

**California State University Channel Islands  
SITE AUTHORITY**

**Minutes of  
Special Meeting Teleconferenced  
April 22, 2002**

The California State University Channel Islands Site Authority met on Thursday, April 26, 2001. The Special Teleconferenced meeting was held pursuant to Government Code Section 11123 and could be attended at the CSU Channel Islands Administration Building, Banquet Room, One University Drive, Camarillo where the session was audible. Ms. Long recommended President Rush serve as Acting Chair in the absence of Chair Schillo and Vice Chair Considine. Mr. West agreed and it was concluded Richard Rush would serve as Acting Chair for this meeting. President Rush assumed the Chair and called the meeting to order at 8:10 a.m.

Members Present:

Richard Rush

Members Present Via Telephone:

Kathy Long  
Richard West  
John Flynn (*Alternate*)  
(*At 8:30 a.m., Mr. Flynn dismissed himself from the meeting when Mr. Frank Schillo joined the meeting via telephone.*)  
Frank Schillo (*Joined via telephone at 8:30 a.m.*)

Others Present:

Joanne Coville  
Mike Curzan (*via telephone*)  
George Dutra  
Ken High  
William Knight (*via telephone*)  
Ted Lucas  
Carmen Smith

The public comment period was opened pursuant to Government Code Section 11125.7. Acting Chair Rush called for comments and hearing none closed the public comment period of the CSU Channel Islands Site Authority meeting.

President Rush indicated construction on the East Campus development is proceeding as scheduled with the infrastructure project to be complete by June 1<sup>st</sup>. Upcoming events include the Science Building groundbreaking and technology conference “Educating the Technology Workforce of Tomorrow” scheduled for May 1; dedication of the East Campus Development scheduled for May 21; and the formal campus opening ceremonies set for August 16. President Rush indicated faculty recruitment is going very well.

Mr. Ken High reviewed the amendment to the Site Authority April 7, 2000, Ground Lease with the CSU Trustees. Ms. Long moved to approve the Resolution “Amendment of Ground Lease” and the “Amended and Completely Restated Ground Lease by and between the Trustees of the California State University and the California State University Channel Islands Site Authority,” as presented. Mr. West seconded the motion and it carried with the following vote: Ayes: Kathy Long, Richard Rush, Richard West, and John Flynn; Noes: None; Abstentions: None; Absent: Charlotte Craven, Laurence Gould, Jim Considine, and Frank Schillo (*Note: Mr. Schillo joined the meeting via phone, at 8:30 a.m., subsequent to this vote.*)

Mr. Ken High and Ms. Joanne Coville reviewed the purpose and design of University Glen Corporation. University Glen Corporation (UGC) is being formed to operate many of the day-to-day activities of the east campus development. Mr. High explained that University Glen Corporation will be a non-profit (501C3 public benefit corporation) auxiliary of CSUCI and will have a seven-member board appointed by the President of CSUCI. Articles have been prepared and reviewed by legal counsel, and submitted. The Articles need to be amended, as described by Mr. High, and approved by this Board as amended. Mr. West moved to approve the Agreement with the University Glen Housing Corporation, Assignment of Sales and Marketing Contracts to the Corporation and the amended Articles to bring it into conformity with the standard requirements for the CSU auxiliary organizations. Ms. Long seconded the motion. The motion carried with the following vote: Ayes: Kathy Long, Richard Rush, Richard West, John Flynn; Noes: None; Abstentions: None; Absent: Charlotte Craven, Laurence Gould, Jim Considine, Frank Schillo. (*Note: Mr. Schillo joined the meeting via phone at 9:30 a.m. immediately following this vote.*)

Mr. Flynn (Alternate Board Member) dismissed himself from the meeting (via phone) when Mr. Schillo joined the meeting (via phone) at 8:30 a.m.

President Rush yielded presiding as the Chair for this meeting to the Chair of the Site Authority, Frank Schillo. Mr. Schillo designated President Rush to continue chairing this meeting. President Rush reassumed chairing the meeting.

With Mr. Flynn dismissing himself from the meeting and with Mr. Schillo joining the meeting, President Rush acting as designated Chair for this meeting, restated the agenda item previously discussed and acted upon with the following discussion and action:

Mr. High reviewed the Operating Agreement which delegates to the University Glen Corporation the Site Authority's responsibility with respect to marketing, leasing and management and assigns the related marketing and sales contracts to UGC. UGC is required to report to the Site Authority quarterly on all activities and financial results. Ms. Long moved to approve the resolution regarding the Operating Agreement as amended. Mr. Schillo seconded the motion. The motion carried with the following vote: Ayes: Kathy Long, Richard Rush, Richard West, Frank Schillo. Noes: None; Abstentions: None; Absent: Charlotte Craven, Laurence Gould, Jim Considine.

Information necessary to finalize an indemnity agreement as requested by the California Housing Finance Authority (CHFA) as part of CHFA's providing financing has not been received and this matter was thus tabled to a future meeting.

Mr. Schillo moved to cancel the meeting of the Site Authority scheduled for May 6. Ms. Long seconded the motion and it carried with the following vote: Ayes: Kathy Long, Richard Rush, Richard West, Frank Schillo. Noes: None. Abstentions: None. Absent: Charlotte Craven, Laurence Gould, Jim Considine.

There being no further business to come before the Board, the meeting adjourned at 8:35 a.m.

APPROVED BASED ON 10/21/2002 MEETING MINUTES:

California State University Channel Islands Site Authority



Signed: \_\_\_\_\_  
Secretary to the Site Authority

10/21/2002  
Dated: \_\_\_\_\_