Student Health Advisory Committee Meeting
March 06, 2019 | 8:00 – 8:50 a.m.

Meeting Minutes

Committee Members Present:
Angela Christopher (Chair)
Cristina Jimenez
Lesli Fleming
Lynette Landry

Committee Members Absent:
Natalie Cerritos
Honey Krueger

Others in Attendance:
Cindy Derrico
Dr. Kirsten Olson
Dr. Mike Gravagne
Dianne Wei
Christine Joyau

Minutes:
I. Call to Order
The meeting was called to order by Chair Christopher at 8:05 a.m. Introductions and roll call were conducted by Chair Christopher.

II. Approval of Meeting Minutes
Quorum was met and the minutes from February 6, 2019, were motioned for approval by L. Fleming and seconded by C. Jimenez. Chair Christopher called for a vote after opening up for discussion, and the minutes were approved with 4 votes in favor, 0 opposed and 0 abstained.

III. Approval of Meeting Agenda
Quorum was met and the agenda for March 06, 2019, was motioned for approval by L. Fleming and seconded by C. Jimenez. Chair Christopher called for a vote after opening up for discussion, and the minutes were approved with 4 votes in favor, 0 opposed and 0 abstained.
IV. Public Forum
No discussions were conducted.

V. Discussion/Presentation
Chair Christopher introduced Dr. Kirsten Olson, CSUCI’s Counseling and Psychological Services (CAPS) Interim Director. Dr. Olson presented the Data Analysis pertaining to the multiple services provided by the CAPS area and describing how the clinic operates with evidence-based, multi-cultural and informed interventions. The presentation covered the circumstances of the crisis which took place during Fall 2018 and how these seriously impacted CAPS services. Services described were the use of Triage hours, the effectiveness of Group Therapy, Outreach and Training opportunities. Other CAPS goals being addressed are the impact of having “walk-thru” tours during Orientation and the increase from 3 to now 5 Intake appointment openings being supported by each CAPS Clinician on a weekly basis, the creation and of a Wait List for sooner appointments is being tracked. A greater focus on the effects of cancelled same day appointments and how this impacts the dynamics of the utilization of services need to be addressed as in the fall of 2018, 30 same day appointments were missed. Dr. Olson asked the committee to consider implementing fees for not attending or cancelling an appointment with at least 24-hour notice as consequences affects all, especially the students that need the appointment. If the committee wished to speak personally to Dr. Olson, she is open to discuss this further with them by scheduling time on her schedule by coordinating this with her CAPS Administrative Coordinator, x2088. Chair Christopher asked if the presentation could be sent to all committee members post meeting.

A motion for discussing item b (Data Analysis for Student Health Services), item c (Student Health Services contract update), and item e (Discuss Annual Report) be moved from the March 6, 2019, agenda to the next meeting was proposed for approval and made by L. Fleming and seconded by C. Jimenez and Chair Christopher called for a vote post opening up the floor for discussion, and the idea was approved with 4 votes in favor, 0 opposed and 0 abstained.

A brief discussion regarding the review and approval for FY19-20 budget for Student Health Services (GD915) and Health Facility Fee (TE901) and the conservative approach to budget planning was conducted. C. Joyau explained the Travel and Training requirements of the budget and a review of the 3 components of the budget for Student Health Services, Wellness Promotion and Education and CAPS was covered by both M. Gravagne and D. Wei, particularly the preparations for the 2% growth in 2022-2023. A motion to officially approve the budget was proposed and made by L. Fleming and seconded by C. Jimenez and Chair Christopher called for a vote post opening up the floor for discussion, and the idea was approved with 4 votes in favor, 0 opposed and 0 abstained.

VI. Adjournment
The meeting was adjourned at 8:49 a.m. by Chair Christopher.