

California State University Channel Islands Staff Council

AGENDA

Regular Meeting

Thursday, October 17th, 2024, 9:30 - 11:00AM

Location: Sage Hall 2030 preferred (or **Zoom** as needed)

Meeting Etiquette

Meeting Information: https://www.csuci.edu/staff/council/minutes-agendas.htm

Representative Attendance Record: 2024-25 Meeting Attendance.xlsx

OPENING STATEMENTS

- 1. Call to Order (Chair, Rebecca Slocum) and Roll Call (Secretary, Rachel Danielson)
 - a. Sean Kramer, Vice-Chair, leading meeting in lieu of Rebecca Slocum, Chair
 - b. Meeting started at 9:38AM
- 2. **NEW** Staff Welcome Join us in welcoming the new additions to CI!
 - a. Sherilyn Ashena Career Counselor (School of Education)
 - b. Stephanie Jacinto Administrative Support Coordinator (School of Arts & Sciences)
 - c. Lauren Kearney Education, Prevention, and Compliance Specialist
 - d. Megan Little Assistant Coordinator (Residential Education) in attendance
 - e. Dominic Porras Admissions Counselor (Admissions & Recruitment)
 - f. Marisol Ramirez Notetaking Assistant (DASS)
 - g. Gregory Richmond Recruitment & Admissions Counselor (School of Education)
 - h. Kaylen Sanchez Title IX & Inclusion Administrative Support
 - Daniela Sierra Program Counselor & Navigator (School of Education)
- 3. Public Comment Period (Chair, Rebecca Slocum)
- 4. ACTION: Approve Consent Agenda (Chair, Rebecca Slocum)

CONSENT AGENDA (Unanimously approved)

- 1. ACTION: Approval of Staff Council minutes for 09/19/24 (Secretary, Rachel Danielson)
- 2. INFORMATION: Division Reports
 - a. Division of Academic Affairs
 - b. Division of Business & Financial Affairs
 - c. Division of Student Affairs
 - d. Division of University Advancement
 - e. Office of the President

- 3. INFORMATION: Campus Committee Reports
 - a. Academic Senate Jeannette Edwards, Cynthia County, Sean Kramer
 - i. Sean talked about the new GE policy that is in the works
 - ii. Committee on Equity & Anti-Racism (CEAR) Courtney Gross
 - iii. Unity Coalition Rachel Danielson
 - b. Employee Campus Climate Survey Committee Rebecca Slocum
 - c. Non-Tenure Track Faculty Council (NTTF) Rachel Danielson
 - i. Meeting on 10/10; notes included at bottom of this document
 - d. President's Advisory Council on Inclusive Excellence (PACIE) Rebecca Slocum
 - e. <u>President's Planning & Policy Committee (PPPC)</u> Rebecca Slocum, Brian Lindgren, Edna Davoudi
 - f. <u>Strategic Resources and Planning Committee (SRPC)</u> Rebecca Slocum, Alex Calderon, Amanda Sanchez
 - g. Student Success & Continuous Improvement Task Force Riley Crain
 - i. One additional seat is available for staff representation email <u>CI.StaffCouncil@csuci.edu</u> to submit a nomination
 - h. University Art Review Committee (UARC) Kellen Smith
 - i. University Police Advisory Council (UPAC) Alex Garza
 - i. Colleen updated that it should be starting in early November

INFORMATION AND ACTION ITEMS

- 8. ACTION: Approval of Financial Report (Treasurer, Colleen Haws)
 - a. \$2495.79 current balance
 - b. TBD if we will get OTP budget for the next Corporate Games?
- 9. INFORMATION: Staff Council Chair's Report (Chair, Rebecca Slocum)
- 10. INFORMATION: Ex-Officio Reports
 - a. Student Government Report (Student Government President, Andrew Fox) Not in attendance
 - b. Office of the President Report (Alex Padilla on behalf of Chief of Staff, Kaia Tollefson) Not in attendance
 - c. Academic Senate (Academic Senate Chair, Christina Smith) Sean has an email from Christina
 - i. Shared governance topics
 - 1. TPM policy
 - 2. Strategic planning budget
 - 3. Academic Master Plan
 - a. New graduate programs to be coming on-line Fall 2025
 - ii. RTP policy
 - iii. GE brown bags
- 11. INFORMATION: Subcommittee Reports
 - a. Governance (Subcommittee Chair, Paula Robertson)
 - i. Has not met since last SC meeting
 - 1. Will get something on the books ASAP
 - ii. Amanda Sanchez new Exec liaison

- b. Communication & Brand Management (Subcommittee Chair, Alex Garza)
 - i. Meeting next week for brainstorming
 - ii. Meeting week after that as a working meeting
 - iii. Who is the target audience? Fun things? Work things?
 - iv. Newsletter vs. Ferry?
- c. Outreach & Development (Subcommittee Chair, Alex Calderon)
 - i. Reminder door decorating contest next week for Homecoming
 - 1. 21 people registered
 - 2. SA will deliver decorations to areas at 11AM
 - ii. Survey to be sent out to ask SC what we want to focus on for the holiday season
 - Requested to complete within the next week
 - 2. Service competition?
 - 3. Drive for Casa Pacifica?
 - a. They have a lot of wish lists on their website
 - b. Tree with child-specific tag (used to have at Tortillas)
 - i. Have in Police Department lobby?

12. OUTSTANDING BUSINESS:

- a. ACTION: CI Staff Council mission and vision statements draft
 - i. Discussion on wording of Transparency paragraph
 - 1. Remove "Holding campus leadership accountable"
 - 2. Advocate? Ensure?
 - 3. Paragraph reworked to the satisfaction of the group
 - ii. Rachel Danielson moved to approve; Paula Robertson seconded. Approved by unanimous consent.

13. NEW BUSINESS:

- a. ACTION: SCR 24-04 Support for a Dean's List
 - i. ASI has already approved their resolution
 - ii. Ask Registrar
 - 1. Will still keep Semester Honors? Or is it replacing Semester Honors?
 - a. Per Colleen Forest Will be replacing Semester Honors with a threshold of 3.50 (instead of 3.75). Additionally, the 4.0 students will now be on the "President's List"
 - iii. Brian Lindgren moved to approve; Yasmine Wyatt seconded. Approved by unanimous consent.
- b. Great American Shake Out happened during meeting

14. ADJOURN

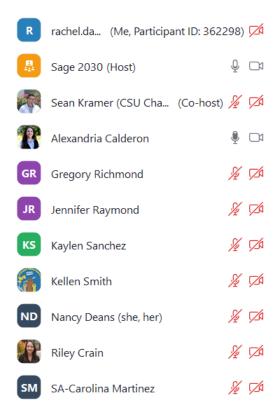
- a. PeopleTools upgrade (Sean Kramer)
 - i. 10/18 at 3PM stop updating student records
 - ii. Fully shut down over the weekend
 - iii. New look for PS coming in February
- b. Paula Robertson seeking third participant for her POEC submission
 - i. Several folks volunteered
- c. Colleen Haws promoted Pink Patch Project 2024
- d. Yasmine Wyatt promoted Ghostbusters movie night put on by Housing

e. Adjourned at 10:37AM

Next Staff Council Meeting is scheduled for 9:30am on Thursday, November 21st, 2024, in-person (SOL2175) or on Zoom as needed – agenda to come.

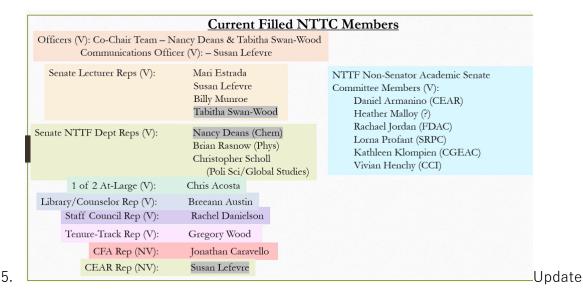
Agenda respectfully submitted by Rachel Danielson, CI Staff Council Secretary

Attendees via Zoom:



NTTF Council Meeting Thursday, October 10, 2024 12 pm to 1:15 pm Agenda

- 1. (12 -12:15pm) Public Session
 - 1. Opening of session
 - 1. Change to state-wide senate bylaws to add a NTTF/lecturer seat
 - 1. Still needs to be voted on by each campus
 - 2. NTTC Officer Report
 - Questions on how NTTF receive their evaluations if they teach for more than one discipline
 - 2. Discussion around inequity of faculty bios: tenured, non-tenured, lecturers
 - 1. Whether intentional or not, there is the impression of ranking by importance/value
 - 2. Varies widely by department
 - 3. Syllabi cannot be considered intellectual property because of how they are retained by WASC
 - 1. Recommendation is for folks to keep syllabi more "bare bones" and provide any IP in a different format
 - 3. Public forum
 - 1. Canvas https?//cilearn.csuci.edu/enroll/EHJK34
 - 2. Will have ability to open forums in Canvas to allow for discussions inbetween meetings
- 2. (12:10 -12:15pm) Determination of quorum (60% of voting members, proxies count)
- 3. (12:15 -12:20pm) Review of and approval of agenda
- 4. (12:20 -12:35pm) Old business



on Voting Membership

- 6. (12:35 1:05pm) New business
 - 1. Current policies under revision for Senate
 - 1. TPM
 - 2. GE
 - 1. NTTF did not vote to table someone asked why
 - 2. TSW explained that it was just the first reading and so much work went into it already
 - 1. Additionally brown bags were still upcoming which would provide opportunities for feedback
 - 3. Animals
 - 1. Currently with Senate Exec? (Ask Sean)
 - 1. With PPPC revision of existing policy
 - 2. Service animals MUST be registered with DASS
 - 3. Wild and domestic
 - 4. Assumption is the intention is to protect people with animals, and protect people from animals that may be aggressive
 - 2. Discussion on highest priority actions
 - 1. Policy on WTUs for NTTF service
 - 1. No official policy currently exists
 - 2. Policy on NTTF Titles
 - 1. They want to move away from "lecturer" has bad connotation

- 2. Possibly change to "teaching professor"
 - 1. Nursing faculty likes "clinical professor"
- 3. Resolution on Cultural Practices of Discriminatory Distinction
 - 1. Faculty bios
 - 2. Start-of-year announcements of new tenure track faculty vs. NTTF
- 4. NTTFriend system for new NTTF
 - 1. Like the staff buddy program
 - 2. Nancy gave credit to Staff Council for the idea 😌
 - 1. I gave a quick overview of how we handle it
 - 3. Question asked by Greg if NTTF Council/Staff Council could make the case to the Provost for a small amount of funding to support coffee/lunches/etc.
 - 4. Concerns expressed around the amount of time this could take up for folks
 - 1. Could be a heavier burden (time wise) that some have available or are willing to give
 - 2. It was stated that this "program" is intended as a more casual connection/friend type relationship, not mentorship
- 7. (1:05-1:15pm) Open discussion
 - 1. Discuss the business of the day
- 8. (1:15pm) Adjourn
- 9. Included Written Reports