

California State University Channel Islands
SITE AUTHORITY

Minutes of Meeting
August 2, 1999

The California State University Channel Islands Site Authority met on Monday, August 2, 1999, at 11:30 a.m. The meeting was held in the Administration Building, California State University, Channel Islands, One University Drive, Camarillo. Chairman Considine called the meeting to order.

Members Present:

R. J. (Jim) Considine, Jr.
Charlotte Craven
J. Handel Evans
Laurence K. Gould, Jr.
Kathy Long
Frank Schillo
Richard P. West

Staff Members Present:

Lyle Defenbaugh
Art Flores
Ken High
William G. Knight
Conrad Sick
Carmen Smith
Brad Wells

Mr. Gould moved to approve the special minutes of April 22, 1999, and the minutes of the regular meeting of June 7, 1999. Ms. Craven seconded the motion and it carried unanimously.

The Public Comment Period was opened pursuant to Government Code Section 11125.7. Chairman Considine called for comments and hearing none, closed the Public Comment Period.

President Evans introduced Art Flores, CSUCI Director of Administrative Services and Agent for the CSUCI Site Authority.

President Evans provided an update on CSUCI development with some of the following highlights. Money has been budgeted to allow CSUCI pay for fire protection. Mr. Evans indicated requests for proposals for underwriting services are being drafted and asked if the Site Authority would like to participate in discussions. Chairman Considine asked if anyone from the Site Authority would like to attend meetings. Ms. Craven volunteered. Students will arrive on campus for classes beginning August 30th. September 26th is scheduled for an opening celebration event for the California State University, Northridge off-campus center. Invitations will be mailed. Mr. Evans reported on the successful Green Campus workshop held in June and funded by Catellus Residential Group and the Mead Foundation. Following the workshop, a meeting was held of planning architects to begin development of the East Campus. Meetings are continuing regarding the specific plan and parking plans.

President Evans reviewed some recent events on campus. CSUCI hosted a childcare planning network with Supervisor Long on campus. PacBell and the Leavens family sponsored a CSU Readiness Institute on campus. CSUCI hosted the annual "Taste of Camarillo" event on campus. The Superintendent of the U.S. Navy Postgraduate School signed a Statement of Intent concerning distributed learning initiatives between the Postgraduate School and CSUCI.

President Evans responded to Chairman Considine's question concerning enrollment, indicating that the University has approximately 900 FTE (full-time equivalent), which is about 1,500 part-time students. The students have an average age of 35, are mostly women and will attend primarily from 2-10 pm Monday through Friday and on Saturdays.

President Evans indicated preliminary plans are being discussed to convert the building formerly referred to as the "R&T" Building to the Library facility. The facility initially will also provide space for offices and classrooms. Sources to develop this facility include state funds as well as private money and will involve Site Authority approval.

Mr. Knight provided the Counsel's Report. He reported on the status and responsibilities of members and staff with multiple public-entity responsibilities and indicated this is common in the public sector. Mr. Knight presented and described policies concerning the status of the Site Authority's employees as public employees; the disposition of the Authority's assets on dissolution; and a prohibition against the income of the Authority inuring to the personal benefit of its members. Ms. Craven moved to approve the resolution proposing amendment to the Rules for these purposes. Mr. West seconded the motion and it carried unanimously. The resolution states:

RESOLVED by the California State University, Channel Islands Site Authority (Authority) that the Authority amends its rules and adopts the following policies:

Rule 5 of the Authority's Rules is amended to read:

A. Execution of Documents by Chair. The Chair may sign agreements, leases and conveyances which have been approved by the Authority on behalf of the Authority.

B. Execution of Documents by Officers and Agents. Officers and agents authorized by delegation or resolution of the Authority may sign agreements, leases and conveyances.

C. Delegations. By resolution the Authority may designate individuals or officers of the Authority, the County of Ventura and the California State University to execute contracts and take other official actions on its behalf within such limits as may be specified in the resolution and which are within the power of the Authority.

D. Agent of the Authority. The chief executive of the Authority shall be appointed by the Authority and shall hold the title of Agent of the California State University, Channel Islands Site Authority. The Agent shall be an officer or employee of California State University, Channel Islands. Consistent with the policies adopted by the Authority, the Authority's Agent is authorized to enter into contracts and agreements, to enter into leases as landlord or tenant for both real and personal property, and to accept real and personal property.

E. Employees. The Authority shall use State employees and in particular employees of the California State University rather than directly employing persons to serve as employees of the Authority. All employees of the Authority shall be public employees.

Rule 6 of the Authority's Rules is amended to read:

A. Operating Procedures. Where the Authority has not adopted a different practice, the Authority may utilize the operating practices of the California State University.

B. Assets On Dissolution. Upon any dissolution of the Authority, the assets of the Authority shall be transferred to the State of California, to its Trustees of the California State University for the benefit of its California State University, Channel Islands.

C. No Personal Inurement. Income of the Authority shall not inure to the personal benefit of the members of the Authority.

President Evans moved to approve entering into the Facility Lease between the Trustees of the California State University and the California State University, Channel Islands Site Authority (dated August 30, 1999). Ms. Craven seconded the motion and it carried unanimously. The resolution states:

RESOLVED by the California State University, Channel Islands Site Authority that:

The Authority approves the Facility Lease between the Trustees of the California State University and the Authority (dated August 30, 1999).

Vice Chair Schillo moved to approve entering into an Agreement for Transportation and Parking Services to improve, maintain and operate parking lots at the CSUCI campus (Contract #2000-01). Ms. Long seconded the motion and it carried unanimously. The resolution states:

RESOLVED by the California State University, Channel Islands Site Authority that:

The Authority approves Agreement for Transportation and Parking Services, CSU Contract No. 2000-01.

Mr. Art Flores and Mr. Brad Wells reported on insurance coverage for CSUCI Site Authority officers and operations, indicating that CSU Risk Management Authority can provide insurance for the Site Authority.

Mr. Flores introduced Mr. Conrad Sick and members of Catellus Residential Group, who provided a status report on East Campus development, including an overview of the campus master plan.

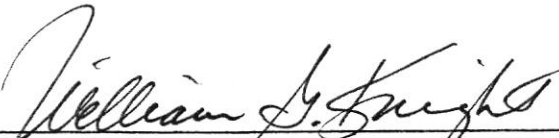
Mr. Kenneth High reviewed the development agreement with Catellus. He indicated that the ground lease between the Site Authority and the California State University will be reviewed at the next meeting of the Site Authority. (The ground lease is a complex real estate document which is part of the mechanism for providing East Campus development needs.)

Mr. Knight responded to Ms. Craven's request for clarification concerning the Conflict of Interest Code as it pertains to State agencies. He said the code proposed by the Site Authority has not yet become effective and that he would continue to advise the Site Authority on its progress.

Vice Chair Schillo moved to adjourn the meeting at 1:05 p.m. Ms. Long seconded the motion and it carried unanimously.

APPROVED:
California State University Channel Islands Site Authority

Dated: 10/5/99



William G. Knight, Secretary