Committee Members Present:
   Atticus Reyes
   Andy Dosev
   Laine Lyzak
   Tiana Petlin
   Marianne McGrath
   Nicholas Centino
   Kem French

Committee Members Absent:
   Angela Christopher
   RAFC Chair – Vacant
   IRA Chair – Vacant

Others in Attendance:
   Sara Ruiz - Senator for Social Justice
   Dianne Wei - Budget and Operations Analyst
   Crista Fisher - Administrative Assistant

Minutes:
I. Call to Order and Introductions
   The meeting called to order at 8:59 a.m.

II. Committee Responsibilities and Expectations
   A. Reyes provided committee expectations stressing punctuality and requested timely
   R.S.V.Ps for future meetings. It may be possible to zoom into meetings, unless it is a
   voting day.

III. Approval of the Agenda
   a. Action Item: Approval of Agenda
IV. Approval of Minutes
   a. Action item: Approval of Minutes from April 6, 2018
   i. M/S/P (A. Dosev/L. Lyzak)
      Motion Passed 7-0-0

V. Special Presentation – Parliamentary Procedure by Tonee Sherrill
   a. Presentation conducted prior to the meeting call to order. T. Sherrill presented an overview of the “language” of Parliamentary Procedures to the committee members.

VI. Public Forum
    None

VII. Closing Remarks
   a. Next meeting will be November 2, 2018. Contact A. Reyes if there is a topic you want added to the agenda.

VIII. Adjournment
       The meeting adjourned at 9:05 a.m.