NOTICE OF MEETING OF THE STAFF COUNCIL OF CSU CHANNEL ISLANDS

NOTICE IS HEREBY GIVEN, to the general public and to all of the members and represented parties of the Staff Council of CSU Channel Islands, a campus recognized organization providing representation of Staff through campus Division selected representatives. A meeting of the Staff Council will be held on Tuesday, August 18, 2020 at 9:30 a.m., pursuant to Education Code Section 89921 et seq., via zoom link: https://csuci.zoom.us/j/95026954535, to consider and act upon the following matters:

1) Call to Order: 9:37 a.m.
2) Roll Call: 12 ppl present 9 quorum
   a. Present-
   b. Missing- Crystal Delatorre, Student Academic Success & Equity Initiatives- Academic Affairs, Stephany Rodriguez
3) Approval of Agenda:
   a. Motion: Carolyn Shamowski
   b. Second: Hannah Smit
   c. Discussion: None
   d. Vote: 11 approved, 0- opposed, 1- abstentions
4) Approval of Minutes: July 19, 2020
   a. Motion: Leticia Dowd
   b. Second: Mary McDonnell
   c. Discussion: None
   d. Vote: 11- approved, 0- opposed, 1- abstentions
5) Public Forum:
   a. None
6) Reports:
   a. Ex-officio Reports:
      i. Student Government (President Sophie Nguyen)
         1. Not in attendance
      ii. Past Staff Council Chair (Rosario Cuevas)
         1. President Staff Award for Excellence, Thank you Ricky Medrano, serving with Cesar Rangel. Mary McDonnell Christine Gerardo and Paula Robertson. 30 nominations, some duplicates individuals, top 5 names submitted to president for review and then she will select recipient of award. Recognized this Friday at fall convocation.
         iii. Office of the President (Dr. Genevieve Evans Taylor)
            1. Provost Search- were going to bring candidates to campus first week of fall, moved to last two weeks of September instead due to covid. Email coming out in the next two weeks to attend interview forums. Received robust diverse pool. Going through due diligence phase. Day and a half of interview. Due to zoom needed to add more time.
            2. Convocation- mark calendar and tune in Friday at 10:30, please register and if you do you get something fun in the mail.
            3. Thankyou for all that you do, your virtual work, presidents like to share appreciation and many people sent colleague names that do exceptional work. If there are individuals doing something exceptional please send their name and what they've done. You can also send something about a group and they will get a video message
            4. Congrats annie and all new officers and thank you rosario for service
      iv. Academic Senate Chair (Dr. Greg Wood)
         1. Senate has been very bust this summer
         2. 3 priorities
a. teaching in new environment, teaching n sense of supporting colleagues, if this is not excellent our students they can find another CSU where their needs are met
b. Black live matter, make sure senate policies are equitable and as actively anti racist moving forward
c. Shared governance communication- would like to help improve critical methods of communication across our campus

b. Division Reports
   i. Division of Academic Affairs
      1. None
   ii. Division of Business & Financial Affairs
      1. Melissa- Peter Moisinkis leaving CSUCI and going to work for Chancellors office as deputy CIO
   iii. Office of the President
      1. Ready for convocation on Friday and will have more to report next time
   iv. Division of Student Affairs
      1. Past Sat highest attendance from year prior to transfer bootcamp. This Friday had freshmen bootcamp, orientation 2.0 refresher during orientation but focus more on specific population needs, i.e. transfer adjusting from community college, freshmen student and time namanagement workshops
      2. The Islands- cnstately updated and inclue link, Please check it out to see what is going on.
      Front page of asi website- Kristina Hamilton
      3. This past Friday and Saturday student transition and engagement programs will welcome transfer and freshmen a t-shirt and CI swag to welcome them.
         a. As of 2 p.m. on Friday has 400 people coming through
      4. Kudos to STEP Team, reception was found to be very positive
   v. Division of University Advancement
      1. None

c. Financial Report: *(provided by Annie Block-Weiss)*
   i. 4300 balance, our job this year to decide what to do with that money. Thank you to all that purchased chocolates and supported our Ways & Mean initiatives to fun staff council

d. Committee Reports: Announce Committee members
   i. Communication *(Cesar Rangel)*
   ii. Events & Recognition *(Carolyn Shamowski)*
   iii. Governance *(Melissa Bergem)*
   iv. Ways & Means *(Alyssa Lyons)*
      1. TABLED
         a. Motion: Hannah Smit
         b. Second: Alyssa Lyons
         c. Discussion: None
         d. Vote: 11- approved, 0- opposed, 1- abstain

7) Outstanding Business:
   a. None

8) New Business:
   a. DISCUSSION ITEM: Fall 2020 Semester Website *(Nancy Gill)*
      i. Can be navigable to Fall 2020 website from any page by clicking top yellow banner. Redesigned it in preparation for the new academic year
      ii. Made more visually appealing and easier to find info looking for. Goes to major areas of available in formation for students, faculty and staff. If you go to FAQ. Broken down into categories to address specific FAQs per group.
      iii. Kudos to Kristin Steiner to organize new page
iv. **Campus Resources**

v. Tech resources, blue boxes all links to different areas of campus resources
   1. Added virtual backgrounds and there are many images and slides to use for Zoom or Teams

vi. **Campus Communication**

   1. All communication is posted

vii. **Fall semester plan**

   1. Created one-page summary instead of reading summer plan 7 page

viii. **Campus Cases**

   1. Only had 1 confirmed case of COVID-19
   2. Information for in-person courses
      a. They have class schedule info
      b. Campus map, will show which open or closed or limited access, vending machines that will be stocked during semester
      c. Semester begins Monday, we have a group of staff to support these students that are the first time on the campus. This year’s challenge is there are not many people so who will they ask. We have three information tables staffed the entire of next week. Eldorado hall, central mall near fountain or Sierra, and one near housing by Oxnard and Ventura street. Will be present all day with copies of the map to hand out. If a student forgets their mask, we will have limited supply for students if they forgot one. Nice giveaway for students.
      d. We did have to add information regarding restricted access to the campus to students designated employees first responders, and ready through info to be aware
      e. Annie- if there is something we might be missing who can we email? Email Nancy Gill or email csuci.news. If parents or supporters have a questions email dolphin.parents@csuci.edu

b. **INFORMATIONAL ITEM: Student Clubs & Orgs Fair (Russ Winans unable to attend, provided by Annie Block-Weiss)**

   i. Include attachment of Clubs and Orgs Fair Add.
   ii. We want to have the staff council promote this to get this out to students
   iii. If any of your departments would like to participate in clubs and orgs fair he is happy to walk you through it
   iv. Please reach out to Russ, would love to have more people involved September 1, 2020 5-7 p.m. September 3 from 2-4 p.m.

c. **INFORMATIONAL ITEM: Governor Guidance for Higher Education (Annie Block-Weiss)**

   i. Please also familiarize yourselves with our Fall 2020 webpage: [https://www.csuci.edu/news/campus-updates/fall-2020/](https://www.csuci.edu/news/campus-updates/fall-2020/)
      1. Attachment sent out with agenda and posted to Minutes webpage section on the Staff Council website
      2. Great reference information to be informed of new practices
d. **INFORMATIONAL ITEM: Fall 2020 Convocation (Annie Block-Weiss)**
   i. Reminder, please RSVP via the following link: [https://csuci.wufoo.com/forms/fall-convocation-2020](https://csuci.wufoo.com/forms/fall-convocation-2020)

e. **DISCUSSION ITEM: Shades of CSUCI (Dr. Yao)**
   
   i. If not, there is an Instagram account that is not affiliated with CSUCI called Shades of CSUCI. Similar Instagram accounts elsewhere in the nation i.e other CSUs and across the country (cal poly slo), students staff and faculty can anonymously share stories, share trauma and express frustration around issues of harrassments, sexual assault, discrimination.
   
   ii. Came to our attention about a month ago. Initial concerns with anonymity and stories became more personal and traumatic. We responded to IG account through Den of Students office and Toni Deboni. We wanted to provide formal channels to pursue and address through the university. Our DOS biggest advocate for students, serve as a conduit and advocate. We engaged in discussion and back and forth. Back and forth was not always favorable so we hosted a forum and invited folks. Turn out of about 40 people, about 20 faculty and staff, and approx. 20 students however anonymous so could be blended populations.
   
   iii. We hosted this to allow for students to share their stories. Based on feedback from folks, that the stories were already told and responses for action to address the stories. Fr., Yao felt spoke too much and addressed Student Government. Some staff in Student Affairs but staff identified by title. But we can’t respond on investigations from channel. Are we not holding our folks accountable, are we not standing up for folks and supporting them.
   
   iv. **Context moving forward**
   
   1. Social Media, still wrapping head around SM. There will always be space for dissent and frustration may be expressed. SM is a valuable platform to express dissent. However the informal and anonymous nature of social media makes it very challenging because then won’t use communication or formal channels to create the change that is necessary. There is a limit to what the campus can do through that platform.
   
   2. Some of formal channels that we need them to utilize and acknowledge that some formal channels are criticized but without direct communication. Engaging back and forth through SM not effective or healthy. In order to move forward direct communication is a part of the process. We want to use Shades of CSUCI as a catalyst to speedup the process for change.
   
   3. We will beginning hosting more forums specific to areas and collaboration with student gov. leaders. i.e. CAPS, Title IX, Student Health Services
   
   4. Shades of CSUCI is not student voice but SG is so we need to communicate with the student rep body
   
   5. The campus is no longer responding to Shades of CSUCI as the campus has advised the students to follow the channels set in place to address concerns or engage in direct communication with staff to begin the change process.
   
   6. **Questions or Comments**
   
   a. Hannah Smit- didn’t attend forum but colleague did and reported back. Idea of breaking up the forum in pieces with CAPS, Title IX, and Housing. Is good idea. Maybe some students do not know the process of reporting these incidents. During forums, can we inform about the steps of the process and resources available to the reporting parties.
Personally new to Social Media but our students grew up in the digital age but this is their way of communicating. Maybe there is opportunity to formalize it to collect their feedback. Not sure how to accomplish with Social Media. Maybe changes at CSUCI, title is negative of Shades so it could help to change it to focus on the change needed. Maybe changes at CSUCI

i. Response: FrDr. Yao., Can be cathartic to share anonymously. Let us be fully present to help get them through. It is crucial to process our own stuff and not project our feelings onto our students.

ii. Annie- as reps for our Divisions, if staff are affected by these posts we want them to go to Mark, EAP, spread the word staff faculty mental health is important as well. Shades is not always allowing them to do this so encourage staff and faculty. Are we not providing space for faculty and staff to express themselves? That is why we are here talking to all of you. We want to make sure we are providing these places for faculty and staff. We rolled out climate survey and courageous conversations. There were pros and cons to the process then we got Mark. We want Staff Council to feel supported.

iii.

9) Closing Comments:
   a. Remind Staff Council members of goals we talked about. Advocacy and empowerment. Be prepared to discuss.
   b. We will share our One Drive so everyone has our Staff Council documents.
   c. If you have agenda items, please submit by Friday, September 4th since we need to complete and send out the agenda by the following Tuesday.

10) Adjournment: 10:48 a.m.
Next Staff Council Meeting is scheduled for Tuesday, September 15, 2020 at 9:30 a.m. via zoom link: https://csuci.zoom.us/j/95026954535

Agenda respectfully submitted by Tanya Yancheson, Staff Council Secretary.