NOTICE OF MEETING OF THE STAFF COUNCIL OF CSU CHANNEL ISLANDS

NOTICE IS HEREBY GIVEN, to the general public and to all of the members and represented parties of the Staff Council of CSU Channel Islands, a campus recognized organization providing representation of Staff through campus Division selected representatives. A meeting of the Staff Council will be held on Tuesday, October 20, 2020 at 9:30 a.m., pursuant to Education Code Section 89921 et seq., via zoom link: https://csuci.zoom.us/j/99786011559, to consider and act upon the following matters:

1) Call to Order: 9:34 a.m.
2) Roll Call:
   a. Absent: C. Rangel and M. Moreno
3) Approval of Agenda:
   a. Motion to approve agenda: C. Hutchinson
   b. Second: D. Stewart
   c. Discussion: Amend agenda to add Informational Item- Spring Taskforce Committee
   d. Second: Renee Fuentes
   e. Vote: 15-Yes, Abstain- 4
   f. Motion to approve agenda with the amendment:
   g. Discussion: None
   h. Vote: 15-Yes, Abstain-4
4) Approval of Minutes: September 15, 2020
   a. Motion to approve Minutes: A. Lyons
   b. Second: M. Naveau
   c. Discussion: None
   d. Vote: Yes- 18, Abstain- 1
5) Public Forum:
   a. No Report
6) Reports:
   a. Ex-officio Reports:
      i. Student Government (Director B. Espinoza)
         1. 3 events next week as part of Civic Engagement advertised through Instagram. Tuesday Student Government will post info graphics educating on propositions, there will be a lunch talk with Beatriz Espinosa to speak about Lobby Corps which is a program run by Beatriz and help train students to lobby to assembly members, and the last day of Civic Engagement Week will end with an Instagram Live Event.
      2. CSUCI is participating in the Ballot Bowl which is a program where we compete against other institutions to register the most amount of voters. We were the #3 campus last week but dropped this week this upcoming week.
   ii. Past Staff Council Chair (R. Cuevas)
      1. No Report
   iii. Office of the President (Dr. G. Evans Taylor)
      1. Thank you for investing time in the Provost search process to help interview and provide comments back to President Beck.
      2. Currently the chair consultant and President are analyzing all comments from Provost process and will email out the decision to the campus soon.
3. Climate survey- registration link has not opened yet but once it is open we can register and launch the climate survey

iv. Academic Senate Chair (Dr. G. Wood)
   1. No report- arrived late
   2. Revisited towards end of meeting- Friday listening hour is now available from the Academic Senate

b. Division Reports
   i. Division of Academic Affairs (C. Delatorre, J. Dalton, C. Hutchinson, A. Lyons, C. Rangel)
      1. No Report
   ii. Division of Business & Financial Affairs
      1. ITS: October is cyber security month (M. Bergem)
         a. Training session offered this Thursday 10-11 a.m. sign up through Wendy Olson’s website for professional development and personal enrichment.
         b. BFA- IT completed modifications to 5 classrooms with high quality cameras to support remote learning in Aliso Hall and Sierra Hall
         c. There is a new website on ITS pages to help campus employees navigate working from home better, https://www.csuci.edu/its/purchasing/adapterquotes/adapterquotes.htm. This new webpage is meant to help those who are trying to fine tune their work or home office. On the webpage are reference pictures of cords to help with requests for support.
      2. Made a hire for Executive Director for Title IX and Inclusion- starting by mid-November (R. Fuentes)
         a. 3 people in the office and now fully staffed
   iii. Office of the President (M. McDonnell)
      1. No Report
   iv. Division of Student Affairs
      1. The Division of Student Affairs on October 9 held a Power, Prejudice and Identity Symposium
         a. The DSA felt the need to create additional opportunities for their staff to process what we were seeing in the media related to Black Lives Matter and dive deeper into our understanding of anti-blackness through a formal training that would engage us in dialogue and provide reflection opportunities. We started with dialogue circles earlier in the semester to allow for processing of how we were affected by Black Lives Matter, the pandemic, and anti-blackness. Then a committee was formed within the DSA and used the theoretical foundation developed from the area of Retention, Outreach, and Inclusive Student Services, also referred to as ROI. The committee created the topic areas and assessment while the speakers provided the content. We booked speakers Dr. Becky Martinez and Marcelius Braxton who split the day with their sessions. Overall the full day went well and assessment results are showing an increase of knowledge around Diversity, Equity, and Inclusion (DEI), increased comfort-ability to engage in dialogue around race, equity, diversity, prejudice, and inclusion, and a desire to increase personal efforts to educate ourselves around DEI. We will share in the Minutes additional resources compiled so we can continue to learn, engage, and grow. (H. Smit)
      2. The CI View is submitting their publication electronically out to students and they still have ad space available. (A. Block-Weiss)
v. Division of University Advancement (C. Shamowski)
   1. No Report

   i. No Report

d. Committee Reports: Announce Committee members
   i. Communication (C. Rangel)
      1. No Report
   ii. Events & Recognition (C. Shamowski)
      1. Zoomtacular. October 30 1:30-3 p.m., please forward email to everyone as we cannot do a campus global so please forward to your areas!
   iii. Governance (M. Bergem)
      1. Bylaw Change proposal will occur in New Business
      2. Please review and prepare to respond to proposed changes in the November meeting
   iv. Ways & Means (A. Lyons)
      1. See’s Candy Fundraiser: https://tinyurl.com/CISeesCandiesFundraiser
      2. Questions? Email Alyssa.lyons@csuci.edu

7) Outstanding Business:
   a. None

8) New Business:
   a. DISCUSSION ITEM: Time Certain 9:35 a.m.- Inclusive Excellence Advisory Counsel (Dr. Amanda Quintero and Dr. José Alamillo) - 20 minutes
      i. Review shared definitions for inclusive excellence
         1. Met December 2018 with Staff Council to solicit feedback on shared definitions
         2. Definitions were originally drafted in 2017 and further revised in 2018. The Committee held brown bags feedback sessions and the President provided her approval on January 30, 2020. The definitions were forwarded to the Academic Senate and then COVID-19 occurred. We have been stalled on getting Academic Senate to approve them but it will be on the agenda to be approved soon.
            a. Question- R. Fuentes: Due to the revisions made to the definitions as it relates to Title IX and Inclusion there are some differences between the two definition lists so it is recommended to look over the revisions made in August 2020 to check and ensure there is continuity and consistency between CSUCI definitions and the CSU and federal definitions. Additionally, in EO 1097 and 1096, diversity was not itself defined until a later addendum.
            3. Question- A. Quintero: We would like to request to make the shared definitions for inclusive excellence an action item on the next Staff Council Meeting to seek formal endorsement from the CI Staff Council.

9) DISCUSSION ITEM: Campus Budget Presentation (AVP Barbara Rex provided report and A. Block-Weiss delivered information)- 20 minutes
a. Division Wide Budget Meetings: Divisional meetings have been scheduled over the next several weeks to provide insight into the current budget challenges and divisional plans for responding to the FY 2020-21 appropriations funding reduction. In an effort to provide greater transparency and generate increased participation with budget planning, new webpages have been established for each division. The webpages contain information about the planning and development of each division’s budget for the current fiscal year, including information about budget meetings, development timeline, as well as other budget resources. The sites will be updated with the latest information for each division’s budget and will communicate budget planning information for the next fiscal year as it becomes available. Planning information and resources for the campus can be found at the University Budget and Planning website, which includes links to the budget and planning webpages for the other campus divisions as well as links to the Strategic Budget Planning Committee (SRPC) and CSU Budget websites. Everyone is encouraged to get involved with their respective division’s planning process and share ideas, questions, thoughts, and feedback.

b. Questions- S. Rodriguez, Can Barbara come back if we have questions? I would like to clarify that this is a proposal correct? Not the actual plan of action?
   i. Annie clarified that this is a proposal. Annie can take staff feedback to the Committee.
   ii. Email Annie Divisional Feedback by Thursday, October 22, 2020.

10) DISCUSSION ITEM: 7 Point Framework for Realizing Racial Justice (A. Block-Weiss)
   i. [Link](https://www.csuci.edu/president/rrj/framework.htm)
   ii. [Link](https://www.csuci.edu/president/speeches/fall-2020-convocation-script.pdf) (Pages 8-9)
   iii. Feedback Request:
      1. How can this be actualized?
         a. Division Trainings
         b. Area Trainings
         c. Cumulative Resource List
         d. Establish a reporting process or educate on how to report concerns
         e. EO 13950 regarding trainings, look at points with William, our new Manager
            i. Trainings need to be vetted through the Title IX and Inclusion Office
            ii. Goal to increase equity without being divisive
            iii. Want to be mindful of not having any lawsuits
            iv. Executive Order is a federal executive order and is tied to federal funds, however, if we are using state funds we can use those to finance Diversity, Equity, & Inclusion events or trainings But if it is state funds we can do it. Please note that a grant would be federal funds. The President’s Office will continue their current educational efforts due to using state funds.
      2. How would staff like to be engaged?

b. DISCUSSION ITEM: Bylaw Changes- 1st Review (M. Bergem)- 10 minutes

c. Spring Planning Task Force, 2 sub-committees will be created- we need staff representation from the Staff Council
   i. Virtual Instructional Support Subcommittee: Addressing issues and generating strategies for supporting and educating students effectively in a virtual environment.
   ii. Logistics & Communication Subcommittee: Work in a cross divisional matter to address outward and inward facing communication. Define media for each level of communication as well as important matters for suggested communication, Facilities (scheduling), Purchasing (supplies, PPE, etc), EH&S (in-person safety and other issues), Human Resources, and Faculty Affairs (employment issues, communication input)
   1. Question- M. McDonald- what is the time commitment?
      a. A. Block-Weiss: We had not clarified the exact time commitment but we do not foresee too much of one as this is not a committee building from scratch due to the hard work undergone to prepare for Fall 2020.
11) Closing Comments:
   a. Reminder: Please complete the CSUCI Climate Action Planning Survey:
      https://csuci.qualtrics.com/jfe/form/SV_bK72dJ2qzrTdlBP
   b. A. Block-Weiss: I appreciate you all! We know the Zoom format can feel funky but please remember each voice matters. We hope that our Staff Council Members feel more comfortable to unmute and share what is best for their Divisions.

12) Adjournment: 10:56 a.m.

Next Staff Council Meeting is scheduled for Tuesday, November 17, 2020 at 9:30 a.m. via zoom link:
https://csuci.zoom.us/j/99786011559

Agenda respectfully submitted by Tanya Yancheson, Staff Council Secretary.