

# California State University Channel Islands Site Authority

## MINUTES

### Regular Meeting

Monday, February 6, 2012

The California State University Channel Islands Site Authority met on Monday, 6 February 2012. The meeting was held at the University Glen Corporate Office on the California State University Channel Islands (CI) campus, 45 Rincon Drive, Suite 104-A, Camarillo.

Vice Chair of the Site Authority Dr. Debra Farar called the meeting to order at 11:33 a.m. The Secretary gave the roll call and a quorum of members was present. Members absent were Dr. Benjamin Quillian and Chair of the Site Authority Ms. Charlotte Craven.

Members Present: R. J. Considine, Jr.; Debra S. Farar, Vice Chairperson; Kathy Long; Linda Parks; Richard R. Rush

Others Present: Pamela Abbott-Mouchou, CI Division of Finance & Administration; Erik Blaine, CI University Glen; Steven Raskovich, Counsel to the Site Authority; Elizabeth Rubalcava, Secretary to the Site Authority; Elvyra San Juan, CSU Chancellor's Office; Ysabel Trinidad, CI Division of Finance & Administration

#### Approval of Minutes of September 12, 2011 Meeting

A motion was made by Dr. Rush to approve the minutes of the September 12, 2011 meeting. Mr. Considine, Jr. seconded the motion, and the motion carried unanimously.

#### Public Comment Period (Pursuant to Government Code section 11125.7)

Dr. Farar called for public comments, but there were none. Dr. Farar closed the public comment period.

#### Board Member Comment Period

Dr. Farar called for Board comments, but there were none.

#### Approval of the 2012 Calendar

Dr. Farar presented the 2012 calendar of Site Authority meetings for Board approval. Mr. Considine made a motion to approve, and it was seconded by Ms. Long.

#### Introduction of the New Vice President

Dr. Rush introduced CI's new Vice President for Finance & Administration, Ysabel Trinidad. She comes to CI from the University of Washington where she was the Vice Chancellor for Administrative Services. She received her undergraduate degree in Business Administration from CSU Fresno, and her MBA from St. Mary's University in San Antonio, TX.

#### Campus Update

Dr. Rush informed the group that CI will be celebrating its 10<sup>th</sup> anniversary this year. He also said that he has been working closely with the Chancellor's Office to ensure strong enrollment and university growth.

Dr. Rush commented on numerous faculty achievements, including two national teaching awards for mathematics, presented to Cindy Wyels and Kathryn Leonard. New faculty is currently being hired at CI from an excellent pool of candidates, enhancing the outstanding existing faculty, some of whom have been at the university from its beginning. However, Jacquelyn Kilpatrick, one of CI's original English professors, will be leaving to join the staff at the University of Hawaii at Oahu.

Dr. Rush thanked Vi San Juan for her efforts as CI continues to develop. The new entry road is nearing completion, and will provide 550 additional parking spaces. In addition, the North Hall project is expected to be completed sometime this summer. Plans are underway to transform Los Angeles Avenue into a park. Three of the campus courtyards are being upgraded through community volunteer services and in-kind donations. West Hall restoration will begin once bonds are sold.

The Associate Vice President for University Advancement, Nichole Ipach, has returned from maternity leave, and Pamela Abbott-Mouchou will become Secretary to the Site Authority as Elizabeth Rubalcava takes on other responsibilities in the Office of the President.

#### Construction Status Update

Dr. Blaine reported on construction activity for the Entrance Road, North Hall, and the Boating Instruction and Safety Center, as well as various renovation projects. These include the new Vista Center and the Science, Technology, Engineering and Mathematics (STEM) Center at Eldorado Hall.

#### University Glen Housing and Rental Update, and Financial Report

The financial report was provided in advance of the meeting for Board members to review. There was no further discussion.

Dr. Blaine gave a report on housing sales and indicated that six homes are currently for sale, with two additional homes coming onto the market. Rental units in IA/B/C are 93% occupied and 94% leased. With regard to other leasing activity, he went on to say that Coast Copy Center has reported lower than anticipated sales and is concerned they will have to close the business. University Glen Corporation (UGC) is looking at ways for Coast Copy to provide campus services that would be mutually beneficial. Further, Sammy's Market has fallen behind in their monthly lease payments and so UGC is negotiating a temporary lease that will reflect a payment reduction. In the meantime, the \$6,000 Dining Dollar weekly reimbursement to Sammy's Market will be discontinued.

Next, Dr. Blaine provided the demographics of University Glen, noting that the majority of owners are educational allies, followed by faculty and staff. The general public rents 70% of apartment units.

In closing, Dr. Blaine said that discussions are ongoing with OPC regarding the reclaimed water line. There is some room in the timeline to push this project back 8-12 months. And, in the next 12-14 months, the Power Plant will go through a routine major maintenance overhaul on the turbine, with an estimated cost of \$3,000,000. The turbine must be replaced every 5 years or 50,000 hours. A future alternative of leasing a turbine is being considered.

There being no further business to discuss, the public meeting adjourned at 11:59 a.m.

APPROVED:

California State University Channel Site Authority

Signed: \_\_\_\_\_ Dated: \_\_\_\_\_  
Secretary to the Site Authority