



Student Fee Advisory Committee

Friday, October 25, 2024 | 8:00 - 8:55 a.m.

Location - Zoom: <https://csuci.zoom.us/j/87525456510>

Minutes

Committee members present:

Andrew Fox, Chair
Mari Riojas-Cortez
Trina Darakjy
Crystal Mendoza
Allen Monge
Judah Stice (attended after voting portion)

Committee members absent:

Chair, Materials, Services, Facilities, & Technology Committee - Vacant
Chair, Instructionally Related Activities Committee - Vacant
Faculty - Vacant

Others in attendance:

Dianne Wei Bobritsky - Associate Director of DSA Budget & Staff Resources
Lainey Cortes - Administrative Coordinator to the Vice President for Student Affairs office

Minutes:

- I. Call to Order
 - a. Chair Fox called the meeting to order at 8:05 a.m.
- II. Approval of the Agenda
 - a. Action Item: Approval of Agenda
 - i. Motion to approve the agenda (M. Riojas-Cortez / T. Darakjy)
Motion passed 4-0-0
(2 members attended after voting portion)
- III. Approval of Meeting Minutes
 - a. Action item: Approval of meeting minutes from Friday, October 18, 2024
 - i. Motion to approve minutes (T. Darakjy / M. Riojas-Cortez)
Motion passed 4-0-0
(2 members attended after voting portion)

- IV. Public Forum
 - a. No public forum.
- V. Informational Items
 - a. FY23-24 Student Fee Financials
 - i. D. Wei Bobritsky presented the FY23-24 Category II & III fee financials which included beginning fund balance, revenues, expenses and ending fund balance.
 - b. FY23-24 Annual Report
 - i. D. Wei Bobritsky explained that the report provides insight into the PY's activities and challenges.
- VI. Category III Fees
 - a. Process & Proposals
 - i. D. Wei Bobritsky presented on Category III fees and explained the guidelines for creation and adjustment. Proposals will be shared with the committee after the application period closes; end of day, October 25th.
 - b. Temporary Suspension of Fees
 - i. D. Wei Bobritsky shared a memo from the Division of Academic Affairs requesting the temporary suspension of a few course fees, as they did not go through normal approval process cycle.
- VII. Update from Oversight Committee Chairs
 - a. No update from Committee Chairs, ASI, or Student Government.
- VIII. Closing Remarks
 - a. No closing remarks.
- IX. Adjournment
 - a. Chair Fox adjourned meeting at 8:34 a.m.