

# California State University Channel Islands Site Authority

## MINUTES

Regular Meeting  
Monday, Feb. 10, 2014

The California State University Channel Islands (CI) Site Authority met on Monday, February 10, 2014. The meeting was held at the University Glen Corporate Office on the California State University Channel Islands campus, 45 Rincon Drive, Suite 104-A, Camarillo.

Chair of the Site Authority Kathy Long called the meeting to order at 11:35 a.m. The Secretary gave the roll call and a quorum of members was present.

Members Present: Chairperson Kathy Long; Vice Chairperson R.J. Considine, Jr.; Charlotte Craven, Treasurer Benjamin Quillian, Richard R. Rush

Others Present: Pamela Abbott-Mouchou, Secretary to the Site Authority; George Ashkar, CSU Chancellor's Office; Erik Blaine, CI Administrative Services; Missy Jarnagin, CI Financial Services; Steve Raskovich, CSU Chancellor's Office; Ysabel Trinidad, CI Division of Business & Financial Affairs

### Approval of Minutes of Dec. 2, 2013 Meeting

Ms. Long called for a motion to approve the minutes of the Dec. 2, 2013 meeting. Mr. Considine made the motion; Dr. Quillian seconded the motion, and the minutes were approved as corrected.

### Public Comment Period (Pursuant to Government Code section 11125.7)

Chairperson Long called for public comments. There were none.

### Board Member Comment Period

Chair Person Long called for comments from the Board. There were none.

## INFORMATION AND ACTION ITEMS

### President's Campus Update

- With the start of the spring semester, CI has exceeded its annualized FTES target by 77, making this the platform to meet the fall FTES target.
- Sierra Hall, formerly known as West Hall, is now under demolition. This new science building will contain classrooms and labs, and completion is scheduled for fall 2015. Its official groundbreaking will be March 14th.
- CI is slated to win two national awards, which will be announced soon.
- Dr. Quillian will continue to serve in the capacity of Treasurer to Site Authority.

## Construction Status Update

Dr. Blaine provided the Board with the following updates:

- The Islands Café exterior patio is open following its renovation.
- The Request for Proposal (RFP) has been issued for the design and construction of Lindero Hall's 2<sup>nd</sup> floor project.
- The north playfields are nearly complete.
- As part the improvement project for University Glen Corporation's (UGC) second swimming pool, the adjacent property will be upgraded to include grass, barbecues, pathways, and a pergola.

## University Glen Housing and Rental Update, and Financial Report

Dr. Blaine then turned the Board's attention to these updates:

- Housing Sales Report
  - Homeowner to Homeowner direct sales: There are two homes for sale, with one in escrow.
- Rental Update
  - Phase IA/B/C is currently 94% occupied and 95% leased.
- Other Information
  - Construction is underway for the Town Center Market, with an opening date of March 17<sup>th</sup> planned.
  - During the week of Jan. 13<sup>th</sup> – Jan. 16<sup>th</sup>, a Welcome Back Lunch Special was offered at a \$5 rate to faculty and staff, and 482 lunches were served.
  - Dr. Blaine, Deanne Ellison, and Lt. Morris gave a presentation about the Camarillo Springs Fire during the recent annual meeting of the Auxiliaries Organization Assoc.
  - The responses for the development advisor RFP are due February 11, 2014. So far, approximately 30 firms have expressed interest, including UC Merced's developer, Ernst & Young, several architectural firms, and KPMG.  
Dr. Quillian said that it would be helpful if the developer advisor could address the \$5m Broome Library debt. Ysabel agreed, saying that the full context of that situation would be provided to the developer advisor so that strategies could be identified that would be of benefit to both CI and to the Chancellor's Office.
  - Final lease details are being negotiated for an Indian restaurant in the last remaining Town Center retail space. The business name will be "Sitar."
  - Recently, during a routine residential maintenance, a resident's dog darted outside, and was later struck by a car. UGC is determining if any compensation to the dog's owner will be necessary.

There being no further business to discuss, the public meeting adjourned at 12:00 p.m.

APPROVED:

California State University Channel Site Authority

Signed: \_\_\_\_\_

Secretary to the Site Authority

Dated: \_\_\_\_\_

May 12, 2014