

**California State University Channel Islands  
Staff Council**

**MINUTES**

**Regular Meeting**

**Tuesday, February 20<sup>th</sup>, 2024, 9:30 – 11:00AM**

**Location:** [Zoom](#)

**Meeting Information:** <https://www.csuci.edu/staff/council/minutes-agendas.htm>

OPENING STATEMENTS

1. Call to Order (Chair) and Roll Call (Secretary): 9:32AM
2. Public Comment Period (Chair)
  - a. Mark Patterson – [Ombuds workshop on negotiations](#) being held tomorrow in Bell Tower
3. ACTION: Approve Consent Agenda (Chair)
  - a. Paula Robertson motions to approve, Amanda Sanchez seconds; approved by unanimous consent.

CONSENT AGENDA

4. ACTION: Approval of Staff Council minutes of 01/16/24 (Secretary, Shannon Fitzpatrick)
  - a. Approved by unanimous consent.
5. INFORMATION: Division Reports
  - a. Division of Academic Affairs (None currently.)
  - b. Division of Business & Financial Affairs (None currently.)
  - c. Division of Student Affairs
    - i. CI retained a marketing firm for our visual rebranding. Firm has great track record and rebranded Cal Poly Humboldt. Expecting launch of a new logo by approx. Fall 2025.
    - ii. Sense of newness and refresh expected with the new rebranding.
  - d. Division of University Advancement (None currently.)
  - e. Office of the President (None currently.)
6. INFORMATION: General Committee Reports (None submitted at this time.)
  - a. Academic Senate
  - b. Integrative Marketing Communication Advisory Group
  - c. President's Planning & Policy Committee
  - d. President's Advisory Council on Inclusive Excellence
  - e. Strategic Resources and Planning Committee
  - f. University Police Advisory Council
  - g. Western Association of Schools and Colleges

## INFORMATION AND ACTION ITEMS

7. INFORMATION: Reaccreditation Report (Vice President of Student Affairs, Dr. Eboni Ford Turnbow; Time Certain: 9:30AM)
  - a. Priority Two: Student Services, Support, & Development
    - i. Dr. Ford Turnbow reports on how Student Affairs is addressing the reaccreditation process.
    - ii. Roadmaps & Digital Degree Planner, Career Development Services, Writing & Multiliteracy Center, Learning Resource Center, Cross Institutional Transfer Success Team, Removing Administrative Barriers.
    - iii. Presentation Slide ([link](#))
- ~~8. ACTION: Approval of Financial Report (Treasurer, Colleen Haws)~~
8. INFORMATION: Staff Council Chair's Report (Chair, Rebecca Slocum)
  - a. Staff Council after hours social for February went well, good turnout; March event hosted by Shannon; please consider signing up to host an event as hosts for May and June are still needed.
  - b. Staff Council lunch at end of the month, on February 28; good opportunity for Council camaraderie
9. INFORMATION: Ex-Officio Reports
  - a. Student Government Report (Daisy Navarette, Student Government President)
    - i. No report currently.
  - b. Office of the President Report (Dr. Kaia Tollefson, Chief of Staff)
    - i. Three key search committees; one formed, two more in the works; VP of BFA search is underway, with Kaia chairing that search. Kaia is also chairing the search for the permanent Chief of Police. Third search underway, chaired by Jim August, for the AVP of HRO as Laurie Nichols is retiring.
    - ii. OneHealth project continues from President Yao's vision. The President's Select Committee has been thinking about and working on these OneHealth ideas. Broad campus engagement is needed to ask questions and provide feedback so that a whitepaper can be drafted to inform the campus's strategic vision in the years ahead.
    - iii. CI Interchange will be launched soon; first meeting on this project tomorrow.
  - c. Academic Senate (Dr. Jason Miller, Chair)
    - i. No major updates. Senate passed a few items. (Report by Shannon Fitzpatrick)
10. INFORMATION: Committee Reports
  - a. Ways & Means (Rachel Danielson)
    - i. See's Candies fundraiser up and running.
    - ii. Exploring new fundraiser ideas.
  - b. Governance (Paula Robertson)
    - i. No report currently.
  - c. Events & Recognition (Alex Calderon)
    - i. Thank you to everyone for stopping by the Valentine's tabling. 56 people stopped by this table of goodies and staff thank you cards.
    - ii. Highlight social events- after hours & Islands Café event.

- iii. Idea to utilize a Monday every month to highlight a staff member who has either graduated or is currently enrolled in a master's program.
  - iv. Spirit Week proposal.
  - d. Communication (Max Seligman)
    - i. Newsletter published this past week (bimonthly edition).
    - ii. Working on finalizing a timeline for campus partners to submit newsletter materials.
11. OUTSTANDING BUSINESS:
- a. INFORMATION ITEM: Vacancies
    - i. Council rep for OTP
    - ii. Representative for Academic Senate
    - iii. Representative for Employee Campus Climate Survey Committee
  - b. INFORMATION ITEM: Staff Council After Hours social hour coordination sign-up sheet ([link](#))
12. NEW BUSINESS:
- a. INFORMATION ITEM: Corporate Games registration coming soon! We are currently taking sign-ups for Team Captains ([link](#))
    - i. Corporate Games convenes from the end of March to early May. There will be opening and closing ceremonies. We encourage staff to attend and help root for our teams.
13. ADJOURN: Alex Garza motions, Shannon Fitzpatrick seconds; adjournment at 10:28AM

Ex-officio members present: Dr. Kaia Tollefson

Members of the public: Fope Adesina, Rachel Danielson, Edna Davoudi, Dr. Eboni Ford Turnbow, Sarah Krashefski, Mark Patterson, Jennifer Raymond, Beatriz Ruetters, Kellen Smith, Stacey Yates

Voting proxies: Paula Robertson (for Colleen Haws)

Next Staff Council Meeting is scheduled for March 19, 2024, via Broome Library and [https://csuci.zoom.us/meeting/register/tZwKf-6trzooGNN\\_dlfSx9ipyTMjLC8vM59B#/registration](https://csuci.zoom.us/meeting/register/tZwKf-6trzooGNN_dlfSx9ipyTMjLC8vM59B#/registration)

**Minutes respectfully submitted by Shannon Fitzpatrick, CI Staff Council Secretary**