Student Fee Advisory Committee

Friday, October 24, 2025 | 8:00 - 8:55 a.m.
Location - Zoom: https://csuci.zoom.us/j/83578159107
Minutes

Committee Members Present:

Emily Conde, SFAC Chair, Student Government President
Timothy Walker, Chair, ASI Board
Christell Martinez, Student-at-Large
Evan Grahn, Student-at-Large
Susan Kuzminsky, Faculty
Neomi Basquez, Staff
Mari Riojas-Cortez, Faculty

Others in attendance:

Dianne Wei Bobritsky, Assoc. Dir. of DSA Budget and Staff Resources
Annie Block-Weiss, ASI Assistant Director for Leadership & Involvement
Lainey Cortes, Admin Coordinator to the Vice President for Student Affairs Office

I. Call to Order & Introductions
    a. Chair Conde called the meeting to order at 8:03 a.m.
    b. Committee member introductions

II. Parliamentary Procedures - Quick Overview
    a. A. Block-Weiss presented on Parliamentary Procedures

III. Approval of the Agenda
    a. Action item: approval of the agenda
        i. M/S (T. Walker / E. Grahn)
        Motion passed 7-0-0.

IV. Public Forum
    a. No public forum.

V. ASI Fee Referendum

a. Chair Conde discussed the Fee Referendum. Proposal to increase the fee to $230 per year by 2027-28, followed by nominal Higher Education Price Index (HEPI) percentage increases for inflation thereafter.
b. Chair Conde discussed Fee Referendum voting will take place from November 3-5. All students can vote except for those who do not pay category II fees.
c. Chair Conde opened the floor for questions or discussions. No feedback from committee.

VI. Composition of Committee

a. D. Wei shared the current composition and presented a proposal to add an ex-officio non-voting staff member from Business and Financial Affairs (BFA), if SFAC members agree. Adding this new member would allow for more collaboration and for BFA to stay informed on committee work. The committee can consider the proposal for 30 days prior to coming to a formal decision.

VII. Committee Responsibilities & Expectations

a. Chair Conde shared her expectations. Items included but were not limited to attending every meeting on time and communicating if you are unable to attend. Be responsive, participate and complete tasks within designated times. Vote, contribute, be respectful and considerate. Represent and speak on behalf of your constituent group (i.e., students, staff, or faculty).

VIII. Voting Methods

a. D. Wei Bobritsky explained what it means to approve and oppose. She communicated that abstentions should be reserved for conflicts of interest. Occasionally, a vote will be sent by email at the end of the year for the last meeting minutes and annual report. Proxy votes will not be allowed.

IX. Closing Remarks

a. Chair Conde shared that meetings will ideally adjourn no later than 8:55 a.m. to accommodate those with 9:00 a.m. commitments.
b. D. Wei Bobritsky asked the committee if they prefer to meet October 31 or November 7. Chair Conde proposed November 7. No opposition from committee.
c. D. Wei Bobritsky shared that course fee proposals close on October 31. At the earliest, SFAC will not see proposals until November 14.
d. S. Kuzminsky inquired about new structure of class course fees. D. Wei Bobritsky shared that this is from the work the SFAC did last year related to the MSFT Fee. Starting Spring 2026 the campus moved to charging a mandatory consolidated course fee, instead of students paying for individual course fees each semester (travel course fees excluded). Classroom course fee proposals

will no longer come to the SFAC. Funding will be requested through a pool (consolidated course fee charged to all students), and programs/departments can work with Academic Planning and Budget to request their budget needs from that year.

X. Adjournment

a. Chair Conde adjourned meeting at 8:53 a.m.