

STAFF COUNCIL MEETING MINUTES
11.21.2023 • 9:30-11 a.m.

NOTICE OF MEETING OF THE STAFF COUNCIL OF CSU CHANNEL ISLANDS

NOTICE IS HEREBY GIVEN to the general public and to all of the members and represented parties of the Staff Council of CSU Channel Islands, a campus recognized organization providing representation of Staff through campus Division selected representatives, that a meeting of the Staff Council was held on Tuesday, November 21, 2023 at 9:30 a.m., pursuant to Education Code Section 89921 et seq., via Zoom link: <https://csuci.zoom.us/j/88987511227> to consider and act upon the following matters:

- 1) Call to Order: 9:35AM
- 2) Roll Call:
 - a. Voting Members:
 - i. **BFA:** B. Lindgren, M. Matheu, P. Robertson
 - ii. **AA:** C. Gross, M. Seligman, A. Garza
 - iii. **OTP:** P. Peterson
 - iv. **SA:** C. Martinez, Y. Wyatt, T. Emens
 - v. **UA:** H. Van Arsdell, A. Calderon
 - vi. **Exec:** H. Krueger, S. Kramer, C. Haws, S. Fitzpatrick, R. Slocum
 1. **Present:** H. Krueger, S. Fitzpatrick, P. Robertson, M. Seligman, C. Martinez, A. Calderon, P. Peterson, A. Garza, Y. Wyatt, C. Sotelo
 2. **Absent:** M. Matheu, C. Gross, H. Van Arsdell, T. Emens, S. Kramer, C. Haws, R. Slocum
 - b. Total Voting Members Present: 10
 - c. **Members of the Public:** E. Davoudi, R. Danielson, A. Sanchez, S. Krashefski, J. Trujillo, M. Soenke, J. Raymond, J. Kha, M. Patterson
 - d. **Ex-Officio:** K. Tollefson, J. Miller, D. Navarrete, A. Block-Weiss
- 3) *Note for this week: If we do not reach quorum, we will informally discuss the items in sections 6, 9 and 10, and present any consensus for votes in our December meeting. Quorum is required for voting.*
- 4) Approval of the Agenda: P. Robertson moves, M. Seligman seconded
 - a. Discussion: None
 - b. Vote: 10-0-0
- 5) Approval of the October 17, 2023 Minutes: P. Robertson moves, P. Peterson seconded
 - a. Discussion: None
 - b. Vote: 10-0-0
- 6) Priority Forum:
 - a. Informational Item: thanking F. Adesina for her service to Staff Council and congrats on her new role; nominations for a new representative from OTP are still open
 - b. Informational Item: ~~per feedback from Council, we will be moving to a written report format for most division and committee reports to increase time for business during formal Council meetings; this new report format will require that reports be submitted ahead of the meeting to be included with the agenda/minutes; a template and guide will be distributed ahead of the call for agenda items and reports for the December meeting (Will revisit this item at a later time.)~~
 - c. Discussion Item: ~~how to increase opportunities for connection amongst Staff Council members (Break-Out Room #1) - unable to convene breakout rooms today; may need to revisit later (Did not get to this item.)~~
 - d. Discussion Item: ~~what is Staff Council's purpose and what should our goals be (Break-Out Room #2)? - unable to convene breakout rooms today; revisit later (Did not get to this item.)~~
- 7) Public Forum:
 - a. Open for public questions or comments
- 8) Reports:
 - a. Ex-Officio Reports:

- i. Student Government (*Past Chair A. Block-Weiss on behalf of D. Navarrete*) – Student Government is hosting happy hours at the Sub from 8-10pm Mon-Thurs; SG is also hosting next week on Tues & Weds and will be giving out care packages to students who attend; new Chief of Staff hired
 - ii. Office of the President (*Chief of Staff, Dr. K. Tollefson*) – OneHealth and how to build the vision out; Provost Avila is working on it via four organizing concepts
 - iii. Academic Senate (*Chair, Dr. J. Miller*) – None
 - b. Staff Council Chair Report (*Chair, H. Krueger*)
 - i. Personal Announcement
 - c. Division Reports:
 - i. Division of Academic Affairs
 - I. A. Garza – Open forums next week on campus for Dean of Library position from 8:45 – 9:30am in Broome 1360, except Wednesday when it will be held in Broome 2325; AVP of Faculty Affairs position is now open and recruiting
 - ii. Division of Business & Financial Affairs
 - I. P. Robertson – Executive Director for Title IX search is underway; search for VP of BFA is underway, and the committee will be formed by December 1, with a goal of having them hired and in place by July 1; Wendy Olson is retiring after 20 years, and her recognition party is in Solano Hall on December 6 from 3:30 – 5
 - iii. Office of the President
 - I. P. Peterson – Courtney Ellis was hired in the new OTP and Staff Resources position; end of year celebration for staff and faculty is on December 12 at 4pm, more info to come; \$60,000 grant that focuses on parenting students is announced
 - iv. Division of Student Affairs
 - 1. Y. Wyatt – Housing is hiring Student Assistants; Dean of Students is retiring with her celebration on December 1
 - 2. C. Martinez – Basic Needs survey is going out to gather responses from students and get a sense of what the needs are on campus and how to better address them
 - 3. H. Krueger – Stop by the cultural centers on campus; 3rd annual late-night breakfast for students will be held soon, and volunteers are needed to work
 - v. Division of University Advancement
 - I. A. Calderon – Coordinator of Alumni Engagement has departed; Associate Director of Career Development has also departed; new career counselor has been hired; emergency hire admin coming in shortly; AVP for Development open forum is next Monday, Nov 27 at 10am; Brandon Alfaro, Events Coordinator, has been promoted to Events Specialist
 - d. Financial Report: (*Treasurer, C. Haws*) – None
 - e. Council Committee Reports:
 - i. Communication (*Committee Chair, M. Seligman*) – Abbreviated newsletter for November published; new December edition hoping to publish by mid-December
 - ii. Events & Recognition (*Committee Chair, A. Calderon*) – Thank you to those who participated in Halloween decorating contest; winter decorating contest starting soon through January; gratitude cards delivered to the divisions to write thank you cards to colleagues
 - iii. Governance (*Committee Chair, P. Robertson*) – Working behind the scenes
 - iv. Ways & Means (*Committee Chair, A. Sanchez*) – Panda Express fundraiser, \$145.30 raised from that fundraiser; See's Candies fundraiser still going until Dec 1st
 - f. Campus Committee Reports:
 - i. Academic Senate – None
 - ii. Integrative Marketing Communication Advisory Group (IMC) – None
 - iii. President's Planning & Policy Committee (PPPC) – None

- iv. President's Advisory Council on Inclusive Excellence (PACIE) - President is continuing to emphasize the A in DEIA, Accessibility; aiming to create publish dashboards for ELF (Equity Lens Framework)
- v. Strategic Resources and Planning Committees (SRPC) – Next year will be the first year of our cut of the permanent allocation from the Chancellor's Office; plans to build enrollment are underway and continuing
- vi. University Police Advisory Council (UPAC) – First meeting at the beginning of November; general introductory meeting to go over the committee and its purpose
- vii. Reaffirmation Steering Committee (RSC) – Melissa Soenke – Diversity, Equity, Inclusion, and Accessibility (DEIA) presentation
- viii. University Art Review Committee (UARC) – None
- ix. Employee Campus Climate Survey Committee – Creation of new climate survey; focus groups being formed to draft language for the survey

9) Outstanding Business:

- a. Informational Item: staff representation on CEAR will be a rotating position to ease the time commitment burden; C. Gross attended 11/8; R. Slocum will be attending 11/29; please look for future calls for meeting dates in Spring 2024

10) New Business:

- a. Informational Item: [Open Call for Staff Council Chair recommendations](#)

11) Closing Comments:

12) Adjournment: 10:55AM

Next Staff Council Meeting is tentatively scheduled for Tuesday, December 19, 2023, at 9:30 a.m. via Zoom link: https://csuci.zoom.us/meeting/register/tZwKf-6trzooGNN_dlfSx9ipyTMjLC8vM59B#/registration

Agenda respectfully submitted by Shannon Fitzpatrick, CI Staff Council Secretary