

**California State University Channel Islands Site Authority  
MINUTES  
Regular Meeting  
Monday, May 12, 2014**

The California State University Channel Islands (CI) Site Authority met on Monday, May 12, 2014. The meeting was held at the University Glen Corporate Office on the California State University Channel Islands campus, 45 Rincon Drive, Suite 104-A, Camarillo.

Chair of the Site Authority Kathy Long called the meeting to order at 11:30 a.m. The Secretary gave the roll call and a quorum of members was present.

Members Present: Chairperson Kathy Long; Vice Chairperson R.J. Considine, Jr.; Steve Relyea, Treasurer; Charlotte Craven, Debra Farar, Linda Parks, and Richard R. Rush

Others Present: George Ashkar, CSU Chancellor's Office; Erik Blaine, CI Administrative Services; Caroline Doll, Division of Business & Financial Affairs; Gerry Hesse, Acting Secretary to the Site Authority; Missy Jarnagin, CI Financial Services; Steve Raskovich, CSU Chancellor's Office; Vi San Juan, CSU Office of the Chancellor; Ysabel Trinidad, CI Division of Business & Financial Affairs

Approval of Minutes of Feb. 10, 2014 Meeting.

Ms. Long called for a motion to approve the minutes of the February 10, 2014 meeting. Ms. Parks made the motion; Dr. Rush seconded the motion, and the minutes were approved unanimously.

Public Comment Period (Pursuant to Government Code section 11125.7)

Chairperson Long called for public comments. There were none.

Board Member Comment Period

Chair Person Long called for comments from the Board. There were none.

**INFORMATION AND ACTION ITEMS**

President's Campus Update

Dr. Rush introduced and welcomed Steve Relyea, CSU Executive Vice Chancellor and Chief Financial Officer.

Dr. Rush informed the members that the campus had received several accolades including:

- *The Princeton Review* has named CI one of the nation's most environmentally responsible "green" universities in its "Guide to Green Colleges" edition."

- For a second consecutive year, CI has earned recognition as a “Tree Campus USA” from the Arbor Day Foundation.
- CI recently earned top national honors from the Collegiate Advertising Awards for its “Together We Innovate – Join Us” advertising campaign. The Collegiate Advertising Awards (CAA) is an elite national program recognizing colleges and universities for excellence in communications, marketing, advertising, and promotions of their schools.
- CI students have won top prizes for presentations of their research at the Mathematics Association of America (MAA) conference.
- CI’s Model United Nations team continued its impressive six-year winning streak with victories in three competitions during the annual national conference.
- The Nursing Program’s 2014 Pinning Ceremony took place on May 9<sup>th</sup> at the John Spoor Broome Library. This year CI will also celebrate its first graduating class from the Cottage Health System extended campus.
- The Honors Convocation took place on May 10<sup>th</sup>; President Rush will send the Board the number of students who have been accepted into doctorate programs.
- 14,000 guests are anticipated to visit CI during the upcoming graduation ceremonies.

#### University Glen Corporation Budget for FY2014/15

The University Glen Corporation budget, approved by the UGC Board of Directors, was presented to the Site Authority Board as an informational item. Supervisor Parks asked if the “Miscellaneous” Operating Revenues could be identified in future reports.

#### ACTION: Site Authority Budget for FY 2014/15

Dr. Blaine provided a brief overview of the Site Authority budget for FY 2014/15. A motion was made by Dr. Farar to approve the budget; it was seconded by Supervisor Parks, and unanimously approved.

#### Construction Status Update

- The projects to date include:
  - Sierra Hall: The demolition phase of this project is complete and construction of the new 66,500 square foot building, which will house laboratories, offices, lecture space, and related support space, is underway.
  - The North Quad entrance has been re-done to improve accessibility.
  - The South Quad pathway has been re-done.
  - As part of the second pool improvement, the dirt lot has been improved to include vegetation, two barbecues, pathways, and a pergola.

University Glen Housing, Rental Update, and Financial Report

- There are neither homes for sale nor homes in escrow in University Glen.
- Rentals in Phase IA/B/C are currently 94% occupied and 98% leased.
- Site Authority Financials for Period Ending March 31<sup>st</sup> were provided to the Board.

Other Information:

- The Town Center Market is open and doing well, and has been awarded the National Association of College and University Food Services (NACUFS) Gold Award for "Retail Sales-Multiple Concepts."
- The "Rent and Condo Café" is being implemented for University Glen residents, who will now be able to make their rent payments online and place "Common Area Maintenance" requests.
- The CI Power Plant was off-line for three weeks in March due to an electrical shortage. This resulted in a \$525k loss of revenue, and 482 hours of downtime; this compared to the same time period in 2013. The cost of repairs was \$240k, but the plant has been restarted without incident, and is now fully operational.
- In support of CI 2025, our "big idea" to develop and explore innovative approaches that will fund a major capital expansion for the campus, a development advisor has been identified. To provide additional context, Dr. Rush interjected that CI engaged in the process of selecting this advisor because California will not have the resources to fund the capital needed in support of the full build-out of the campus. Other options, including partnerships and financing, will need to be sought in order to achieve the approximately \$1 billion needed for those and other capital projects. Dr. Rush went on to say that few options, if any, exist for development of land adjacent to the campus due to the Save Open Space and Agricultural Resources initiative.
- Supervisor Parks inquired about the possibility of creating a bike trail as an alternate route for cyclists who travel Lewis Road. Dr. Rush supported the idea.

There being no further business to discuss, the public meeting adjourned at 12:00 p.m.

APPROVED:

California State University Channel Site Authority

Signed: Parula Akhuta Kavchou  
Secretary to the Site Authority

Dated: September 15, 2014