Committee Members Present:
Sophie Nguyen
Jazzminn Morecraft
Kelly Molina-Arriola
Charles Weis
Marianne McGrath

Committee Members Absent:
Anna Benscoter
Viviana Pimentel
Pamela Antonio
Student-at-Large – Vacant

Others in Attendance:
Dianne Bobritsky - Budget and Operations Analyst
Crista Fisher - Administrative Assistant
Lisa Woods - Budget & Information Systems Manager
Michael Gravagne - Director of Campus Recreation & Interim Director of Wellness
Promotion & Education
Christine Joyau - Analyst to the Dean of Students Office

Minutes:
I. Call to Order
   a. The meeting was called to order at 8:03 a.m.

II. Approval of Agenda
   a. Action Item: Approval of Agenda
      i. M/S/P (C. Weis/J. Morecraft)
   Motion Passed 5-0-0
III. Approval of the Minutes
   a. Action Item: Approval of the Minutes
      i. M/S/P (M. McGrath/ C. Weis)
         Motion Passed 5-0-0

IV. Public Forum - None

V. Campus Recreation Presentation (Dr. Michael Gravagne)
   a. M. Gravagne shared that Campus Recreation is made up of the Recreation Center and the Channel Islands Boating Center (CIBC). The Recreation Center includes Facilities/Informal Recreation, Fitness, Intramural Sports, and Sports Clubs. In the last two years, free personal training has been added. The Boating Center is comprised of Waterfront and Outdoor Adventures and is also open to the community where instructional and group activities are offered. Water related activities are expensive and CIBC provides an opportunity for students to learn to sail and try something different. M. Gravagne shared the multi-year budget and noted these fees are driven by headcount and he is not sure if enrollment will drop 5-10% or go up in 21-22. Due to COVID-19, operating expenses were lower. M. Gravagne shared that the fund balance is like the savings account. It is a robust reserve account of almost $2M. Over the next three years they plan to spend down $1M. Boating expenses run high. They were approved to purchase sails, supplies to fix boats, a sup pump, boats, kayaks, paddles, and sports gear replacement. The campus reserve policy requires 6 months operating expenses for economic disaster. There are plans to replace the entire gym court space and add showers in dated locker rooms.

   b. Questions: C. Weis asked if they do anything at Recreation Center or CIBC that is non-student fee-based and generates revenue. M. Gravagne answered yes, they host summer camp for youth groups, however, they are not a revenue generating program, but an educational facility and charge only to help offset costs. C. Weis asked if that revenue generation is included in the first line of the budget. M. Gravagne answered, no, that is only based on CI student headcount. C. Weis asked if staff could use Recreation Center, and if are they charged. M. Gravagne replied, yes, staff can use facility for a charge. C. Joyau added that there is a separate fund to track the staff and community related activity revenue. C. Weis noted that the fund balance is running higher than 6 months operating. He does not think the six-month savings requirement is necessary. C. Weis stated that his main interest is to reduce student fees. The increasing minimum wage for student assistants was discussed and M. Gravagne reminded the committee that this is a projected budget based on the unknowns of COVID’s future impact on operations and the need for student hours. M. Gravagne stated that we are not returning to campus with normal operations, but with most likely a hybrid model. C. Weis asked if we are doing anything with rowing or the Outrigger Canoe Club. M. Gravagne said no, the CIBC does not have shells or space to store them. He added that the building is funded by the Division of Boating and Water Ways and that is not a supported activity. C. Weis questioned the cost of $30K for boats. M. Gravagne explained that buying a new 12-foot Venture with shipping and all costs it is $30K and Boston Whalers are more expensive.
VI. Update from Fee Oversight Committee Chairs
   a. D. Bobritsky shared the MSFT Committee is beginning to review twenty-five proposals that total over $2M in requests and they have $1M+ to allocate for the coming year. The MSFT meetings will take place in April with decisions made by May before students finish this academic year.
   b. M. McGrath asked if the MSFT is solely funded by student fees. D. Bobritsky said yes, and these fees go toward refreshing computer labs, projects focused on sustainability, have paid for library refresh, updated Mission Lounge area, as well as, put in concrete benches in Bell Tower. Any campus division can submit a proposal and the committee make recommendations to Academic Affairs on how to spend this money.

VII. FY20-21 Annual Report Planning
   a. S. Nguyen shared the Annual Report and reviewed it with the committee. The FY20-21 Annual Report draft will be emailed to committee members and they will have a week to provide feedback.

VIII. Closing Remarks
   a. S. Nguyen shared that this will be our last meeting of semester unless something comes up.
   b. C. Fisher shared that she will be sending a Doodle poll for the committee to approve the 4/2 meeting minutes and annual report.
   c. S. Nguyen shared information about an initiative, 805 Candlelight Vigil, she is organizing for this Saturday that will honor lives lost due to violence against the AAPI community.
   d. C. Weis took the opportunity to thank the senior level student committee members, Sophie and Jazzminn, who will be graduating and not be returning to SFAC in the fall.

IX. Adjournment
   a. The meeting adjourned at 8:52 a.m.