Staff Spotlight - Receive a Gift from Staff Council!

Do you know a fellow colleague who deserves to be recognized in our next In the Loop Newsletter Staff Spotlight section? Please click here to nominate!
The members of the custodial staff at CI are hardworking, dedicated employees. They are the often invisible force providing an invaluable service, maintaining excellent standards of cleanliness in our facilities and never-ending support for our many campus events.
Dr. Carter G. Woodson is best known for his genius creation of Negro History Week, which became Black History Month. His desire for it to culminate learning and thoughtful celebration holds truth today. Negro History Week was never meant to be a one-off acknowledgment, rather to spark ongoing dialogue and the recognition for the past and present events. Therefore, it is important to recognize the history of Black people and the accomplishments and contributions to the United States and to the world. It is important that Black history be taught throughout the academic year. Fast forward, this event inspires nations from Canada, United States, and the United Kingdom to continue in restorative and inclusive conversations that lead to a more just society. 2023’s theme is focused on “Black Resistance.” Click the link to Learn More

- **TRUE**
  - Historian Carter G. Woodson chose February as the month to honor black history because it coincides with the birthdays of Abraham Lincoln and Frederick Douglass
  - Black History Month is observed in Canada, Ireland, the Netherlands, the United Kingdom, and the United States
  - Information on the contributions of persons of African descent to our nation and world is currently taught in universities and in many K-12 schools. Black History is featured in TV documentaries and in local and national museums. It is conveyed through literature, the visual arts, and music. The great lives and culture of Black History can be seen in national park sites and in the preservation of historical landmarks.

- **FALSE**
  - Historian Carter G. Woodson chose February as the month to honor black history because it coincides with Woodson being born in February.
  - Black History Month is only celebrated in the United States
  - Black History Month is mostly celebrated in the month of February

**LEARN**

- [Learning for Justice: The History Behind Black History Month](#)
- [National Geographic: A Resource Library Collection Celebrating Achievements](#)
- [Teaching Black History Requires Rigorous Sight](#)
- [Association for the Study of African American Life and History](#)
- [African American & Black Student Resource Guide](#)
Women’s History Month is a celebration of women’s contributions to history, culture and society and has been observed annually in the month of March in the United States since 1987.

Notable Women in History

Elizabeth Cady Stanton
Harriet Tubman
Amelia Earhart
Frida Kahlo
Eleanor Roosevelt
Dolores Huerta
Mae C. Jemison
Amy Tan
Maya Angelou
Marie Curie
Sojourner Truth
Celia Cruz
...and many more!!!

Dolores Huerta

Activist and labor leader Dolores Huerta has worked to improve social and economic conditions for farm workers and to fight discrimination. To further her cause, she created the Agricultural Workers Association (AWA) in 1960 and co-founded what would become the United Farm Workers (UFW). Huerta stepped down from the UFW in 1999, but she continues her efforts to improve the lives of workers, immigrants and women.
César Chávez and Dolores Huerta changed a nation. Together they founded the farm worker movement, organizing thousands of laborers so they could earn a living wage and have just working conditions.

Learn more about Dolores Huerta's life as an activist and RSVP to the many events to be held on campus in conjunction with the Smithsonian National Museum of American History exhibition: Dolores Huerta: evolution in the Fields / Revolución en los Campos opening in the Broome Library March 8.
Nominations are now open for the 2023 Women Recognition Awards!

Inclusive Student Services (ISS) in collaboration with the Center for Multicultural Engagement, Center for Community Engagement, and Associated Students Inc. invite CSUCI students, faculty, and staff to nominate women who have made an impact on their lives and community. This program has deep roots in our community, as we strive to acknowledge and uplift the work of women in our community.

This year’s keynote speaker is Dolores Huerta. After the awards ceremony, we will host a reception featuring Mariachi Lindas Mexicanas, an all-female mariachi. Event information is below:

Wednesday, March 8th
Broom Library Plaza

Award Ceremony - 4:00 p.m. to 5:00 p.m. (light refreshments will be served)
Reception-5:00 p.m. to 6:00 p.m. (Mariachi Lindas Mexicanas)

Link to submit nomination & RSVP: go.csuci.edu/WRA

*The deadline for nominations is Wednesday, February 15 by noon.
*The deadline to register to attend the event is Monday, March 6.

For more information contact Natalie Johnson (natalie.johnson@csuci.edu)
2023 Commencement Weekend
Saturday, May 20 & Sunday, May 21

STAFF OPPORTUNITIES

Nominate a Staff Colleague to Ring the Bell

Nomination period closes at 11:59 PM Feb. 28
The striking of the bell is bestowed upon an honored staff member of the CSU Channel Islands community in recognition of their dedicated service, and symbolizes the official opening of each commencement ceremony.

2023 Staff Bell Ringer Nomination Form

Provide On-site Ceremony Support
There will be four ceremonies over two days this year and your help is needed! An email with a link to sign-up is coming soon.
THE CI STAFF COUNCIL PRESENTS

Valentine's Day!
Candy Grams

TUESDAY
FEBRUARY 14TH
11AM - 1PM
CENTRAL MALL

FOR CI STAFF ONLY

Swing by Central Mall and make Valentine’s Grams for your colleagues!
Join us and let’s celebrate Valentine’s Day together!
TABLES
OF THE WORLD
TUE., FEBRUARY 28TH
BROOME LIBRARY PLAZA
11:30AM - 1:00PM

OPEN TO EVERYONE!
Sponsored by the International Faculty & Staff Association, the Center for International Affairs, & the International Programs Office

The University encourages persons with disabilities to participate in its programs, events and activities. If you anticipate needing any type of accommodation, or have questions about the physical access provided, please contact the respective area below as soon as possible, but no later than seven (7) business days prior to the event/activity: CSUCI Students - accommodations@csuc.edu; CSUCI Employees: angela.portillo@csuc.edu; Members of the Public: titleix@csuc.edu.
MARCH IS NATIONAL NUTRITION MONTH!

"FUEL FOR THE FUTURE"

The National Nutrition Month campaign is sponsored annually in March by the Academy of Nutrition and Dietetics and focuses attention on the importance of making informed food choices and developing sound eating and physical activity habits. National Nutrition Month® started in 1973 as National Nutrition Week, and it became a month-long observance in 1980 in response to growing interest in nutrition.

CLICK HERE TO VIEW THE CURRENT DIETARY GUIDELINES FOR AMERICANS.

Submit a recipe for a chance to be featured
# Weekly Meal Plan

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Request a Presentation!

CSUCI Clubs and Organizations can request Wellness Promotion & Education (WPE) for presentations on many topics...

- Sexual Health
- Physical Wellness & Life Skills
- Mental Wellness & Stress

Access the presentation request form via our QR code or by visiting www.csuci.edu/wpe

Note: A minimum of two weeks' advance notice is encouraged to schedule your presentation.

Contact us via Email at wpe@csuci.edu with questions!

The University encourages persons with disabilities to participate in its programs and activities. If you anticipate needing any type of accommodation, or have questions about the physical access provided, please contact Disability Accommodations and Support Services at (805) 437-3331 or accommodations@csuci.edu as soon as possible, but no later than 7 business days prior to the event.
We send you emails, put on staff community events, and ask you to attend or participate in our fundraisers - but what does Staff Council really do? Learn more by attending one of our monthly meetings. Meetings are open to anyone who wishes to attend. We meet the third Tuesday of every month.

Mark your calendar, our next meeting is **Tuesday, February 21 from 9:30 a.m.-11:00 a.m.,** via Zoom. Please visit our [Minutes and Agendas page](https://www.csuci.edu/staff/council/) on our Staff Council webpage to access each month's Zoom link. Feel free to stay the full session or as long as your schedule permits.

If you would like to [submit content to our newsletter](https://www.csuci.edu/staff/council/) please use the Qualtrics link provide.

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**DOLPHIN PANTRY**

Located in Arroyo Hall 114  
**Operating Hours for Spring 2023**  
- Monday: 1 to 6pm  
- Tuesday: 1 to 6pm  
- Wednesday: 1 to 8pm  
- Thursday: 1 to 6pm  
*or by appointment, email basicneeds@csuci.edu*

The Dolphin Pantry welcomes donations during normal operating hours or by appointment at basicneeds@csuci.edu. Please email basicneeds@csuci.edu to coordinate the donation.

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Connect with YOUR Staff Council!

@ci.staffcouncil

Questions?  
Comments?  

Website: [https://www.csuci.edu/staff/council/](https://www.csuci.edu/staff/council/)
DO YOU WANT TO SET UP A SERVICE DAY FOR YOUR DEPARTMENT?

There are many volunteer opportunities and options to choose from!

YOU CAN FILL OUT THE VOLUNTEER INTEREST FORM HERE:

BIT.LY/DEPTVOLUNTEER
When there’s been a breakdown in a work relationship, we often wish we could start over. Although starting over isn’t possible — and it would deprive us of valuable lessons learned in any case — rebuilding trust is. To gain a perspective that can enable reconciliation, ask yourself the question, “Is it possible that I contributed in any way to the situation?” It isn’t necessary that you believe you caused the breakdown, but it can change the dynamic to imagine the other person’s perspective before you engage.

Ask “Is it possible that I…?”
When there’s been a breakdown in a work relationship, we often wish we could start over. Although starting over isn’t possible — and it would deprive us of valuable lessons learned in any case — rebuilding trust is. To gain a perspective that can enable reconciliation, ask yourself the question, “Is it possible that I contributed in any way to the situation?” It isn’t necessary that you believe you caused the breakdown, but it can change the dynamic to imagine the other person’s perspective before you engage.

Offer a little vulnerability.
Before or along with addressing issues that brought about a workplace breakdown, it can help to share how important the larger goals or mission of the organization are to you without attributing fault for current problems. Or, you can share how important the people the University serves or your organization serves are regardless of current problems. Or, you may share how important you view the relationship to be, even if it seems broken at the moment. There’s no guarantee these “big picture” expressions will be reciprocated, and that’s precisely what makes them powerful actions in rebuilding trust.

Seek peace over a relationship.
Research has shown that trust is not “all or nothing” in day-to-day experience. In fact, it can be extended in increments surprisingly easily. But extensions of trust are still a choice. One way to clear the path for extending trust is to separate outcome expectations from satisfaction in efforts. Ultimately, our work is to advance the goals of our organizations and the university. Knowing that the current “temperature” of a workplace relationship may be out of our control frees us from feeling paralyzed by how others choose to relate to us, and thus makes it possible to project peace even in troubled situations.
# 2023 Holiday Reminder!

## 2022-2023 Payroll Calendar

### Symbol & Color Legend
- **ACADEMIC DAY**
- **HOLIDAY**
- **CAMPUS OPEN • NON-ACADEMIC DAY**
- **Staff & Faculty Payday**
- **Direct Deposit Period for faculty & Staff**
- **Forms related to attendance due after Staff & Faculty Payday** (May day, OT)
- **Payday for Students, Hourly Intermediates, OT, Shift Differential & Additional pay**
- **Payroll Cutoff**
- **Fiscal Year End Closing Deadline - All payroll related transactions for current fiscal year must be submitted to HR by 5:00 p.m. (June 1, 2023)**
- **Absence and Time REPORTING Deadline**
- **Absence and Time APPROVAL Deadline**

## Academic & Holiday Dates

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## Holidays
- Independence Day Observed: 07/04/22
- Labor Day: 09/05/22
- Veterans Day: 11/11/22
- Thanksgiving: 11/24/22
- Christmas Day Observed: 12/25/22
- New Year's Day Observed: 01/01/23
- Martin Luther King Jr. Day: 01/16/23
- Greek Oasis Day: 05/19/23
- Memorial Day: 05/30/23
- Close Classes Day: 05/23/23

## Additional Notes
- Payroll Cutoff: 05/30/23
- Absence and Time APPROVAL Deadline: 05/25/23
- Fiscal Year End Closing Deadline: 06/01/23

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https://www.csuci.edu/hr/payroll/documents/2022-23-payroll-calendar.pdf
THE FIRST 2 PEOPLE TO EMAIL CI.STAFFCOUNCIL@CSUCI.EDU WITH A SCREENSHOT OF A COMPLETED WORDSEARCH WILL RECEIVE A SMALL PRIZE!