

California State University Channel Islands
SITE AUTHORITY

Minutes of Meeting
February 1, 1999

The first meeting of the California State University, Channel Islands (CSUCI) Site Authority was held on Monday, February 1, 1999, at 11:30 a.m. The meeting was held in the Administration Building, California State University, Channel Islands, 1878 South Lewis Road, Camarillo.

Representatives Present:

R. J. (Jim) Considine, Jr.
Charlotte Craven
J. Handel Evans
Laurence K. Gould, Jr.
Kathy Long
Frank Schillo
Richard P. West

Douglas Patiño, Alternate

Staff:

William G. Knight
CSU Legal Counsel and Counsel for the Site Authority

Lyle Defenbaugh, Consultant
Metropolitan West Securities, Inc.

Carmen Smith
Recording Secretary for the CSUCI Site Authority

President J. Handel Evans welcomed everyone to this inaugural meeting of the CSUCI Site authority and introduced the members and staff present.

Mr. William Knight distributed the Oath of Office to members for review and signature. He explained the process for election of Site Authority officers pursuant to Government Code Section 67474(b) and called for nominations for the office of Chair. Mr. Laurence Gould nominated Mr. R.J. (Jim) Considine. Mr. Frank Schillo seconded the motion. Hearing no other nominations, Mrs. Charlotte Craven moved to close the nominations and the motion carried unanimously. A vote was called for election of Mr. Considine for the office of Chair and it carried unanimously.

Nominations for the office of Vice Chair were called. Mr. Gould nominated Mr. Schillo, seconded by Mrs. Craven. No other nominations being heard, Mrs. Craven moved nominations be closed. Mr. Gould seconded the nominations closure. Mr. Schillo was elected by unanimous vote.

Mr. Considine chaired the balance of the meeting. Chair Considine introduced Alternate Site Authority Member Douglas Patiño, who was present, and acknowledged that Mr. John Flynn had also been appointed as an Alternate Member.

In accordance with Government Code Section 11125.7, the public comment period was opened. Chairman Considine called for comments and, hearing none, closed the public comment period.

Mr. Lyle Defenbaugh, Consultant, Metropolitan West Securities, Inc. and Mr. Knight explained the origin of the Site Authority and the government statute, Senate Bill 1923 (O'Connell), which supports converting the grounds of the former Camarillo State Hospital to a campus of the California State University system. This legislation was enacted to encourage development of the campus through resources other than the normal capital budget of the CSU system. A seven-member Authority Board was established with representatives of the cities and County of Ventura and of the California State University. The Site Authority is broadly authorized to promote development at the site and to support improvements connected with its development.

Chair Considine called for questions in response to Mr. Defenbaugh's presentation. Mr. Schillo asked if maintenance of the core buildings was the responsibility of the Site Authority. Mr. Defenbaugh responded that the Site Authority was empowered to undertake such responsibilities on an optional basis but that it was not now an obligation of the Site Authority.

Mr. Knight presented the agenda item on formation actions, including rules adoption. It was moved by Mr. Gould and seconded by Mrs. Craven to adopt the rules. The motion carried unanimously.

The designation of officers and agents of the Authority and delegations of authority were considered. President Evans explained the responsibility of Mr. Noel Grogan, CSUCI Campus Project Manager, with respect to the Site Authority. Mr. Schillo moved and Mrs. Craven seconded a motion designating Mr. Grogan as the Agent for the Authority. The motion carried unanimously.

Mr. Gould moved and Mr. Schillo seconded the motion to designate Mr. Knight as Counsel for the Authority. The motion carried unanimously.

Mr. Richard West moved to designate Mr. William Musselman as Treasurer/Controller for the Authority. Mrs. Craven seconded the motion and it carried unanimously.

Mr. Schillo moved to adopt the Conflict of Interest Code. Mrs. Craven seconded the motion and it carried unanimously. Mrs. Craven asked Mr. Knight for clarification of when filings are required. Mr. Knight indicated that filings would not be required until the code was in effect, which would follow approval by the Fair Political Practices Commission. He indicated he would confirm this advice in writing to the Authority members.

Mrs. Craven moved to approve the Reimbursement Resolution, Declaration of Official Intent of California State University, Channel Islands Site Authority To Reimburse Certain Expenditures from Proceeds of Indebtedness, adopted in contemplation of Section 1.150-2 of the Treasury Regulations. This action was recommended by Richard Hiscocks, Orrick Herrington & Sutcliffe, LLP, Bond Counsel. Mr. Schillo seconded the motion and it carried unanimously.

President Evans moved to approve authorization of the designated agent or counsel to make filings as required or permitted by law. Mr. West seconded the motion and it carried unanimously.

It was moved by Mr. West, seconded by Mrs. Craven to authorize the Site Authority to join the CSU Risk Management Authority pursuant to Government Code Section 67476(c)(13)(B). The motion carried unanimously.

President Evans moved to approve the appointment of Bond Counsel, Orrick, Herrington & Sutcliffe, LLP. It was explained that the cost for retaining bond counsel is taken out of the proceeds of bond sales. Mrs. Craven seconded the motion and it carried unanimously.

The Board recessed from 12:30 p.m. to 12:42 p.m.

Mr. Knight called for the designation of Carmen Smith to serve as Recording Secretary and it was unanimously approved.

President Evans provided an overview of the CSUCI Site Authority development plans, including the master plan and land-use analysis. Final selection of the developer will be announced in the near future. The Board discussed the proposed K-8 school which may be located on the campus, the commitment to making this a "green" campus, child-care considerations, transportation issues and other matters of interest and concern.

Identification and scheduling of the duties of the Authority were discussed.

Mr. Knight called for any requests for matters to be considered at future board meetings be submitted to him for inclusion on the agenda and invited members with any concerns to contact him.

Mr. Schillo moved to approve setting regular meetings of the Site Authority every other month beginning in April on the 1st Monday of such month, at 11:30 a.m. at CSU

Channel Islands, Administration Building, Camarillo. Mrs. Craven seconded the motion and it carried unanimously.

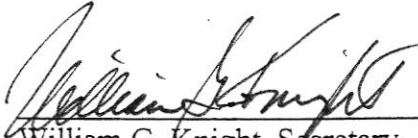
There being no further business to come before the Board, the meeting was adjourned at 1:20 p.m.

Copies of printed resolutions adopted by the Board as discussed in these minutes are attached and incorporated as part of these minutes.

APPROVED:

California State University Channel Islands Site Authority

Dated: 10/5/99



William G. Knight, Secretary

- Attachments:
- Authority Rules
 - Agent of the Authority
 - Counsel and Secretary of the Authority
 - Treasurer/Controller of the Authority
 - Conflict of Interest Code
 - Declaration of Official Intent To Reimburse Expenditures from Proceeds of Indebtedness

