Student Fee Advisory Committee
May 3, 2019
Meeting Minutes

Committee Members Present:
Atticus Reyes
Andy Dosev
Hannah Dineley
Bryan Ruiz
Nicholas Centino
Angela Christopher
Marianne McGrath
Tiana Petlin

Committee Members Absent:
Laine Lyzak
Kem French

Others in Attendance:
Dianne Wei - Budget and Operations Analyst
Ray Porras - Presenter, Director of Transportation and Parking Services
Maggie Domingo - Customer Service Support Coordinator
Chelsea Bente - Presenter, Chelsee Bente, Basic Needs, CARE, & Conduct Administrator

Minutes:
I. Call to Order
   a. The meeting was called to order at 8:01 a.m.

II. Approval of the Agenda
   a. Action Item: Approval of the May 3, 2019 Agenda
      i. M/S/P (A. Christopher/B. Ruiz)
         Motion Passed 7-0-0

III. Approval of Meeting Minutes
    a. Action Item: Approval of minutes from April 12, 2019
       i. M/S/P (A. Christopher/T. Petlin)
          Motion Passed 7-0-0

Note: One member arrived late and was not involved in the voting process above.

IV. Presentations and Q&A
a. Parking - Ray Porras, Director of Transportation and Parking Services
   i. R. Porras answered the questions previously provided by the committee and mentioned the PPT presentation will be shared after the meeting. Transportation and Parking Services is a self-funded auxiliary and receives no general funds. Their revenues need to cover all their expenses from lot maintenance to employee salaries and etc.. Police is funded by the general fund. It would cost about $3M to surface the A3 gravel lot. There are currently no plans for a parking structure because of cost, but it is in the CI 2025 plan for the future. The VCTC’s College Ride program costs approx. $500K. The carpool program is working well and they expect it to grow more next year. Data is being collected to help meet the campus strategic initiatives. They are conducting a transportation survey and have increased social media.

b. Presentation by Basic Needs & CARE Chelsee Bente, Basic Needs, CARE, & Conduct Administrator
   i. C. Bente stated that the Basic Needs Program was launched about 3 years ago. This is a system wide effort. Basic Needs helps to meet the insecurity needs in 3 major areas: Food, Housing and Financial. Each student case is unique. It is essential for the students to meet with a professional staff member to help evaluate their need and provide resources. Students can self-refer or the campus community can refer students.
      1. The food pantry is open 5 days a week. We have partnered with Food Share and CalFresh. This semester we had a soft launch for the hot meals program.
      2. Students in need of Housing may be eligible to stay in Housing for 10 days free. After the 10 days it is $39.50/night. We received a $53K grant from the County to provide hotel vouchers to students. This will help when the on campus housing is at capacity. The voucher component will launch in fall and students can receive up to 15 nights free.
      3. A $750 emergency grant may be available for students who encounter temporary financial hardship due to unforeseen and catastrophic life events.
   ii. A clothing closet will be coming. The GoCI app, will be used to push notifications to students if there is left over catering from a campus event. This will help to alleviate waste and benefit students in need.

V. Discuss and Approve FY18-19 Annual Report
   a. A. Reyes briefly reviewed the report with the committee.
   b. Action Item: Approval of annual report
      i. M/S/P (T. Petlin/A. Christopher)
         **Motion Passed 8-0-0**

VI. Public Forum: None

VII. Closing Remarks
   a. A. Reyes & H. Dineley thanked everyone for their meeting attendance and participation throughout the year.

VIII. Adjournment
   a. The meeting adjourned at 8:52 a.m.