

In reviewing the current Constitution and Bylaws in preparation for this meeting, committee members agreed that motions to revise were needed in the following 4 areas.

	Section	What It Says Now	Motion to Revise as Follows
1	Bylaws Article III: Committees #3 Governance	<p>3. Governance</p> <ul style="list-style-type: none"> <li>○ The purpose of this committee is to publicize, supervise, tally ballots, and announce the selection of members and officers to the Executive Board. Rule on any selection, constitutional, or bylaws disputes. Conduct initial review and make recommendations regarding all proposed amendments to the Constitution and Bylaws. Create, update, and maintain policies and procedures for the operation of the Staff Council. Complete any other task deemed necessary by the Executive Board.</li> <li>○ The purpose of this committee is to publicize, supervise, tally ballots, and announce the selection of members and officers to the Executive Board. Rule on any selection, constitutional, or bylaws disputes. Conduct initial review and make recommendations regarding all proposed amendments to the Constitution and Bylaws. Create, update, and maintain policies and procedures for the operation of the Staff Council. Complete any other task deemed necessary by the Executive Board.</li> <li>○ Standing committees shall be chaired by a Staff Council member elected by the Staff Council during annual elections. Chairs shall serve one year terms, but may serve consecutive terms if elected by the Staff Council. The remaining committee positions may be filled by Staff Council members and/or any interested staff.</li> </ul>	<p>The yellow highlighted bullets apply to all Standing Committees, not just the Governance Committee. Keep these 4 bullet points as written, but move them to read immediately following the Standing Committees heading.</p> <p>So that the bylaws article III starts as follows:</p> <p><i>Article III: Committees</i></p> <ul style="list-style-type: none"> <li>○ Standing committees shall be chaired by a Staff Council member elected by the Staff Council during annual elections. Chairs shall serve one year terms, but may serve consecutive terms if elected by the Staff Council. The remaining committee positions may be filled by Staff Council members and/or any interested staff.</li> <li>○ All Staff Council members are required to serve on at least one (1) committee at all times.</li> <li>○ Ad hoc committees may be established as deemed necessary by the Executive Board to implement the work of the council. Ad hoc committees shall be chaired by a Staff Council member. Ad hoc committees will be dissolved at the completion of their assignment, activity, or at the discretion of the Executive Board.</li> <li>○ It shall be the duty of each committee to receive and analyze matters referred to it; make reports and recommendations to the Officers; and submit a final written report to CSU Channel Islands Staff Council no more than 30 days after the conclusion of the fiscal year or ad hoc committee activity.</li> </ul> <p>Standing Committees Shall consist of:</p>
2		<ul style="list-style-type: none"> <li>○ All Staff Council members are required to serve on at least one (1) committee at all times.</li> <li>○ Ad hoc committees may be established as deemed necessary by the Executive Board to implement the work of the council. Ad hoc committees shall be chaired by a Staff Council member. Ad hoc committees will be dissolved at the completion of their assignment, activity, or at the discretion of the Executive Board.</li> <li>○ It shall be the duty of each committee to receive and analyze matters referred to it; make reports and recommendations to the Officers; and submit a final written report to CSU Channel Islands Staff Council no more than 30 days after the conclusion of the fiscal year or ad hoc committee activity.</li> </ul>	<p>The second bullet point highlighted in blue is a duplicate of the first. We motion to strike the second bullet point. After removing the duplicate this will read as follows:</p> <p>3. Governance</p> <ul style="list-style-type: none"> <li>○ The purpose of this committee is to publicize, supervise, tally ballots, and announce the selection of members and officers to the Executive Board. Rule on any selection, constitutional, or bylaws disputes. Conduct initial review and make recommendations regarding all proposed amendments to the Constitution and Bylaws. Create, update, and maintain policies and procedures for the operation of the Staff Council. Complete any other task deemed necessary by the Executive Board.</li> </ul>
3	Bylaws Article II: Executive Board and Officers #4	<p>The Executive board is comprised of officer positions and serves as the leadership to the staff council.</p> <p>2. The Officers of CSU Channel Islands Staff Council shall be:</p>	<p>Staff Council Chairs may appoint members to fill empty seats. But this is not made abundantly clear here. We would like to include the following as #6 and change the existing #6 to #7</p>

		<ul style="list-style-type: none"> <li>• Chair</li> <li>• Vice Chair</li> <li>• Secretary</li> <li>• Treasurers</li> <li>• Custodian of Records</li> </ul> <p>3. All officers shall be nominated by the Staff Council Members and elected by the membership of CSU Channel Islands Staff Council at the May meeting of CSU Channel Islands Staff Council.</p> <p>4. Staff Council members can run for Officer Positions after completing one-year as a council member.</p> <p>5. Officers shall serve for a term of one year. Officers may serve consecutive terms if elected by the Staff Council.</p> <p>6. Duties of Officers</p>	<p>6. The Staff Council Chair may appoint any council member to fill officer positions if they remain vacant following an election.</p> <p>So it will read as follows:</p> <p>The Executive board is comprised of officer positions and serves as the leadership to the staff council.</p> <p>2. The Officers of CSU Channel Islands Staff Council shall be:</p> <ul style="list-style-type: none"> <li>• Chair</li> <li>• Vice Chair</li> <li>• Secretary</li> <li>• Treasurers</li> <li>• Custodian of Records</li> </ul> <p>3. All officers shall be nominated by the Staff Council Members and elected by the membership of CSU Channel Islands Staff Council at the May meeting of CSU Channel Islands Staff Council.</p> <p>4. Staff Council members can run for Officer Positions after completing one-year as a council member.</p> <p>5. Officers shall serve for a term of one year. Officers may serve consecutive terms if elected by the Staff Council.</p> <p>6. The Staff Council Chair may appoint any council member to fill officer positions if they remain vacant following an election.</p> <p>7. Duties of Officers</p>
4	Bylaws Article I: Membership #2	<p>2. Staff Council membership will be proportional from each campus division. Each division will nominate and elect the representatives for their division.</p> <ul style="list-style-type: none"> <li>• Elected representatives must be a member of the division which they represent. Each division shall be entitled to one (1) representative for each twenty-five (25) eligible staff members or fraction thereof.</li> <li>• Represented areas include: <ul style="list-style-type: none"> <li>○ Academic Affairs</li> <li>○ Business and Financial Affairs</li> <li>○ Office of the President</li> <li>○ Student Affairs</li> <li>○ University Advancement</li> </ul> </li> </ul>	<p>We would like to include that these numbers be checked against HR reports on an annual basis to ensure that our seats per division remain up to date. So we we like to add the following bullet point to this section-</p> <ul style="list-style-type: none"> <li>• On an annual basis, the Governance Committee shall compare the number of council seats against HR reports to ensure that the number of seats and divisions remain current.</li> </ul> <p>So it will read as follows:</p> <p>2. Staff Council membership will be proportional from each campus division. Each division will nominate and elect the representatives for their division.</p> <ul style="list-style-type: none"> <li>• Elected representatives must be a member of the division which they represent. Each division shall be entitled to one (1) representative for each twenty-five (25) eligible staff members or fraction thereof.</li> <li>• Represented areas include: <ul style="list-style-type: none"> <li>○ Academic Affairs</li> <li>○ Business and Financial Affairs</li> <li>○ Office of the President</li> <li>○ Student Affairs</li> <li>○ University Advancement</li> </ul> </li> <li>• On an annual basis, the Governance Committee shall compare the number of council seats against HR reports to ensure that the number of seats and divisions remain current.</li> </ul>