

STAFF COUNCIL MEETING AGENDA

9.19.2023 • 9:30-11 a.m.

NOTICE OF MEETING OF THE STAFF COUNCIL OF CSU CHANNEL ISLANDS

NOTICE IS HEREBY GIVEN to the general public and to all of the members and represented parties of the Staff Council of CSU Channel Islands, a campus recognized organization providing representation of Staff through campus Division selected representatives, that a meeting of the Staff Council was held on Tuesday, September 19, 2023 at 9:30 a.m., pursuant to Education Code Section 89921 et seq., via Zoom link: <https://csuci.zoom.us/j/88987511227>, to consider and act upon the following matters:

- 1) Call to Order: 9:33AM
- 2) Roll Call:
 - a. Voting Members:
 - i. **BFA:** B. Lindgren, M. Matheu, P. Robertson
 - ii. **AA:** C. Gross, M. Seligman, A. Garza
 - iii. **OTP:** F. Adesina
 - iv. **SA:** C. Martinez, Y. Wyatt
 - v. **UA:** A. Bruno, H. Van Arsdell
 - vi. **Exec:** H. Krueger, S. Kramer, C. Haws, S. Fitzpatrick, R. Slocum
 1. **Present:** B. Lindgren, M. Matheu, P. Robertson, C. Gross, M. Seligman, A. Garza, F. Adesina, C. Martinez, Y. Wyatt, A. Bruno, H. Van Arsdell, H. Krueger, S. Kramer, C. Haws, S. Fitzpatrick, R. Slocum
 2. **Absent:** C. Haws
 - b. Total Voting Members Present:
 - c. **Members of the Public:** M. Hasendonckx, A. Calderon, A. Sanchez, M. Patterson, R. Fuentes, R. Danielson, E. Davoudi
 - d. **Ex-Officio:** R. Yao, K. Tollefson, A. Block-Weiss, D. Navarrete
- 3) Approval of the Agenda: P. Robertson moves to approve, B. Lindgren seconds
 - a. Discussion: none
 - b. Vote: 10-0-0; approved at 9:35AM (additional representatives joined following this vote)
- 4) Approval of the Minutes: P. Robertson moves to approve, B. Lindgren seconds
 - a. Discussion: none
 - b. Vote: 12-0-0; approved at 9:37AM
- 5) Public Forum:
 - a. Informational Item: M. Patterson – Please consider an opportunity for M. Patterson to introduce ombuds services to your teams, particularly those in student-facing roles, as he is looking to expand services to students as well; every other week Wednesday and Thursday he has office times
 - b. Informational Item: R. Fuentes – Following up on Cozen O'Connor study, transferring items into a working document to explore how to implement suggestions and develop how best to do it for Title IX office
 - c. Informational Item: A. Calderon – UA is hiring a few positions, including an Operations Specialist; AVP of University Development search soon underway
- 6) Reports:
 - a. Ex-Officio Reports:
 - i. Student Government (*Past Chair, A. Block-Weiss on behalf of D. Navarrete*) – Student government has been busy, SG President Navarrete attended Board of Trustees meeting last Tuesday on behalf of CI, third speaker in public forum to discuss why they felt why tuition increase was a bad idea, her public comment is up on Instagram; Student Government drafted a resolution in opposition to the tuition increase; SG is meeting weekly Wednesdays 9:30-11am in the Coville Conference Room; SG has vacancies – only 4 senators, they need 9 and also need 3-4 Justices for their judicial branch, and they have none currently; Additionally, they still have 1 open paid position for their Chief of Staff, a 15-hour week position

- ii. Office of the President (*Chief of Staff, Dr. K. Tollefson*) – Strategy for Approaching 2030 and Beyond, OneHealth; President Yao is working on developing a President’s Select Committee to expand this idea; Using this opportunity to develop what this OneHealth idea is about; encourages everyone to participate in the WASC (Western Association of Schools & Colleges) Gallery Tours; April 23-26, 2024 WASC Team will be on campus, days 2 and 3 they will be meeting with campus constituents; last year you’ll recall we had critical learning collectives to study campus climate data, dashboard is up for results from spring; launching CLC (Critical Learning Collective) initiative soon, keep an eye out for an email soon; Cozen O’Connor Study recommendations require submission of implementation plan by mid-October
 - iii. Academic Senate (*Chair, Dr. J. Miller*) – Wrestling a bit with representative culture, trying to sort out what that means for Senate; wrestling with details such as what the role of chat is in meetings and how should minutes look; approving programs; wading into the budget in Academic Affairs; interested in a Shared Governance Buddy Program where faculty and staff could take on a student who is interested in shared governance to operate with more confidence on committees, hoping this will help more students become involved in ASI Student Government
 - iv. Office of the President (*President, Dr. R. Yao; Time Certain: 10:45AM*) – Census Day yesterday for enrollment management; budget planning targets have been met; came down a little under in headcount first year projections; projections on transfer students came out significantly ahead in headcounts and on FTE students; finalized budget models once labor relations pieces are finalized; enrollment projections will be updated based on the census data; focusing on academic master plan; OneHealth focus on environmental community and economic wellness; working on finalizing a white paper to form a conceptual framework; met with students yesterday regarding the tuition increase and the communication plan for that, working with Student Affairs to draft and conceptualize this
- b. Staff Council Chair Report (*Vice Chair, S. Kramer on behalf of Chair H. Krueger*)
- i. Meetings we have had to get agendas together; trying to find representatives for committees, some on agenda, others are not which may appear on the agenda for next meeting, or we will email you to see if there’s interest; we ask that you email back if you are not interested
- c. Division Reports:
- i. Division of Academic Affairs
 - 1. S. Kramer – Sage Hall is getting some moves in about 3 weeks, staff will be moving around in different areas; Sage Hall beautification is going on but no exact details yet; dumpsters from parking lot moved to another area, maybe extra parking?
 - 2. A. Garza – Fleas in Bell Tower West, building is still being cleaned out, expected to potentially reopen by September 25
 - ii. Division of Business & Financial Affairs
 - 1. P. Robertson – Property manager is not just responsible for the surplus in the warehouse, but is responsible also for the inventory on campus; property form required when things need to be moved around; communication will be coming regarding the process for property in general; Executive Director for Title IX position is open and nationwide search will be started soon; first round interviews for Title IX admin specialist
 - 2. B. Lindgren – HR Open Enrollment is now open, make sure to re-enroll for benefits; Early Childhood Center sent out needs assessment survey, trying to identify needs for early childcare to help build a space
 - iii. Office of the President
 - 1. F. Adesina – President's Operational Effectiveness Challenge, email sent out last week; applications are due by September 29; K. Tollefson clarifies that President Yao will select teams, asks that applicants prioritize what needs to be taken care of, but no limitations on what can be submitted
 - iv. Division of Student Affairs

- 1. H. Krueger – Major moves have been going on, at least a month since that process has been initiated; some new spaces are still being constructed; Dean of Students Office has been getting built, furniture moved in
 - v. Division of University Advancement
 - 1. A. Bruno – President's Dinner is coming up in October, invites coming this week; tickets are open to all, \$300 or \$150 for alumni; if you have any questions, please reach out
 - 2. H. Morrison – University Events hosted a Town Hall earlier this month about new tiered approach to reserving spaces; please reach out to events@csuci.edu with any questions
- d. Financial Report: (*Custodian of Records, R. Slocum on behalf of Treasurer C. Haws*) – Balance is \$3,063.65; two deposits are incoming of \$725 and \$1,350; next balance in October should reflect what was spent on the luncheon
- e. Council Committee Reports:
 - i. Communication (*Committee Chair, M. Seligman*) – September email newsletter was released; committee will meet soon to discuss full format newsletter for October/November, email Max to add items to next newsletter
 - ii. Events & Recognition (*Committee Chair, A. Calderon*) – Thank you everyone for attending the luncheon, it was successful; dessert was not available and will be made up for; flyer is being prepared for October Halloween decorating contest in people's offices, people will be able to register as individuals or as group; two different prizes in mind but details not yet available; hoping for deadline for decorating to be at end of October
 - iii. Governance (*Committee Chair, P. Robertson*) – First kickoff meeting recently, regrouping and looking at bylaws; revisions in progress
 - iv. Ways & Means (*Committee Chair, A. Sanchez*) – Presto Pasta (Camarillo) Staff Council Fundraiser is today; follow-up emails were sent last week; in October, Max will re-send promotional items for Painting with a Twist; November See's Candies drive
- f. Campus Committee Reports:
 - i. Academic Senate – R. Slocum – Progress on approving academic plans, EDD and MPA and MS in School Counseling; hiccups regarding Zoom chat being addressed and reevaluated
 - ii. Integrative Marketing Communication Advisory Group (IMC) – has not met yet, Nancy Gill to be emailed to follow up
 - iii. President's Planning & Policy Committee (PPPC) – H. Krueger – first meeting yesterday, policy on communicating with students needs updates; B. Lindgren – alcohol policy is being reviewed to decide on perimeters for safe alcohol use, clarifying language; updating alumni groups
 - iv. President's Advisory Council on Inclusive Excellence (PACIE) – K. Tollefson – First PACIE meeting last week; every year PACIE works on different priorities of the President; this year, continuing two subcommittees, one is to pilot a digital version of an equity lens framework, another is to elevate the work of racial and social justice for people with disabilities, and a third category that has been added is a subcommittee on issues of sex, sexuality, and gender equity
 - v. Strategic Resources and Planning Committees (SRPC) – has not met yet
 - vi. University Police Advisory Council (UPAC) – has not met yet
 - vii. Reaffirmation Steering Committee (RSC) – M. Hasendonckx – priority one of the self-study RSC is undertaking is about academic quality and student-centered infrastructure; academic quality is the outcome of student teaching improvement; initiatives include academic program review and student equity analytics; second area of priority one is student-centered infrastructure, thinking about the ways to address the barriers that students face; your voice and representation are critically important to the process; the self-study is iterative and the qualitative data is refined for the report

7) Outstanding Business:

- a. None.

8) New Business:

- a. Action Item:

- i. Nominations for reps to replace Alex Padilla from OTP and Alex Calderon from DSA
 - a. No nominations at this time; emails will be sent out
 - ii. Senate Committee on Anti-Racism (CEAR) needs a Staff Council representative
 - a. A. Calderon is potentially interested depending on time commitment; K. Tollefson clarifies that CEAR meets weekly; J. Miller further clarifies that CEAR meets at 3:30pm on Wednesdays; A. Calderon will follow up to confirm interest
 - iii. Unity Coalition needs a representative
 - a. Discussion for clarification – A. Block-Weiss clarifies that Unity Coalition is part of affinity groups; Chair Krueger responds that we will send emails regarding these groups and include further information
 - iv. Asian/Asian American Pacific Islander Association wishes to partner with Staff Council
 - b. Discussion Item (Items below not gotten to in 09/19 meeting):
 - i. Vote on moving/suspending November Council meeting date
 - c. Informational Item (Items below not gotten to in 09/19 meeting):
 - i. COVID-19 new variant concerns
 - ii. Staff Welcome Back dessert make-up
 - iii. Site Authority/University Glen Issues
- 9) Closing Comments: None
- 10) Adjournment: 11:01AM

Next Staff Council Meeting is scheduled for Tuesday, October 17, 2023, at 9:30 a.m. via Zoom link:
https://csuci.zoom.us/meeting/register/tZwkf-6trzooGNN_dlfSx9ipyTMjLC8vM59B#/registration

Agenda respectfully submitted by Shannon Fitzpatrick, CI Staff Council Secretary