NOTICE OF MEETING OF THE STAFF COUNCIL OF CSU CHANNEL ISLANDS
NOTICE IS HEREBY GIVEN, to the general public and to all of the members and represented parties of the Staff Council of CSU Channel Islands, a campus recognized organization providing representation of Staff through campus Division selected representatives. A meeting of the Staff Council will be held on Tuesday, November 17, 2020 at 9:30 a.m., pursuant to Education Code Section 89921 et seq., via zoom link: https://csuci.zoom.us/j/98622205554, to consider and act upon the following matters:

1) Call to Order: 9:35 a.m.
2) Roll Call:
3) Approval of Agenda:
   a. Motion: D. Stewart
   b. Second: C. Haws
   c. Discussion: A. Block-Weiss- Requested to consider amendment to agenda to add an update regarding the SRPC meetings
   d. Motion to amend the agenda and add in SRPC Meeting Updates: D. Stewart
   e. Second to add agenda amendment: M. McDonnell
   f. Vote: Yes-13, Oppose- 0, Abstain- 3
   g. Vote to approve agenda with amendment:
      i. Question- M. Bergem- Would you like us to share typos from agenda or minutes at this time?
         • Response- A. Block-Weiss- These edits are considered friendly amendments and can be addressed via a Teams or email message to T. Yancheson.
   h. Vote: Yes- 15, Opposed- 0 Abstentions- 1
4) Approval of Minutes: October 20, 2020
   a. Motion: D. Stewart
   b. Second: L. Dowd
   c. Discussion: None
   d. Vote: Yes- 16, No- 0, Abstentions- 0
5) Public Forum:
   a. None
6) Reports:
   a. Ex-officio Reports:
      i. Student Government (Director Beatriz Espinoza)
         • Last month Student Government held Civic Engagement week and received a great turnout.
         • Student Government is currently writing up resolution to continue the option of no credit or credit for the Fall 2020 semester and will take this resolution to the Academic Senate.
      ii. Past Staff Council Chair (Rosario Cuevas)
         • Is schedules permit, please RSVP for farewell for dr. beck. Dec. 12 at 1 p.m.
      iii. Office of the President (Dr. Genevieve Evans Taylor)
         • The campus is launching the new climate survey and it will go out next week. The campus has until December 18th to complete the survey.
         • Additional information not mentioned in the November Staff Council meeting but provided to the Staff Council as supporting information from Campus administrators: HERI sends an individualized link to each staff member via email, but here is a general link
that we can use as well (staff just need to include their email address to verify they are a current employee): [https://heri.vainc.com/survey.aspx?](https://heri.vainc.com/survey.aspx/s=0-a9Tz-vK3M1&sch=E170jIXdolA1)

iv. Academic Senate Chair (Dr. Greg Wood)
   • Absent, please check out Academic Senate website for updates

b. Division Reports
   i. Division of Academic Affairs
      • None
   ii. Division of Business & Financial Affairs
      • M. Bergem- on behalf of ITS- If you received a loner laptop and no longer are using it, please submit a ticket so we can get it back and repurpose for others in need of the resource.
      • It is that time of year again where our community is prepping for fires; please update your CI alert information.
      • A. Block-Weiss- Comment- Please note if you are part of an Auxiliary on campus. You will need to change your address on stateside, otherwise the information won’t change.
      • M. Moreno- We are hosting a celebration this Friday for Cheryl, Arthur, and Leticia who are leaving CI. A link and invitation will be sent out to the Staff Council to share with their areas for the virtual celebration.

iii. Office of the President
   • We are transitioning President Beck out and Interim Dr. Richard Yao into his new role.

iv. Division of Student Affairs
   • H. Smit- This week transfer student orientation!

v. Division of University Advancement
   • Reminder for the virtual farewell for President Beck, everyone should have received the invitation. The registration page includes a field to leave President Beck well wishes.
   • Since June, we’ve added four new Foundation Board members: Cheryl Broome, Mark Lisagor, Irene Pinkard, and Jonathan Wang. If anyone would like to learn more about our Foundation Board please visit their website: [https://www.csuci.edu/ci-foundation/](https://www.csuci.edu/ci-foundation/)
   • If anyone is interested in hearing about donors, scholarship recipients, board members, employee giving, etc., we have a Facebook page that often features the remarkable work of our CSUCI supporters. Here is the link: [https://www.facebook.com/CSUCIGIVING/](https://www.facebook.com/CSUCIGIVING/)
   • Dolphin Connect ([https://dolphinconnect.csuci.edu/](https://dolphinconnect.csuci.edu/)), which is a virtual mentor program for alumni, students and the external community, currently has 873 members.

c. Financial Report: (A. Block-Weiss)
   i. We have a little over $4000 in our account and we spent a little on prizes for ZOOMtakular.
   ii. See’s Candy fundraiser, when will we get report on revenue?
      • Ways and Means will be following up.

d. Committee Reports:
   i. Communication (Interim Chair, C. Girardot)
      • All staff should have received the latest edition of In the Loop Newsletter
      • We are working to build our Social Media presence and we will be developing a posting schedule, establishing ways to promote our Instagram account, and work to keep us connected
      • Lastly, we hope to keep Staff recognition going, please promote the Staff Shout-out [https://csuci.qualtrics.com/jfe/form/SV_5z30whbk8SgdVj](https://csuci.qualtrics.com/jfe/form/SV_5z30whbk8SgdVj) and Staff Spotlight [https://goo.gl/forms/Qojsqh61gPKUP4NJ2](https://goo.gl/forms/Qojsqh61gPKUP4NJ2)
• Next meeting November 19, 2020

ii. Events & Recognition (C. Shamowski)
  • Thank you for attending Zoomtakular!
  • We received great feedback on the event.

iii. Governance (M. Bergem)
  • No Update - the committee will be meeting on a quarterly basis and then more regularly in spring to prepare for elections

iv. Ways & Means (C. Haws)
  • Please check out the flyer for See’s Candy Fundraiser and place any orders by December 4th
  • Please share with your departments and here is a draft communication for your areas:
    • Morning everyone! The CI Staff Council is having a fundraiser to help build funds to bring back some of the annual events and staff activities that we have had to scale back on for the last few years. I’ve attached our See’s the Day fundraiser flyer. It will be ongoing until December 4th, and Staff Council receives up to 50% of the funds from each purchase. You can order directly from See’s and they will ship to your home; so no need to pick up anything at the campus. Chocolate makes great Christmas presents/stocking stuffers…just sayin’ 😊 Swipe here [https://tinyurl.com/CISeesCandiesFundraiser](https://tinyurl.com/CISeesCandiesFundraiser) or on the link on the flyer to shop. Thanks!
  • Alyssa will be out on leave so we would love ideas that are COVID friendly on how we can continue to raise funds for Staff Council and engage our staff community.

7) Outstanding Business:
   a. None

8) New Business:
   a. ACTION ITEM: Endorsement of the Inclusive Excellence Advisory Counsel Shared Definitions
      i. Staff Counsel supports the Inclusive Excellence Advisory Committee’s Proposed Shared Definitions
        • Motion: D. Stewart
        • Second: H. Smit
        • Discussion:
          • Jessica Dalton - Concerned that this gives the impression that this is where we are at. If we say if we endorse this as an aspirational document that this where we want to go as a good vision to work towards. I would like to motion to amend main motion and I would like to moved to amend main motion:
            • The CI Staff Council endorses the Inclusive Excellence Advisory Council Shared Definitions with the understanding that these are definitions that we aspire to achieve as a vision at CSUCI and look forward to participating in this coming into fruition.
        • Second: D. Stewart
        • Discussion: None
        • Vote to approve amendment: Yes- 15, No- 0, Abstain- 1
        • Vote to approve motion to Endorse the Inclusive Excellence Shared Definitions with the additional statement of clarification specified above.: Yes-16, No- 0, Abstain- 0

b. ACTION ITEM: Bylaw Updates (M. Bergem)
   i. Motion to approve Bylaw changes: J. Dalton
   ii. Second: M. McDonnell
   iii. Discussion: None
   iv. Vote: Yes- 15, No- 0, Abstain- 1
c. INFORMATIONAL ITEM: Affinity Groups (T. Yancheson/H. Smit/C. Hutchinson)
   i. Shared out info of the three affinity groups: The Pink Dolphins, The Self Care Affinity Group, and The Book Club
   ii. Question - J. Dalton - Can we add info and contact info for each group to website?
       - Response: Yes, H. Smit will complete this.

d. INFORMATIONAL ITEM: Staff Shout Outs (H. Smit)
   i. This could be for anything related to staff, a project, individual, and more and these posts will be, featured on IG

e. DISCUSSION ITEM: Cooperate Games (T. Yancheson)
   i. We want Staff Council feedback regarding Corporate Games
      - J. Dalton - people need to engage in self care and may be overwhelmed with participating but it could also be a good way to connect others
   ii. M. Bergem- The County spent a lot of money getting medals made and then due to the pandemic were not able to use them and wanted to put them to good use. We can decide how they are used since we would not be competing with other companies and would be utilized within CI only. We have 5-8 sets of medals for 1st, 2nd, and 3rd place. To participate in the run the deadline has already passed on October 31st.

f. INFORMATIONAL ITEM: CI Staff Council Executive Board Meeting with Chancellor White (A. Block-Weiss)
   i. Met with Chancellor White for 30 minutes, thank you for those from Staff Council that sent in feedback.
   ii. We received 5 responses of feedback from a Council of 21. We want everyone to know they are part of Staff Council for a reason and it would be helpful for everyone to feel empowered to share out. We also asked people to reach out to their colleagues to gather feedback and we received multiple emails from staff and students asking if the interim President could be Dr. Yao. Chancellor White told us he planned to pick an external candidate but was thankful for the feedback.
   iii. Feedback shared was categorized into 2 categories provided below:

**Qualities:**
- Authentic
- Servant leadership
- Is open to changing with the times that will best support students
- Makes sure everyone is at the table for all committees
- Open to feedback and uses it
- Approachable
- Level headed
- Confident
- Compassionate
- Student-centered outlook
- Empathetic
- Appreciates the front-line work of staff and how to honor them
- Knows the CI community and Ventura County
- Competent with Diversity, Inclusion and Equity issues affecting higher education
  - Is able to respond when students voice that they feel marginalized at their own institution.
- Transparent
- Wants to get information from those people who are “boots on the ground” and not just Cabinet
- Appreciated campus emails addressing events, and current events
- Equally values all tiers of CI community (students, staff, administrators, faculty)
- Takes constructive feedback well and applies what they can

**Experience:**
- Experience at an HSI
- Leader who handles adversity promptly, gracefully, and generates meaningful change
• Experience with campus climate surveys and how to help with staff moral
• Budget and financial
  o Experience with fundraising
• Working with low-income students and first-generation students
• Implementing policies and procedures that affect the entire campus community
• Experience working with a staff council, student government, and academic senate, as those are key voices at our university
  
g. INFORMATIONAL ITEM: Interims (A. Block-Weiss)
  i. There is nothing in Bylaws on how to address the need for interims and we encourage the Governance Committee to look into this further
  ii. Renee Fuentes was appointed Interim Treasurer while S. Rodriguez is out on maternity leave and her role will begin in January and end in April
  iii. Interim Communications Chair is Christine Girardot while C. Rangel is out
  iv. Interim Ways & Means Committee is Colleen Haws while A. Lyons is out on maternity leave
  v. It is recommended that an additional staff member sit on the SRPC. There is no requirement for this person to be from the Staff Council. The only requirement is that the individual be from Academic Affairs and have budget experience. We have someone on Staff Council that meets those requirements so we have recommended them to the committee. Their name will be published once they join the committee.

h. INFORMATIONAL: SRPC Update
  i. Discussion $5.1 million reduction in our current campus budget
  ii. Shared breakdown of finalized proposed allocations related to the permanent reduction
  iii. Thursday is the final deadline to submit any feedback so please send over any feedback from the Staff Council by today

9) Closing Comments: None
10) Adjournment: 11:01 a.m.

Next Staff Council Meeting is scheduled for Tuesday, December 15, 2020 at 9:30 a.m. via zoom link: https://csuci.zoom.us/j/91308621452

Minutes respectfully submitted by Tanya Yancheson, CI Staff Council Secretary.