligible student voters. The majority of voters (64%) voted in favor of increasing the ASI fee by \$20 per semester in fall 2026, then an added \$20 per semester in fall 2027, bringing the total fee to \$115 per semester/\$230 per year by 2027-28, followed by a nominal Higher Education Price Index percentage increase for inflation thereafter starting 2028-29.

VII. Composition of Committee

- a. D. Wei shared that the SFAC is composed of 6 students, 2 faculty, 1 admin/staff. Each member is a voting member.
- b. The membership composition is under consideration to add an ex-officio non-voting member. The member would be a Business and Financial Affairs (BFA) representative.
- c. N. Basquez asked about the specific role the member would play on the committee, term length, and the consideration over a member role vs. meeting attendance as an expert guest. D. Wei answered that it is primarily for more transparency and collaboration. BFA would like to stay more informed of fee adjustment conversations and would help to ensure CO policy and processes are being followed. BFA already provides the annual fee report. The term would be indefinite. As a member they would attend all meetings and would serve like any other member except for the ability to vote.
- d. N. Basquez further expressed that even though they would be a non-voting member, there are concerns over becoming a voting member over time. D. Wei shared that there is no desire to increase voting members on the committee, and those concerns have been discussed at a VP level.
- e. N. Basquez expressed concerns regarding an intimidation factor by adding this member. D. Wei thanked N. Basquez for her questions and concerns. She reminded the committee that this is their opportunity for discussion. This topic will remain on the agenda until 30 days after it was introduced.

After that time, the committee will vote and make a recommendation on how they want to move forward.

VIII. Informational Items

a. FY24-25 Student Fee Financials

i. D. Wei reviewed the financial report with the committee.

1. She shared that the amounts in parenthesis are positive funding balances. Some Category II fee funds carry larger balances due to reserve policies or requirements related to debt service. She shared that beginning Spring 2026 the campus is transitioning how we collect course fees. A consolidated course fee for non-travel courses will be collected as part of the MSFT fee and allocated to programs by block funding. Only travel course fees will be adjusted or requested through the Category III fee process.

b. FY24-25 Annual Report

- i. D. Wei reviewed the annual report with the committee and shared we will complete ours towards the end of the year.

IX. Category III Fees

- a. D. Wei stated this is the last semester where a non-travel course fee will be charged to students. Any unspent fees collected from students will be refunded. Beginning Spring 2026, these fees will be a part of MSFT as a consolidated course fee instead of individual course fees. Travel course fees will continue to be charged.
- b. S. Kuzminsky asked if it is equitable for students who do not typically pay fees but now must due to the change. D. Wei stated that the change may not be equitable, but it is like the health fee or rec. fee where all students pay the fee regardless of the use of services. Implementing the consolidated fee helps the larger population of students, by keeping course fees more affordable for those programs with higher costs.
- c. T. Walker asked for clarification regarding if the program funding allocation is based off student numbers in a course. D. Wei stated that funding is allocated based on historical expense data and by the number of students in that course. This is a new process and if there are more questions regarding specific processes, we can ask for more clarification from the Division of Academic Affairs.

X. Update from Oversight Committee Chairs

- a. T. Walker shared that the ASI Board most recently discussed the ASI fee referendum and plans on how to bring attention to the students.

XI. Closing Remarks

- a. T. Walker stated that it is interesting that funding for courses is based off class enrollment numbers.

XII. Adjournment

- a. Chair Conde adjourned meeting at 8:55 a.m.

Next Meeting - Friday, November 14, 2025

- Review Category III Fee proposals.