

**California State University Channel Islands
SITE AUTHORITY**

**Minutes of Meeting
February 4, 2002**

The California State University Channel Islands Site Authority met on Monday, February 4, 2002, at 11:30 a.m. The meeting was held in the Administration Building, California State University Channel Islands, One University Drive, Camarillo. . Chairman Schillo was absent for this meeting. Vice Chairman Considine presided and called the meeting to order.

Members Present:

R. J. (Jim) Considine, Vice Chair
Laurence Gould
Kathy Long
Richard Rush
Richard West

Alternates Members Present:

Manuel Lopez

Others Present:

Joanne Coville
Cindy Cunningham
Mike Curzan
Lyle Defenbaugh
Pat Drohan
George Dutra
Art Flores
Ken High
William Knight
Rick Leffingwell
Ted Lucas
Jeff Minter
David Rosso
Tim Seybold
Carmen Smith
CSUCI Faculty – Ivona Grzegorzcyk

Ms. Long moved to approve the Minutes of November 5, 2001. Mr. West seconded and the motion carried.

The public comment period was opened pursuant to Government Code Section 11125.7. Chairman Considine called for comments and hearing none closed the public comment period of the CSU Channel Islands Site Authority meeting.

President Rush reported on recruitment of new faculty for next year. Recruitment for 25 new faculty is well underway. We have received approximately 4,400 applicants. With regard to CSUCI student enrollment, President Rush indicated we have received approximately 400 applicants thus far and we expect to meet our target enrollment.

Mr. Drohan reported on the progress of the East Campus Project planning and construction and indicated we are moving ahead on schedule with expected completion in August 2002.

Ms. Joanne Coville, Vice President for Finance and Administration, reported on the "For Sale Housing Program." The revenue from this housing plan will generate a cash flow for campus growth and expansion. A sales office will officially open February 15th. Jeff Minter reviewed the pricing for housing indicating it is approximately 20% below the market in the Camarillo area and 30% below market in some other areas in this region. The priority system of who may buy this housing was reviewed. Financing arrangements are favorable. University Glen Corporation is being established as an intermediary between the Site Authority and the Homeowners Advisory Counsel. Resolution SA-02-02-01 (Part 1 – For Sale Documents Presented), as amended, was approved upon a motion by President Rush, seconded by Ms. Long and carried unanimously. Resolution SA-02-02-01 (Part 2 – For Sale Documents in Preparation), designating Ms. Joanne Coville, Vice President for Finance and Administration, CSUCI, as the designated office to provide the Notice of Special Tax required was approved upon a motion by Ms. Long, seconded by Dr. Lopez and carried unanimously. Resolution SA-02-02-01 (Part 3 – Designated Agents), was approved, as presented, upon a motion by Ms. Long, seconded by Mr. West and carried unanimously. Resolution SA-02-02-01 (Part 4 – Revision of and Addition to Documents) was approved, as presented, upon a motion by Dr. Lopez, seconded by Ms. Long and carried unanimously.

Mr. West moved to approve Resolution SA-02-02-02 amendments to the April 7, 2000, Ground Lease between the Trustees of the California State University and the Site Authority. The amendments recognize aspects of the East Campus financing, marketing and operational programs. Mr. Gould seconded the motion and it carried unanimously.

Dr. Lopez moved to approve Resolution No. SA-02-02-03, Approval of Apartment Lease, as presented. Mr. West seconded the motion and it carried unanimously.

Mr. West moved to approve Resolution No. SA-02-02-04, Approval of Property Management Agreement with Alliance Residential LLC, including the right of the Site

Authority to assign this to a non profit who will supervise Alliance. Ms. Long seconded the motion and it carried unanimously.

The proposed amendment to the Site Authority's Rule 2 was discussed. Mr. Gould moved to designate Carmen Smith as Secretary to the Site Authority. Mr. West seconded the motion and it carried unanimously.

Mr. West moved to approve the revision of the Site Authority's Conflict of Interest Code and conflicts briefing as presented. Mr. Gould seconded the motion and it carried unanimously. The code is amended to expressly serve as a joint code for the Site and Financing Authorities.

There being no further business to come before the Board, the meeting was adjourned at 12:50p.m.

APPROVED BASED ON 10/21/2002 MEETING MINUTES:

California State University Channel Islands Site Authority



Signed: _____
Secretary to the Site Authority

10/21/2002
Dated: _____