

California State University Channel Islands Staff Council

AGENDA

Regular Meeting

Thursday, August 15th, 2024, 9:30 – 11:00AM

Location: SOL2175 preferred (or [Zoom](#) as needed)

[Meeting Etiquette](#)

Meeting Information: <https://www.csuci.edu/staff/council/minutes-agendas.htm>

Representative Attendance Record: [2024-25 Meeting Attendance.xlsx](#)

OPENING STATEMENTS

1. Call to Order (Chair, Rebecca Slocum) and Roll Call (Secretary, Rachel Danielson)
2. **NEW** Staff Welcome – Join us in welcoming the new additions to CI!
 - a. **Brianna Baeza** – Admissions Counselor (OTP, Admissions & Recruitment)
 - b. **Koa Johnson** – STEM Outreach Lead (DSA, SASEI)
 - c. **Joseph Kim** – Financial Aid Systems & Data Analyst (OTP, Financial Aid)
 - d. **Brandon Langford** – Coordinator of the Social Justice, Equity, and Inclusion Center (DSA, Inclusive Student Services)
 - e. **Alejandra Rodriguez Mena** – Document Management Coordinator (OTP, Student Systems)
 - f. **Manpreet Singh** – Admissions Counselor (OTP, Admissions & Recruitment)
 - g. **Lauren Spence** – Black Cultural Center Coordinator (DSA, Inclusive Student Services)
 - h. **Juliana Zendejas** – Internship Program Analyst (UA, Career Development & Alumni Engagement)
3. Public Comment Period (Chair, Rebecca Slocum)
4. ACTION: Approve Consent Agenda (Chair, Rebecca Slocum)

CONSENT AGENDA

4. ACTION: Approval of [Staff Council minutes of 07/16/24](#) (Secretary, Rachel Danielson)
5. ACTION: Approval of [Staff Council minutes of special session 07/24/24](#) (Secretary, Rachel Danielson)
6. INFORMATION: Division Reports
 - a. Division of Academic Affairs
 - b. Division of Business & Financial Affairs
 - c. Division of Student Affairs

- d. Division of University Advancement
- e. Office of the President
 - i. **Enrollment Management Update:** Student Systems has hired a new Document Management Coordinator for the Document Imaging Office. Alejandra Rodriguez Mena is officially starting the position on August 12, 2024. If you need assistance with documents such as Transcripts or other student records related items, please continue to contact Stephany Rodriguez as we train Alejandra.
 - ii. **Enrollment Management Update:** Student Systems is wrapping up interviews on the Articulation Rules Analyst position that will review/update Transfer Credit in PeopleSoft Campus Solutions. The new person should be known by our next meeting.
- 7. INFORMATION: Campus Committee Reports
 - a. Academic Senate – *on hiatus*
 - i. Committee on Equity & Anti-Racism (CEAR) – *on hiatus*
 - ii. Unity Coalition – *on hiatus*
 - b. Employee Campus Climate Survey Committee – *on hiatus*
 - c. President’s Advisory Council on Inclusive Excellence (PACIE) – *on hiatus*
 - d. President’s Planning & Policy Committee (PPPC) – *on hiatus*
 - e. Strategic Resources and Planning Committee (SRPC) – *on hiatus*
 - i. Amanda Sanchez and Alex Calderon will be our new SRPC staff representatives for AY24-25 through AY25-26
 - f. University Police Advisory Council (UPAC) – *on hiatus*

INFORMATION AND ACTION ITEMS

- 8. ACTION: Approval of Financial Report (Treasurer, Colleen Haws)
- 8. INFORMATION: Staff Council Chair’s Report (Chair, Rebecca Slocum)
 - a. PSAFE
- 9. INFORMATION: Ex-Officio Reports
 - a. Student Government Report (Student Government President, Andrew Fox)
 - b. Office of the President Report (Chief of Staff, Kaia Tollefson)
 - c. Academic Senate (Academic Senate Chair, Christina Smith)
- 10. INFORMATION: Subcommittee Reports
 - a. Ways & Means
 - b. Governance
 - c. Events & Recognition
 - d. Communication
- 11. OUTSTANDING BUSINESS:
 - a. DISCUSSION: Reorganization of standing committees
 - b. DISCUSSION: Return to proportional representative seats
- 12. NEW BUSINESS:
 - a. DISCUSSION: CI Staff Council mission and vision statements
 - b. DISCUSSION: PSAFE runners-up and other details
- 13. ADJOURN

Next Staff Council Meeting is scheduled for 9:30am on Thursday, September 19, 2024, in-person (SOL2175) or on [Zoom](#) as needed – agenda to come.

Agenda respectfully submitted by Rachel Danielson, CI Staff Council Secretary