



STAFF COUNCIL MEETING MINUTES
4.18.2023 • 9:30-11 a.m.

NOTICE OF MEETING OF THE STAFF COUNCIL OF CSU CHANNEL ISLANDS

NOTICE IS HEREBY GIVEN, to the general public and to all of the members and represented parties of the Staff Council of CSU Channel Islands, a campus recognized organization providing representation of Staff through campus Division selected representatives. A meeting of the Staff Council will be held on Tuesday, April 18, 2023 at 9:30 a.m., pursuant to Education Code Section 89921 et seq., via zoom link: <https://csuci.zoom.us/j/82291631435> , to consider and act upon the following matters:

- 1) Call to Order: 9:35AM
- 2) Roll Call:
 - a. BFA – B. Lindgren, P. Robertson, C. Haws
 - b. AA – C. Gross, M. Seligman, S. Kramer
 - c. OTP – F. Adesina, A. Padilla
 - d. SA – A. Calderon, C. Gutierrez
 - e. UA – H. Morrison
 - f. Exec: A. Block-Weiss, H. Smit, R. Fuentes
- 3) Approval of Agenda: Motion - P. Robertson, Second – H. Smit 13-0-0
- 4) Approval of Minutes: Motion – C. Haws, Second – H. Morrison 13-0-0
- 5) Public Forum:
 - a. Mark Patterson – Recent CLC increase in ombuds presence, would love to visit with others but has to be invited
- 6) Reports:
 - a. Ex-officio Reports:
 - i. Student Government (*Ilien Tolteca*) – Not present; A. Block-Weiss provided – CI Student Government President and VP were voted in, 2 senators, still some open positions – Election results: <https://asi.csuci.edu/asi-election-results-2023-2024-signed-final.pdf>
 - ii. Office of the President (*Chief of Staff, Dr. Kaia Tollefson*) – President Yao in DC; 4 strategic initiatives are sunseting; WASC accreditation – do we have strategic plan?; looking for 10 year accreditation; President’s website – slides of the Strategic Directives Framework; show how our 2015 and 2018 reports link up to show continuity – bridge with next steps that WASC will look at
 - iii. Academic Senate (*Chair, Dr. Jason Miller*) – New senators for next year
 - b. Division Reports
 - i. Division of Academic Affairs – No news reported
 - ii. Division of Business & Financial Affairs – P. Robertson – Leslie Brotcke is leaving and her unit is well staffed; B. Lindgren – CHRS in testing phase, CI is a lead tester; C. Haws – it’s fiscal year-end with information on finance website; filled some parking/PSO vacancies
 - iii. Office of the President – A. Padilla – two honorary degrees to former Senator Hannah-Beth Jackson and the late Superintendent Carmen Ramirez
 - iv. Division of Student Affairs – A. Block-Weiss – hiring, looking for students for CI View and Student Government, Student Programming Board is hiring, Graphic Design team is hiring, Student Union vacancies; A. Calderon – housing applications open, Admitted Dolphin Day coming up; Summer conference space available
 - v. Division of University Advancement – H. Morrison - AVP for Development search getting started

- c. Financial Report: (*Treasurer, René Fuentes*) – Balance of \$3,056; A. Block-Weiss – some fundraising is taxed and others are not, looking into fundraising options
- d. Committee Reports:
 - i. Communication (*Committee Chair, Lisa Racine*) – H. Smit – doing some of the Communications work because Lisa is working on Commencement; every newsletter there is staff spotlight – looking for nominations
 - ii. Events & Recognition (*Committee Chair, Alexandria Calderon*) – No reports
 - iii. Governance (*Committee Chair, Paula Robertson*) – No reports
 - iv. Ways & Means (*Committee Chair, Colleen Haws*) – Nothing Bundt Cake fundraiser brought in \$312, thank you to Fope, Courtney, Annie, Renee; upcoming Sharkey’s fundraiser on May 10th – all locations in Ventura County
- e. General Committee Reports:
 - i. 20th Anniversary Committee – Committee did work at beginning of academic year; P. Robertson – grants have been funded, murals around campus
 - ii. Academic Senate – many policies out right now for first and second readings
 - iii. Cross Divisional Communication Group - Completed
 - iv. Integrative Marketing Communication Advisory Group
 - v. President’s Planning & Policy Committee – Second reading on acquisitions – staff rep on committee to approve artwork on campus and does not apply to personal offices; Policy on alcohol usage; communications with students; university alumni groups; motor vehicle use
 - vi. President’s Advisory Council on Inclusive Excellence – K. Tollefson – created the equity lens framework; contracted John Gonzalez for interactive equity lens framework – who is required to use it? How often?; PACIE creating dashboard in DEIA efforts
 - vii. Strategic Resources and Planning Committees – A. Block-Weiss – go to SRPC website and watch recording – cuts and where they are coming from; a lot of cuts in BFA
 - viii. University Police Advisory Council – Parking lot behind library is going to be for electric vehicle charging stations; comments that some members of UGlen are concerned about CIPD presence; CIPD looking into police activity due to increased mountain lion sightings
 - ix. Western Association of School’s Colleges – M. Seligman – go to gallery walk-through; there will be more rounds to revise approach to convey the right story to WASC

7) Outstanding Business:

- a. DISCUSSION ITEM: CI Staff Council Executive Board Nominations/Elections (P. Robertson/A. Block-Weiss)
 - i. Reminder – nominations are open through Friday 4/21 close of day; voting period first part of May; will put reminder email; missing Secretary and Treasurer; nominate yourself if you’re interested
 - ii. A. Block-Weiss – everyone on Staff Council should nominate at least one person – Exec Board is 3-year term; reps right now are in for 3 years – if one of them is appointed to Exec, someone else from same division will need to be replacement; compensation for the Chair of \$5K per year (with a three year term); Chair serves on key committees; other positions are important; Vice Chair supports Governance Committee; Treasurer – keep an eye on money and oversees Ways & Means; Secretary – takes minutes, posts, sends agenda, support Communications committee; Custodian of Records – should be rewritten

8) New Business:



- a. INFORMATIONAL ITEM: Staff Emeritus Policy (R. Fuentes) – policy has been drafted, A. Block-Weiss is editing and will then provide to Chief of Staff
- b. INFORMATIONAL ITEM: Staff Housing and Basic Needs Issue (A. Block-Weiss) – concern from staff member regarding affordable housing; IBR - \$2990 – was \$1750 before pandemic
- c. INFORMATIONAL ITEM: Earth Day Event (A. Calderon) – Friday April 21st 10AM-12pm – walks up to well behind Arroyo, plant kits – promote this event!
- d. INFORMATIONAL ITEM: Reminder to Save to the One Drive (A. Block-Weiss) – Save everything to the OneDrive; historical knowledge

9) Closing Comments: None

10) Adjournment: 10:49AM

Next Staff Council Meeting is scheduled for Tuesday, May 23, 2023 at 9:30 a.m. via zoom link:
<https://csuci.zoom.us/j/88223187949>.

Agenda respectfully submitted by Annie Block-Weiss, CI Staff Council Chair