

**California State University Channel Islands
Staff Council**

MINUTES

Special Session

January 9, 2024, 9:30 – 11:00 AM

Location: Zoom (<https://csuci.zoom.us/j/82653193811>)

Meeting Information: <https://www.csuci.edu/staff/council/minutes-agendas.htm>

OPENING STATEMENTS

1. Call to Order (Chair) and Roll Call (Secretary) 9:36am
2. ACTION: Approve Agenda (Chair) Motion to approve – Colleen Haws, Second Haley Van Arsdell Morrison

CONSENT AGENDA

3. None.

INFORMATION AND ACTION ITEMS

4. NEW BUSINESS:
 - a. DISCUSSION: CI Staff Council meeting format. (Zoom; in –person; hybrid?) Alex Garza – Hybrid is convenient to allow self to be more present. Colleen Haws – nice to have the option of choice and if you are not able to get out having the hybrid option would be great; Max Seligman – being about to be present while still doing your work; Brian Lindgren – downside to hybrid is a disconnect to those that are not in the room. Lening just doing one or the other in POV. Courtney Gross – asking a clarification for hybrid would it be both or alternating per session, it's still in discussion but we would need to set guidelines if we want it to be one way with more verbiage; Paul Peterson – in person or hybrid would add to engagement to have the in-person option; Paul Peterson – in person every other month given hybrid options to have zoom on the regular basis, it makes things a bit easier jumping back and forth between meetings.

Colleen Haws makes a motion to have in person meetings every other month starting in person in March. Second is Paula Robertson with unanimous approval. Please let Exec know if not available.

- b. DISCUSSION: CI Staff Council meeting frequency. (Is one meeting enough?) Paula Robertson – enough with meetings with added emails, Teams, and postings as needed. Alex Garza – utilizing emails and teams for everything that happens after meetings but comes before the next meeting. Alex Calderon – add social meetings as a more relaxed

but no actual work being done. Brian Lindgren – cautions the work being done outside the meetings to make sure there are fewer cliques. Paula Robertson – confirming the additional social time that we need to collaborate and social aspect not adding work.

At current point: Leaning... Once a month is enough

- c. DISCUSSION: Opportunities for social events for CI Staff Council representatives. Paula Robertson – standing a month lunch at Islands for a social event but just to get together; Colleen Haws – possible to rotate a day of a monthly event like the lunch to include more people; Alex Calderon – likes the lunch and or a casual coffee and or walks and get Lanny or Doc; Brian Lindgren – add this lunch, coffee, or walk after the in person meeting to relax to lessen the impact on the schedule; Sean Kramer – after hours socials to get more people involved (social posts, emails, teams); safer space for speaking out; Courtney Gross – utilize teams – specific person takes over the teams for that month for additional social time; Paul Peterson – possible having additional time at lunch rather than before due to schedule, people could double up for the Teams Take Over for the month; Alex Calderon – Spirit Weeks for all staff and photos – college, sports teams, etc.

At current point: Leaning... Once a month having a social event (1 - lunch and 1 - after hours)

- d. DISCUSSION: CI Staff Council purpose and goals. The start of every year (July) is to plot out our goals for the year. What is the purpose and elements we want to participate in on the campus as a whole. Sean Kramer – anyone interested in bringing about policies and bringing them to the president’s office, bring them forward; Rebecca Slocum – possible for workgroup to make it less on one person and it would include Exec.; Alex Calderon – do we have deliverables for committees? How many events are we going to put on or make connection on staff. Possible to improve communication with staff as a whole; Paula Peterson – asked for an example of a policy, in addition to what's on the website we are connecting with staff at large, would like to improve on where concerns can be addressed (how do we gather that information; how do we collect it and how do we bring it forward) we have the email and button on the website but how much are we promoting it; Courtney Gross – Written goal for support of fundraising and by in and accountability to the body of staff and opens it up for advocacy; Alex Calderon – being able to stop in at planned staff meetings and show we can help where and when needed. Paul Peterson – are we setting goals as a body or having to adjust goals as staff bring up concerns; providing templates to get people talking. Colleen Haws – comfort level so having social events that could open up the staff to help bringing up concerns or issues to get things resolved; Rebecca Slocum - being more visible and making that connection with their representative; need to make goals as the body and then can branch out to committees and general body. Possible of google doc for now and make something more formal by July. Paula Robertson – suggest having each committee is task with their goals and where they would like to do as a starting point; having the goals being set for next year at the end of this year and state what they would like to see happen for the following year. Alex Garza – would it be best to send this out with our next Newsletter to make sure the new information is out there and what we can do

for them (committees, purpose, news and website) “Reintroduce Ourselves” . Max Seligman – next newsletter early February; retreat to cement these ideas and introduce ourselves as our new executive board members – Paula Robertson – super power as retreat planner (July/Aug); Sean Kramer – Boating Center plug

At current point: Leaning...Having Committees set goals (1 or 2 for this spring semester) and then compile those goals for next year; also making more use of the Teams group(s); next newsletter for changes and reintroduction

5. ADJOURN – 10:36am

Next Staff Council General Meeting is scheduled for January 16, 2024, via https://csuci.zoom.us/meeting/register/tZwkf-6trzooGNN_dlfSx9ipyTMjLC8vM59B#/registration

Minutes respectfully submitted by Shannon Fitzpatrick, CI Staff Council Secretary
Minutes recorded by Amanda Sanchez, CI Staff Council Custodian of Records