

**California State University Channel Islands
Staff Council**

MINUTES

Regular Meeting

Tuesday, June 18th, 2024, 9:30 – 11:00AM

Location: [Zoom](#)

Meeting Information: <https://www.csuci.edu/staff/council/minutes-agendas.htm>

OPENING STATEMENTS

1. Call to Order (Chair) and Roll Call (Secretary): 9:34AM
2. Public Comment Period (Chair)
 - None.
3. ACTION: Approve Consent Agenda (Chair)
 - Shannon Fitzpatrick motions, Amanda Sanchez seconds. Approved by unanimous consent.

CONSENT AGENDA

4. ACTION: Approval of Staff Council minutes of 05/21/24 (Secretary, Shannon Fitzpatrick)
 - Unanimous consent requested by Chair. Approved by unanimous consent.
5. INFORMATION: Division Reports
 - a. Division of Academic Affairs
 - b. Division of Business & Financial Affairs
 - i. Report by Paula Robertson:
 - Title IX office moves from 2nd floor in Lindero to 1st floor in Lindero.
 - c. Division of Student Affairs
 - d. Division of University Advancement
 - e. Office of the President
6. INFORMATION: General Committee Reports
 - a. Academic Senate
 - b. Integrative Marketing Communication Advisory Group
 - c. President's Planning & Policy Committee
 - d. President's Advisory Council on Inclusive Excellence
 - e. Strategic Resources and Planning Committee
 - f. University Police Advisory Council
 - g. Western Association of Schools Colleges

INFORMATION AND ACTION ITEMS

7. ACTION: Approval of Financial Report (Treasurer, Colleen Haws)
 - a. Anticipated end of year fiscal balance of approx. \$3,200.
 - b. Amanda Sanchez motions to approve financial report, Rachel Danielson seconds.
Approved by unanimous consent.
8. INFORMATION: Staff Council Chair's Report (Chair, Rebecca Slocum)
 - a. Special Session in July
 - i. Rebecca would like to put a Special Session on everyone's minds. Should we make it fully in-person or make it hybrid?
 - ii. Will send out a poll to gauge folks' thoughts.
9. INFORMATION: Ex-Officio Reports
 - a. Student Government Report (Andrew Fox, Student Government President)
 - i. Welcome to incoming Student Government President, Andrew Fox, and Senate Chair-elect, Christina Smith.
 - b. Office of the President Report (Dr. Kaia Tollefson, Chief of Staff)
 - c. Academic Senate (Dr. Jason Miller, Chair; Dr. Christina Smith, Chair-elect)
10. INFORMATION: Committee Reports
 - a. Ways & Means
 - i. Taking a break from fundraising over the summer.
 - ii. Nothing Bundt Cakes will be the last fundraiser for this fiscal year.
 - b. Governance
 - i. Still working on bylaws and policies.
 - c. Events & Recognition
 - i. Working on various items.
 - d. Communication
 - i. The committee meets later today to begin the July edition.
11. OUTSTANDING BUSINESS:
 - a. DISCUSSION: Ideas for summer socials (Outstanding from May agenda)
 - i. Alex C. asks folks to reach out to E&R with any ideas.
 - ii. Community Events.
 - b. DISCUSSION: Meeting day/time going forward (Outstanding from May agenda)
 - i. Zoom poll was conducted. Plurality in favor of moving meeting days to Wednesdays, but Thursdays also favored. No/little support for Mondays. Fridays off the table.
 - c. INFORMATION: End of Fiscal Year Staff Council Celebration!
 - d. ACTION: SC 24-02 - Policy on Employee Years of Service Recognition (Update?)
 - i. No update now.
12. NEW BUSINESS:
 - a. ACTION: SC 24-01 – Bylaws Amendment on Policies and Resolutions
 - i. Shannon Fitzpatrick motions for consideration, Brian Lindgren seconds.
 - ii. Vote to amend bylaws: 15 yes – 0 nay – 0 abstentions. Approved by unanimous consent. Will return to procedure on policies and resolutions in July.
 - b. ACTION: SCR-01 - [Resolution of Gratitude for Staff Committee Service](#)
 - i. Paula Robertson motions for consideration, Sean Kramer seconds. Vote on resolution: 15 yes – 0 nay – 0 abstentions. Approved by unanimous consent.

- c. ACTION: SCR-02 - [Resolution to Affirm the Cozen O'Connor Report](#), in Concurrence with the Academic Senate
 - i. Amanda Sanchez motions for consideration, Rachel Danielson seconds. Vote on resolution: 15 yes – 0 nay – 0 abstentions. Approved by unanimous consent.
- d. ACTION: SCR-03 – [Resolution to Thank Outgoing Ex-Officio Members](#)
 - i. Shannon Fitzpatrick motions for consideration, Amanda Sanchez seconds. Vote on resolution: 15 yes – 0 nay – 0 abstentions. Approved by unanimous consent.

13. ADJOURN

- i. Shannon Fitzpatrick motions to adjourn the meeting, Amanda Sanchez seconds.
- ii. Adjourned by the Chair at 10:58AM.

Next Staff Council Meeting is scheduled for July 16, 2024, in person. Room SOL2175. Register via https://csuci.zoom.us/meeting/register/tZwkf-6trzooGNN_dlfSx9ipyTMjLC8vM59B#/registration

Minutes respectfully submitted by Shannon Fitzpatrick, CI Staff Council Secretary