



**California State University Channel Islands Site Authority
MINUTES
Regular Meeting
Tuesday, August 25, 2015**

The California State University Channel Islands (CI) Site Authority met on Tuesday, August 25, 2015. The meeting was held at the University Glen Corporate Office on the California State University Channel Islands campus, 45 Rincon Drive, Suite 104-A, Camarillo.

Chair of the Site Authority R. J. Considine, Jr. called the meeting to order at 2:03 p.m. The Secretary gave the roll call and a quorum of members was present.

Members Present: Chairperson R. J. Considine, Jr.; Charlotte Craven; Debra Farar; Kathy Long; Linda Parks; Richard R. Rush

Others Present: Pamela Abbott-Mouchou, Secretary to the Site Authority; Chris Fowler, Steve Lohr, Jean Gill, CSU Chancellor's Office (CO); Ysabel Trinidad, Missy Jarnagin, Division of Business & Financial Affairs; Erik Blaine and Dave Nirenberg, CI Administrative Services; Jones Lang LaSalle Representative Javier Rivera

Approval of Minutes of May 11, 2015 Meeting

Dr. Farar made the motion to approve the minutes of the May 11, 2015 meeting. Councilwoman Craven seconded the motion, and the minutes were approved unanimously.

Public Comment Period (Pursuant to Government Code section 11125.7)

Chairperson Considine called for public comments. A number of members of the University Glen (UGlen) community were present:

Mr. Wolfgang Paasch, UGlen resident, addressed four areas of concern about the community: Phase 2A/B development; fees; infrastructure maintenance; and communication practices.

Mr. Stephen Clark, a resident, faculty member, and current Vice Chair of CI's Academic Senate, said that CI faculty residing in UGlen appreciate its affordability, but stated his concerns about maintenance.

Ms. Carolyn Phillips, a homeowner since 2009, suggested that UGlen be managed by an independent property management company, citing concerns with the current management.

Ms. Darcy Lober, who bought her home two years ago, stated her concerns about record-keeping, fees, and property maintenance.

Ms. Sandra Relm expressed concerns about diminishing property values and the safety risk posed as a result of cars stored on the Phase 2A/B property. She asked whether special or conditional use permits were necessary for the operation; Dr. Blaine responded that no permitting was needed.

Mr. Tim Ward stated his concerns about the cars stored, saying that the carriers delivering the cars had limited turnabout space. He asked that matters such as this be better communicated to residents.

Mr. Petruzzelli stated his concern about the delegated power of the Site Authority.

There being no further public comment, Chairperson Considine thanked those present, and closed the public comment period. He suggested that the Board take some time to explore the issues brought before them and respond during the Site Authority's next meeting.

Supervisor Parks excused herself from the meeting; Dr. Rush then asked for a five minute recess.

When the meeting was called back to order, Dr. Rush authorized the removal of the stored cars, and said that he would like the agenda item concerning the sale of the apartments be removed. Chairperson Considine asked for a motion to remove Action Item 11 from the agenda; Councilwoman Craven so moved, Supervisor Long seconded, and the motion was carried.

Councilwoman Craven then asked for a special meeting to address the issues brought before the Board. Supervisor Long thanked the public for their comments, and promised better communication in the future. Councilwoman Craven echoed Supervisor Long's sentiments.

INFORMATION AND ACTION ITEMS

Information: President's Campus Update

Dr. Rush began his remarks by saying that the academic year is off to a great start, and CI is on track for enrolling 5,500 full time equivalent students by fall 2016. He continued by saying that the Sierra Hall ribbon cutting is planned for September 15. He concluded his remarks by announcing his retirement at the close of the current academic year.

Information: Construction Status Update

- Dr. Blaine provided the following update:
 - A water conservation project has been completed in the north and south quad areas of the campus, with irrigation modification and 28k sq. ft. of lawn removal. Installation of drought-tolerant plants will begin in early September;
 - The completion of the north playfields backstop netting is expected at the end August;
 - The foundation of the phase 3 student housing project is nearly complete. Framing will begin soon, with the 600-bed facility scheduled to open by fall 2016. The dining expansion project is expected to be completed to coincide with the opening.

Information: University Glen Housing and Rental Update, and Financial Report

- Housing Sales Report
 - There are five homeowner to homeowner houses for sale, with three in escrow;
 - Nine homes have been sold since January, 2015.
- Rental Update
 - Phase I/A/B/C is 98% occupied and 99% leased.
- Other Information
 - Water conservation mandates from the state and the CSU will apply in University Glen. As a water conservation program develops, the Homeowners Advisory Council (HAC) and residents will be asked for their input;
 - The 2014-15 annual report was distributed to the Board.
- Homeowners Advisory Council
 - The decomposed granite path was completed along Santa Cruz Islands Drive;
 - A request by residents to plant additional trees and to install tables near the community park is being considered;

- There are general concerns from residents and HAC regarding Valley Crest Landscaping as well as the Common Area Maintenance report that was sent out.
- Financial reports for month ending May 31, 2015 were distributed in the packet materials.

Information: CI Power Plant Update

Dr. Blaine provided a handout that included a detailed summary of the background, unique characteristics, and the efficiencies of the CI Power Plant. The document also addressed some consideration points to be addressed upon the April, 2018 contract expiration. This will be an item for discussion during the next Site Authority Board meeting.

Action Item: Election of Officers:

Chairperson Considine called for nominations for the 2015 Site Authority Board officers. After some discussion, Dr. Rush nominated Chairperson Considine to serve a second term in light of his on-going participation with the CI 2025 initiative; Councilwoman Craven made a motion to approve the nomination, the motion was seconded by Dr. Farar, and the motion passed unanimously. Dr. Rush then moved that Supervisor Parks be nominated to serve as Vice Chair, the motion was seconded by Supervisor Long; and it was passed unanimously. Dr. Farar made a motion to approve the slate of officers, with a second made by Ms. Craven. The motion was unanimously approved:

Chairperson R. J. Considine, Jr.	Yes
Charlotte Craven	Yes
Debra Farar	Yes
Kathy Long	Yes
Linda Parks	Absent
Richard Rush	Yes
Steve Relyea	Absent

Action Item: Approval of the 2016 Calendar of Meetings

Chairperson Considine called for a motion to approve the 2016 Calendar of Meetings. Councilwoman Craven made the motion; it was seconded by President Rush and carried unanimously.

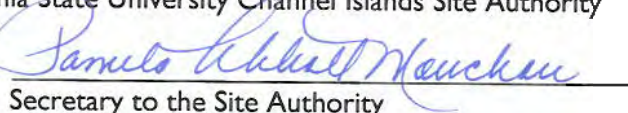
Chairperson R. J. Considine, Jr.	Yes
Charlotte Craven	Yes
Debra Farar	Yes
Kathy Long	Yes
Linda Parks	Absent
Richard Rush	Yes
Steve Relyea	Absent

There being no further business to discuss, the public meeting adjourned at 3:29 p.m.

APPROVED:

California State University Channel Islands Site Authority

Signed:


Secretary to the Site Authority

Dated:

