

STAFF COUNCIL MEETING MINUTES
9.20.2022 • 9:30-11 a.m.

NOTICE OF MEETING OF THE STAFF COUNCIL OF CSU CHANNEL ISLANDS

NOTICE IS HEREBY GIVEN, to the general public and to all of the members and represented parties of the Staff Council of CSU Channel Islands, a campus recognized organization providing representation of Staff through campus Division selected representatives. A meeting of the Staff Council will be held on Tuesday, September 20, 2022 at 9:30 a.m., pursuant to Education Code Section 89921 et seq., via zoom link: <https://csuci.zoom.us/j/89291915157> to consider and act upon the following matters:

- I. Call to Order: 9:37 a.m.
- II. Roll Call: CI Staff Council Voting Members:
 - A. *Academic Affairs*: Courtney Gross, Maximilian Seligman, Sean Kramer
 - B. *Business & Financial Affairs*: Colleen Haws, Brian Lindgren, Paula Robertson
 - C. *Office of the President*: Alex Padilla, Fope Adesina
 - D. *Student Affairs*: Czarina Gutierrez, Alexandria Calderon, Honey Krueger
 - E. *University Advancement*: Lisa Racine, Hayley Van Arsdell
 - F. *Executive Board*: Annie Block-Weiss, Hannah Smit, Tanya Yancheson Gonzalez, Renée Fuentes, Catherine Hutchinson
 1. Present: Annie Block-Weiss, Hannah Smit, Tanya Yancheson Gonzalez, Renée Fuentes, Hayley Van Arsdell, Czarina Gutierrez, Alexandria Calderon, Honey Krueger, Fope Adesina, Colleen Haws, Brian Lindgren, Paula Robertson, Catherine Hutchinson, Maximilian Seligman, Sean Kramer
 2. Absent: Courtney Gross, Alex Padilla, Lisa Racine
- III. Approval of Agenda: September 20, 2022
 - A. Motion: C. Haws
 - B. Second: P. Robertson
 - C. Discussion: Move to amend agenda to add in new business discussion item WASC appointment. (R. Fuentes)
 - D. Second: B. Lindgren
 - E. Vote: Y-14, N-0, A-0
 - F. Vote approval of the Agenda: Y-13, N-0, A-1
- IV. Approval of Minutes: August, 23, 2022
 - A. Motion: R. Fuentes
 - B. Second: H. Krueger
 - C. Discussion: None
 - D. Vote approval of the Minutes: Y-14, N-0, A-0
- V. Public Forum: None
- VI. Ex-officio Reports:
 - A. Student Government (SG Advisor A. Block-Weiss)
 1. Student Government is promoting Ballot Bowl to encourage students to register to vote. We have won in past years and will promote starting to today with Pizza with the President.





- B. Office of the President (*Chief of Staff, Dr. K. Tollefson*)
 - 1. We are very excited about Investiture week! We hope to see you all there on Friday.
 - C. Academic Senate Chair (*Chair Dr. J. Miller*)
 - 1. Absent
 - D. Staff Council Chair Report (*Chair A. Block-Weiss*)
 - 1. Some committees are still forming. The Presidents Inclusive Excellence Committees or President's Policy Planning Committee have not yet met and SRPC just met. SRPC went over the budget and gave an overview that shares the meeting information. Cross-Divisional COVID-19 communication groups meet every other Friday morning and discuss COVID-19 updates. Numbers are staying down in the county, which is good, and are being monitored by EHS in addition to monitoring of Monkey Pox.
 - 2. Executive Members received feedback about the lack of support Title IX is experiencing and that the search is ongoing.
 - 3. For first time ever, a staff member will serve on the honorary degree committee. The CI Staff Council Chair will be serving on this committee for this year.
 - 4. A retired Staff and Faculty Association will be forming
 - 5. Thank you for those attending the Climate Survey Feedback Meetings!
- VII. Division Reports
- A. Division of Academic Affairs
 - 1. Student Professional Development happening today – review Degree Progress Report and checkout and promote our new degree planner and schedule builder tools. There are also October and November dates coming soon.
 - B. Division of Business & Financial Affairs
 - 1. Toni Deboni has joined BFA as the Special Assistant to the President (*P. Robertson*)
 - 2. Recruitment continues for Fiscal Services, Procurement and other positions in BFA (*P. Robertson*)
 - 3. Staffing woes continue for Human Resources, Director of HR Mitzi Williams left. (*B. Lindgren*)
 - 4. Just hired our new Health & Safety Manager, Jack Mohr. Two other positions will be opening soon in EHS, an Environmental Compliance Manager and an Environmental Health & Lab Safety Staff Member (*C. Haws*)
 - 5. Bike patrol is going well and has a strong presence on campus (*C. Haws*)
 - C. Office of the President (*F. Adesina*)
 - 1. Santi Visalli exhibit has opened and had about 30 staff and faculty attend.
 - 2. Investiture is coming, 10:30 a.m.-noon and then noon in Central Mall will have lunch
 - 3. Toni in OTP half time.
 - 4. Today 9/20 and tomorrow 9/21 pizza with President 11:30 a.m. in Central Mall. Other activities will be occurring.
 - 5. New hire, Karin Grennan, Communications Specialist II in Communication & Marketing
 - 6. Annie will be speaking at Investiture on behalf of staff
 - D. Division of Student Affairs
 - 1. New VPSA Dr. Eboni Ford Turnbow started on 9/12/22 (*H. Krueger*)
 - 2. Lots of events and programs occurring right now. (*H. Krueger*)
 - 3. Housing & Residential Education hired 2 Assistant Coordinators, one alumna Yasmine Wyatt and Daniela Cruz coming to us from Cal Lutheran and Oxnard local. (*A. Calderon*)
 - E. Division of University Advancement (*H. Van Arsdell*)
 - 1. Still in full swing in hiring 10 positions in University Advancement and had a recent position accept offer.
 - 2. October is a busy month, Search for the Vice President of University of Advancement occurring in October
 - 3. Ribbon cutting ceremony transitioning University Hall to Richard R. Hall will occur on October
- VIII. Financial Report: (*Treasurer R. Fuentes*)
- 1. Balance \$4,101.31
- IX. Committee Reports:

- A. Communication (*Liaison T. Gonzalez*)
 - 1. Submit deadline for content by 9/22
- B. Events & Recognition (*Chair A. Calderon*)
 - 1. Was not able to submit for mini-grant but will aim to submit for Spring semester
- C. Governance
 - 1. If we have ideas about events who do we send them to? Confirmed send to Chair of Committee (*P. Robertson*)
 - 2. Access card as a great way to fundraise, send to chair (*A. Calderon*)
- D. Ways & Means (*Chair C. Haws*)
 - 1. New fundraisers coming this fall
 - 2. See's Candy is coming!
 - 3. Setting up a coffee bean and tea leaf in October
 - 4. Sharky's trying to do multiple locations for end of October
 - 5. Nothing Bundt cakes in November



JOIN US FOR A *Fin-Tastic* FUNDRAISER

Enjoy Fin-tastic food & help raise money \$\$ for our school.
Bring or show this flyer and 20% Net Sales will benefit:



**The Sweetest Way to Support
CI Staff Council**

Fundraiser Cake Flavors Available:
Red Velvet | Chocolate Chocolate Chip | Lemon
Confetti | Strawberries & Cream | Pumpkin Spice

Individual Bundtlet Cost: \$6.00
Pre-order Here

Pre-orders must be received by Wednesday, November 9, 2022

Ventura
1794 S Victoria Ave, Suite A • Ventura, CA 93003
(805) 918-4560 • NothingBundtCakes.com

CSUCI Staff Council

SAVE THE DATE

Oct. 26th (Wed.) 11:00 am – 8:00 pm
Participating Sharky's:
Camarillo: 805.322.1444
Janss Marketplace: 805.371.7978
Newbury Park: 805.376.1404
Simi Valley: 805.522.2270
Ventura: 805.339.9600
Enter fundraiser name at checkout for
online orders: **CSUCI**

Thank you! We look forward to seeing you.

NOTE! Please remember to present this flyer when ordering or picking up your phone-ahead order. If your smartphone or tablet device can open this document, you can present it without printing it out.

WWW.SHARKYS.COM

Not valid with any other discounts or offers. Valid on the date and location listed above. Valid for dine-in or take-out. Manager please attach flyer to guest check. Event proceeds void if flyers are distributed in or near the restaurant.

FOOD ALLERGENS: Eggs, Milk, Soy, Wheat, Tree Nuts, Sesame, Peanuts, Dairy, Fish, Shellfish, and Gluten

- 6. Popcornopolis in December
 - 7. Sneakers, trade in old sneakers and get money back in January and Avon will occur in April
- X. Outstanding Business:
- A. ACTION ITEM: Academic Senate Seat Appointments (*Chair A. Block-Weiss*)
 - 1. Request to table until the end of meeting, ask for motion to suspend order to skip and come back to it.
 - 2. Motion: S. Kramer
 - 3. Second: C. Gutierrez
 - 4. Vote: Y-14, N-0, A-0
 - 5. Honey is interested but is hesitant on time commitment. She will need to consult with manager. (*H. Krueger*)
 - 6. We have been working for years to gain a staff seat on Academic Senate. It is about 4 hours of a commitment once a month meeting every other Tuesday from 2:30-4:30 p.m. (*C. Hutchinson*)

7. Question: Member of the Public Edna Davoudi- does it have to be a staff member that serves on CI Staff Council?
 - a) Answer: No.
8. Question: A. Calderon- does it have to be a staff member connected with Academic Affairs
 - a) Answer: No because the role is to represent staff.
 - b) Motion to appoint Honey pending her availability to the Academic Senate:
Undetermined SC Member
 - c) Second: Undetermined SC Member
 - d) Vote: Y-14, N-0, A-0
 - e) Motion to appoint Renee to Academic Senate: H. Van Arsdell
 - f) Second: P. Robertson
 - g) Discussion: None
 - h) Vote: Y-13, N-0, A-1
 - i) Question: C. Gutierrez- If we find someone do they have to attend the next staff council meeting.
 - j) Answer: No, you can bring it forward on their behalf.

XI. New Business:

- A. DISCUSSION ITEM: WASC staff representation on steering committee (*Chair A. Block-Weiss and R. Fuentes*)
 1. R. Fuentes had to step down from position and time commitment is 3 hours the last few weeks but do not foresee it being a regular occurrence. Responsibility was to work with Dr. Kaia Tollefson and Student Government President Ilien Tolteca on Diversity and Inclusion area of the report.
 2. Member of the Public Edna Davoudi shared it would be about 2 hours a month.
 3. If we do not fill it that is ok since there are other staff members on the council. Maximilian Seligman volunteered and will now serve in this role.
- B. INFORMATIONAL ITEM: Dolphin Navigator Program Update (*Chair A. Block-Weiss*)
 1. Due to declined attendance and staff member capacity to run the program, it will be discontinued.
 2. Staff Council was asked to take over, however we had to decline due to our volunteer roles and our capacity not being adequate to take on this endeavor.
 3. All Staff Council Committees are open to other staff so if other staff would like to be engaged in these opportunities, they are welcome.
- C. DISCUSSION ITEM: Corporate Games (*M. Bergem*)
 1. You can sign up here:

<https://ci.teamdynamix.com/TDClient/1891/Portal/Requests/ServiceDet.aspx?ID=22466>

Calling all Faculty, Staff, Administrators & Student Workers to Join Our Team



QR Code- Scan Here



Use the QR Code to register for Corporate Games (myCI login required). All events will take place in October 2022. Participate in one or more of these events:

5K Run	Bocce Ball	Indoor Volleyball	Pickleball	Surfing
Ax Throwing	Bowling	Lasertag	Sand Sculpting	Table Games
Basketball	Cornhole	Kickball	Six-A-Side Soccer	Table Tennis
Beach Volleyball	Dodgeball	Miniature Golf	Softball Coed	Texas Hold 'Em
Billiards	Flag Football	Paintball	Softball Men's	Tug-O-War

Questions? Contact melissa.bergem@csuci.edu



- D. INFORMATIONAL ITEM: New Instagram (*Secretary T. Gonzalez*)
 - 1. <https://www.instagram.com/ci.staffcouncil/>
 - 2. Suggestion: add a Linktree or Canva page to feature links.
- E. DISCUSSION ITEM: Support needed for Staff Council Swag (*Treasurer R. Fuentes*)
 - 1. Events & Recognition could help (*A. Calderon*)
- XII. Closing Comments:
 - A. We hope to see you all at Investiture
 - B. If you have questions about the Title IX email that went out, please reach out. (*R. Fuentes*)
- XIII. Adjournment: 10:49 a.m.

Next Staff Council Meeting is scheduled for Tuesday, October 18, 2022 at 9:30 a.m. via zoom link:
<https://csuci.zoom.us/j/85749818798>

Agenda respectfully submitted by Tanya Gonzalez, Staff Council Secretary.