Committee Members Present:
Atticus Reyes
Andy Dosev
Hannah Dineley
Bryan Ruiz
Nicholas Centino
Angela Christopher
Marianne McGrath
Kem French

Committee Members Absent:
Laine Lyzak
Tiana Petlin

Others in Attendance:
Dianne Wei - Budget and Operations Analyst
Kirsten Olson via Zoom - Presenter, Interim Director of CAPS
Chelsea Bente - Presenter, Chelsee Bentee, Basic Needs, CARE, & Conduct Administrator
Crista Fisher - Administrative Assistant

Minutes:
I. Call to Order
   a. The meeting was called to order at 8:08 a.m.

II. Approval of the Agenda
   a. Action Item: Approval of the April 12, 2019 Agenda
      i. M/S/P (A. Christopher/B. Ruiz)
         Motion Passed 7-0-0

III. Approval of Meeting Minutes
   a. Action Item: Approval of minutes from February 8, 2019
      i. M/S/P (A. Dosev/A. Christopher)
         Motion Passed 7-0-0

Note: One member arrived late and was not involved in the voting process above.
IV. Information Item: Presentations

a. CAPS - Kirsten Olson, Interim Director of CAPS (via Skype)
   i. K. Olson encouraged the committee to look at the CAPS website for the list of services offered. The current challenge within the CI Community is the awareness of CAPS services, access to scheduled intakes, understanding of triage services and staffing issues. CAPS is a crises intervention, problem and solution focused center and is not set up for long-term services. They provide group counseling, brief individual counseling, psychiatry services, and consultation for our campus community. She reviewed the avenues for students to contact CAPS and reviewed the process when a student visits their office for help. K. Olson shared there is always an opportunity to be seen the same day for a crisis, but some students don’t want to wait. Their triage services are available every day now and this has increased access to services, but decreased session lengths. Their clinician intake attendance went from 3 to 5 per week, boosting intake to 25 students, up from 15 per week. The biggest challenge is student accountability for missed appointments. A psychiatrist is available one day a week. Additional time would be helpful, but at $2,000 a day, cost is an issue, so those services are limited. There is also an issue with clinicians being considered faculty and cannot work more than 40 hours. Current CAPS goals include increasing accurate awareness of CAPS across the campus community, update branding of CAPS to reflect current services, increase access to psychiatric stabilization services, address missed appointments and provide orientation tours.

   ii. Presentation Discussion: A. Dosev asked if fewer resources were focused on marketing/outreach, could more be directed to bring in psychiatry services more often. K. Olson responded that the psychiatrist only writes prescriptions and there is a need for more services but funding is the issue. The marketing budget is small compared to what it takes to extend psychiatry hours. She again noted the tight parameters of clinician work hours and students not attending scheduled appointments. B. Ruiz discussed the confusion many students have about CAPS, as it is not clear if there is a cost to visit CAPS or limit to number of visits. K. Olson responded that each student is allowed an initial consultation to assess what brought them in and how school is affected. K. Olson discussed the efforts for outreach via updating flyers, going into classrooms, and attending club meetings to provide accurate information. K. French inquired about the kind of assessment and data collection currently in use to understand why students are not showing up to appointments. K. Olson shared that students report why they missed (sick, car trouble, childcare issues) but it is not a reportable field in Titanium, although it may be added in the future. The planned CAPS Case Manager Position will help with the attendance problem. A. Reyes asked if they are at full capacity for staffing and if more clinicians are needed. K. Olson stated CAPS is at 100% as CI meets the accreditation requirement of a 1/1200 ratio, so hiring more clinicians is hard to justify. A. Reyes noted how students struggle with mental issues, food insecurity, family and housing issues and we need more creative ways to help them. K. Olson reported that this is a nationwide problem of students having such barriers and not following through with communication.

b. Presentation by Basic Needs & CARE Chelsea Bentee, Basic Needs, CARE, & Conduct Administrator: Tabled to next meeting due to time constraint
V. Public Forum: None

VI. Closing Remarks
   a. A. Reyes let the committee know he may miss the meeting on May 3 due to a prior student government commitment.

VII. Adjournment
   a. The meeting adjourned at 8:58 a.m.