NOTICE OF MEETING OF THE STAFF COUNCIL OF CSU CHANNEL ISLANDS

NOTICE IS HEREBY GIVEN, to the general public and to all of the members and represented parties of the Staff Council of CSU Channel Islands, a campus recognized organization providing representation of Staff through campus Division selected representatives. A meeting of the Staff Council will be held on Tuesday, September 21, 2021 at 9:30 a.m., pursuant to Education Code Section 89921 et seq., via zoom link: https://csuci.zoom.us/j/86560864963, to consider and act upon the following matters:

1) Call to Order: 9:34 a.m.
2) Roll Call:
   a. CI Staff Council Voting Members:
      i. Academic Affairs: Alyssa Lyons, Catherine Hutchinson, Katelynn Ellison, Jessica Dalton
      iii. Office of the President:
      iv. Student Affairs: Annie Block-Weiss, Hannah Smit, Leticia Dowd, Tanya Y. Gonzalez, Crystal Delatorre
      v. University Advancement: Carolyn Shamowski
   b. Present: Catherine Hutchinson, Christine Girardot, Karly Ibrahim, Daniel Stewart, Colleen Haws, Marina Moreno, Melissa Bergem, Teresa Montoya-Morua; Jessica Dalton, Richard Guyette, Renée Fuentes; Carolyn Shamowski; Annie Block-Weiss, Hannah Smit, Leticia Dowd, Tanya Y. Gonzalez, Crystal Delatorre; Mary McDonnell; Catherine Hutchinson, Katelynn Ellison, Jessica Dalton
   c. Absent: Alyssa Lyons, Paula Robertson
3) Approval of Agenda:
   a. Motion: Renee Fuentes
   b. Second: Melissa Bergem
   c. Discussion: None
   d. Vote: Y-15, O-0, A-1
4) Approval of Minutes: August 17, 2021
   a. Motion: Crystal Delatorre
   b. Second: Colleen Haws
   c. Discussion: None
   d. Vote: Y-15, O-0, A-2
5) Public Forum: None
6) Reports:
   a. Ex-officio Reports:
      i. Student Government (Vice-President Vaishnavi Ramprasad)
         1. Round Mountain restoration happening October 9
            a. President Rugerio is helping coordinate
         2. WPE wellness promotion education will be promoting sexual health and awareness this month and collaborating with Student Government
         3. 5 new interns are joining
         4. Constitution Day is coming up! Mark your calendars!
      ii. Office of the President (Interim Chief of Staff, Dr. Kaia Tollefson)
         1. Sept. 18th was Round Mountain to restore Satwiwa trail
         2. First occurred in 2019, this year we had educational elements incorporate
3. October 9th is phase 2 where we will extend trail to the top and clear a round area at the top for winter solstice
4. The campus is working to develop the Cultural Resources Management Team (CRMT) to ensure we are following legal and cultural protocols whenever we will be disturbing the earth
5. Land Acknowledgements are great but until you have developed the relationship with the community, the words do not mean as much as the actions
6. Inclusive Excellence Action Teams (IEAT) have plans due October 8, President will Review, PACIE will give feedback. This year we will launch a Town Hall meeting jointly with SRPC and IEAT to provide updates
7. COVID updates came out so please keep checking your email.
   a. Student Government expressed interest to help reach out to students

iii. Academic Senate Chair (Dr. Greg Wood)
   1. Senate Exec. is considering a policy on MPP hiring
   2. Also, we will discuss the extra burdens of childcare
   3. A task force is continuing to work on a plan to move to a smaller senate, with elected representatives from the tenure track faculty, as well as lecturers. So far, feedback has been positive, and I hope this can come before senate this Fall.

b. Division Reports
   i. Division of Academic Affairs
      1. None
   ii. Division of Business & Financial Affairs
      1. Trying to get word out- SA and BFA project, CAPS is looking to hire a campus advocate working through Coalition for Family Harmony
         a. Looking for someone that wants to get into this work on our CI campus- R. Fuentes
      2. Project to consolidate all HR systems into one system and efforts have begun through the CSU
         a. CSUCI is part of wave 2 and we will go live December 22
      3. PPE supplies are available via the procurement website and specific PPE inventory. An area contact will send an email to HR and those requests go to shipping and receiving which are then delivered to the areas.
      4. New manager of application services- Michael Lee, lots of People Soft experience comes from UCLA and CSU LA.
   iii. Office of the President
      1. Procurement PPE Inventory and Ordering website: https://www.csuci.edu/financial-services/procurement/services/ordering-ppe.htm
      2. OTP Update: https://www.csuci.edu/president/communication.htm
   iv. Division of Student Affairs
      1. No eating in the Student Union, however, you can eat in Lighthouse Café or in the Treehouse Courtyard
   v. Division of University Advancement
      1. None

c. Financial Report: (Treasurer Renée Fuentes)
   i. Great Fundraiser from Krispy Cream, bought extras and sold in 20 minutes
      1. Made $216, now at $2943.29

d. Committee Reports:
   i. Communication (Committee Chair Katelynn Ellison)
      1. Newsletter going out on Thursday
      2. Back to School Theme for September, please submit photos linktr.ee/CIStaffCouncil
   ii. Events & Recognition (Committee Chair Carolyn Shamowski)
I. None

iii. Governance (Committee Chair Melissa Bergem)
   1. None

iv. Ways & Means (New Committee Chair Colleen Haws)
   1. One more See’s Fundraiser, will run into November for Christmas time
   2. Alyssa’s last day was last Friday

7) Outstanding Business:
   i. None

8) New Business:
   a. INFORMATIONAL ITEM: Open Academic Affairs Seat on the CI Staff Council (SC Chair A. Block-Weiss)
      i. Alyssa Lyons left CI so we have a seat open, please send recommendations to
         annie.blockweiss@csuci.edu
   b. INFORMATIONAL ITEM: Ways and Means Committee Chair Appointment (SC Chair A. Block-Weiss)
      i. Colleen Haws is our new Chair
   c. DISCUSSION ITEM: Goals for 21-22 (SC Chair A. Block-Weiss)
      • Connectivity to foster Community
         o Develop affinity groups
         o Provide spaces for staff to connect with each other
         o Divisional morale efforts
      • Accountability and Follow-through
         o Implementation of shared definitions
         o Actionable change based on the campus climate survey
      • Collaboration
         o Intentional interaction with other staff groups on campus
         o Representation on Academic Senate and structures to enhance communication between the entities
         o Review and evaluate committees excel to better understand who is at the table and who can still be added to the table
   d. DISCUSSION ITEM: Lunch time Listening Circle Debrief from 9/20 (M. Patterson)
      i. Here’s a link to set up a time to consult on this idea: https://calendly.com/ombuds-officer/ombuds-consult
      ii. Not obligated to speak, obligated to listen
      iii. Learned practice from Chumash leaders and from tradition
      iv. Direct way to honor indigenous traditions.
      v. Great experience- C. Shamowski
      vi. Honoring tradition, sacred, and if looking for a safe space. Open perspective to current events. Good opportunity to speak differently and openly- C. Girardot
      vii. Often people try to ask their questions before we let someone finish.
      viii. Excellent Opportunity
   e. DISCUSSION ITEM: Unity Coalition, Representative Needed (SC Chair A. Block-Weiss)
      i. Cathy and Annie were invited to the Committee a year ago. They will be looking it up. Need someone to take Annie’s place. Meet once a month for an hour
   f. INFORMATIONAL ITEM: Zoomtakular (C. Shamowski)
      i. We will mimic last year’s PowerPoints, get new contestants for this year. Got new Qualtrics form from C&M
   g. INFORMATIONAL ITEM: One Drive Refresher (T. Gonzalez)
      i. View example here:
   h. INFORMATIONAL ITEM: Campus Wide Network Switch Upgrade (C. Hutchinson & A. Block-Weiss)
      i. From Mike Long- campus global will go out soon, campus received approval common network initiative. Upgrade Wi-Fi done in waves. Phones, computer connections and network printers,
etc. will at certain times we will lose access to these resources. A list of when it will occur by building. Trying to do by 8 a.m. when possible but sometimes not feasible.

ii. Aliso Hall occurred today 6-8 a.m.

iii. Island’s Café tomorrow 8-10 a.m. etc.

9) Closing Comments:
   a. Reminder- Event Guidance & Campus Protocols:
   b. Student Convocation October 15 from 3-4 p.m. In need of volunteers and more details to come!
   c. A system is tracking students that are not allowed on campus. If someone does not have access to the information that may need then please request access and we can grant that to you. Please contact the Dean of Students Office.
   d. Recently brought up campus policy with committee meetings during dead week and finals
      i. Please be advocates to reschedule the meeting to not conflict with pre finals and finals week.
      ii. See campus policy: [https://policy.csuci.edu/sa/18/sa-18-002.htm](https://policy.csuci.edu/sa/18/sa-18-002.htm)
   e. Next ChilFASA Meeting is October 7th at noon, meeting link is TBD
   f. Watch Wheel of Fortune on Friday- Renee will be on it!

10) Adjournment: 10:37 a.m.

11) Staff Council Photo
   a. CI Staff council members, please stay until the end of the meeting for a group photo.

Next Staff Council Meeting is scheduled for Tuesday, October 19, 2021 at 9:30 a.m. via zoom link: [https://csuci.zoom.us/j/82543454437](https://csuci.zoom.us/j/82543454437)

Agenda respectfully submitted by Tanya Yancheson, Staff Council Secretary.