



## Student Fee Advisory Committee

Friday, November 15, 2024 | 8:00 – 9:00 a.m.

Location - Zoom: <https://csuci.zoom.us/j/87525456510>

### Minutes

#### Committee members present:

Andrew Fox, Chair  
Mari Riojas-Cortez  
Trina Darakjy  
Crystal Mendoza  
Allen Monge

#### Committee members absent:

Student at Large, Judah Stice  
Chair, Materials, Services, Facilities, & Technology Committee - Vacant  
Chair, Instructionally Related Activities Committee - Vacant  
Faculty - Vacant

#### Others in attendance:

Dr. Eboni Ford Turnbow – Vice President for Student Affairs, guest  
Rosa Bravo - Director of Business Operations for Academic Planning and Budgeting, guest  
Dianne Wei Bobritsky - Associate Director of DSA Budget & Staff Resources  
Lainey Cortes - Administrative Coordinator to the Vice President for Student Affairs office

#### Minutes:

- I. Call to Order
  - a. Chair Fox called the meeting to order at 8:09 a.m.
  
- II. Approval of the Agenda
  - a. Action Item: Approval of Agenda
    - i. Motion to approve the agenda (M. Riojas-Cortez / T. Darakjy)  
**Motion passed 5-0-0**
  
- III. Approval of Meeting Minutes
  - a. Action item: Approval of meeting minutes from Friday, October 25, 2024
  - b. Action item: Approval of minutes from Friday, November 1, 2024
    - i. Motion to approve both meeting minutes (T. Darakjy / M. Riojas-Cortez)  
**Motion passed 5-0-0**



#### IV. Public Forum

- a. No public forum.

#### V. Category II Fee Presentation (E. Ford Turnbow (Dr. FT) – VP for Student Affairs)

- a. Dr. FT presents to the committee and provides high level financial breakdown: noting general salary increases, student assistant wages, inflation factors. The projections shown do not include increases to student fees.
- b. Review of Housing/Dining Category V fee and importance. Housing is not in policy with their required reserve balance. They plan to increase fees in Fall 2025.
- c. CI has not increased Category II fees in over a decade.
- d. Category II fees
  - i. Student Health Fee is in dire shape. If enrollment trends up, revenue could level out however, that will not happen immediately. Any increase will take several years to make a significant increase to the current financials.
  - ii. Dr. FT works closely with the AVPs in the Division of Student Affairs (DSA) and has implemented a cease and desist on any non-essential expenditures (swag, food, travel etc.)
  - iii. The ASI fee is \$150 annually. Dr. FT reviews temporary and permanent expenses. ASI is drawing approx. \$500K from their reserves each year. They project a negative balance in about 2 years without a fee increase. Although ASI is within the DSA, it operates a little differently as they report to a Board.
  - iv. Chair Fox noted it might be beneficial to see historical financial information on Category II fees.
  - v. T. Darakjy asks if expenses have been looked at regarding cutting costs, and how we might compare to the other CSU campuses.
  - vi. Dr. FT explains CSUCI is the only campus that has not increased fees, whereas most other campuses have had at least 3-5 increases throughout the years. CI's category II fees are the lowest in the system.
  - vii. Orientation and Transfer fees are a one-time fee that pays for Orientation expenses and other related activities to first year experiences for students.
  - viii. IRA and MSFT fees - if we do not increase fees, the funding will not keep up. These fees are for instructionally related activities, classroom and lab tech, network connectivity, etc.
  - ix. R. Bravo states IRA funds campus and classroom student related activities. Less funding means less opportunities. MSFT is used for technology purchases and there is a big gap in that area for replacing tech.
  - x. Dr. FT opened the floor to questions. The presentation can be shared. This committee needs to work together to determine a plan. The hope is to communicate our financial situation, and fee needs to the student body and campus community starting Spring. The DSA team and other leadership develop a plan for marketing, town halls, open forums, but we need the committee support.



Channel Islands

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- xi. Chair Fox seeks motion
  - i. Action item: Motion to give Dr. FT/DSA approval to put together a Cat. II fee strategy and marketing plan for campus (M. Riojas-Cortez / A. Monge)  
**Motion passed 5-0-0**

VI. Category III Proposals

- a. Did not review.

VIII. Closing Remarks

- a. Chair Fox suggested longer meetings and additional time for upcoming items and unfinished business from today's meeting.
- b. No other closing remarks.

IX. Adjournment

- a. Chair Fox adjourned meeting at 9:00 a.m.