

STAFF COUNCIL MEETING AGENDA
10.17.2023 • 9:30-11 a.m.

NOTICE OF MEETING OF THE STAFF COUNCIL OF CSU CHANNEL ISLANDS

NOTICE IS HEREBY GIVEN to the general public and to all of the members and represented parties of the Staff Council of CSU Channel Islands, a campus recognized organization providing representation of Staff through campus Division selected representatives, that a meeting of the Staff Council will be held on Tuesday, October 17, 2023 at 9:30 a.m., pursuant to Education Code Section 89921 et seq., via Zoom link: <https://csuci.zoom.us/j/88987511227> to consider and act upon the following matters:

- 1) Call to Order: 9:33AM
- 2) Roll Call:
 - a. Voting Members:
 - i. **BFA:** C. Sotelo (proxy for B. Lindgren), M. Matheu, P. Robertson
 - ii. **AA:** C. Gross, M. Seligman, A. Garza
 - iii. **OTP:** F. Adesina, P. Peterson
 - iv. **SA:** C. Martinez, Y. Wyatt, T. Emens
 - v. **UA:** H. Van Arsdell, A. Calderon
 - vi. **Exec:** H. Krueger, S. Kramer, C. Haws, S. Fitzpatrick, R. Slocum
 1. **Present:** C. Sotelo, M. Matheu, P. Robertson, C. Gross, M. Seligman, A. Garza, C. Martinez, T. Emens, A. Calderon, H. Krueger, S. Kramer, C. Haws, S. Fitzpatrick, R. Slocum
 2. **Absent:** H. Van Arsdell, Y. Wyatt, F. Adesina
 - b. Total Voting Members Present:
 - c. **Members of the Public:** M. Patterson, A. Sanchez, J. Raymond, M. Chiamonte, R. Danielson, K. Smith, R. Beigel-Coryell
 - d. **Ex-Officio:** A. Padilla, A. Block-Weiss
- 3) Approval of the Agenda: P. Robertson moves to approve, T. Emens seconds
 - a. Discussion: none
 - b. Vote: 11-0-1
- 4) Approval of the Minutes: C. Gross moves to approve, P. Peterson seconds
 - a. Discussion: none
 - b. Vote: 12-0-0
- 5) Public Forum:
 - a. Informational Item: Mark Patterson at Ombuds Office will be out for a week, but appointments can still be made via Mark's confidential link for when he returns
- 6) Reports:
 - a. Ex-Officio Reports:
 - i. Student Government (*Past Chair A. Block-Weiss on behalf of D. Navarrete*) – Student Government is in final stages of hiring their Chief of Staff, hoping to fill at end of the week; additionally, still down a few Senators, if you know any students who are interested please let them know; priority registration deadline for lobby corps was last week, 9 students have been accepted and had their first training last week; lobby corps is part of SG that advocates for CI students on the state and national level; some lobby corps students will be selected to travel to our state capitol to meet with legislators to advocate for the CSU system and CI; application for lobby corps is available on CI Sync, priority deadline has passed but students can still apply; ASI Board of Directors has been meeting and has a few student vacancies, if you know any students who wish to be on the Board, please email Helen A.
 - ii. Office of the President (*A. Padilla on behalf of Chief of Staff, Dr. K. Tollefson*) – Want to thank everybody who applied for CLC, survey is closed but hoping to open it again next year, more information hopefully next week for those who did sign up; for those who applied for the President's Operational Effectiveness Challenge, received a number of proposals; November 3rd will likely be the kickoff meeting for the Operational Effectiveness challenge; WASC Gallery

- Tours had staff as the highest representation, with 47% of those attending being staff; still time to attend the online gallery tour; Title IX implementation team email went out – communication plan is due October 27th
- iii. Academic Senate (*Custodian of Records, R. Slocum in lieu of Chair, Dr. J. Miller*) – R. Slocum sent out email about policy regarding textbook adoption, specifically materials being made available to DASS ahead of the term; would love to hear feedback regarding how those of us representing Council at Senate should vote
 - b. Staff Council Chair Report (*Chair, H. Krueger*) - Requests to nominate staff for the President’s Select Committee, provided a dozen recommendations for staff to represent; enjoyed meeting with the subcommittees to get your feedback on Staff Council meetings, working with Kaia on what that can look like
 - i. President’s Select Committee
 - I. Staff nominations sent to President’s office – waiting for confirmation
 - ii. Summary of subcommittee meetings & next steps
 - c. Division Reports:
 - i. Division of Academic Affairs – C. Gross – Teaching & Learning Innovation team is hosting a special session for staff being led by the Academic Media Specialist; for staff who design graphic materials, flyers, and other designs to help them better understand how to create graphic materials, link: <https://www.csuci.edu/tli/events.htm?trumbaEmbed=view%3Devent%26eventid%3DI70336836%26view%3Devent%26eventid%3DI70336836>; OLLI program Fall 2 session is now open, please reach out to Director; winter study abroad programs available to students, have them contact me if interested; International Education Week is November 13th
 - ii. Division of Business & Financial Affairs – P. Robertson – Thursday at 9:00 is SRPC meeting, try to be available to listen in on that meeting as it provides context for having conversations with other staff; financial services are offering on October 26th the Finance 101 course; 2023-24 budgets are viewable in the Data Warehouse; campus budget plan will be posted to the website; 18 EV charging stations will be installed near the Broome Library; Gateway Hall groundbreaking ceremony will be November 3rd at 11:00; M. Matheu – Confirming that EV charging stations will be coming but uncertain on ETA due to issues with the vendor; training people to become CERT responders; C. Haws – EV charging stations are being held up by Southern California Edison, there is a part that takes approximately a year to get, so tentative ETA by next summer
 - iii. Office of the President – P. Peterson – Institutional Research is hiring an Equity Analyst, grant-funded position; through Wendy Olson at professional development, we are offering several workshops such as how to create a better Qualtrics survey
 - iv. Division of Student Affairs – T. Emens – Grand opening of Affinity Centers on November 1st; mid-to-late November expect a rebranding of the Mission Lounge
 - v. Division of University Advancement – A. Calderon – Career Fair is tomorrow at Broome Library much of the day, almost 60 employers are present; President’s Dinner is coming up, UA’s largest fundraiser of the academic year, anticipating ~300 people to attend; University Events is almost done hiring their Events Specialist and final interviews are ongoing for Operations Specialist; CHRS is almost ready to go, send me a message with any questions
 - d. Financial Report: (*Treasurer, C. Haws*) – We have \$3,109.48 in our account; luncheon has not yet been charged; successful fundraisers Presto Pasta and Painting with a Twist; opportunities coming up for November
 - e. Council Committee Reports:
 - i. Communication (*Committee Chair, M. Seligman*) – Getting ready to send out newsletter; if you have any items to be included in the next newsletter, send it to me and we will work on that
 - ii. Events & Recognition (*Committee Chair, A. Calderon*) – Approx. 10 signups for the decorating contest, participants will have about a week to decorate, and voting will be conducted online; trying to work on engagement on the SC Instagram page; R. Slocum clarifies there are 12 signups and 9 groups

- iii. Governance (*Committee Chair, P. Robertson*) – none
 - iv. Ways & Means (*Committee Chair, A. Sanchez*) – 22 seats were sold to Painting with a Twist fundraiser; \$220 raised for Staff Council; \$27.50 brought in from Presto Pasta; Panda Express fundraiser on November 17th
- f. Campus Committee Reports:
- i. Academic Senate – none
 - ii. Integrative Marketing Communication Advisory Group (IMC) – none
 - iii. President’s Planning & Policy Committee (PPPC) – 3 policy changes were proposed and 1 was sent back for additional revisions, that was brought back and passed
 - iv. President’s Advisory Council on Inclusive Excellence (PACIE) – none, meeting later this week
 - v. Strategic Resources and Planning Committees (SRPC) – none, meeting later this week
 - vi. University Police Advisory Council (UPAC) – none, first meeting on November 2nd
 - vii. Reaffirmation Steering Committee (RSC) – ~~Melissa Soenke (Time Certain: 10:00AM)~~ Could not make this meeting; Dr. Soenke will attend another session.
 - viii. University Art Review Committee (UARC) – none
 - ix. Employee Campus Climate Survey Committee – met on October 6th coming together to discuss next iteration of the climate survey, deciding what themes to understand and focus on; looking at strategic initiatives and considering feedback from CLCs

7) Outstanding Business:

- a. Action Item:
 - i. CEAR (Senate Committee for Equity & Anti-Racism) still needs a staff representative – no updates; M. Patterson clarifies the committee is looking at policies on their effect towards equity and anti-racism
- b. Discussion Item:
 - i. Scheduled November meeting is week of Thanksgiving (11/21) and may impact our ability to reach quorum
 - 1. Options: leave as is, move up to 11/14, move back to 11/28, or suspend/cancel November Council meeting date and meet next in December (12/21)
 - 2. Likely will meet; if quorum not reached, will have informal meeting instead
- c. Informational Item:
 - i. COVID-19 new variant concerns – EH&S present to speak/answer questions – J. Spencer present – Presentation on the overall positive cases over time and comparisons between years/semesters; cases are trending up, but not as severe as in past; CSUCI follows policies and guidelines from various public health agencies as well as CSU Chancellor’s Office; President sets COVID-19 policies given the guidance; Chancellor’s Office no longer requires vaccinations, but still recommends them; COVID Leave Pay expired on January 1, 2023; Federal and State governments have ended state of emergency; isolation is still required if testing positive; exposure notifications are still going out to employees and students; free testing is available at EH&S office; home tests still available, but are limited in supply; continue to report to EH&S if you test positive
 - ii. Staff Welcome Back dessert make-up options (Did not get to this item; Outstanding for next time)
 - iii. J. Lazarus present to answer questions regarding Site Authority/University Glen expansion (Time Certain: 10:30AM) - Site Authority is a 501c(3) with a leasehold ownership of land adjacent to the campus, leases land from the CSU Board of Trustees; costs have not been as expected particularly as relates to homeowners insurance, budget was for \$41,000 and ended up being \$91,000; rising homeowners insurance rates across the state have been a significant hurdle

Q from T. Emens: Will the Town Center spaces be filled (Pizza 3.14, Town Center)?

A: Those spaces aren’t owned by the campus, but they are marketing the spaces to potential retailers.

Q from P. Peterson: Will the construction have an impact on rents at Mission Hills?

A: I am not sure, but I can give you my personal thoughts on the matter. I do not think the rents would be affected.

Q from P. Peterson: Do you have an idea on timelines for when those additional units are being built?

A: I expect sometime next year, around March – June 2024 you will see more traffic and folks around.

Q from K. Smith: Will there be increased units for the Staff/Faculty discount?

A: No. The existing 100 discounted spaces will remain, but no additional units will be allocated.

Q from A. Sanchez: Will there be additional parking spaces?

A: We'll have to check with PD. The Site Authority doesn't handle parking.

Q from R. Slocum: It sounds like UGlen and Anacapa Canyons are owned by two separate entities. Will there be joint use facilities?

A: Yes, that is part of the contract. Anyone in either community will be able to use facilities at either space.

8) New Business:

a. Informational Item:

- i. Welcome to Tom Emens, new rep for DSA, Paul Peterson, new rep for OTP, and Alex Calderon, returning as new rep for UA
- ii. Flu Shot Clinics upcoming

9) Closing Comments: none

10) Adjournment: 11:02AM

Next Staff Council Meeting is tentatively scheduled for Tuesday, November 21, 2023, at 9:30 a.m. via Zoom link: https://csuci.zoom.us/meeting/register/tZwkf-6trzooGNN_dlfSx9ipyTMjLC8vM59B#/registration

Agenda respectfully submitted by Rebecca Slocum, CI Staff Council Custodian of Records

From: [CSUCI News](#)
To: [Campus Global Group](#)
Subject: Upcoming Free Flu Shot Clinics
Date: Tuesday, October 10, 2023 8:59:13 AM

The following message is sent on behalf of Student Health Services

Dear Campus Community:

Student Health Services, the Nursing program, and the Student Nursing Association are offering **free** flu shots to students, faculty, and staff this semester. Please see below for details about dates, time, and location.

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DATES AND TIMES

Tuesday, Oct. 24
10 a.m. to Noon

Thursday, Oct. 26
1 to 3 p.m.

Tuesday, Nov. 14
1 to 3 p.m.

Thursday, Nov. 16
10 a.m. to Noon

LOCATION

Sierra Hall Lobby

All flu shot clinic dates will use a first come, first serve format; no RSVP required. Please bring your Dolphin ID.

Questions should be sent to Student Health Services at 805-437-8828 or student.health@csuci.edu.

Student Health Services



CHANNEL YOUR **POTENTIAL**