



Special Meeting Minutes June 4, 2018

The California State University Channel Islands (CSUCI) Site Authority (SA) met on Monday, June 4, 2018 at 11:30 a.m. on campus in the John Spoor Broome Library, One University Drive, Camarillo, CA.

Site Authority Chair R.J. Considine called the meeting to order at 11:32 a.m. The secretary called roll and a quorum of members was present.

Members present: Chair R.J. Considine, Trustee Silas Abrego, President Erika Beck, Supervisor Kelly Long.

Alternates present: Vice President Ysabel Trinidad

Others present: University Counsel Marc Mootchnik; Stephanie Bracamontes, Deanne Ellison, John Gormley, Tom Hunt, Diane Mandrafina, Elizabeth Rubalcava, James Walsh, Celina Zacarias, CSUCI; Bill Robe, Chair of the University Glen Community Advisory Group

Opening Statements

Chair Considine called for public comments. Hearing none, he closed the comment period.

Next, Chair Considine called for Board Member comments. Hearing none, he closed the comment period.

Approval of Minutes

Chair Considine called for approval of the Minutes of May 7, 2018 Meeting. President Beck moved to approve, Supervisor Long seconded and the motion carried unanimously.

Appointment of Treasurer

President Beck explained that Executive Vice Chancellor Steve Relyea has not been able to attend meetings and along with his delegate, Mr. Robert Eaton, they suggested ending the legacy practice of having a Chancellor's Office representative serve as treasurer and shifting this responsibility to the campus. Dr. Beck agreed and announced that Ms. Ysabel Trinidad, Vice President for Business and Financial Affairs, has agreed to serve as treasurer.

Campus Update

President Beck gave a brief update on campus activity and remarked on the success of this year's Commencement. The campus hosted the largest crowd to date reaching nearly 20,000 guests and approximately 2,500 eligible graduates. Two honorary doctorates were conveyed, Judge Michelle Castillo and Tipper Gore were both honored as part of the ceremonies.

Thirteen new faculty members will begin in the fall along with two newly appointed deans and new Vice President for Student Affairs. The campus strategic initiatives planning process was just completed and will be followed by the next phase of implementation.

Site Authority Operations Report

Mr. James Walsh, Senior Director Site Authority, introduced Ms. Deanne Ellison to give a demonstration of the University Glen Residential Web Portal. Ms. Ellison reviewed the main features of the portal and explained how it complements the Site Authority's existing website. Following the presentation, members asked questions and made suggestions for improvement, such as adding school and daycare locations and a link to campus events. A brief discussion about a website survey, the suggestion was made to include University Glen residents along with the campus community. The board expressed their appreciation and complimented staff efforts.

Appointment of Vice Chair

Mr. Considine announced a correction to the public agenda, noting that there had been an oversight concerning the appointment of a vice chair. He recommended Supervisor Long for this role and asked if there were any other nominations. There being none, he asked for a vote to appoint Supervisor Long as vice chair of the Site Authority and all members were in favor. He then solicited a vote for the change in treasurer and the board unanimously approved.

Approval of Solar Project Proposal

Mr. John Gormley presented on the solar project, an action item requiring board approval on a proposal to enter into a power purchase agreement. This project is part of a master enabling agreement with the Chancellor's Office issued earlier this year to expand renewable energy and reduce greenhouse gases. Earlier this year we issued a Request for Proposals to six vendors to provide a proposal for green energy, minimum of 3 megawatts, which is the required amount of peak energy for the campus during the summer months. We are close to making a decision and are seeking approval for the Site Authority Chair to negotiate a final agreement with campus staff support. This project is independent of our contract with SCE and would be one of the largest solar project in the CSU system. Following a brief discussion and upon staff recommendation, Chair Considine called for a motion. President Beck moved to grant the Site Authority Chair delegated authority to authorize a power purchase agreement, Trustee Abrego seconded and the motion carried unanimously.

Formation of Higher Education Community Choice Aggregation (CCA)

Ms. Ysabel Trinidad presented this information item and explained staff have been engaged in exploring the feasibility of establishing a Higher Education Community Choice Aggregation (CCA). Preliminary work indicates that the Site Authority is in a unique position to form a Higher Education CCA to serve our campus, the University Glen community and potentially other CSU campuses. There exists financial and environmental benefits for participants. Given the financial constraints of other CSU campuses, including ours, as well as escalating energy costs, the formation of a CCA may provide a good alternative to the provision of electrical service. In combination with the solar project, the CCA has the potential to advance environmental sustainability further. This agenda item provides a summary of the due diligence that has taken place to date.

The Chancellor's Office's Chief of Engineering and Energy Sustainability Aaron Klemm and University Counsel Marc Mootchnik have been involved in this effort. Mr. Klemm reported that the Chancellor's Office is in the process of issuing a contract to MRW for the feasibility study mentioned in the agenda item summary. Mr. Mootchnik mentioned there are eight other campuses which currently bundle electrical service that could benefit from a Higher Education CCA and potentially gain significant cost savings from a unified service. Staff responded to board questions pertaining to existing CCAs and the process moving forward. The Chancellor's Office will help continue this effort to establish a Higher Education CCA in collaboration with the Site Authority. This item will be brought back to the Site Authority Board at a future meeting.

University Glen Advisory Group Update

Mr. Bill Robe gave a brief update on the state of affairs in University Glen. He touched on landscaping improvements and enforcement of rules and regulations, particularly as it pertains to painting stand-alone homes. He also addressed the need to use consistent language when referring to Common Area Maintenance (CAM) and noted there were differences between the language used in the ground sublease and other written documentation referencing common area versus CAM maintenance. Staff are looking into this discrepancy and will provide an update at a future board meeting.

Adjournment: There being no further business, this special meeting of the Site Authority Board was adjourned at 12:19 p.m.

APPROVED BY:
California State University Channel Islands Site Authority



Secretary to the Site Authority

Dated: 06/05/2018