



Regular Meeting Minutes October 1, 2018

The California State University Channel Islands (CSUCI) Site Authority (SA) met on Monday, October 1, 2018 at 11:30 a.m. on the CSUCI campus. The meeting location was in the Handel Evans Conference Room in the John Spoor Broome Library, Camarillo St., Camarillo, CA 93012.

Site Authority Chairperson R.J. Considine called the meeting to order at 11:30 a.m. The secretary called roll and a quorum of members was present.

Members present: Chairperson R.J. Considine; Trustee Silas Abrego; President Erika Beck; Assistant Vice Chancellor Robert Eaton; Supervisor Linda Parks; City Councilman Ken Simons; Supervisor Kelly Long. Alternates present: Vice President Ysabel Trinidad

Others present: University Counsel Marc Mootchnik; Francis Freire, Chancellor's Office; Diane Mandrafina, Stephanie Bracamontes, James Walsh (called in) Tom Hunt, Lori Lang, Nathan Bowden, CSUCI; Jake Friesen from Kennedy Wilson; Bill Robe, Chair of the University Glen Community Advisory Group; Roland Vasin, Vasin Heyn & Co.

Opening Statements

Site Authority Chairperson R.J. Considine called for public comments (Pursuant to Government Code Section 11125.7).

There were no comments, Mr. Considine closed the comment period.

Next, Mr. Considine called for Board Member comments. Hearing none, he closed the comment period.

Chairperson Considine called for a motion to approve the meeting minutes of the August 6, 2018 regular meeting: The motion to approve the August 6, 2018 Regular Meeting Minutes was made by Supervisor Linda Parks, seconded by Trustee Silas Abrego, and approved unanimously.

Consent Agenda

Chairperson R.J. Considine called for Board comments on the consent agenda comprised of the following items:

- ACTION: Approval of Minutes of August 6, 2018 Regular Meeting
- INFORMATION: CI Power/Southern California Edison Update (Walsh/Hunt)
- INFORMATION: CCA/Solar Update (Walsh)
- INFORMATION: Update on 32 Acre Development Project (Walsh)

- INFORMATION: Site Authority Operations Report
 - a. East Campus Community Improvements / Landscaping (Hunt)

Information and Action Items

- INFORMATION: Approval of Audit Report (Roland Vasin)
- INFORMATION: Campus Update (President Beck)
- INFORMATION: University Glen Advisory Group Update (Robe)
- ADJOURN

In response to Board comments on the Consent Agenda, Vice President Ysabel Trinidad provided clarification to the solar update pertaining to a reference regarding the location of the solar array placement. The solar array is to be located roughly 15 acres in the flood plain at the north end of the campus.

This being the only comment, Chairperson Considine moved to the Information and Action Items. Mr. Roland Vasin reported the approval of the Site Authority and Finance Authorities audit report. Annually, financial statement audits are performed for the Site and Finance Authorities by an external certified public accounting firm. The audit for year-ending June 2018 was performed by Vasin Heyn & Co. Certified public accountant. Mr. Vasin reported there were no audit findings relating to the financial statements. Further, he added a summarization of the Site Authority's purpose, it being non-singular but multilayered with varying activities many of which generate different cost patterns and revenues. Mr. Vasin stated that Vasin Heyn & Co believes that the financial statements taken as a whole are stated fairly and according to generally accepted accounting principles and, in arriving that conclusion, they used generally accepted auditing standards to test the books, records, financial statements and related internal controls. The fiscal relationship with Kennedy Wilson was also reviewed. There were no audit finding but it was recommended in light of best practice to test the records periodically primarily for controls over revenue collection and veracity of expenses reported.

Chairperson Considine moved to the next item as there were no further questions or comments, Campus Update. President Beck reported enrollment demand is up with a three percent increase in freshmen this year over last and a significant jump in applications overall. Dr. Beck added that a number of new leaders have joined the University and are living in the east campus housing. The President indicated that the housing options on the east campus provided a great tool for recruitment where it might otherwise be challenging. Additionally, Dr. Beck offered exciting updates. The University became the first four-year university to be certified in the state as a Bee Campus USA where educational institutions foster ongoing dialogue to raise awareness of the role pollinators play and creating sustainable habitats for pollinators. This distinction supports the University's sustainability strategic initiative. In addition, an aviary was installed on campus and the University is working with agricultural partners to improve the bee population and protect pollinators. The students are conducting undergraduate research with the bees providing a great intersection between students and community. Additionally, CSUCI is the first CSU to establish undergraduate "Z-Majors" (Early Childhood Education and Communication), which builds academic programs that do not require textbooks creating a significant piece of affordability for the students. The "Z-Majors" are majors that use quality, free and readily available educational resources as opposed to textbooks, which can be costly to the students. On another note, the University received a \$200,000 grant from the National Science Foundation, which will be used to increase the number of underrepresented minority faculty in STEM fields. Also reported, CSUCI ranked

sixth in the country for the best universities for surfers. A post-graduate comprehensive study was taken, surveying 14,000 alumni postgraduate success to determine their economic and social well being providing positive results. The results of the data will be used for betterment purposes and curricular change. Finally, a strategic action plan is in place campus-wide and the results will be tied to long-range planning and resource allocation. Supervisors Linda Parks and Kelly Long requested that the President speak quarterly or annually at the Board of Supervisors meeting. Both commenting about the positive nature of the University in how it stands out and aligns with the economic vitality of the county. City Councilman Simons commented on the great, outside-the-box platform created in the Z program.

Chairperson Considine moved to the next item, University Glen Advisory Group Update. Mr. Bill Robe reported that the budget reconciliation showed a deficit of approximately \$62,000.00, which was identified because of various unexpected service related issues. No special assessment will be issued at this time and the overage will be absorbed thru the CAM charges. Also reported, the landscaping continues to be an issue but the landscape work is in process and a new drought tolerant plant pallet has been approved which should resolve some of the concerns presented. Mr. Robe noted that there were also some enforcement issues with unauthorized use of the pools. In an effort to get more consistency with the rules in the community pools, there may need to be some revisions to the rules and regulation. Supervisor, Long asked that the Site Authority look to purchasing locally for the landscaping and wanted to make sure that there was a tracking on the complaints coming in and encourage more communication with owners to push them to the rules and utilization of the website. Supervisor Parks commented about the positive change from a year and a half ago and appreciated the sensitivity given to the community. Supervisor Parks made mentioned of the non-profit wholesale plant nursery Growing Works organization located on Lewis Road. It is the site for a vocational training program run by Turning Point Foundation. She added that the program assists people with mental health challenges on a path to wellness with horticultural therapy, employment, and future job placement in the workforce. Supervisor Parks suggested a learning partnership may be gained with the University and Growing Works. Trustee Silas Abrego requested statistics regarding the landscape complaints and whether complaints were increasing or decreasing. University Glen CAM Manager, Jake Friesen commented that the landscape issue and complaints continue and are responded to within approximately 48 hours or sooner.

Chairperson Considine called for a motion to approve the Site Authority audited financial statement: Supervisor Kelly Long moved to approve the financial statement, Trustee Silas Abrego seconded and motion carried unanimously.

Adjournment: There being no further business, the regular meeting of the Site Authority Board adjourned at 12:05 p.m.

APPROVED BY:
California State University Channel Islands Site Authority



Secretary to the Site Authority

Dated: _____ 10/02/2018