Student Health Advisory Committee Meeting
October 24, 2018 | 8:00 – 8:50 a.m.
Meeting Minutes

Committee Members Present:
Angela Christopher (Chair)
Cristina Jimenez
Lesli Fleming
Natalie Cerritos
Honey Krueger

Committee Members Absent:
Lynette Landry

Others in Attendance:
Toni DeBoni
Cindy Derrico
Dianne Wei
Dr. Sean Kitaoka
Dr. Mike Gravagne

Minutes:
I. Call to Order
The meeting was called to order by Chair Christopher at 8:06 a.m. Introductions were conducted and Chair Christopher reviewed the committee member’s responsibilities, such as reviewing meeting materials, agenda’s and meeting minutes prior to each meeting. Given the critical role of the committee, Chair Christopher emphasized attending meetings in person, however in the event of an emergency or when a member is unable to attend a meeting, to contact Chair Christopher by phone or email. If unable to attend a meeting, a 48-hour notice is requested by contacting Chair Christopher, D. Wei or A. Tougas via email or by phone. Chair Christopher acknowledged the importance of each member’s role to the university.

II. Approval of Meeting Minutes
Quorum was met and the minutes from April 18, 2018 were motioned for approval by L. Fleming and seconded by N. Cerritos. Chair Christopher called for a vote after opening up for discussion, and the minutes were approved with 5 votes in favor, 0 opposed and 0 abstaining.
III. Approval of Meeting Agenda
Quorum was met and the agenda for October 24, 2018 was motioned for approval by L. Fleming and seconded by C. Jimenez. Chair Christopher called for a vote after opening up for discussion, and the minutes were approved with 5 votes in favor, 0 opposed and 0 abstaining.

IV. Public Forum
No comments or discussions were made.

V. Training Presentation
D. Wei, the Budget and Operations Analyst for the Division of Student Affairs, delivered a presentation entitled, “Student Health Advisory Committee (SHAC) Training Presentation (Part 1: SHAC101)”. The presentation covered the topics of understanding the Health Services Fee, the Health Facility Fee, the role and scope, the composition including the meeting requirements of the SHAC.

VI. Adjournment
The meeting was adjourned at 8:35 a.m. by Chair Christopher.